

## NOTICE OF REMOTE MEETING

### EXECUTIVE COMMITTEE

**January 5, 2021      3:30 P.M.**

To Join the Meeting Dial  
+1 312 626 6799  
Enter Meeting ID: 991 6827 5829  
Passcode: 190043

### AGENDA

Call to Order

Certification of Compliance with Open Meeting Law

Approval of Minutes – December 1, 2020 Executive Committee Meeting

Consideration of Resolution No. 21- Disallowance of Buss Claim Against Sheboygan County

Consideration of Resolution No. 23- Adopting Updated County All Hazards Mitigation Plan

Update on Bookworm Gardens and overview of potential expansion of lease of County land

Consideration of approval for COVID response expenditures

Consideration of Budget Issues Papers

County Administrator's Report

Approval of Attendance at Other Meetings or Functions

Review and Approve Vouchers

Next Meeting Date: To Be Determined

Adjournment

Prepared by:  
Peggy Osthelder, Recording Secretary

Approved by:  
Vernon Koch, Committee Chairperson

NOTE: A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

If listed as an agenda item, the "Administrator's Report" is a summary of key activities for the previous month and planned for upcoming months including performance evaluations, liaison committee issues and County Board issues. No action will be taken by the Executive committee resulting from the report unless it is a specific item on the agenda.

Persons with disabilities needing assistance to attend or participate are asked to notify the County Board Chairman/County Administrator's Office at 920-459-3103 prior to the meeting so that accommodations may be arranged.

*Posted on 12/30/2020 at 2:45pm*

## **SHEBOYGAN COUNTY EXECUTIVE COMMITTEE MEETING MINUTES**

Remote Meeting Via Zoom

**December 1, 2020**

**Called to Order: 3:30 P.M.**

**Adjourned: 4:37 P.M.**

**MEMBERS PRESENT:** Vern Koch, Robert Ziegelbauer, William Goehring, Keith Abler and Ed Procek

**ALSO PRESENT:** Adam Payne, Alayne Krause, Crystal Fieber, Gerald Jorgenson, Wendy Charnon, and Peggy Osthelder

Chairman Koch called the meeting to order. Alayne Krause verified that the meeting notice was posted on November 30, 2020 at 12:00 P.M. in compliance with the open meeting law.

Supervisor Ziegelbauer made a motion to approve the minutes of the October 26, 2020 Executive Committee meeting. Motion seconded by Supervisor Goehring. Motion carried unanimously.

The Committee discussed a letter in support of legislation to increase State Utility Aide. Supervisor Goehring made a motion to approve the letter. Motion seconded by Supervisor Procek. Motion carried unanimously.

The Committee discussed Resolution No. 19 - Declaration of Official Intent to Reimburse Expenditures from Proceeds of Borrowing. Wendy Charnon gave an overview of the Resolution. Supervisor Abler made a motion to approve the resolution. Motion seconded by Supervisor Ziegelbauer. Motion carried unanimously.

The Committee discussed Resolution No. \_\_\_ - Renumbering Chapter 8 - Sheboygan County Industrial Development and Revolving Loan Agency - to Chapter 9. Crystal gave an overview of the Resolution. Supervisor Procek made a motion to approve the resolution. Motion seconded by Supervisor Goehring. Motion carried unanimously.

The Committee discussed potential private sector members for the County Administrator's appointments for the new Sheboygan County Industrial Development and Revolving Loan Fund Agency. Deputy County Administrator Alayne Krause gave a history and overview of the previous Revolving Loan Fund Board. The Committee discussed possible appointments but no action was taken.

The Committee discussed the County Administrator and County Board Variance Reports. Deputy County Administrator Alayne Krause gave an overview of the reports. Supervisor Procek made a motion to approve the variance reports. Motion seconded by Supervisor Abler. Motion carried unanimously.

The Committee discussed a Carryover Request from the 2020 to the 2021 budget. Deputy County Administrator Alayne Krause gave an overview of the carryover request. Supervisor

Goehring made a motion to approve the request. Motion seconded by Supervisor Ziegelbauer. Motion carried unanimously.

County Administrator Adam Payne reported on the positive variance forecast in the Health & Human Services budget; Rocky Knoll Health Care Center census, staffing challenges, and present leadership; COVID expenditures and reimbursements; COVID Pandemic Administrative Response Team collaborative communication efforts; the Wisconsin Counties Association Budget Issue Papers; and an update on the UW-Green Bay-Sheboygan Foundation.

Vouchers were reviewed. Supervisor Ziegelbauer made a motion to approve the vouchers and authorize Alayne Krause to sign them. Motion seconded by Supervisor Abler. Motion carried unanimously.

The next Executive Committee meeting is scheduled for Tuesday, January 5 at 3:30 pm.

Supervisor Ziegelbauer made a motion to adjourn. Motion seconded by Supervisor Goehring. Motion carried unanimously.

William Goehring, Secretary

Peggy Osthelder, Recording Secretary

1 SHEBOYGAN COUNTY RESOLUTION NO. 21 (2020/21)

2  
3 Re: **Disallowance of Buss Claim Against Sheboygan County**

4  
5  
6 **WHEREAS**, Sheboygan County contracts with Wisconsin County Mutual Insurance  
7 Company and other insurers to investigate and adjust certain types of claims made against  
8 Sheboygan County, and  
9

10 **WHEREAS**, claims representatives employed by the County's insurers make a  
11 recommendation whether each claim should be honored, compromised, or disallowed, and  
12

13 **WHEREAS**, based on the investigation by our claims representatives, the undersigned  
14 Committee recommends the following claim be disallowed because there appears to be no legal  
15 liability against Sheboygan County in this claim:  
16

Claimant	Date of Incident	Amount of Claim
Buss, Aja	9.3.2019	\$1,000,000.00

17  
18 **NOW, THEREFORE, BE IT RESOLVED** that by the adoption of this Resolution the claim  
19 listed above is disallowed pursuant to Wis. Stat. § 893.80, and the County Clerk is directed to  
20 prepare and serve upon the claimant a Notice of Disallowance in accordance with statutory  
21 provisions.  
22

23  
24 Respectfully submitted this 15th day of December, 2020.  
25

26  
27 **FINANCE COMMITTEE**  
28

29  
30 William C. Goehring  
31 William C. Goehring, Chairperson

Roger Te Stroete  
Roger Te Stroete, Vice-Chairperson

32  
33 Keith Abler  
34 Keith Abler, Secretary

Thomas Wegner  
Thomas Wegner

35  
36 Robert Ziegelbauer  
37 Robert Ziegelbauer  
38

39 Opposed to Introduction:  
40  
41 \_\_\_\_\_  
42 \_\_\_\_\_  
43  
44

**FISCAL NOTE**  
**December 2020**

**Resolution No. 21 (2020/21) RE: Disallowance of Buss Claim Against Sheboygan County**

**Funding:**

No funding is required for passage of this resolution.

Respectfully Submitted,



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Wendy A. Channon, Finance Director  
December 15, 2020



**FISCAL NOTE**  
**December 2020**

**Resolution No. 23 (2020/21) RE: Adopting Updated County All Hazards Mitigation  
Plan**

**Funding:**

No funding is required for passage of this resolution.

Respectfully Submitted,



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Wendy A. Channon, Finance Director  
December 15, 2020