

## NOTICE OF MEETING

### TRANSPORTATION COMMITTEE

**August 2, 2021 - 8:00 A.M.**

**Sheboygan County Transportation Department**

**W5741 County Road J**

**Plymouth, WI 53073**

Conference Room

#### \*AMENDED AGENDA\*

Pursuant to CDC guidelines, fully vaccinated individuals are not required to wear mask

Call to Order

Certification of Compliance with Open Meeting Law

Citizen Input and Comments

Approval of Minutes: Transportation Committee Meeting – July 6, 2021

Review and Approve Vouchers

Approval of Members to Attend Meetings or Functions

Correspondence

#### Airport/Highway

- Fuel Flowage Update
- Airport Activities and Updates
- Consideration of Resolution No. \_\_\_\_\_ (2021-22) Re: Authorizing County Aid for Culvert Construction in the Towns of Herman, Holland, Mitchell, Mosel, and Wilson
- Consideration of Land Lease Rental Increase for 2022 - Airport
- Consideration of Equity Adjustments
- Consideration of Budget Adjustment (Airport)
- Consideration of Changes to Exceptions
- Consideration of Resolution No. \_\_\_\_\_ (2021-22) Re: Purchase of Vacant Land/Land Swap with Jon Kress for Future Cascade Shed Expansion
- Highway Activities and Updates

Adjourn

Next Scheduled Meeting: September 7, 2021

Prepared by:

Amy Wieland 459-3822

Recording Secretary

Roger Te Stroete  
Committee Chairperson

NOTE: The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to speak

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify the Transportation Department Office at 920-459-3822 prior to the meeting so that accommodations may be arranged.

## SHEBOYGAN COUNTY TRANSPORTATION COMMITTEE MINUTES

Sheboygan County Transportation Department  
Sheboygan County Memorial Airport  
N6193 Resource Drive  
Sheboygan Falls, WI 53085

**July 6, 2021**

**Called to Order: 8:00 A.M.**

**Adjourned: 9:49 a.m.**

MEMBERS PRESENT: Roger Te Stroete, Al Bosman, Jackie Veldman, Thomas Wegner and Robert Ziegelbauer

OTHERS PRESENT: Greg Schnell, Matt Grenoble, Emily Stewart and Amy Wieland

The Sheboygan County Transportation Committee convened at 8:00 a.m. Chairman Te Stroete presiding. Chairman Te Stroete noted that the meeting was posted on July 1, 2021 at 3:15 p.m. in the lobby of the Administration Building in compliance with the open meeting law.

Supervisor Wegner made a motion and Supervisor Bosman seconded the motion to approve the minutes from June 21, 2021 as presented. Motion carried.

Supervisor Bosman made a motion and Supervisor Veldman seconded the motion to approve the vouchers. Motion carried.

Supervisor Wegner made a motion and Supervisor Ziegelbauer seconded the motion to approve Supervisor Te Stroete's meeting request. Motion carried.

Supervisor Wegner made a motion and Supervisor Veldman seconded the motion to approve Supervisor Ziegelbauer's meeting request. Motion carried.

Transportation Director Greg Schnell stated that the Highway Department received correspondence from Mike Kertschner / Road America thanking for the coordination on the NASCAR event. There was correspondence from Jeffrey Tenpas to FHWA requesting more studies in regards to the CTH W bridge.

Airport Superintendent Grenoble provided the Fuel Flowage report for June 2021. There was a 48% increase in total fuel sold compared to June 2020.

Grenoble discussed the NASCAR event. Grenoble explained processes that went well, and noted things that need improvement for future large events.

Supervisor Bosman made a motion and Supervisor Wegner seconded the motion to Move for More Information on the Land Swap / Offer to Purchase Part of Parcel #59010127900. Motion carried.

Supervisor Ziegelbauer made a motion and Supervisor Veldman seconded the motion to approve the 5-year Capital Plan - Highway. Motion carried.

Director Schnell discussed a possible future Easement with Road American (Lime Pit.)

Director Schnell discussed Highway Department activities. Five Highway employees worked for the NASCAR event. Schnell said that the department has over 100,000 tons of asphalt to be produced and laid over the remainder of the construction season.

Director Schnell discussed wages. The Highway Department is down 6 employees and the pool of experienced candidates is getting smaller. Starting wages in other businesses are currently higher than ours so we are challenged to offer more which can cause other issues internally.

The committee conducted a tour of the Sheboygan County Memorial Airport.

The next Transportation Committee meeting will be at the Highway Department on August 2nd, 2021 at 9:15am.

Motion by Supervisor Wegner and seconded by Supervisor Ziegelbauer to adjourn at 9:49 a.m.  
Motion carried.

