

SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building
508 New York Avenue – Room 302
Sheboygan WI 53081

March 27, 2023

Called to Order: 3:30 PM

Adjourned: 4:37 PM

MEMBERS PRESENT: **In Person:** Chair Edward Procek, Vice Chair Tom Wegner,
Members Carl Nonhof and Kathleen Donovan

MEMBERS ABSENT: Secretary Christian Ellis

ALSO PRESENT: **In Person:** Supervisor Henry Nelson, County Administrator Alayne Krause, Transportation Director Greg Schnell, Airport Superintendent Matthew Grenoble, and Building Services Director Jim TeBeest
Remote: Corporation Counsel Crystal Fieber and Health & Human Services Director Matt Strittmater

Chair Procek called the meeting to order at 3:30 PM, in Conference Room 302 of the Administration Building. Chair Procek confirmed the meeting was posted March 24, 2023 at 4:30 PM, in compliance with the open meeting law.

A motion to approve the minutes of March 13, 2023 as presented was made by Supervisor Wegner. Supervisor Donovan seconded the motion. Motion carried.

Transportation Director Greg Schnell requested a change in the Table of Organization to include Vacant Position Requests for Casual Maintenance Technicians. A motion was made by Supervisor Donovan granting approval. Supervisor Wegner seconded the motion. Motion carried.

Airport Superintendent Matthew Grenoble requested approval for the Vacant Position Request for an Airport Intern. A motion was made by Supervisor Nonhof granting approval. Supervisor Wegner seconded the motion. Motion carried.

Building Services Director Jim TeBeest requested approval to Hire Above Midpoint. A motion was made by Supervisor Wegner granting approval. Supervisor Donovan seconded the motion. Motion carried.

Health & Human Services Director Matt Strittmater requested approval for the Vacant Position Request for Human Services Manager. A motion was made by Supervisor Wegner granting approval. Supervisor Nonhof seconded the motion. Motion carried.

Supervisor Wegner made a motion to go into closed session at 3:47 pm pursuant to Wis. Stat. § 19.85(1)(f) to consider financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems, or the investigation of charges against specific person. Motion seconded by Supervisor Donovan. Motion carried on a unanimous roll call vote.

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Supervisor Wegner made a motion to go into open session at 4:23 pm. Motion seconded by Supervisor Donovan. Motion carried on a unanimous roll call vote.

Supervisor Wegner made a motion determining the employee experienced an unforeseeable emergency and established a hardship; authorizing a release of \$15,000 net from their deferred compensation account to Associated Bank for mortgage payments; disallowing contributions to the deferred compensation program for 6 months; and for the Human Resources Department to recommend the Employee Assistance Program for financial counseling for the employee. Motion seconded by Supervisor Donovan. Motion carried on a unanimous roll call vote.

County Administrator Alayne Krause reported on the status of the vacant Human Resources and Finance Director positions, various employee matters, and the end of Federal Public Health Emergency in May as it relates to benefit coverages.

A motion to approve the vouchers as presented was made by Supervisor Wegner. Supervisor Donovan seconded the motion. Motion carried.

The Committee discussed attendance at special meetings. Supervisor Wegner requested approval to attend the Executive Committee Meeting on Tuesday, April 4, 2023. Supervisor Donovan made a motion to approve. Motion seconded by Supervisor Nonhof. Motion carried.

A motion to adjourn was made by Supervisor Wegner. Supervisor Nonhof seconded the motion. Motion carried with adjournment at 4:37 PM.

Alayne Krause
Recording Secretary

Christian Ellis
Secretary