

## SHEBOYGAN COUNTY FINANCE COMMITTEE MINUTES

Administration Building  
508 New York Avenue  
Sheboygan WI 53081

**January 8, 2020**

**Called to Order: 3:30 P.M.**

**Adjourned: 4:40 P.M.**

**MEMBERS PRESENT:** William Goehring, Roger Te Stroete, Vernon Koch, Keith Ablor, Gerald Jorgensen

**MEMBERS ABSENT:** No members absent

**ALSO PRESENT:** Bob Ziegelbauer, Roger Otten, Adam Payne, Wendy Charnon, Jeremy Fetterer, Stefanie Albrecht, Evan Grossen, Jeremy Fredericks, Natascha Rowell, David Markworth, Austin Gruenke, Laura Henning-Lorenz, Penny Elsner, Chris Lewinski, Crystal Fieber, Greg Schnell, Jim TeBeest, Matt Strittmater, Melody Lorge

Chairperson Goehring called the meeting to order. He verified that the meeting notice was posted on January 3, 2020 at 4:15 P.M.

Supervisor Te Stroete moved to approve the minutes of December 11, 2019. Motion seconded by Supervisor Koch. Supervisor Jorgensen made a motion to expand upon the minutes for the December 11, 2019 meeting. Motion was not seconded. Supervisor Koch made a motion to amend the minutes for the December 11<sup>th</sup>, 2019 meeting to read, "the Finance Director presented two bids for Property Insurance renewal". Motion seconded by Supervisor Ablor. Motion Carried

Correspondence – None

County Administrator Report – County Administrator, Adam Payne informed the committee on the progress towards filling the Human Resources Director vacancy and there is a proposal for bids for the County's Employee Benefit plan. He then shared a draft of the State of County. County Administrator Payne then updated the committee to the progress towards Rocky Knoll food service transitioning to a third party provider February 1, 2020 and the addition of an on-site daycare at the Health Care Facility. He also provided an update for the County Cash Audit and Treasurer Department Operational study. He informed the committee the University of Wisconsin Green Bay, Sheboygan Campus has hired a new CEO, Jamie Schramm. Finally, County Administrator Payne informed the committee about the upcoming Heads of Local Government meeting where the emerging topic is Ambulance Services around the County and approaches to enhancing services.

Finance Director Report – Finance Director, Wendy Charnon updated the committee on progress towards forming the new Industrial Development Agency hoping to be in place for the April County Board turnover. She then updated the committee as to the Community Development Block Grant Close Program application progress and the timeline for the 2020 Bonding.

Finance Director, Wendy Charnon presented a draft resolution – Carryover of Unexpended 2019 Appropriations to 2020. Supervisor Koch moved to approve the resolution as drafted and

introduce the resolution to the County Board in January. Motion seconded by Supervisor Abler. Motion Carried

The Committee discussed Ordinance No. 08 - Amending Section 47.03 of the Sheboygan County Code Regarding Salaries. Supervisor Koch moved to recommend that the Ordinance be enacted. Motion seconded by Supervisor Te Stroete. Motion Carried

Transportation Director, Greg Schnell presented a request for a budget adjustment for General Transportation Aids (GTA). Supervisor Te Stroete moved to approve the request. Motion seconded by Supervisor Jorgensen. Motion Carried

Information Technology Director Report – Information Technology Director, Chris Lewinski updated the committee about the ongoing efforts to outsource the County's courier function. Tentative date for the changeover is February 3, 2020.

Information Technology Director, Chris Lewinski presented a request for a change in the Information Technology Department's Table of Organization. Supervisor Koch moved to approve the request. Motion seconded by Supervisor Abler. Motion Carried

Information Technology Director, Chris Lewinski presented a Vacant Position Request for Administrative Clerk. Supervisor Koch moved to approve the request. Motion seconded by Supervisor Abler. Motion Carried

Information Technology Director, Chris Lewinski presented a draft resolution – Authorizing Indefeasible Right of Use Agreement for Use of "Ring of Fiber" Infrastructure. Supervisor Jorgensen moved to approve the resolution as drafted and introduce the resolution to the County Board in January. Motion seconded by Supervisor Abler. Motion Carried

Auditor/Analyst, Stefanie Albrecht presented the Financial Statements for November.

During the presentation of the Health and Human Services (HHS) portion of the November financial statements, HHS Director Matthew Strittmater spoke to the committee about the circumstances driving the 2019 HHS budget variance.

Finance Director, Wendy Charnon presented the Investment Statements for November.

Vouchers were reviewed. Supervisor Koch moved to approve the expenditures. Motion seconded by Supervisor Abler. Motion Carried

Supervisor Goehring requested approval for attendance at the previous Health and Human Services Committee meeting. Supervisor Te Stroete moved to approve the request. Motion seconded by Supervisor Abler. Motion Carried

Supervisor Jorgensen moved to adjourn. Motion seconded by Supervisor Abler. Motion Carried

The next scheduled meeting will be Wednesday, January 22, 2019 at 3:30 p.m.

Vernon Koch  
Secretary

Jeremy Fetterer  
Recording Secretary