

**NOTICE OF MEETING**  
**FINANCE COMMITTEE**  
**November 1, 2018 - 3:30 PM**

Administration Building  
508 New York Avenue  
Sheboygan, WI 53081  
Conference Room 119

**\*Agenda\***

Call to Order  
Certification of Compliance with Open Meeting Law  
Approval of Minutes  
    Finance Committee - Regular Meeting – October 10, 2018 3:30 PM  
Correspondence  
County Administrator Report  
Finance Director Report

County Board Referrals  
    Consideration of Resolution No. 18 – Approving Electric Transmission Line Easement with  
    American Transmission Company

Finance Director  
    Consideration of Committee Report  
    Consideration of Resolution No. -- – Approving the 2019 Budget  
    Consideration of Resolution No. -- – Levying and Apportioning the Tax

Treasurer  
    Consideration of Minimum Bid on Tax Foreclosed Property

Approval of Vouchers  
Approval of Attendance at Other Meetings or Functions  
Adjourn

Next Scheduled Meeting-November 14, 2018 at 3:30 PM in Room 119, Administration  
Building

Prepared by:  
Ashley Meyer  
Recording Secretary

William Goehring  
Committee Chairperson

NOTE: If listed as an agenda item – The Administrator's Report, Finance Director's Report, and Information Technology's Report is a summary of key activities. No action will be taken by the Finance Committee resulting from the reports unless it is a specific item on the agenda.

The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to speak.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this

Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify the County Clerk's Office, 920-459-3003 prior to the meeting so that accommodations may be arranged.

**SHEBOYGAN COUNTY FINANCE COMMITTEE MINUTES**

Administration Building  
508 New York Avenue  
Sheboygan WI 53081

**October 10, 2018**                      **Called to Order: 3:30 P.M.**                      **Adjourned: 4:50 P.M.**

MEMBERS PRESENT:            William Goehring, Greg Weggeman, Vernon Koch, Keith Ablor,  
Roger Te Stroete

MEMBERS ABSENT:

ALSO PRESENT:                    Adam Payne, Alyssa VanEngen, Amanda Belonger, Amy  
Gravelle, Anthony Piechowski, Ashley Meyer, Chris Lewinski,  
Cory Belonger, Crystal Fieber, Dan Navis, Ed Procek, Ernesto  
Elizalde, Jeremy Fetterer, Jeremy Fredericks, Jon Dolson,  
Laura Henning-Lorenz, Levi Meliuis, Robert Schmitt, Stefanie  
Albrecht, Tom Wegner, Wendy Charnon

Chairperson Goehring called the meeting to order. He verified that the meeting notice was posted on October 5, 2018 at 4:30 P.M.

County Treasurer, Laura Henning-Lorenz requested to waive any irregularities and informalities in the bids submitted. Supervisor Weggeman moved to approve the request. Motion seconded by Supervisor Koch. Carried

Treasurer, Laura Henning-Lorenz presented to the Committee the following bids on tax foreclosed properties:

<b>No</b>	<b>Parcel ID Number</b>	<b>Minimum Bid Amt</b>	<b>Name of Bidder(s)</b>	<b>Amount of Bid(s)</b>
<b>1</b>	<b>59010126803</b>	<b>\$35,000</b>	<b>Daniel Navis</b>	<b>\$45,156.00</b>
			<b>Heather and Anthony Piechowski</b>	<b>\$41,001.00</b>
			<b>Ernesto Elizalde</b>	<b>\$37,000.00</b>
Supervisor Weggeman moved to accept the bid received from Daniel Navis and waive any irregularities and informalities in the bid submitted. Motion seconded by Supervisor Koch. Carried				
<b>2</b>	<b>59010128110</b>	<b>\$35,000</b>	<b>Darcy Joseph Gravelle</b>	<b>\$58,000.00</b>
			<b>Peter Gray</b>	<b>\$52,000.00</b>
			<b>Tammy Burtard</b>	<b>\$41,000.00</b>
			<b>Gary Frank Gibson and Angela Nola Hood</b>	<b>\$37,510.00</b>
Supervisor Weggeman moved to accept the bid received from Darcy Joseph Gravelle and waive any irregularities and informalities in the bid submitted. Motion seconded by Supervisor Koch. Carried				
<b>3</b>	<b>59111521320</b>	<b>\$16,000</b>	<b>Mike Wiesner</b>	<b>\$23,000.00</b>
			<b>Levi and Karel Melius</b>	<b>\$22,000.00</b>

