

# **SHEBOYGAN COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) MINUTES**

Sheboygan County Sheriff's Department  
West Conference Room  
525 N 6<sup>th</sup> Street  
Sheboygan, WI 53081

**March 21, 2024**

**Called to Order 8:00 A.M.**

**Adjourned 9:25 A.M.**

**MEMBERS PRESENT:** Terry Katsma, State Elected Official; Star Grossman, Sheboygan County Public Health; Doug Sherpereel, Sigma Aldrich; Matt Kroeplien for Brian Goelzer, Glacier Transit; Vern Koch, County Board; Chuck Butler, Town of Sheboygan Fire Department; Steve Steinhardt, Emergency Management; Peter Madden, Member at Large; Tom Hass, Aurora Medical Center; Phillip Ditter, Plastics Engineering; and Dean Dolence, American Red Cross

**ALSO PRESENT:** Phil Caughey, HSHS; John Archer, ARES/RACES; and Jamie Lytle, CISA

**MEMBERS ABSENT:** Katrina Gilbank, NEMAK; Eric Bollar, City of Sheboygan FD; Dan Althaus, Orange Cross Ambulance

## **CALL TO ORDER AND INTRODUCTIONS**

Peter Madden called the meeting to order at 8:00 a.m.

## **CERTIFICATION OF COMPLIANCE WITH WISCONSIN OPEN MEETING LAW**

Steve Steinhardt stated that the meeting agenda had been posted with the County Clerk's Office on March 13th, 2024, at 9:00 a.m. and that the requirements of Wisconsin Open Meeting Law had been met.

## **APPROVAL OF MINUTES FROM OCTOBER 20TH, 2023 COMMITTEE MEETING**

Motion by Tom Hass, seconded by Vern Koch to approve the Minutes from the October 20, 2023 Committee Meeting. Motion carried.

## **PUBLIC COMMENT**

No public comment.

## **COMMUNITY PREPAREDNESS SUBCOMMITTEE REPORT AND INTEGRATED PREPAREDNESS PLAN**

Steve Steinhardt discussed the status of Integrated Preparedness Plan and the schedule of exercises and training that is scheduled for this year.

## **HAZMAT TEAM UPDATE**

Steve informed the committee that a new HazMat truck has been purchased and is currently being serviced so it can be put in service. Annual competency training has been completed.

## **PUBLIC HEALTH UPDATE**

Star gave updates covering the Community Health Needs Assessment and a Sheltering Plan Update.

DISCUSS RAVE AND THE INTEGRATED PUBLIC ALERT AND WARNING SYSTEM (IPAWS)  
Steve updated the committee on the use of Rave to date and the push to get folks to sign up. He also updated the committee on the current progress to get IPAWS certified so we can send messages using the FEMA system that does not rely on citizen sign up.

#### UPDATE ON SHEBOYGAN COUNTY FIRE/EMS STUDY

Steve informed the committee that late last year he was tasked with forming an Adhoc committee made up of representative from local government and leaders in the Fire and EMS agencies to develop a request for proposal to perform a study of Fire and EMS services in Sheboygan County. The group met several times, developed the RFP and received 2 proposals. A decision will be made soon on selecting a vendor.

#### OFF-SITE PLANS

Motion by Dean Dolence, seconded by Vern Koch to approve revisions of the Emergency Off-Site Plan for Masters Gallery Cheese, 621 North Business Park Drive, Oostburg, WI. Motion carried.

Motion by Dean Dolence, seconded by Tom Hass to approve revisions of the Emergency Off-Site Plan for Masters Gallery Cheese, 411 County Road PP, Plymouth, WI. Motion carried.

Motion by Vern Koch, seconded by Tom Hass to approve revisions of the Emergency Off-Site Plan for Lakeland University, W3718 South Drive, Plymouth, WI. Motion carried.

Motion by Dean Dolence, seconded by Steve Steinhardt to approve revisions of the Emergency Off-Site Plan for Krier Foods, 520 Wolf Road, Random Lake, WI, as amended. Motion carried.

Motion by Dean Dolence, seconded by Tom Hass to approve revisions of the Emergency Off-Site Plan for Cedar Grove Warehouse, 802 South Street, Plymouth, WI, as amended. Motion carried.

Motion by Dean Dolence, seconded by Vern Koch to approve revisions of the Emergency Off-Site Plan for Batteries Plus, 519 South Taylor Drive, Sheboygan, WI, as amended. Motion carried.

Motion by Dean Dolence, seconded by Vern Koch to approve revisions of the Emergency Off-Site Plan for Random Lake Wastewater Treatment Plant, 609 Wolf Road, Random Lake, WI, as amended. Motion carried.

Motion by Dean Dolence, seconded by Vern Koch to approve revisions of the Emergency Off-Site Plan for Lakeside Foods, 709 Allen Street, Random Lake, WI, as amended. Motion carried.

#### ADJOURNMENT

Motion by Terry Katsma, seconded by Vern Koch to adjourn. Motion carried. The meeting was adjourned at 9:25 a.m.

Submitted by:

Steve C. Steinhardt, Recording Secretary