

SHEBOYGAN COUNTY PROPERTY COMMITTEE MEETING MINUTES

July 6, 2021

Called to Order: 4:31 pm

Adjourned: 5:56 pm

PRESENT: Henry Nelson, Chairperson; Jacob Immel, Secretary; Brian Smith, Member.
PRESENT VIA PHONE: Paul Pinkston, Erik Aleson, University of Wisconsin Green Bay – Sheboygan Campus.
ABSENT: George Kulow, Member.
OTHERS PRESENT: Judge Angela Sutkiewicz; Evan Grossen, Finance Department; Jim TeBeest, Gail Ulezelski, Building Services.

CALL TO ORDER

Chairperson Henry Nelson called the meeting to order at 4:31 PM.

ROLL CALL

Present – Henry Nelson, Chairperson; Jacob Immel, Secretary; Brian Smith, Member.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Posted July 1, 2021 at 10:30 AM.

APPROVAL OF MINUTES

Property Committee – Regular Meeting, June 1, 2021 @ 4:30 PM – Moved by Supervisor Immel/seconded by Supervisor Smith to approve the minutes as presented; motion carried.

REVIEW AND APPROVE VOUCHERS

Moved by Supervisor Immel/seconded by Supervisor Smith to approve vouchers as presented; motion carried.

CORRESPONDENCE

- Bookworm Gardens Update – Chairman Nelson reported on the June 30, 2021 meeting with Elizabeth Wieland, Executive Director and Charlie Parks – Bookworm Gardens; Adam Payne, County Administrator; Alayne Krause, Deputy County Administrator; and Jim TeBeest. A schematic of the proposed building and gardens was presented. Discussion focused on the purpose of the building which includes educational classrooms, education green space, canopy spaces and esthetically conducive bridge crossing University Drive with possible signage. From information presented, appears to comply with all concerns initially addressed by the County. A formal presentation will take place at the July 20, 2021 Property Committee meeting.

UNIVERSITY OF WISCONSIN GREEN BAY – SHEBOYGAN CAMPUS

- Consideration of 5-Year Capital Project Funding Requests –
 - 1053 – Parking Reconstruction – Paul Pinkston, Director of Facilities Planning and Management, University of Wisconsin - Green Bay explained the west parking lot has been added to the request. The east parking and roadway connecting the two parking lots will be done in 2023 with the west lot in 2024. New light poles, underground wiring and catch basins are included in the cost of \$771,000. Work to be completed by the Sheboygan County Transportation Department.
 - 1056 – Fine Arts Renovation – Approximately 14,000 sq. ft. to be renovated including improved restrooms to ADA compliance, minor finishes to the Art and Music spaces and

the exterior of the building as identified in the 2001 and 2012 Master Plans. Donor commitments (\$1,264,807) are still being solicited by University of Wisconsin Green Bay – Sheboygan Campus Foundation. Total cost \$3,162,016.

Following discussion, moved by Supervisor Immel/seconded by Supervisor Smith to approve projects as presented; motion carried.

- Tennis Court Removal Update – Removal complete but not restored/seeded.

BUILDING SERVICES

- Consideration of Court Room Reassignment – Judge Angela Sutkiewicz explained with the upcoming retirement of Judge Stengel on July 31, 2021, traditionally the senior-most judge relocates to the largest Court Room – Branch 1. As the senior-most judge she requests permission to switch Branch 3 and Branch 1, mainly allowing easier accessibility for Veterans Court participants. Minimal costs involved to change signage. The proposed move would be effective August 2, 2021. Following discussion, moved by Supervisor Immel/seconded by Supervisor Smith to approve the request to reassign Branch 3 and Branch 1 Court Rooms effective August 2, 2021; motion carried.
- Consideration of 5-Year Capital Project Funding Requests –
 - 1028 – Elevator Upgrades – Project continuation, 2022 upgrade Courthouse inmate elevator and replace University of Wisconsin Green Bay – Sheboygan Campus hydraulic cylinder; and, in 2025 upgrade Courthouse public elevator. Total cost \$884,000.
 - 1040 – Roof Replacements – Project continuation, 2022 replace University of Wisconsin Green Bay – Sheboygan Campus Science Building built-up roof and add safety railings and Woodland Village shingle roof; and 2023 Law Enforcement Center restoration. Total cost \$790,500.
 - NEW – Courthouse Parking Lot Replacement – 2026 Courthouse and 2027 Law Enforcement Center. Total cost \$531,000; later year \$409,000.
 - NEW – ADRC Offices – Create more useable spaces in the current Meal Site area including removing the stage for shared spaces with the personnel now in leased office. Total cost \$84,000.
 - NEW – Health & Human Services Offices – Create more useable spaces since receptionists consolidated including conference room, three offices and repurpose laboratory to storage room. Total cost \$82,000.
 - NEW – Jail/Detention Center Equipment Replacement and Remodel – Replace equipment and flooring which reached life expectancy prior to failure as prioritized; 2022 \$470,000; 2023 \$955,200; 2024 \$227,000; 2025 \$34,100; 2026 \$266,000. Total cost \$1,952,300.
 - NEW – Taylor House Exterior Restoration – 2022 replace leaking gutters, rotten porch boards, window sills, trim, soffit and fascia, re-glaze windows and paint all wood siding. Total cost \$102,127.

Jim TeBeest, Director – Building Services proposed ranking of (1) ADRC Offices; (2) Jail/Detention Center Equipment Replacement; (3) Roof Replacements; (4) UWGB – Sheboygan Campus Parking Lot Reconstruction; (5) Elevator Upgrades; (6) Health & Human Services Offices; (7) UWGB – Sheboygan Campus Fine Arts Renovation; (8) Courthouse Parking Lot; and (9) Taylor House Exterior Restoration. Supervisor Smith proposed lowering UWGB – Sheboygan Campus Fine Arts Renovation priority to (9) and bumping the other two projects up one spot as donors are not secured at this time. Following discussion, moved by Supervisor Smith/seconded by Supervisor Immel to approve projects and rank per suggested

change, (1) ADRC Offices; (2) Jail/Detention Center Equipment Replacement; (3) Roof Replacements; (4) UWGB – Sheboygan Campus Parking Lot Reconstruction; (5) Elevator Upgrades; (6) Health & Human Services Offices; (7) Courthouse Parking Lot; and (8) Taylor House Exterior Restoration; and (9) UWGB – Sheboygan Campus Fine Arts Renovation; motion carried.

- 5-Year Capital Project Funding Requests – Projects under Law Committee but Director TeBeest extensively involved with,
 - 1951 – Expansion of Sheboygan County Detention Center
 - 1953 – Detention Center “Alternatives” Expansion

APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS

Chairman Nelson for Bookworm Gardens June 30, 2021 meeting. Moved by Supervisor Immel/seconded by Supervisor Smith to authorize; motion carried.

DATE / TIME / LOCATION OF NEXT MEETING

Tuesday – July 20, 2021 4:30 PM
Administration Building – Room 302
508 New York Avenue - Sheboygan, WI

ADJOURN

Moved by Supervisor Immel/seconded by Supervisor Smith to adjourn; motion carried and meeting adjourned at 5:56 pm.

Respectfully Submitted,

Gail Ulezelski
Recording Secretary

Jacob Immel
Secretary