**Kayla Haas** **\$22,000.00**

**Zachery Johnson** **\$21,850.00**

Supervisor Weggeman moved to accept the bid received from Mike Wiesner and waive any irregularities and informalities in the bid submitted. Motion seconded by Supervisor Koch. Carried

<b>4</b>	<b>59271811400</b>	<b>\$39,000</b>	<b>Taylor John Schauer</b>	<b>\$46,100.00</b>
Supervisor Weggeman moved to accept the bid received from Taylor John Schauer and waive any irregularities and informalities in the bid submitted. Motion seconded by Supervisor Koch. Carried				
<b>5</b>	<b>59281204390</b>	<b>\$9,900</b>	<b>Robert William Schmitt Jr.</b>	<b>\$9,901.00</b>
Supervisor Weggeman moved to accept the bid received from Robert William Schmitt Jr. and waive any irregularities and informalities in the bid submitted. Motion seconded by Supervisor Koch. Carried				
<b>6</b>	<b>59281508740</b>	<b>\$30,000</b>	<b>Andrew C Bernot</b>	<b>\$36,126.00</b>
Supervisor Weggeman moved to accept the bid received from Andrew Bernot and waive any irregularities and informalities in the bid submitted. Motion seconded by Supervisor Koch. Carried				
<b>7</b>	<b>59281618875</b>	<b>\$1</b>	<b>Kimberly Kaemmer (That part of 59281618875)</b>	<b>\$1.00</b>
			<b>Janelle and Ronald Gooding (That part of 59281618875)</b>	<b>\$1.00</b>
Supervisor Weggeman moved to accept the bid received from Kimberly Kaemmer, and Janelle and Ronald Gooding and waive any irregularities and informalities in the bid submitted. Motion seconded by Supervisor Koch. Carried				

Supervisor Te Stroete moved to approve the minutes of September 26, 2018. Motion seconded by Supervisor Koch. Carried

Correspondence – Supervisor Goehring reported on a joint effort by the Wisconsin Counties Utility Tax Association (WCUTA) working in conjunction with Wisconsin Counties Association (WCA) to pursue a change in the current methodology of the Department of Review when returning utility tax payments to counties. Currently Wisconsin's Department of Revenue returns only about 13% or \$34.5 million of the total taxes it collects from utilities to counties. Under the proposed pending legislation, the new formula would generate an additional \$26 million.

County Administrator Report – County Administrator, Adam Payne informed the committee that he has begun the interview process for the Health and Human Services Director position. Administrator Payne also informed the committee that the recent purchaser of the Pennsylvania Avenue property is in development talks with the City of Sheboygan. Additionally, he informed the committee that the County's health insurance will see an increase of only 15.8%, lower than the anticipated 22-25% increase. Lastly, he mentioned several proposals currently being worked on regarding pay rates and pay for performance evaluations to ensure all current employees are being compensated appropriately and that Sheboygan County remains competitive in hiring quality candidates.

Information Technology Director, Chris Lewinski updated the committee on the status of the Voice over Internet Protocol (VOIP) project. He also informed the committee that he has been working with Building Services and the Sheriff's department on the enhanced Courthouse security.

Finance Director Report – Finance Director, Wendy Charnon informed the committee that the public notice for the public hearing is published in the Plymouth Review's October 10 paper. She also informed the committee that the proposed budgets will be ready for printing by the end of the week.

County Clerk, Jon Dolson presented a draft ordinance - Changing Supervisory District Boundaries to Reflect Annexation Supervisory District 15 and 17 (City of Plymouth). Supervisor Te Stroete moved to approve the ordinance as drafted and introduce the ordinance to the County Board in October. Motion seconded by Supervisor Abler. Carried

County Clerk, Jon Dolson presented the 2018 Annual Report-Dog Listing Claims. Supervisor Abler moved to approve the claims. Motion seconded by Supervisor Weggeman. Carried

County Clerk, Jon Dolson provided the committee with an update on the Relier/Provider Memorandum of Understanding.

