

SHEBOYGAN COUNTY PROPERTY COMMITTEE MEETING MINUTES

May 4, 2021

Called to Order: 4:31 pm

Adjourned: 5:32 pm

PRESENT: Henry Nelson, Chairperson; Brian Hilbelink, Vice Chairperson; Jacob Immel, Secretary; Brian Smith, Member.

ABSENT: George Kulow, Member.

OTHERS PRESENT (Phone): Paul Pinkston, Erik Aleson, University of Wisconsin Green Bay – Sheboygan Campus.

OTHERS PRESENT: Jim TeBeest, Gail Ulezelski, Building Services.

CALL TO ORDER

Chairperson Henry Nelson called the meeting to order at 4:31 PM.

ROLL CALL

Present – Henry Nelson, Chairperson; Brian Hilbelink, Vice Chairperson; Jacob Immel, Secretary; and, Brian Smith, Member.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Posted April 30, 2021 at 11:30 AM.

APPROVAL OF MINUTES

Property Committee – Regular Meeting, April 20, 2021 @ 4:30 PM – Moved by Supervisor Immel/seconded by Supervisor Hilbelink to approve the minutes as presented; motion carried.

REVIEW AND APPROVE VOUCHERS

Moved by Supervisor Hilbelink/seconded by Supervisor Immel to approve vouchers as presented; motion carried.

CORRESPONDENCE

- Peace Officers Memorial Ceremony – Invitation, May 14, 2021 at 11:00 am, Law Enforcement Center Memorial area.
- 2021 1st Quarter Variance Reports
 - University of Wisconsin Green Bay – Sheboygan Campus – Committee consensus accept as presented (\$686.97 overbudget).
 - Building Services – Committee consensus to accept as presented (\$260,912.82 underbudget).
 - Committee Photo – During tour.

UNIVERSITY OF WISCONSIN GREEN BAY- SHEBOYGAN CAMPUS

- Consideration of Exterior LED Sign – Changed slightly since initial request; little wider and north/south bound screens little larger. City Plan Commission unanimously approved Conditional Use Permit at its meeting on April 27, 2021. Following discussion, moved by Supervisor Hilbelink/seconded by Supervisor Immel to approve request as presented; motion carried.

BUILDING SERVICES

- Consideration of MEG Unit K-9 Request – K-9 Officer new member of the unit; dog with Officer 24-7. Request to accommodate dog (indoors) which includes “common sense rules” - must be leashed entering and existing the building but can be unleashed in immediate office spaces; must clean up after it; and, must be kenneled if need arises to be left alone. Following discussion, moved by Supervisor Hilbelink/seconded by Supervisor Immel to approve indoor “common sense rules” as previously stated; motion carried.
- Consideration of Detention Center Sprinkler Head Replacements – Previously approved up to \$37,000 from Building Services contingency to replaced failed sprinkler heads. Since then, quote received totaling \$92,114. Could cover total cost with contingency funds and request Finance Committee re-establish contingency funding; or, delay re-glazing of 1st floor Courthouse windows and utilize \$55,114 of the budgeted \$62,000 along with the initially approved \$37,000 contingency funding. Following discussion, moved by Supervisor Hilbelink/seconded by Supervisor Smith to approve transfer of \$55,114 from Courthouse structural account to Detention Center plumbing; motion carried.

TOUR FACILITY

Matt Grenoble, Airport Superintendent and the U.S. Customs and Border Protection Officer provided tour of facility.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS

None.

DATE / TIME / LOCATION OF NEXT MEETING

Tuesday – May 18 2021, 4:30 PM
Administration Building – Room 302
508 New York Avenue - Sheboygan, WI

ADJOURN

Moved by Supervisor Hilbelink/seconded by Supervisor Immel to adjourn; motion carried and meeting adjourned at 5:32 pm.

Respectfully Submitted,

Gail Ulezelski
Recording Secretary

Jacob Immel
Secretary