SHEBOYGAN COUNTY FINANCE COMMITTEE MINUTES

Administration Building
508 New York Avenue
Sheboygan WI 53081

March 13, 2019 **Called to Order: 3:30 P.M.** **Adjourned: 4:45 P.M.**

MEMBERS PRESENT: William Goehring, Greg Weggeman, Vernon Koch, Keith Abler, Roger Te Stroete

MEMBERS ABSENT:

ALSO PRESENT: Adam Payne, Ashley Meyer, Bob Ziegelbauer, Ed Procek, Evan Grossen, Jeremy Fetterer, Laura Henning-Lorenz, Michael Bauer, Stefanie Albrecht, Wendy Charnon

Chairperson Goehring called the meeting to order. He verified that the meeting notice was posted on March 8, 2019 at 3:30 P.M.

Supervisor Weggeman moved to approve the minutes of February 27, 2019. Motion seconded by Supervisor Koch. Carried

Correspondence – None

County Administrator Report – County Administrator, Adam Payne informed the committee that the customs facility is continuing to move forward, and there is ongoing discussion regarding a Mental Health/Drug Treatment Center. Administrator Payne also mentioned a possible expansion of Lutheran High School and a subsequent interest in purchasing a section of County owned property. He also informed the committee that there is an accepted offer on one of the Amsterdam Dune lots. Additionally, he discussed how the proposed new Aurora Hospital by Union and Taylor might affect traffic and transportation needs.

Finance Director Report – Finance Director, Wendy Charnon introduced Evan Grossen, the new Staff Accountant. Director Charnon also handed out and discussed the preliminary budget memo.

County Administrator, Adam Payne presented a request for an adjustment for Vacation Purchase for the Finance Director. Supervisor Weggeman moved to approve the request. Motion seconded by Supervisor Koch. Carried

County Administrator, Adam Payne presented a draft resolution – Supporting the Return of $1,576,346 of Community Development Block Grant Funding to the State of Wisconsin and Authorizing the use of $1,313,048 of Unassigned Fund Balance to Fully Fund the Return Payment to the State. Attorney Michael Bauer provided the committee an updated draft of the resolution. Supervisor Weggeman moved to approve the draft resolution as updated and introduce the resolution to the County Board in March. Motion seconded by Supervisor Te Stroete. Carried

Treasurer, Laura Henning-Lorenz presented a request for a Salary Adjustment for a Limited Term Employee. Supervisor Te Stroete moved to approve the request. Motion seconded by Supervisor Abler. Carried

Treasurer, Laura Henning-Lorenz presented the Eleven Year Write-Off Report

Finance Director, Wendy Charnon presented a draft resolution – Authorizing the Finance Committee and Finance Director to Balance Over Budget Departmental Accounts
Supervisor Weggeman moved to approve the resolution as drafted and introduce the resolution to the County Board in March. Motion seconded by Supervisor Abler. Carried

Auditor/Analyst, Stefanie Albrecht presented the Financial Statements for January.

Finance Director, Wendy Charnon presented the Investment Statements for January.

Vouchers were reviewed. Supervisor Weggeman moved to approve the expenditures. Motion seconded by Supervisor Koch. Carried

There were no requests for approval of attendance at other meetings or functions.

Supervisor Koch moved to adjourn. Motion seconded by Supervisor Abler. Carried

The next scheduled meeting will be Wednesday, March 27, 2019 at 3:30 p.m.

Vernon Koch
Secretary

Ashley Meyer
Recording Secretary