

## ROCKY KNOLL HEALTH CARE CENTER FOUNDATION MINUTES

Rocky Knoll Health Care Center  
N7135 Rocky Knoll Parkway  
Plymouth, WI 53073

**April 8, 2019**

**Call to Order: 3:00 PM**

**Adjourned: 4:00 PM**

MEMBERS PRESENT: Charlie Conrardy, Kayla Clinton, Richard Bemis, Alan Rudnick, Liz Abler, Brian Hoffmann, Linda Laible, Dale Pauls, Ron Becker, Denis Schmideler, Jeremy Fredericks

OTHERS PRESENT: John Wilde, Janine Bolz

President Charles Conrardy called the meeting to order at 3:00 pm. It was noted that the agenda was posted on March 7, 2019 at 10:30 AM in compliance with the Open Meeting Law.

A motion was made by Denis Schmideler and seconded by Liz Abler to approve the minutes of the February 18th, 2019 meeting. Motion carried.

Cindy introduced Janine Bolz to the Board. Janine is the new Life Enrichment Director at Rocky Knoll. Janine provided the group with a summary of her work history and background. They welcomed her to Sheboygan County and expressed a desire to support her ideas and needs for the department.

John Wilde, a new Trustee candidate was present at the meeting. John and his wife Karen have been active volunteers at Rocky Knoll for several years. Both of John's parents were residents here. He is very familiar with the facility, the residents and the staff. He expressed a desire to extend his service as a Trustee on the Foundation. Motion made by Denis Schmideler and seconded by Brian Hoffmann to elect John Wilde as a Trustee to serve a three year term. Motion carried.

Life Enrichment presented a Fund Request for \$1125 to sponsor the 2019 Bistro Nights Entertainment. The request covers five events that have been scheduled: May 21, June 25, July 23, August 27, and September 8<sup>th</sup>. A motion was made by Linda Laible and seconded by Ron Becker to approve the fund request. Motion carried.

A second request was made by Life Enrichment for \$75 to sponsor the Balloon Lady to come one day during the week of National Skilled Nursing Care Week to entertain residents and staff. The theme of the week is "Living Soulfully." The Leadership team has several fun events planned during the week to encourage residents and staff to live their happiest and best lives. The Balloon Lady provides entertainment for people of all ages. Motion made by Denis Schmideler and seconded by John Wilde to approve the fund request. Motion carried.

Stacy Wagner, the Dietary Director submitted a Continuing Education Scholarship request for a dietary aide to attend the ServSafe certificate program at LTC beginning April 22, 2019. The submission was given to Cindy Stevens. Cindy had called Charlie Conrardy to inquire about approval since the application and payment to reserve a spot in the program had to be made promptly. The cost of the course, book and final exam was \$190.90. Charlie gave his approval over the phone. Stacy would like to send other dietary employees to attend the certification program – perhaps a total of 4 during the next year. The board discussed the merits of sponsoring employees to attend this training. They requested that each scholarship be given to the Education committee well in advance for review and approval as stated in our policy.

Motion made by Liz Abler and seconded by Alan Rudnick to approve the scholarship that Mr. Conrardy had verbally approved. Motion carried.

The members discussed the estimate from the County Highway Dept. to build a 10-ft. wide path around the facility. The total estimated cost is \$47,898.00. The long-term benefits, safety features, and possible maintenance requirements were discussed. The Foundation has been approached to help fund this project. Mr. Conrardy suggested forming a committee to brainstorm some fundraising suggestions and bring them to our next meeting. The committee will consist of: Charlie Conrardy, Richard Bemis, Alan Rudnick and Liz Abler.

The Nutman sale took place on March 28<sup>th</sup>. The Foundation's commission for sponsoring the sale was \$63.14.

Jeremy Fredericks presented the financial statement as of March 31, 2019. Questions regarding the amounts in specific accounts were answered. Motion made by Ron Becker and seconded by Linda Laible to approve the financial statement as presented. Motion carried.

Motion made by Richard Bemis and seconded by Alan Rudnick to adjourn. Motion carried. Meeting adjourned at 4:00 PM. The next Foundation meeting will be held Monday, May 20th at 3:00 PM.

Respectfully submitted,

Cindy Stevens, Recording Secretary