

NOTICE OF REMOTE MEETING

EXECUTIVE COMMITTEE

February 22, 2021 3:30 P.M.

To Join the Meeting Dial
+1 312 626 6799
Enter Meeting ID: 931 1752 8590
Passcode: 178866

AGENDA

Call to Order

Certification of Compliance with Open Meeting Law

Approval of Minutes – January 26, 2021 Executive Committee Meeting

Consideration of Ordinance No. 09- Amending Shoreland Ordinance in the NE1/4 of the NE1/4 of Section 8 and the NE1/4 of the NE1/4 of Section 19, Township 13 North, Range 23 East, Town of Holland (Construction of the Weingaertner Driveway – Parcel 59006077700, Prospekt Boulevard; and Gronik Accessory Building and Driveway – Parcel 59006076561, N1025 Cole Road)

Consideration of letter in support of legislation for Governor Evers' Sales Tax Proposal

Discussion on criteria and guidelines for resuming in-person meetings

Consideration of 4th Quarter Variance Reports

County Administrator's Report

Approval of Attendance at Other Meetings or Functions

Review and Approve Vouchers

Next Meeting Date: To Be Determined

Closed Session

Consideration of Annual Performance Evaluation for County Administrator-Contemplated Closed Session: It is contemplated that a motion will be made to consider the aboveagenda item in closed session pursuant to Wis. Stat. §19.85(1)(c) which states that a closed session may be held for the following purpose: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Committee will reconvene in OPEN SESSION immediately after the closed session is concluded to vote on matters discussed in closed session requiring decisions if any action is deemed necessary and to conclude work on any other items listed in this meeting.

Open Session

Adjournment

Prepared by:
Peggy Osthelder, Recording Secretary

Approved by:
Vernon Koch, Committee Chairperson

NOTE: A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

If listed as an agenda item, the "Administrator's Report" is a summary of key activities for the previous month and planned for upcoming months including performance evaluations, liaison committee issues and County Board issues. No action will be taken by the Executive committee resulting from the report unless it is a specific item on the agenda.

Persons with disabilities needing assistance to attend or participate are asked to notify the County Board Chairman/County Administrator's Office at 920-459-3103 prior to the meeting so that accommodations may be arranged.

Posted on 02/19/2021 at 10:00 am

SHEBOYGAN COUNTY EXECUTIVE COMMITTEE MEETING MINUTES

Remote Meeting Via Zoom

January 26, 2021

Called to Order: 2:00 P.M.

Adjourned: 2:50 P.M.

MEMBERS PRESENT: Vern Koch, Robert Ziegelbauer, William Goehring and Keith Abler
Supervisor Ed Procek joined the meeting at 2:06 p.m.

ALSO PRESENT: Adam Payne, Alayne Krause, Crystal Fieber, Thomas Wegner, Wendy Charnon, Cory Roeseler, Greg Schnell, and Peggy Osthelder

Chairman Koch called the meeting to order. Peggy Osthelder verified that the meeting notice was posted on January 22, 2021 at 11:00 A.M. in compliance with the open meeting law.

Supervisor Ziegelbauer made a motion to approve the minutes of the January 5, 2021 Executive Committee meeting. Motion seconded by Supervisor Goehring. Motion carried unanimously.

The Committee discussed Resolution No. 25- Carryover of Unexpended 2020 Appropriations to 2021. Finance Director Wendy Charnon gave an overview of carryover request. Additionally, Wendy Charnon requested that the proposed carryovers include the Treasurer's Department carryover for the department operational review and assessment. Supervisor Abler made a motion to approve the resolution with the amendment presented by the Finance Director and authorize Peggy Osthelder to sign the document on behalf of the Committee. Motion seconded by Supervisor Goehring. Motion carried unanimously.

The Committee discussed Resolution No. 26- Approving Intergovernmental Cooperative Agreement with City of Sheboygan for Dive Team Operations. Sheriff Cory Roeseler provided an overview of agreement and shared that he supported the Fire Department taking the lead. Supervisor Ziegelbauer made a motion to approve the resolution and authorize Peggy Osthelder to sign the document on behalf of the Committee. Motion seconded by Supervisor Abler. Motion carried unanimously.

