

SHEBOYGAN COUNTY PROPERTY COMMITTEE MINUTES

Sheboygan County Courthouse Annex
615 North Sixth Street
Sheboygan, WI
Building Services Conference Room

September 6, 2011

Called to Order: 4:30 PM

Adjourned: 5:08 PM

PRESENT:

Ed Procek, Jim Glavan, John Oppeneer

ABSENT:

Tom Epping, John Raml

OTHERS PRESENT:

Lt. Kurt Brasser, Sheriff's Department; Steve Kuhnen, Bray Associates and Architects; Ed Janairo, University of Wisconsin Sheboygan; Jim TeBeest, Gail Ulezelski, Building Services

CALL TO ORDER

Chairperson Procek called the meeting to order at 4:30 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Agenda posted August 25, 2011 at 2:00 PM.

APPROVAL OF MINUTES

Moved by Glavan/seconded by Oppeneer to approve the August 30, 2011 Property Committee meeting minutes as mailed; motion carried.

APPROVAL OF VOUCHERS – None.

CORRESPONDENCE

- 2012 Budget Status – University of Wisconsin Sheboygan 5-Year Plan requests revised. Fine Arts building addition dropped to fine-tune request for next year and the Engineering Lab revamped from 5,000 to 3,000 square feet.

DISCUSSION/ACTION OPEN BIDS, REFER/AWARD ABOVEGROUND STORAGE TANK AND UNDERGROUND STORAGE TANK SYSTEM UPGRADES

Both bids received well over budgeted amount of \$230,000. By delaying some items and having Building Services / Highway or associated entity pick up costs on others, estimated project costs total \$215,480. Moved by Glavan/seconded by Oppeneer to award project to Walt's Petroleum Service, Inc. at a cost of \$215,480; motion carried.

DISCUSSION/ACTION UNIVERSITY OF WISCONSIN SHEBOYGAN MASTER PLAN ARCHITECT SELECTION

Three local architects submitted proposals (State to fund 50%). Following discussion, moved by Glavan/seconded by Oppeneer to contract with Bray Architects to provide updates for the Campus Master Plan at a cost not to exceed \$18,000; motion carried.

DISCUSSION/ACTION REQUEST TO USE FACILITIES

- Thomas J. King – Chapter 13 Hearings for 2012 (County Board Room) – Moved by Glavan/seconded by Oppeneer to approve request; motion carried.

DISCUSSION/ACTION ADRC BUILDING ROOM RENTAL

Sheriff's Department requests permission to utilize vacant spaces at the Aging and Disability Resource Center. No rent payments required, but will be responsible for miscellaneous costs such as phone, cabling, computers, etc. Will require parking stalls but will not interfere with current clientele. Moved by Oppeneer/seconded by Glavan to approve request with written memo of understanding to be drafted by Corporation Counsel; motion carried.

DISCUSSION/ACTION ATTENDANCE OF COMMITTEE MEMBERS AT OTHER MEETINGS/FUNCTIONS – None.

DATE / TIME/ LOCATION NEXT MEETING

Tuesday – September 20, 2011 @ 4:30 PM, Building Services Conference Room

ADJOURNMENT

Moved by Glavan/seconded by Oppeneer to adjourn. Motion carried; meeting adjourned.

Respectfully Submitted,

Gail Ulezelski
Recording Secretary

UNOFFICIAL