

SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building
508 New York Avenue – Room 302
Sheboygan WI 53081

November 12, 2020

Called to Order: 3:30 PM

Adjourned: 4:09 PM

MEMBERS PRESENT: Chair Fran Damp, Secretary Ed Procek and Member Charlette Nennig

MEMBERS ABSENT: Vice Chair Roger TeStroete and Member Vicky Schneider

OTHERS PRESENT: Human Resources Director Dennis Miller, County Board Supervisor Brian Hoffmann, Building Services Director Jim TeBeest and County Clerk Jon Dolson

OTHERS PRESENT: Deputy Human Services Directors Jackie Moglowski and Scott Shackelford
(via teleconference)

Chairperson Damp called the meeting to order at 3:30 PM, in Conference Room 302 of the Administration Building. Chairperson Damp confirmed the meeting was posted November 11, 2020 at 12:00 Noon, in compliance with the open meeting law.

A motion to approve the minutes as presented was made by Supervisor Procek. Supervisor Nennig seconded the motion. Motion carried unanimously.

A motion to approve the vouchers as presented was made by Supervisor Nennig. Supervisor Procek seconded the motion. Motion carried unanimously.

Building Services Director Jim TeBeest requested approval for the Vacant Position Request of Summer Help (3). A motion was made by Supervisor Procek granting approval. Supervisor Nennig seconded the motion. Motion carried unanimously.

On behalf of Health and Human Services Director Matt Strittmater, Deputy Human Services Director Scott Shackelford requested approval for the Vacant Position Request of Human Services Professional – Human Services Professional – Child Protection. A motion was made by Supervisor Procek granting approval. Supervisor Nennig seconded the motion. Motion carried unanimously.

On behalf of Health and Human Services Director Matt Strittmater, Deputy Human Services Director Jackie Mogolowski requested approval for the Vacant Position Request of Human Services Professional – Public Health Nurse. A motion was made by Supervisor Nennig granting approval. Supervisor Procek seconded the motion. Motion carried unanimously.

Deputy Human Services Director Jackie Mogolowski requested approval for the Vacant Position Request of Senior Human Services Professional – Behavioral Health Case Manager. A motion was made by Supervisor Nennig granting approval. Supervisor Procek seconded the motion. Motion carried unanimously.

Thursday, November 12, 2020

Deputy Human Services Director Jackie Mogolowski requested approval for the Vacant Position Request of Senior Human Services Professional – Behavioral Health Case Manager contingent upon approval of the Health and Human Services Committee. A motion was made by Supervisor Procek granting approval. Supervisor Nennig seconded the motion. Motion carried unanimously.

Deputy Human Services Director Jackie Mogolowski requested approval for the promotion of employee 24710 from a Human Services Professional to a Senior Human Services Professional. A motion was made by Supervisor Procek granting approval. Supervisor Nennig seconded the motion. Motion carried unanimously.

Human Resources Director Dennis Miller requested approval for the Vacant Position Request of Human Resources Generalist along with any backfilling of positions. A motion was made by Supervisor Nennig granting approval. Supervisor Procek seconded the motion. Motion carried unanimously.

Human Resources Director Dennis Miller requested to extend the temporary change to vacation bank cap due to COVID-19 through December 31, 2021. A motion granting approval was made by Supervisor Nennig. Supervisor Procek seconded the motion. Motion carried unanimously.

Human Resources Director Dennis Miller requested a temporary change to the holiday schedule by means of offering one floating holiday in the year 2021 for all non-bargaining employees. A motion granting approval was made by Supervisor Nennig. Supervisor Procek seconded the motion. Motion carried unanimously.

Human Resources Director Dennis Miller reviewed with the Human Resources Department activities with the Committee, to include the virtual current open enrollment process, support in employee contact tracing, union negotiations and influenza vaccine update.

A motion to adjourn was made by Supervisor Procek. Supervisor Nennig seconded the motion. Motion carried unanimously with adjournment at 4:09 PM.

Penny Elsner
Recording Secretary

Ed Procek
Secretary