The Committee discussed Resolution No. 27- Approving Intergovernmental Agreement Among Northeast Wisconsin Counties for Transportation Department Mutual Aid. Transportation Director Greg Schnell gave an overview of agreement. Crystal Fieber noted an amendment to the agreement which includes notice to the County Administrator and County Board Chairperson. Supervisor Ziegelbauer made a motion to approve the resolution with the amendment presented by Corporation Counsel and authorize Peggy Osthelder to sign the document on behalf of the Committee. Motion seconded by Supervisor Goehring. Motion carried unanimously.

The Committee discussed the Report on Public Official Bonds for 2021. Supervisor Procek made a motion to approve the report and authorize Peggy Osthelder to sign the document on behalf of the Committee. Motion seconded by Supervisor Abler. Motion carried unanimously.

The Committee discussed criteria and guidelines for resuming in-person meetings. Corporation Counsel Crystal Fieber provided a brief overview of the ordinance authorizing the County Board Chairman to call for virtual meetings. The committee discussed best practices set forth by Public Health, and the importance of leading by example to help protect the health and safety of County Board Supervisors, employees and the public. In light of the ongoing pandemic, uncertainly associated with new strains of the virus, and slow roll out of the vaccines, the consensus was to continue with virtual County Board and Committee meetings, and revisit this matter in February. County Administrator Adam Payne said he would reaffirm the Executive Committee's expectations with Department Heads.

County Administrator Adam Payne reported on his participation in the County's Pandemic Committee and Wisconsin Counties Association Leadership Forum that occurs virtually every week, and provided an update on the vaccine distribution, plans, preparations and progress. He also discussed the 2020 State of the County which was recently finalized, an upcoming presentation he will make during the Chamber Economic Breakfast Meeting, and, the Transportation Department's proposal to eventually replace the County's asphalt plant.

Supervisor Goehring made a motion to support Chairman Koch, Supervisor Ziegelbauer, Supervisor Goehring, and Supervisor Wegner's attendance at the Sheboygan County Chamber Economic Breakfast meeting. Motion seconded by Supervisor Abler. Motion carried unanimously.

Vouchers were reviewed. Supervisor Ziegelbauer made a motion to approve the vouchers and authorize Peggy Osthelder to sign them. Motion seconded by Supervisor Goehring. Motion carried unanimously.

The next Executive Committee meeting is scheduled for Monday, February 22 at 3:30 pm.

Supervisor Ziegelbauer made a motion to adjourn. Motion seconded by Supervisor Abler. Motion carried unanimously.

William Goehring, Secretary

Peggy Osthelder, Recording Secretary

1 SHEBOYGAN COUNTY ORDINANCE NO. 09 (2020/21)

2
3 Re: **Amending Shoreland Ordinance in the NE 1/4 of the NE1/4 of Section**
4 **8 and the NE 1/4 of the NE1/4 of Section 19, Township 13 North,**
5 **Range 23 East, Town of Holland (Construction of the Weingaertner**
6 **Driveway – Parcel 59006077700, Prospekt Boulevard; and Gronik**
7 **Accessory Building and Driveway – Parcel 59006076561, N1025 Cole**
8 **Road)**
9

10
11 **WHEREAS**, Sheboygan County wishes to rezone 1,350 square feet of wetlands located
12 in the NE 1/4 of the NE 1/4 of Section 8, Township 13 North, Range 23 East, Town of Holland
13 from "Shoreland-Wetland District" to "Shoreland District" to allow for the construction of a
14 driveway to serve a residential building on the Weingaertner property, and
15

16 **WHEREAS**, Sheboygan County wishes to rezone 1,353 square feet of wetlands located
17 in the NE 1/4 of the NE1/4 of Section 19, Township 13 North, Range 23 East, Town of Holland
18 from "Shoreland-Wetland District" to "Shoreland District" to allow for the construction of an
19 accessory building and associated driveway on the Gronik property, and
20

