

SHEBOYGAN COUNTY HUMAN RESOURCES COMMITTEE MINUTES

Administration Building
508 New York Avenue - Room 336
Sheboygan WI 53081

August 10, 2011

Called to Order: 5:45 PM

Adjourned: 7:35 PM

MEMBERS PRESENT: Chair Devin LeMahieu, Vice Chair Roger TeStroete, Secretary Fran Damp, Members Leo Dunton and Val Schultz

OTHERS PRESENT: Human Resources Director Michael Collard, Corporation Counsel Carl Buesing, Clerk of Courts Nan Todd, Administrator Michael Taubenheim and Mary Hickey

Chairman LeMahieu called the meeting to order at 5:45 PM, in Conference Room 336 of the Administration Building. Chairman LeMahieu confirmed the meeting was posted August 8, 2011 at 2:15 PM, in compliance with the open meeting law.

Due to the attendance of department heads and the need to attend other commitments, Chairman LeMahieu deviated from the agenda and proceeded to correspondence and other issues.

Clerk of Courts Nan Todd met with the Committee requesting approval for the promotion of a Court Clerk II to a Court Clerk III and to post and fill the position of Court Clerk I. A motion was made by Supervisor Schultz granting approval. Supervisor Dunton seconded the motion. Motion carried.

Administrator Michael Taubenheim met with the Committee requesting approval to fill the position of Clinical Admissions/Case Manager position. A motion was made by Supervisor Dunton granting approval. Supervisor Schultz seconded the motion. Motion carried.

Corporation Counsel Carl Buesing met with the Committee to review the department 2012 proposed budget. After discussion, a motion was made by Supervisor TeStroete granting approval of the proposed budget and that it be forwarded to the Finance Committee. Supervisor Schultz seconded the motion. Motion carried with Supervisor Dunton voting "NAY."

Corporation Counsel Carl Buesing reviewed the monthly and year to date budget with Committee.

Next, Corporation Counsel Carl Buesing reviewed the summary of previous month's activities and hours report and the claims and litigation report with the Committee.

Due to another commitment, Supervisor TeStroete excused himself at 6:15 PM.

A motion to go into closed session pursuant to Wis. Stat. §19.85(1)(c) consideration of performance evaluation for Area Nurse Manager was made by Supervisor Dunton. Supervisor Schultz seconded the motion. Upon call of the roll, all supervisors voted "AYE." Motion carried.

A motion to go into open session was made by Supervisor Dunton. Supervisor Schultz seconded the vote. Upon call of the roll, all supervisors voted "AYE." Motion carried.

A motion to approve the evaluation for the Area Nurse Manager as presented was made by Supervisor Schultz. Supervisor Dunton seconded the motion. Motion carried.

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The Committee signed the AFSCME ~ Local 110 ~ Supportive Services labor agreement.

Human Resources Director Michael Collard reviewed the outline for the re-writing of the policies and procedures with the Committee. The information was received and it was the consensus of the Committee that this item be placed on the agenda of the meeting of August 24, 2011.

Human Resources Director Michael Collard reviewed the cost and pricing of the InHealth Clinic for other companies. The information was received and no formal action was taken.

Human Resources Director Michael Collard reviewed a draft of the proposed 2012 budget with the Committee. Again, the information was received and no formal action was taken.

A motion to approve the minutes of July 27, 2011 as presented was made by Supervisor Dunton. Supervisor Schultz seconded the motion. Motion carried.

A motion to approve the vouchers as presented was made by Supervisor Schultz. Supervisor Damp seconded the motion. Motion carried.

A motion to adjourn was made by Supervisor Dunton. Supervisor Damp seconded the motion. Motion carried with adjournment at 7:35 PM.

Penny Elsner
Recording Secretary

Fran Damp
Secretary

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