

**SHEBOYGAN COUNTY EMERGENCY MEDICAL SERVICE COUNCIL MINUTES**

Sheboygan County Law Enforcement Center  
West Conference Room  
525 N 6th Street, Sheboygan, Wisconsin 53081

**Wednesday, November 15, 2017**

**Called to Order: 6:00 PM**

**Adjourned: 7:55 PM**

**MEMBERS PRESENT**

**NAME:**

Dr. Suzanne Martens  
Steve Steinhardt  
Craig Schicker  
Steven Zils  
Darrel Kasuboski  
Steve Cobb  
Julia Nash  
Chuck Butler  
Allen Wrubbel  
Vernon Koch  
Tom Bahr  
Shalon Edson  
Joel Urmanski  
Robert Kulhanek  
Daniel Althaus  
Blaine Werner

**REPRESENTING:**

Sheboygan County Medical Society  
Emergency Government  
Aurora Sheboygan Memorial Center  
Sheboygan County Medical Society  
First Responders  
Sheboygan Police Department  
Sheboygan County Sheriff's Department  
Sheboygan Fire Department  
Village Government  
County Board  
Member at Large/St. Nicholas  
St. Nicholas Admin (Tom represented her)  
County Bar Association  
Consumers Interested  
Orange Cross Ambulance/ALS  
Random Lake Fire Dept/Volunteer Serv.

**MEMBERS ABSENT**

**NAME:**

Randy Narbatovics  
Denis Fellows  
Rosemarie Trester

**REPRESENTING:**

Town Government  
County Fire Chiefs  
City Government

**ALSO PRESENT**

**NAME:**

Pat Nicolas  
Kristy DeBlaey  
Aurora Lybeck

**REPRESENTING:**

Sheboygan Fire Department  
Sheboygan County Sheriff's Department  
Medical Emergency Services

**CALL TO ORDER AND INTRODUCTIONS**

Dr. Martens called the meeting to order at 6:00 p.m. and self-introductions by those in attendance took place.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all persons in attendance.

**CERTIFICATION OF COMPLIANCE WITH WISCONSIN OPEN MEETING LA**

Steinhardt stated we are in compliance with the Wisconsin Open Meeting Law. It was posted Wednesday, November 8, 2017, at 1:15 PM.

**APPROVAL OF MINUTES FROM PREVIOUS MEETING**

Motion by Kasuboski and second by Wrubbel to approve the minutes from the meeting on August 16, 2017. Motion carried unanimously.

**CORRESPONDENCE**

Steinhardt started a discussion on Image Trend EMS Service Bridge and Spillman.

## **OLD BUSINESS UPDATES**

### **EMERGENCY MEDICAL DISPATCH (EMD) UPDATE AND DISCUSSION**

Lt. DeBlaey commented there have been three weeks of quality assurance done by National Q, and dispatch has been in the 30% to 40% non-compliance range which was expected to be higher, and she is pleased with that rate. The dispatchers are becoming comfortable with the software and now there are more technical questions. A notice was just received regarding an update on the software which will be completed.

Zils commented on non-compliance, there are minor, moderate, major, and critical deviations that make up the non-compliance rate, i.e., not asking the phone number from a caller is an automatic critical deviation, even if everything else was answered perfectly. Priority Dispatch has their product in over 3,000 dispatch centers, and said the normal non-compliance rate for agencies first starting out is in the 70% to 80% non-compliance range. Priority Dispatch and National Q have commented that the range of 30% to 40% non-compliance is one of the best implementations they have seen. The first post go-live visit from Priority Dispatch is scheduled for the end of November. Coinciding with this visit, the first committee meetings will be held to establish objectives, select members, and quarterly meeting dates for each committee. The three committees are quality improvement, dispatch review, and dispatch steering.

### **DISCUSSION ON LIFT ASSIST AS IT RELATED TO EMD**

Zils passed around the old lift assist policy and discussion followed. A new lift assist policy will be composed due to new policies the dispatch center has to follow through Priority Dispatch for accreditation.

Dr. Martens commented the way EMD identifies a lift assist is different than verbiage previously used, which means either to change our verbiage or learn theirs.