Amy Wieland  
Recording Secretary

Al Bosman  
Committee Secretary

DRAFT

SHEBOYGAN COUNTY RESOLUTION NO. \_\_\_\_\_ (2021/22)

Re: Authorizing County Aid for Culvert Construction in the Towns of Herman, Holland, Mitchell, Mosel, and Wilson

WHEREAS, state law requires that when Town Boards petition the County Board for bridge or culvert construction aid, the County is required to provide County aid in the amount provided by the statutes [Wis. Stat. § 82.08, Stats.], and

WHEREAS, each township for which culvert aid is being requested has provided for the payment of such costs of replacement of said culvert as required by Wis. Stat. § 82.03(3), and

WHEREAS, the following Towns have filed petitions for aid in the construction of culverts:

Town	Culvert	Funds Provided by Town	County Aid Required
Herman	Hiddenbrook Road	11,999.00	\$11,999.00
Holland	Frontage Road	\$8,445.00	\$8,445.00
Holland	Wittwood Road	\$21,870.00	\$21,870.00
Mitchell	Highland Lane	\$3,787.00	\$3,787.00
Mosel	Playbird Road	\$49,300.00	\$49,300.00
Wilson	Wilson Lima Road	\$11,914.00	\$11,914.00
<b>TOTAL COUNTY AID REQUIRED</b>			<b>\$107,315.00</b>

NOW, THEREFORE, BE IT RESOLVED, that the Sheboygan County Board does hereby appropriate the sum of \$107,315.00 to defray Sheboygan County's share of the above projects.

BE IT FURTHER RESOLVED that a tax be levied as part of the 2022 County tax levy, but only upon such property in the County as authorized by law.

Respectfully submitted this 17th day of August, 2021.

TRANSPORTATION COMMITTEE

\_\_\_\_\_  
Roger Te Stroete, Chairperson

\_\_\_\_\_  
Thomas Wegner, Vice-Chairperson

\_\_\_\_\_  
Al Bosman, Secretary

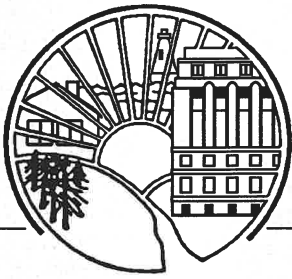
\_\_\_\_\_  
Jacqueline Veldman

\_\_\_\_\_  
Robert Ziegelbauer

Opposed to Introduction:

\_\_\_\_\_


\_\_\_\_\_



# SHEBOYGAN COUNTY

**Greg Schnell**  
*Transportation Director*

To: Transportation Committee

From: Greg Schnell, Transportation Director 

Date: August 2, 2021

Re: Proposed 2021 Budget Adjustment for Transportation Department - Airport Division

The Transportation Department – Airport Division is submitting for approval the following budget adjustments. At the time the budget was built, the following fees were not yet established and were not available. Since it was going to be a net zero impact to the bottom line, we decided to wait until this year to make a budget adjustment.

1. Increase the Customs Agent Services Expense Account to match the projected fees for the US Custom's Agent.
2. Increase the Electric Expense Account for Custom's electric bill.
3. Increase the Gas Expenses Account for Custom's gas bill.
4. Increase Customs Facility Reimbursements Revenue Account for the reimbursement from Kohler Company.

<u>ACCOUNT</u>	<u>ACCOUNT NAME</u>	<u>DEBIT</u>	<u>CREDIT</u>
1106.531126	Customs Agent Services	180,300	
1106.531815	Electric	4,848	
1106.531820	Gas	1,740	
1106.466112	Customs Facility Reimbursements		180,300

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47  
48  
49  
50  
51  
52  
53  
54

**SHEBOYGAN COUNTY RESOLUTION NO. \_\_\_\_\_ (2021/22)**

**Re: Authorizing Purchase of Vacant Land/Land Swap with Jon Krell for Future Cascade Shed Expansion**

**WHEREAS**, Sheboygan County ("County") currently operates a highway shed located on Highway 28 southwest of the Village of Cascade, and

**WHEREAS**, Jon Krell ("Krell") owns vacant land on Ellen View Road abutting County property, and

**WHEREAS**, Krell is willing to swap certain lands with County which will allow County to expand the area adjacent to its Cascade Shed and will provide Krell greater frontage on Ellen View Road, and

**WHEREAS**, in addition to the land swap, County proposes to pay to Krell the sum of Sixty Thousand Dollars (\$60,000.00) as consideration for the transaction, and

**WHEREAS**, the County Administrator and Transportation Director, with the approval of the Transportation Committee, have made a written Offer to Purchase on behalf of County, a copy of which is on file with the Clerk, which has been accepted by the seller subject to the approval of the Sheboygan County Board;

**NOW, THEREFORE, BE IT RESOLVED** that the Sheboygan County Board approves the swap and payment of sums for said parcel on the terms and conditions contained in the accepted Offer to Purchase on file with the Clerk and directs the County Board Chairperson and County Clerk to sign any documents on behalf of the County necessary to close the transaction.

**BE IT FURTHER RESOLVED** that the sum of Sixty Thousand Dollars (\$60,000.00) be used from the Transportation Department Unrestricted Net Position Account for the purchase of the parcel.

**BE IT FURTHER RESOLVED** that the Finance Department is authorized and directed to publish any Class I Notice which may be required pursuant to Wis. Stat. § 65.90(5) as a result of this Resolution.

Respectfully submitted this 17th day of August, 2021.

**TRANSPORTATION COMMITTEE**

\_\_\_\_\_  
Roger Te Stroete, Chairperson

\_\_\_\_\_  
Thomas Wegner, Vice-Chairperson

\_\_\_\_\_  
Al Bosman, Secretary

\_\_\_\_\_  
Jacqueline Veldman

\_\_\_\_\_  
Robert Ziegelbauer

Opposed to Introduction:

\_\_\_\_\_

\_\_\_\_\_