

**SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES  
AGING AND DISABILITY ADVISORY COMMITTEE**

REMOTE MEETING  
PHONE: 1-628-400-4571  
PIN: 841 286 479#

**Date: May 13, 2021                      Called to Order: 2:01 P.M.                      Adjournment: 2:45 P.M.**

**MEMBERS PRESENT:** Mary Kay Vincent-Samet, Brian Hoffmann, Gerald DuMonthier, Derek Muench, Jane Brill, Terese Gessler, William Goehring, and Mary Nowacki

**MEMBERS ABSENT:** Joseph Burgarino, and Carol Zoran

**ALSO PRESENT:** Marie Seger, Linda Spitzer, Michelle Acevedo, Sara Truse, Lisa Kraus and Becky Herzog

Gerald DuMonthier called the meeting to order at 2:01 p.m.

**CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

The Health and Human Services Department received an email from the County Clerk's office noting that the agenda for the May 13, 2021 meeting was posted on April 27, 2021 at 10:30 a.m. in compliance with the Open Meeting Law.

**APPROVAL OF MINUTES – January 14, 2021**

Jane Brill motioned and Terese Gessler seconded for the approval of the minutes from the March 11, 2021 meeting. Motion carried unanimously.

**CORRESPONDENCE**

Ms. Acevedo shared a Thank You note from an individual for Chris Jeske's assistance with her Homestead Taxes.

Ms. Acevedo shared a Thank You card from a nurse stating how helpful Cindy Sook was and appreciated the resources that she provided.

**AGING AND DISABILITY RESOURCE CENTER APPEALS AND GRIEVANCES**

None at this time.

**AGING AND DISABILITY RESOURCE CENTER – UPDATES**

**Marie's Scheduled Return to ADRC from Public Health**

Ms. Acevedo noted Marie Seger has returned to the ADRC and has resumed her duties as ADRC supervisor. Ms. Seger will be assisting Public Health when needed with vaccinations at the low-income housing units.

**Continuing Skills Test Results**

Ms. Acevedo is very pleased to announce the Information and Assistance specialists received their test scores in February and all of the staff that tested received scores of 93% or higher. Information and Assistance staff have to take the Continuing Skills Test every two years.

### **ADRC Remodel**

Ms. Acevedo noted Koenig Construction has completed the remodeling project at the Aging and Disability Resource Center. The project included new carpeting, ceiling tiles and painting in various areas of the building.

### **New Hire for Information and Assistance Specialist Position**

Dan Mountain retired on March 2, 2021 after 40 years of service. The Information and Assistance position has been filled by Becky Herzog. Ms. Herzog was an Economic Support Specialist for the past eight years. Please welcome Becky to the ADRC.

### **ADRC COVID 19 Vaccine Outreach Grant Award**

Ms. Seger noted Sheboygan County was awarded \$17,000+ in grant funding. The COVID-19 vaccine outreach grant would assist in providing vaccinations to the elderly and disabled homebound population in Sheboygan County. Through this grant, vaccination clinics at four of the low income housing units in Sheboygan have been completed as of this time.

### **First Quarter Statistics**

Ms. Seger explained the information on the handout that was provided to the committee members. When comparing January and February 2020 to 2021 the number of contacts were very similar. In March 2021 the number of contacts increased by 300 due to the vaccination being carried out. From 2020 to 2021 elderly and substance abuse target groups increased while mental health shows a decrease.

### **Other**

Ms. Seger introduced Lisa Kraus. Ms. Kraus is the administrator of Sheboygan Progressive and has a daughter who is developmentally disabled. Ms. Kraus is considering becoming a member of the Aging and Disability Advisory committee member. She would like to contribute some of her time to the ADRC.

