

SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building
508 New York Avenue – Room 302
Sheboygan WI 53081

April 22, 2021

Called to Order: 3:30 PM

Adjourned: 4:54 PM

MEMBERS PRESENT: Chair Fran Damp, Vice Chair Roger TeStroete, Secretary Ed Procek and Members Charlette Nennig and Vicky Schneider

OTHERS PRESENT: Human Resources Director Dennis Miller

OTHERS PRESENT: Human Resources Director Dennis Miller, Corporation Counsel Crystal Fieber, Supervisor Brian Hoffmann, Transportation Director Greg Schnell, Rocky Knoll Administrator Kayla Clinton, Health and Human Services Director Matt Strittmater, and Accounting Manager Mary Jablonski
(via teleconference)

Chairperson Damp called the meeting to order at 3:33 PM, in Conference Room 302 of the Administration Building. Chairperson Damp confirmed the meeting was posted April 21, 2021 at 12:00 Noon, in compliance with the open meeting law.

A motion to approve the minutes of February 25, 2021 as presented was made by Supervisor TeStroete. Supervisor Schneider seconded the motion. Motion carried unanimously.

A motion to approve the vouchers as presented was made by Supervisor Procek. Supervisor Nennig seconded the motion. Motion carried unanimously.

Transportation Director Greg Schnell requested approval for overlap coverage for a Highway Maintenance position. A motion was made by Supervisor TeStroete granting approval. Supervisor Procek seconded the motion. Motion carried unanimously.

Rocky Knoll Administrator Kayla Clinton requested approval for the Vacant Position Request for Health Information Services Director. A motion was made by Supervisor Procek granting approval. Supervisor Schneider seconded the motion. Motion carried unanimously.

Rocky Knoll Administrator Kayla Clinton requested approval for a Sign-On Bonus for Registered Nurses. A motion was made by Supervisor TeStroete granting approval. Supervisor Nennig seconded the motion. Motion carried unanimously.

Accounting Manager Mary Jablonski requested approval for the Vacant Position Request for Staff Accountant. A motion was made by Supervisor Procek granting approval. Supervisor Nennig seconded the motion. Motion carried unanimously.

Thursday, April 22, 2021

Health and Human Services Director Matthew Strittmater requested approval for the Vacant Position Request for a Limited Term Employee (LTE) for the Child Protection area. A motion was made by Supervisor Schneider granting approval. Supervisor Nennig seconded the motion. Motion carried unanimously.

Health and Human Services Director Matthew Strittmater requested approval for a Change in the Table of Organization (Lead Human Services Professional to Supervisor and Increase Sanitarian from Part Time to Full Time.) A motion was made by Supervisor Nennig granting approval. Supervisor TeStroete seconded the motion. Motion carried unanimously.

Health and Human Services Director Matthew Strittmater requested approval for the promotion of the Lead Human Services Professional to Supervisor. A motion was made by Supervisor Nennig granting approval. Supervisor Schneider seconded the motion. Motion carried unanimously.

Health and Human Services Director Matthew Strittmater requested approval for the Vacant Position Request of Sanitarian. A motion was made by Supervisor TeStroete granting approval. Supervisor Nennig seconded the motion. Motion carried unanimously.

Health and Human Services Director Matthew Strittmater requested approval for an equity increase for employee 80822. A motion was made by Supervisor Nennig granting approval. Supervisor Schneider seconded the motion. Motion carried unanimously.

Corporation Counsel Crystal Fieber reviewed the Corporation Counsel's annual report with the Committee. A motion was made by Supervisor Procek granting approval. Supervisor Schneider seconded the motion. Motion carried unanimously.

Corporation Counsel Crystal Fieber reviewed with the Committee the department year to date budget, previous months activities and hours and claims and litigation report.

Human Resources Director Dennis Miller reviewed the Human Resources Department activities with the Committee, to include the ongoing COVID-19 Vaccines, the Human Resources Coordinator status, Total Compensation Statements, Bio-Screens, and the preliminary Gallagher report.

A motion to adjourn was made by Supervisor Schneider. Supervisor Nennig seconded the motion. Motion carried unanimously with adjournment at 4:54 PM.

Penny Elsner
Recording Secretary

Ed Procek
Secretary