### **DISCUSSION ON PLYMOUTH FULL SCALE EXERCISE**

Steinhardt commented on the executive summary report. Fire Chief Beebe will have the full after action report available in February 2018 which will contain detailed information on the exercise and areas of improvement. This full scale exercise was built on a table top and two functional exercises. The executive summary notes operational coordination, communications, public health and emergency medical services, public information warning, situational assessment, fatality management, and lists everyone involved. The triage tag system is still being discussed as whether to use START or SALT which is recommended. Wide Track and EM Tracking are two systems for tracking patients and hospitals, some preliminary training was completed but it wasn't used in full on scene, however, the hospitals did use it. If MABAS will be used, the Life Safety card will need to be changed. A shortage of first responders at the exercise was discussed.

### **UPDATE ON RADIO TEMPLATE CHANGES**

Steinhardt commented the template changes have been voted on and approved by the law committee. All of the EMS channels are on 14 and are user-friendly. The programmable scan was approved, but is at the chief's discretion.

## **NEW BUSINESS**

### **EMS TREATMENT AND TRANSPORT OF PATIENTS IN RESTRAINTS**

Dr. Martens commented in the April 19<sup>th</sup>, 2004 minutes it was discussed that patients in hard restraints (shackles or handcuffs) are to be transported with an officer with a key. There has been debate regarding the detention center with inmates in restraints and having an officer go with. The transporting ambulance policy is, if a patient is in hard restraints someone with a key has to physically accompany the patient. This policy will need to be updated to be clearly stated. The concern is being able to attend to the patient for medical treatment.

REVIEW AND POTENTIAL ACTION ON THE UPDATE TO THE SHEBOYGAN COUNTY EMS PLAN  
Steinhardt discussed plan updates with members and received feedback for changes prior to acting on the final plan. Motion by Dr. Martens, second by Kasuboski to forward the plan as modified to law committee for approval. Motion carried unanimously.

#### DISCUSSION AND POTENTIAL ACTION ON MABAS LIFE SECURITY CARDS

Steinhardt discussed with Chief Beebe about getting rid of both EMS and fire having the Life Safety cards. Fire department cards are heavy on the tech rescue side and light on the EMS side, while ambulance services are heavy on the EMS side and light on the rescue side. A committee will be formed consisting of four county geographic areas following a fire department boundary and then come up with a template card for each quadrant. Representatives from dispatch, fire chiefs, and EMS will be requested to make up the committee. A template will be brought to this council and the Fire Chiefs council for input with the goal of having it back to the February 2018 council meeting. A recommendation to proceed from the EMS committee is requested.

#### EMS QUALITY ASSURANCE SUBCOMMITTEE REPORT

Dr. Martens stated the Narcan use numbers year to date report will be completed at a later date.

#### EMS LEGISLATIVE SUBCOMMITTEE REPORT

D.A. Urmanski stated since the last meeting no Bills have passed.

Senate Bill 435 was introduced, which allows an EMT or first responder to render first-aid services to a sick or injured domestic animal that an EMT or first responder encounters during the course of responding to a service call, before the domestic animal is transferred to a veterinarian for further treatment. Under the Bill a domestic animal is a dog, cat or other house pet. Review Bill for further details.

#### REPORT ON SHEBOYGAN COUNTY EMS ASSOCIATION MEETING OF NOVEMBER 2017

Kasuboski stated radio templates and EMD were discussed. RTF gave an update. Tina Kasprzak was voted as the new EMS Association Secretary. Additional representation at the Fire Chiefs meeting was discussed.

#### PUBLIC COMMENT

Wrubble brought up for discussion the issue of using other department rigs and liabilities.

#### ADJOURNMENT

Motion by Steinhardt, second by Wrubbel to adjourn meeting at 7:55 PM. The motion was carried unanimously.

**The next EMS Council meeting will be held on Wednesday, February 21, 2018, at 6:00 p.m. in the West Conference room at the Sheboygan County Law Enforcement Center.**

Respectfully submitted,

Steve Steinhardt,  
Recording Secretary