### **AGING UNIT UPDATES**

#### **Aging Plan 2022-2024**

Ms. Spitzer mentioned she had hoped the members had time to review the documents that were sent out with the agenda. Currently at the first phase of the process gathering preliminary ideas and input from the public. Ms. Spitzer stated they will be using 3 distinct methods which includes encouraging seniors to attend public hearings, survey completion, or participate in interviews to provide input, ideas and feedback. A Public Hearing has been scheduled on June 17<sup>th</sup> at the Aging and Disability Resource Center. This Aging Plan cycle we will be offering a hybrid public hearing, available both in person and virtually, and will have Hmong and Spanish interpreters available. Ms. Spitzer provided the members a copy of the results for the 2022-2024 ADRC senior survey. There was a total of 163 survey responses, which was lower than seen with the last Aging Plan survey in 2018, however considering this survey was completed during a pandemic year it was a good result. Ms. Spitzer shared the results of the survey using a word cloud. The word cloud gives a visual tool that paints a picture of not only the needs of seniors in our community but also what seniors believe is working well. The larger and darker the word correlates to more of those responses received. Ms. Spitzer stated a draft of the plan needs to be submitted to GWAAR by July 23, 2021. Final plan submitted by November 5, 2021.

### **Nutrition Program**

Ms. Spitzer noted the Nutrition program is preparing to distribute the yearly participant surveys that will go out to all of our home-delivered meal and curbside meal participants and are submitted to GWAAR or the Greater Wisconsin Agency on Aging Resources that contracts with DHS to provide oversight to counties for the Older American Act funded programs. These yearly surveys did not go out in 2020 due to COVID-19, but this year they will be administered again. Ms. Spitzer shared the 2020 year end totals for the nutrition program. A total of 35,450

meals were served. 15,619 of those meals were to the curbside participants at the Sheboygan, Sheboygan Falls, and Adeel dining sites, and the home delivered meal participants in the Southern part of the county. 19,831 meals were provided through the sub-contract with the Meals On Wheels program for seniors who qualified in the Northern part of Sheboygan County.

### **Adell Mealsite**

Ms. Acevedo noted the Adell site is in the process of getting a sub-committee in place to run the Adell site in the future, and have been actively trying to get community members to serve on that committee. Sheboygan County does not own this building. Therefore, they are looking into developing a Community Center where the ADRC would rent space for the dining site and for ADRC outreach from the village.

### **Transportation**

Ms. Spitzer stated the UW Milwaukee survey was distributed to all of the curbside, home-delivered and Meals On Wheels participants the end of April. This statewide survey aims to assess the transportation needs of rural communities in Wisconsin.

Ms. Spitzer reviewed the 2020 year end transportation program which includes rides for Metro Connection which is the 85.21 grant funded Elderly and Disabled Transportation program provided with partnership with Shoreline Metro, the 5310 grant funded mini vans, which were used for the home delivered meals rather than our Volunteer Driver program due to COVID-19 restrictions, and the Volunteer Driver program. Ms. Spitzer provided the members a copy of the 2020 year end ridership report.

### **Adult Protective Services**

Ms. Spitzer distributed a handout of the 2020 Adult Protective Services Year-End report to the committee members. Ms. Spitzer went over the handout in detail. There were 254 new Adult Protective Services referrals in 2020. These 254 new referrals does not include the guardianship, protective placement, emergency protective placement referrals that were also received in 2020, which would add another 75-80 referrals to the total. In addition to this there are approximately 140 protective placement reviews that need to be completed as well.

### **Other**

Ms. Acevedo stated Economic Support is looking into relocating. They are currently renting office space at the Job Center on Wilgus Avenue in Sheboygan. Tim Gessler from Economic Support is considering office space that maybe available at the Aging and Disability Resource Center. It would be beneficial for the Aging and Disability Resource Center, Veterans Services and Economic Support to be located in the same building because these programs work closely together. Working remotely on a permanent basis would need to be reviewed and approved before Economic Support could consider this option.

### **ADJOURNMENT**

Brian Hoffmann motioned and Jane Brill seconded to adjourn the meeting at 2:45 p.m. Motion carried.

Patti Schmitt – Recording Secretary