

## NOTICE OF MEETING

### SHEBOYGAN COUNTY AIRPORT ADVISORY COMMITTEE

**Monday, July 26, 2021 3:00 P.M.**

Sheboygan County Memorial Airport  
Airport Administration Conference Room  
N6193 Resource Dr  
Sheboygan Falls, WI 53085

#### **\*AGENDA\***

1. Call to Order
2. Certification of Compliance with Open Meeting Law
3. Approval of Minutes – 11/24/2020
4. Citizen input at the discretion of chairperson
5. NASCAR Event July 4<sup>th</sup> Weekend
6. Land Lease Rental Increase for 2022
7. Discussion about Ryder Cup Traffic
8. Future Projects update
9. New business
10. Old business

Adjournment

Prepared by: Matt Grenoble

**NOTE:** The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to speak.

**NOTE:** Any person wishing to attend this meeting who, because of a disability, requires special accommodations should contact the Transportation Department Office at (920) 459-3822 two working days prior to the meeting so that arrangements can be made.

**NOTE:** A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Posted on July 21, 2021 at 3:20pm

## SHEBOYGAN COUNTY AIRPORT ADVISORY COMMITTEE MINUTES

Sheboygan County Airport  
N6187 Resource Dr.  
Sheboygan Falls, WI 53085

**November 24, 2020**

**Called to Order: 3:00 P.M.**

**Adjourned: 3:29 P.M.**

MEMBERS PRESENT via Google Meet: Thomas Trester, Matthew Grenoble, Roger Te Stroete, Mindy Smith, Glenn Valenstein, Thomas Wegner, Lee Kunze, and David Hilpertshauser

OTHERS PRESENT via Google Meet: Greg Schnell, Amy Wieland

The Sheboygan County Airport Advisory Committee convened at 3:00 p.m. Chairman Tom Trester presiding. Chairman Trester noted that the meeting was posted on November 23rd, 2020 at 8:25 a.m. in the lobby of the Administration Building in compliance with the open meeting law.

Tom Wegner made a motion and Mindy Smith seconded the motion to approve the September 1, 2020 minutes. Motion carried.

Airport Superintendent Grenoble provided an update on the Gate FOB system. Grenoble stated that the electricians have had some issues with all of the gates, so it is taking longer than expected. Grenoble noted that most of the tenants have updated their individual FOBS.

Grenoble stated that the US Customs Facility is completed except for some punch list items the contractor is working on and some signage. Grenoble stated that the epoxy coating on the floors is expected to start on 12/7/2020. The employees will work out of the old building while the floors are being repaired.

Grenoble stated that he would be asking the Transportation Committee and the County Board to petition the Secretary of Transportation for Airport Improvement Aid in order to get federal and state funding to help with the 5-year project plan. The 5-year Projection Plan contains: an airfield drainage study, to construct taxiways Bravo and Center, to design taxiways B and A to be full parallel taxiways, crack sealing and resurfacing in certain sections of the pavement and construction of a snow removal building. The department is expected to hold a public hearing on the matter in December 2020.

Grenoble stated that due to the NASCAR event on the weekend of the 4<sup>th</sup> of July, 2021 and the large amount of airport traffic during that weekend, he is searching for possible state funding to help with the cost of the temporary tower that will be needed. Grenoble is also researching if they could keep that temporary tower until the Ryder Cup event to save money on the cost of setting it up, as it is very expensive to move.

Grenoble is looking for ways to keep maintenance costs down. Grenoble stated that most airports similar to the Sheboygan County Memorial Airport charge nominal overnight fees to transient planes. Those fees are used to help those airports with the cost of maintaining the pavement therefore reducing the tax levy. Transportation Director Greg Schnell noted that the FAA is looking for airports to be more sustainable. Grenoble is doing more research, but

wanted to bring up the possibility of future overnight fees with the committee. Committee member Mindy Smith objected to the overnight fees.

New business: Glenn Valenstein thanked everyone for the T28 project and thinks that future lighting could enhance it.

Motion by Mindy Smith and seconded by Glenn Valenstein to adjourn at 3:29 p.m. Motion carried.

Recording Secretary  
Amy Wieland

DRAFT