21 **WHEREAS**, in compliance with the Shoreland Ordinance (Chapter 72, Sheboygan
22 County Code), the required procedural steps have been properly completed and the public
23 hearings held, and
24

25 **WHEREAS**, this Committee concludes that the public interest will be served by
26 enactment of this Ordinance in that conservation and environmental protection interests will be
27 carefully honored and monitored;
28

29 **NOW, THEREFORE**, the County Board of Supervisor of the County of Sheboygan does
30 ordain as follows:
31

32 Section 1. **Amendment of Shoreland Zoning Map.** The "Shoreland Zoning
33 Map, Sheboygan County, Wisconsin" referred to in Section 72.07 of the Sheboygan
34 County Code of General Ordinances is hereby amended to reflect that the district use
35
36
37
38

(The rest of this page intentionally left blank.)

39 classification (boundaries) of the above-described properties be changed from the
40 "Shoreland-Wetland District" to the "Shoreland District."
41

42 Section 3. **Effective Date.** The herein Ordinance shall take effect upon
43 publication.
44

45
46 Respectfully submitted this 16th day of February, 2021.
47

48
49 **PLANNING, RESOURCES, AGRICULTURE,
50 AND EXTENSION COMMITTEE***

51
52 Keith Abler (cs)
53 Keith Abler, Chairperson
54

55
56 _____
57 Michael S. Ogea, Vice-Chairperson

58 Rebecca Clarke (cs)
59 Rebecca Clarke, Secretary
60

61 Paul A. Gruber (cs)
62 Paul A. Gruber
63

64 Henry Nelson (cs)
65 Henry Nelson
66

67 Opposed to Introduction:
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69 _____
70 _____
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72
73 *County Board Members signing only
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79 Countersigned by:
80

81
82 _____
83 Vernon Koch, Chairperson
84

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86
87 R:\CLIENT\08299\00018\00166654.DOCX

February 3, 2021, draft

FISCAL NOTE
February 2021

Ordinance No. 09 (2020/21) RE: Amending Shoreland Ordinance in the NE ¼ of the NE1/4 of Section 8 and the NE ¼ of the NE1/4 of Section 19, Township 13 North, Range 23 East, Town of Holland (Construction of the Weingaertner Driveway – Parcel 59006077700, Prospekt Boulevard; and Gronik Accessory Building and Driveway – Parcel 59006076561, N1025 Cole Road)

Funding:

No additional funding is required.

Respectfully Submitted,



Wendy A. Charnon, Finance Director
February 16, 2021

**VARIANCE REPORT FOR DEPARTMENT -- COUNTY ADMINISTRATOR
FOR THE QUARTER ENDING 12/31/2020**

TIMING	G/L CATEGORY	VARIANCE FROM BUDGET	EXPLANATION OF VARIANCE
	Intergovernmental Revenues		
	Federal Grants	5,564.00	Routes to Recovery grant reimbursement for COVID expenditures
	Personnel Related Expenditure		
	Wages	13,544.78	Wage expenses not incurred
	Benefits	1,691.44	Benefit expenses not incurred
	Operating Expenses		
	Repairs and Maintenance	(3,103.32)	Over-budget repairs to vehicle and office furniture
	General Operating	(3,589.71)	COVID expenditures (reimbursed in a different account)
	Interdepartmental Charges		
	Employee Related Insurance	14,968.95	Lower insurance rates than budgeted
	Variances Less Than Justification Threshold	(313.37)	
	TOTAL	35,285.58	

**VARIANCE REPORT FOR DEPARTMENT -- COUNTY BOARD
FOR THE QUARTER ENDING 12/31/2020**

TIMING	G/L CATEGORY	VARIANCE FROM BUDGET	EXPLANATION OF VARIANCE
	Personnel Related Expenditure		
	Wages	11,054.84	Less meetings attended than anticipated.
	Operating Expenses		
	General Operating	15,624.94	Less travel and canceled WCA Annual Conference due to pandemic.
	Variances Less Than Justification Threshold	1,835.14	
	TOTAL	28,514.92	