Auditor/Analyst, Stefanie Albrecht presented the Financial Statements for August.

Finance Director, Wendy Charnon presented the Investment Statements for August.

Vouchers were reviewed. Supervisor Weggeman moved to approve the expenditures. Motion seconded by Supervisor Koch. Carried

Supervisor Goehring requested approval for attending the interview of candidates for Health and Human Services Director on October 4, 2018. Supervisor Te Stroete moved to approve the request. Motion seconded by Supervisor Koch. Carried

Supervisor Te Stroete moved to adjourn. Motion seconded by Supervisor Weggeman. Carried

The next scheduled meeting will be Wednesday, November 1, 2018 at 3:30 p.m.

Vernon Koch  
Secretary

Ashley Meyer  
Recording Secretary

COMMITTEE REPORT TO THE COUNTY BOARD

WE, THE FINANCE COMMITTEE

TO WHOM WAS REFERRED RESOLUTION NO: 18

RE: **Approving Electric Transmission Line Easement with American Transmission Company**

HAVE CONSIDERED THE SAME AND RECOMMEND:

- ADDITIONAL TIME BE GRANTED TO CONSIDER THE MATTER
- THE RESOLUTION BE ADOPTED
- FILING WITH THE CLERK
- AMENDING THE RESOLUTION AS FOLLOWS:

RESPECTFULLY SUBMITTED THIS 6th DAY OF November 2018

**FINANCE COMMITTEE**

OPPOSED TO THE REPORT:

CONCURRING IN THE REPORT:

\_\_\_\_\_  
WILLIAM C. GOEHRING

\_\_\_\_\_  
WILLIAM C. GOEHRING

\_\_\_\_\_  
GREG WEGGEMAN

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GREG WEGGEMAN

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VERNON KOCH

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VERNON KOCH

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KEITH ABLER

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KEITH ABLER

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ROGER TE STROETE

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ROGER TE STROETE

1                                **SHEBOYGAN COUNTY RESOLUTION NO. 18 (2018/19)**

2  
3            **Re: Approving Electric Transmission Line Easement with American**  
4                                **Transmission Company**  
5

6  
7            **WHEREAS**, Sheboygan County owns real estate in the Town of Plymouth which is in  
8 part subject to a public access easement utilized by American Transmission Company for the  
9 placement of a transmission line corridor, and

10  
11           **WHEREAS**, American Transmission Company is replacing its existing lattice style  
12 transmission structures with monopole towers which will significantly shrink the utility footprint  
13 within the easement, and

14  
15           **WHEREAS**, American Transmission Company has requested that its reduced use of the  
16 easement footprint be recognized in a proposed revised transmission line easement along with  
17 approvals for herbicidal and access permissions from which it is willing to pay \$2,500.00, and

18  
19           **WHEREAS**, the proposed revised transmission line easement will reduce most of the  
20 easement corridor width used by American Transmission Company from 66 feet to 58 feet, but  
21 there will be a small section where the easement for American Transmission Company will need  
22 to be widened from 50 feet to 58 feet, and

23  
24           **WHEREAS**, the Planning and Conservation Department, which administers the subject  
25 land as part of the County's subdivision responsibilities, has reviewed the proposal and believes  
26 it to be in the County's best interest to agree to the proposed revised transmission line  
27 easement and permissions;

28  
29           **NOW, THEREFORE, BE IT RESOLVED** that the Sheboygan County Board of  
30 Supervisors accepts the proposal of the American Transmission Company for the transmission  
31 line easement, a copy of which is on file with the Clerk, and authorizes the Chairperson and  
32 Clerk to execute the easement on behalf of Sheboygan County and directs the Planning and  
33 Conservation Department to supervise the administration of the permission provided for therein.  
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36    (The rest of this page intentionally left blank.)

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**BE IT FURTHER RESOLVED** that the \$2,500.00 payment by American Transmission Company be deposited in the Reimbursement Account of the Planning and Conservation Department.

Respectfully submitted this 23rd day of October, 2018.


