NOTICE OF MEETING

SHEBOYGAN COUNTY EXECUTIVE COMMITTEE

January 16, 2023 1:00 P.M.

Administration Building
508 New York Ave
Sheboygan WI 53081
Room 302

AGENDA

Call to Order

Certification of Compliance with Open Meeting Law

Approval of Minutes for the January 3, 2023 and January 4, 2023 Executive Committee Meetings

Closed Session

Consideration of candidates for County Administrator position-Contemplated Closed Session: It is contemplated that a motion will be made to consider the above agenda item in closed session pursuant to Wis. Stat. §19.85(1)(c) which states that a closed session may be held for the following purpose: Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. The Committee will reconvene in OPEN SESSION immediately after the closed session is concluded to vote on matters discussed in closed session requiring decisions if any action is deemed necessary and to conclude work on any other items listed in this meeting.

Open Session

Adjournment

Prepared by:
Peggy Osthelder
Recording Secretary

Vern Koch
Committee Chairperson

NOTE: Members of the public are invited to offer comments on topics which may or may not appear on the Agenda, and Committee members may discuss such matters, but no action may be taken by the Committee on non-Agenda topics. Individual speakers may be limited to no more than five minutes.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

If listed as an agenda item, the “Administrator’s Report” is a summary of key activities for the previous month and planned for upcoming months including performance evaluations, liaison committee issues and County Board issues. No action will be taken by the Executive committee resulting from the report unless it is a specific item on the agenda.

Persons with disabilities needing assistance to attend or participate are asked to notify the County Board Chairman/County Administrator’s Office at 920-459-3103 prior to the meeting so that accommodations may be arranged.

Posted on 1/12/2023 at 11:00 am

SHEBOYGAN COUNTY EXECUTIVE COMMITTEE MEETING MINUTES

Administration Building, Room 302
508 New York Ave
Sheboygan, WI 53081

January 3, 2023 **Called to Order: 3:31 P.M.** **Adjourned: 4:56 P.M.**

MEMBERS PRESENT: Vern Koch, Keith Abler, William Goehring, Edward Procek, and Curt Brauer

ALSO PRESENT: Henry Nelson, Gerald Jorgensen, Paul Gruber, Roger Te Stroete, Thomas Wegner, Lee Szymborski, Crystal Fieber, and Peggy Osthelder

Chairman Koch called the meeting to order. Peggy Osthelder verified that the meeting notice was posted on December 29, 2022 at 2:00 P.M. in compliance with the open meeting law.

Corporation Counsel Crystal Fieber gave an overview of the timeline and process to appoint a new County Administrator. The candidates selected will first be interviewed by the identified interview committee of Supervisors. The second-round interviews will be conducted by the Executive Committee. After discussion on the process, the Executive Committee expressed general comfort with pulling the resolution for action in March so we can onboard the new candidate more quickly. Corporation Counsel Fieber will communicate the timeline and expectations with the full County Board so they are aware of this process.

Supervisor Procek made a motion to go into closed session at 4:00 pm pursuant to Wis. Stat. § 19.85(1)(c) to consider candidates for the County Administrator position. Motion seconded by Supervisor Brauer. Motion carried.

Supervisor Brauer made a motion to go into open session at 4:55 pm. Motion seconded by Supervisor Procek. Motion carried.

Supervisor Goehring made a motion to adjourn. Motion seconded by Supervisor Brauer. Motion carried.

William Goehring, Secretary Peggy Osthelder, Recording Secretary

SHEBOYGAN COUNTY EXECUTIVE COMMITTEE MINUTES

Administration Building
508 New York Ave
Sheboygan, WI 53081
Room 302

January 4, 2023 **Called to Order: 3:00 PM** **Adjourned: 4:09 PM**

MEMBERS PRESENT: **In Person:** Vernon Koch, Keith Abler, Curt Brauer, Edward Procek, and William Goehring

ALSO PRESENT: **In Person:** Gerald Jorgensen, Henry Nelson, Brian Doudna, James Schramm, Dr. Corey King, James TeBeest, Crystal Fieber, Wendy Charnon, Stefanie Albrecht, Sheriff Cory Roeseler, Captain Matthew Spence, Alayne Krause, and Peggy Osthelder
Remote: Wendy Schobert, Kayla Clinton, Natascha Rowell, and Ellen Rosner

Chairman Koch called the meeting to order at 3:00 PM. Peggy Osthelder certified compliance with the open meeting law. The meeting notice was posted at 2:00 PM. on December 29, 2022.

Supervisor Goehring made a motion to approve the minutes of the November 29, 2022 Executive Committee meeting. Motion seconded by Supervisor Brauer. Motion carried.

The Committee discussed Resolution No. 15 – Supporting Housing Development at UW-Green Bay, Sheboygan Campus. Corporation Counsel Crystal Fieber gave an overview and answered questions. Supervisor Procek made a motion to approve the resolution. Motion seconded by Supervisor Brauer. UW-Green Bay, Sheboygan Campus Executive Officer James Schramm, Sheboygan County Economic Development Corporation Director Brian Doudna, and UW-Green Bay Vice Chancellor Corey King also answered questions. Supervisor Brauer made a motion to amend the resolution as provided in redline by Corporation Counsel. Motion seconded by Supervisor Abler. Motion carried. Supervisor Goehring made a motion to amend the language in line 48 of the resolution to require segregation between student and non-student housing units. Motion seconded by Supervisor Brauer. Motion Carried. The Chair called for a vote on the main motion as amended. Motion carried.

The Committee discussed Resolution No. 22 – Requesting the State of Wisconsin Review and Revise the Compensation Rates for Entry Level and Experienced Assistant and District Attorneys. County Board Chair Vern Koch gave an overview and answered questions. Supervisor Brauer made a motion to approve the resolution. Motion seconded by Supervisor Abler. Motion carried.

The Committee discussed Consideration of Resolution No. – Approving the Use of American Rescue Plan Act (ARPA) Funds (No. 6). Deputy Administrator Alayne Krause gave an overview and answered questions along with Sheriff Cory Roeseler, Financial Analyst Wendy Charnon, and Rocky Knoll Administrator Kayla Clinton. Supervisor Abler made a motion to approve the resolution. Motion seconded by Supervisor Brauer. Motion carried.

Deputy Administrator Alayne Krause reported on the recent departure of long-standing County Administrator Adam Payne and provided an update on the interim plan for leadership until the new

Administrator is onboarded. Deputy Administrator Krause then provided the Executive Committee with a status update on Rocky Knoll Healthcare Center's dining services transition, the status of the appraisal for the Fixed Based Operator at the Sheboygan County Memorial Airport, and the InHealth Clinic operations and wellness portal vendor transitions.

The Committee discussed attendance at special meetings. Supervisor Goehring requested approval for to attend the upcoming Wisconsin Counties Association's Opioid Summit in Wisconsin Rapids on January 12th. Supervisor Brauer made a motion to approve Supervisors Goehring's attendance. Motion seconded by Supervisor Procek. Motion carried.

Vouchers were reviewed. Supervisor Goehring made a motion to approve the vouchers. Motion seconded by Supervisor Brauer. Motion carried.

The next Executive Committee meeting is scheduled for Thursday, January 26, 2023 at 3:00 PM.

Supervisor Brauer made a motion to adjourn. Motion seconded by Supervisor Goehring. Motion carried.

Peggy Osthelder, Recording Secretary

William Goehring, Secretary