

SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building
508 New York Avenue - Room 302
Sheboygan WI 53081

January 23, 2020

Called to Order: 3:30 PM

Adjourned: 4:23 PM

MEMBERS PRESENT: Chair Ed Procek, Vice Chair Charlie Conrardy, Secretary Roger TeStroete, Members Fran Damp and Michael Ogea

OTHERS PRESENT: IT Director Christopher Lewinski, Health and Human Services Director Matthew Strittmater, Rocky Knoll Administrator Kayla Clinton, Supervisor Vernon Koch, Staff Accountant Jeremy Fredericks and Transportation Superintendent Bryan Olson,

Chairperson Procek called the meeting to order at 3:30 PM, in Conference Room 302 of the Administration Building. Chairperson Procek confirmed the meeting was posted January 22, 2020 at 12:20 PM, in compliance with the open meeting law.

A motion to approve the minutes of December 4, 2019 as presented was made by Supervisor Conrardy. Supervisor Damp seconded the motion. Motion carried unanimously.

On behalf of Transportation Director Greg Schnell, Transportation Superintendent Bryan Olson requested approval for the Vacant Position Request for a Limited Term Employee (LTE). A motion was made by Supervisor Conrardy granting approval. Supervisor Damp seconded the motion. Motion carried unanimously.

IT Director Christopher Lewinski requested approval for a change in Table of Organization. A motion was made by Supervisor TeStroete granting approval. Supervisor Conrardy seconded the motion. Motion carried unanimously.

IT Director Christopher Lewinski requested approval for the Vacant Position Request for the Administrative Clerk. A motion was made by Supervisor Conrardy granting approval. Supervisor Ogea seconded the motion. Motion carried unanimously.

Health and Human Services Director Matthew Strittmater requested approval for the Vacant Position Request for a Limited Term Employee (LTE). A motion was made by Supervisor TeStroete granting approval. Supervisor Conrardy seconded the motion. Motion carried unanimously.

Health and Human Services Director Matthew Strittmater requested approval for the Vacant Position Request for the Public Health Manager. A motion was made by Supervisor Damp granting approval. Supervisor Conrardy seconded the motion. Motion carried unanimously.

Health and Human Services Director Matthew Strittmater requested approval for the Vacant Position Request for a Senior Accountant. A motion was made by Supervisor Ogea granting approval. Supervisor Conrardy seconded the motion. Motion carried unanimously.

Rocky Knoll Administrator Kayla Clinton requested approval for the Vacant Position Request for a Limited Term Employee (LTE). A motion was made by Supervisor Conrardy granting approval. Supervisor TeStroete seconded the motion. Motion carried unanimously.

Rocky Knoll Administrator Kayla Clinton requested approval for a Table of Organization Change to include the Vacant Position Request for a part time Administrative Clerk, Project Coordinator and Assistant Administrator. A motion was made by Supervisor Conrardy granting approval. Supervisor TeStroete seconded the motion. Motion carried unanimously.

Thursday, January 23, 2020

Human Resources Manager Penny Elsner reviewed the Human Resources Department activities with the Committee.

A motion to approve the vouchers as presented was made by Supervisor Conrardy. Supervisor Damp seconded the motion. Motion carried with Supervisor Ogea voting "NAY."

A motion was made by Supervisor Conrardy for Chairman Procek and Supervisor Damp to claim per diem for their attendance at the interview sessions for the Human Resources Director. Supervisor TeStroete seconded the motion. Motion carried unanimously.

A motion to adjourn was made by Supervisor Conrardy. Supervisor Damp seconded the motion. Motion carried unanimously with adjournment at 4:23 PM.

Penny Elsner
Recording Secretary

Roger TeStroete
Secretary