**PLANNING, RESOURCES, AGRICULTURE,  
AND EXTENSION COMMITTEE\***

  
\_\_\_\_\_  
Fran Damp, Chairperson

\_\_\_\_\_  
Keith Abler, Vice-Chairperson

\_\_\_\_\_  
Henry Nelson, Secretary

  
\_\_\_\_\_  
James Baumgart

  
\_\_\_\_\_  
Paul A. Gruber

Opposed to Introduction:  
  
\_\_\_\_\_  
  
\_\_\_\_\_

\*County Board Members signing only



**FISCAL NOTE**  
**October 2018**

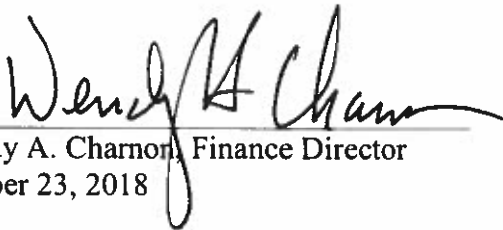
**Resolution No. 18 (2018/19) RE: Approving Electric Transmission Line Easement with American Transmission Company**

To initiate this easement change, American Transmission Company is providing a payment to the County of \$2,500.

**Funding:**

No funding is required.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Wendy A. Charnon". The signature is written in a cursive style with a long, sweeping underline that extends to the right.

Wendy A. Charnon, Finance Director  
October 23, 2018

COMMITTEE REPORT TO THE COUNTY BOARD

WE, THE FINANCE COMMITTEE

TO WHOM WAS RE-REFERRED THE 2019 PRELIMINARY BUDGET

HAVE CONSIDERED THE SAME AND RECOMMEND:

- ADDITIONAL TIME BE GRANTED TO CONSIDER THE MATTER
- THE 2019 PRELIMINARY BUDGET BE ADOPTED AS AMENDED BY THE BOARD
- AMENDING AS FOLLOWS:

RESPECTFULLY SUBMITTED THIS 6TH DAY OF NOVEMBER 2018

**FINANCE COMMITTEE**

OPPOSED TO THE REPORT:

CONCURRING IN THE REPORT:

WILLIAM C. GOEHRING

WILLIAM C. GOEHRING

GREG WEGGEMAN

GREG WEGGEMAN

VERNON KOCH

VERNON KOCH

KEITH ABLER

KEITH ABLER

ROGER TE STROETE

ROGER TE STROETE



1                                   **SHEBOYGAN COUNTY    RESOLUTION NO. \_\_\_\_\_ (2018/19)**

2  
3                                   **Re:   Levying and Apportioning the Tax**

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6                   **WHEREAS**, each year, the County Board of Supervisors is required to determine the  
7 amount of taxes to be levied in Sheboygan County against all taxable property for the year, and  
8

9                   **WHEREAS**, this year there are four (4) components of the tax amount that must be  
10 included, and  
11

12                   **WHEREAS**, the first component is the State Special Charge pursuant to Wis. Stat.  
13 §§ 51.20(18) and 70.60 to reimburse other counties for expenses related to mental  
14 commitments of Sheboygan County residents in their counties charged against all taxable  
15 properties in Sheboygan County in the amount of \$-214.40 (Equalized Rate: -.000000023), and  
16

17                   **WHEREAS**, the second component is the County Aid to Bridges required by Wis. Stat.  
18 § 82.08 and approved by the County Board by Resolution No. 16 (2018/19) charged against all  
19 taxable property in the townships in Sheboygan County in the amount of \$251,863.00  
20 (Equalized Rate – Town only – .000066758), and  
21

22                   **WHEREAS**, the third component is the Sheboygan County portion of the Monarch  
23 Library System approved for the budget and an apportionment adjustment for the Monarch  
24 Library System and required by Wis. Stat. § 43.64 to be charged against all taxable property in  
25 all townships except the Towns of Scott and Sherman and all villages except the Villages of  
26 Adell, Cedar Grove, Elkhart Lake, Kohler, Oostburg, and Random Lake in the amount of  
27 \$1,377,011.00 (Equalized Rate: .000360160, applied to non-excluded Towns and Villages only),  
28 and  
29

