

HEALTH AND HUMAN SERVICES COMMITTEE – SPECIAL MEETING

October 13, 2020

****PLEASE NOTE NEW START TIME - 8:30 A.M.****

Sheboygan County Administration Building
508 New York Avenue
Sheboygan, WI 53081
Room 119

If you would like remote access to the meeting, please call (920) 459-3206 at least 2 hours prior to the meeting. Please note that masks are required for in-person attendance and space is limited to allow for adequate social distancing. Any individual unable to wear a mask is encouraged to remotely access the meeting or will be provided an alternate meeting location to ensure the safety of other attendees.

Agenda

Note: Committee Members may attend remotely

Call to Order and Introductions

Certification of Compliance with Open Meeting Law

Approval of Minutes

- Health and Human Services Committee Meeting – September 15, 2020

Program Evaluation and Prioritization Process

Adjourn

Prepared by:

Diane Yass
Recording Secretary

Brian Hoffmann
Committee Chairperson

Matt Strittmater
Health and Human Services Department Director

NOTE: A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate or those without access to adequate telephone services are asked to notify Diane Yass at 920-459-3206 prior to the meeting so that accommodations may be arranged.

SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MEETING

Sheboygan County Administration Building
508 New York Avenue
Sheboygan, WI 53081
Room 302

September 15, 2020

Called to Order: 8:00 a.m.

Adjourned: 9:00 a.m.

MEMBERS PRESENT(via video or phone): Supervisor Brian Hoffmann – Chair, Supervisor Curt Brauer – Vice Chair, Supervisor Bill Goehring – Secretary, Supervisor Marilyn Montemayor, Supervisor Wendy Schobert, Supervisor Vicky Schneider, Ms. Jeanne Kliejunas, Mr. Larry Samet, Ms. Diane Oppeneer

STAFF PRESENT (via video or phone): Michelle Acevedo, Starr Grossman, Mary Jablonski, Scott Shackelford, Lisa Hurley, Kristy Pahl

STAFF PRESENT (in person): Matthew Strittmater and Diane Yass

PUBLIC PRESENT (via phone): Annmarie Hilton – Sheboygan Press

Vice Chair Curt Brauer called the September 15, 2020 Health and Human Services (HHS) Committee meeting to order at 8:00 a.m. Introductions followed. Chair Brian Hoffmann joined the meeting at 8:16 a.m.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

The Health and Human Services Committee received an e-mail noting the agenda for the September 15, 2020 meeting of the Health and Human Services Committee was posted on September 11, 2020 at 12:10 p.m., in compliance with the Open Meeting Law.

REVIEW AND APPROVE MINUTES: September 1, 2020 Health and Human Services Committee Meeting

Vice Chair Brauer presented the minutes of September 1, 2020 for approval. Supervisor Goehring moved to approve the minutes and Ms. Kliejunas seconded the motion. Motion carried unanimously.

ANNOUNCEMENTS AND CORRESPONDENCE

Health and Human Services Director Matt Strittmater did not have any announcements to share with the Committee today.

DEPARTMENT HEAD REPORT(S)

Health and Human Services Director Matt Strittmater presented to the Committee a picture of the Public Health grant-funded mask signage on Sheboygan buses via #maskupsheboygan. The Program Evaluation and Prioritization process will begin in October; Committee members are encouraged to begin reviewing materials and sending questions in advance. Chair Hoffmann would like the Committee's consideration and input into starting the meetings at a later time. Discussion ensued with Committee members agreeing to move future meeting's start time to 8:30 a.m.

DISCUSSION AND UPDATE ON COVID-19

Public Health Nurse Manager Starr Grossman provided an update on the County's response to Covid-19. Starr spoke about the County's benchmark criteria and areas of concern including testing availability, contact tracing, and hospitalizations. Starr indicated continued communications with area schools and close collaboration. Questions were answered and discussion ensued.

PRESENTATION ON CAREGIVER PROGRAMS AT THE ADRC - ADRC/Operations Manager Michelle Acevedo and Caregiver Coordinator Lisa Hurley

ADRC/Operations Manager Michelle Acevedo introduced Lisa Hurley, Caregiver Coordinator, to the Committee. Lisa talked about the services available to Sheboygan County residents including online workshops and resources to support caregivers. Questions were answered and discussion ensued.

PRESENTATION ON THE 2020 HEALTH AND HUMAN SERVICES BUDGET FORECAST UPDATE – Health and Human Services Director Matt Strittmater

Health and Human Services Director Matt Strittmater reviewed the 2020 budget forecast update with the Committee. Matt reviewed division budget forecasts vs. actual and what precipitated the variances including Covid-19 impacts. Projections early in 2020 were forecasting a significant negative variance. Hard work by Divisions and unexpected revenue have resulted in a current projection of coming in under budget for 2020.

CONSIDERATION OF 2020 BUDGET ADJUSTMENTS – Accounting Manager Mary Jablonski

Accounting Manager Mary Jablonski discussed the 2020 budget adjustments. Adjustments are being proposed to account for the change in current grants with a net increase in revenue. Ms. Kliejunas moved to approve the 2020 budget adjustments and Supervisor Montemayor seconded the motion. Motion carried unanimously.

CONSIDERATION OF VACANT POSITION REQUEST – WOMEN, INFANT AND CHILDREN (WIC) NUTRITIONIST – Public Health Manager Starr Grossman

Starr Grossman presented to the Committee a Vacant Position Request – WIC Nutritionist. Discussion ensued and questions were answered. Supervisor Montemayor moved to approve the vacant position request for WIC Nutritionist and Supervisor Schobert seconded the motion. Motion carried unanimously.

REVIEW AND APPROVE VOUCHERS

The vouchers for September 15, 2020 were reviewed by the Committee. Health and Human Services Voucher information provided to HHS Committee members will once again have additional detail on credit card purchases of significant or multiple items. Supervisor Goehring moved to approve the vouchers and Ms. Kliejunas seconded the motion. Motion carried unanimously. Questions were answered and discussion ensued.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS

Chair Hoffmann attended a Finance meeting on 9/2/20 and 9/9/20 and an Administrative Panel meeting on 9/14/20. Supervisor Schneider moved to approve Chair Hoffmann’s attendance at these meetings and Ms. Kliejunas seconded the motion. Motion carried unanimously.

REPORTS ON MEETINGS ATTENDED

Chair Hoffmann discussed information from the meetings which included budget agenda items and discussions with Public Health Manager Starr Grossman on Covid-19.

ADJOURNMENT

At 9:00 a.m., Ms. Kliejunas moved to adjourn the September 15, 2020 Health and Human Services Committee meeting and Supervisor Schneider seconded the motion. Motion carried unanimously.

Diane Yass
Recording Secretary

Bill Goehring
Committee Secretary