

SHEBOYGAN COUNTY FINANCE COMMITTEE MINUTES

Administration Building
508 New York Avenue
Sheboygan WI 53081

March 11, 2020

Called to Order: 3:30 P.M.

Adjourned: 4:35 P.M.

MEMBERS PRESENT: William Goehring, Roger Te Stroete, Vernon Koch

MEMBERS ABSENT: Gerald Jorgensen, Keith Abler

ALSO PRESENT: Adam Payne, Ashley Meyer, Bob Ziegelbauer, Chad Broeren, Chris Lewinski, Crystal Fieber, Ed Procek, Evan Grossen, Jeremy Fetterer, Jeremy Fredericks, Jon Dolson, MaiKa Her, Mary Jablonski, Matt Strittmater, Natascha Rowell, Stefanie Albrecht, Wendy Charnon

Chairperson Goehring called the meeting to order. He verified that the meeting notice was posted on March 6, 2020 at 4:50 P.M.

Supervisor Te Stroete moved to approve the minutes of February 26, 2020. Motion seconded by Supervisor Koch. Motion Carried

Correspondence – None

County Administrator Report – County Administrator, Adam Payne informed the committee that he recently returned from the National Association of Counties (NACo) Legislative Conference, where several topics were discussed including counties preparedness for the Coronavirus. Administrator Payne then discussed what Sheboygan County is doing to prepare for the Coronavirus.

Finance Director Report – Finance Director, Wendy Charnon informed the committee of the bonding process that will occur next week Tuesday March 17 prior to Finance Committee special meeting.

Finance Director, Wendy Charnon presented a vacant position request for a Senior Accountant. Supervisor Te Stroete moved to approve the request. Motion seconded by Supervisor Koch. Motion Carried

Inspector, Chad Broeren presented a request for a budget adjustment for a Seatbelt Grant. Supervisor Koch moved to approve the request. Motion seconded by Supervisor Te Stroete. Motion Carried

County Clerk, Jon Dolson, presented a draft of the County Clerk 2019 Annual Report.

County Clerk, Jon Dolson and Information Technology Director Chris Lewinski presented a request to purchase Albert Network Monitoring Service. Supervisor Koch moved to approve the request. Motion seconded by Supervisor Te Stroete. Motion Carried

Finance Director, Wendy Charnon presented a draft of the Finance 2019 Annual Report.

Finance Director, Wendy Charnon presented a draft resolution – Authorizing the Finance Committee and Finance Director to Balance Over Budget Departmental Accounts. Supervisor Koch moved to approve the resolution as drafted and introduce the resolution to the County Board in March. Motion seconded by Supervisor Te Stroete. Motion Carried

Auditor/Analyst, Stefanie Albrecht presented the Financial Statements for January.

Finance Director, Wendy Charnon presented the Investment Statements for January.

Vouchers were reviewed. Supervisor Koch moved to approve the expenditures. Motion seconded by Supervisor Te Stroete. Motion Carried

There were no requests for approval of attendance at other meetings or functions.

Supervisor Te Stroete moved to adjourn. Motion seconded by Supervisor Koch. Motion Carried

The next scheduled meeting will be Tuesday, March 17, 2020 at 5:15 p.m.

Vernon Koch
Secretary

Ashley Meyer
Recording Secretary