30                   **WHEREAS**, the fourth and largest component is the general County property tax  
31 pursuant to Wis. Stat. § 70.62 to finance the County government budget, and  
32

33                   **WHEREAS**, the Sheboygan County Board, after public hearing, study, and revision has  
34 finalized and adopted the 2019 budget on this 6th day of November, 2018, which requires a levy  
35 of \$47,778,587.00 against all taxable property in the County of Sheboygan (Equalized Rate:  
36 .005125734);  
37

38                   **NOW, THEREFORE, BE IT RESOLVED**, that there be and hereby is levied on all  
39 taxable property in the County of Sheboygan the following taxes:  
40

41                   State Special Charges	
42                   Wis. Stat. § 51.20(18) (Equalized Rate: .000000023)	\$-214.40
43	
44                   General County Taxes	\$47,778,587.00
45                   Wis. Stat. § 70.62, (Equalized County Rate: .005125734)	
46	

47 **BE IT FURTHER RESOLVED** that the sum of \$1,377,011.00, which is the amount approved for  
48 the budget of the Monarch Library System, pursuant to Wis. Stat. § 43.64, be and hereby is  
49 levied against all taxable property in the townships, excluding the Towns of Scott and Sherman,  
50 and all villages, excluding the Villages of Adell, Cedar Grove, Elkhart Lake, Kohler, Oostburg,  
51 and Random Lake.

52  
53 (Equalized Rate: .000360160)

54  
55 **BE IT FURTHER RESOLVED** that the sum of \$251,863.00 County Aid to Bridges as approved  
56 by Resolution No. 16 (2018/19) be and hereby is levied against all taxable property in the  
57 townships in Sheboygan County.

58  
59 (Equalized Rate: .000066758)

60  
61 **BE IT FURTHER RESOLVED** that the County Clerk and the County Finance Director  
62 shall, pursuant to Wis. Stat. § 70.63 determine and apportion within nine (9) days of this date,  
63 the tax levy set forth for the respective municipalities, according and in proportion to the  
64 valuations for the towns, villages, and cities as submitted by the Wisconsin Department of  
65 Revenue.

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68 Respectfully submitted this 6th day of November, 2018.

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71 **FINANCE COMMITTEE**

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75 William C. Goehring, Chairperson  
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76 Greg Weggeman, Vice-Chairperson  
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78 Vernon C. Koch, Secretary  
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79 Roger L. Te Stroete  
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81 \_\_\_\_\_  
81 Keith Abler  
82 \_\_\_\_\_

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84 Opposed to Introduction:

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87 \_\_\_\_\_

Consideration of Minimum Bid on Tax Foreclosed Property

Class 1, Wisconsin Surplus

As of October 25, 2018

	59026383250 David Majdacic N6708 State Road 32 (land & sheds)	59281702340 William Sukowaty (formerly 1714) N 9th St (land only)
Real Estate Taxes (including interest & penalty)	\$ 17,188.91	\$ 4,863.68
County Costs	\$ 11,219.31	\$ 514.11
Maintenance & Utility Expenses	\$ 404.34	\$ 125.00
County Specials (includes interest and penalty)	\$ 67.25	\$ -
<b>Subtotal</b>	<b>\$ 28,879.81</b>	<b>\$ 5,502.79</b>
Estimated Maintenance through December	\$ -	\$ 375.00
Estimated Utilities through October	\$ -	\$ -
Estimated Recording Fee	\$ 30.00	\$ 30.00
<b>Subtotal</b>	<b>\$ 30.00</b>	<b>\$ 405.00</b>
Municipal Specials	\$ 790.64	\$ 15,579.90
Pending Municipal Specials	\$ 169.92	\$ -
<b>Subtotal</b>	<b>\$ 960.56</b>	<b>\$ 15,579.90</b>
<b>Total Costs and Estimated Costs</b>	<b>\$ 29,870.37</b>	<b>\$ 21,487.69</b>

Estimated Fair Market Value	\$ 194,800	\$ 15,400
Broker Price Opinion	\$ 145,000	None
Previous Class 3 Minimum Bid	\$ 145,000	\$ 21,600
Treasurer's Suggested Minimum Bid	\$ 99,000	\$ 6,100
Minimum Bid Set by the Finance Committee		