

## SHEBOYGAN COUNTY FINANCE COMMITTEE MINUTES

Administration Building  
508 New York Avenue  
Sheboygan WI 53081

**March 22, 2023**

**Called to Order: 3:30 P.M.**

**Adjourned: 3:52 P.M.**

**MEMBERS PRESENT:** Roger Te Stroete, Kathleen Donovan, William Goehring, Keith Abler

Remote: Thomas Wegner

**MEMBERS ABSENT:**

**ALSO PRESENT:** **In Person:** Jeremy Fetterer, Laura Henning-Lorenz, Stacie Kuck

**Remote:** Vernon Koch, Edward Procek, Jacob Verhelst, Tara Duwe, Alayne Krause, Crystal Fieber, Wendy Charnon, Chris Lewinski

Chairperson Te Stroete called the meeting to order at 3:30 P.M.

The Chairperson certified compliance with the open meeting law. The notice was posted at 5:00pm on March 17, 2023.

Supervisor Goehring moved to approve the minutes of the March 8, 2023 Finance Committee meeting. Motion seconded by Abler. Motion Carried.

Correspondence – None

County Administrator, Alayne Krause provided an update for the Committee on the status of the Finance Director interviews. She also informed the Committee that the 2024 Budget Assumptions are in process.

Interim Finance Director, Jeremy Fetterer updated the Committee with confirmation regarding the 2024 Budget Assumptions. He also gave an update on the current status of staffing the unoccupied positions. Finally, he informed the Committee that there will be onsite auditors April 17, 2023 and April 24, 2023.

The Committee reviewed the Information Security Policy. No action was taken.

The Committee reviewed the Social Media Policy. No action was taken.

The Committee reviewed the Draft 2022 Information Technology Annual Report. No action was taken.

The Committee discussed the Consideration of Use of Information Technology Fund Balance for Payment Card Industry (PCI) Compliance Consultant. Supervisor Donovan moved to approve the Consideration. Motion seconded by Supervisor Abler. Motion Carried.

The Committee reviewed Treasurer Report of 11 Year Write Off of Tax Certificates. No action was taken.

Vouchers were reviewed. Supervisor Goehring moved to approve the expenditures. Motion seconded by Supervisor Abler. Motion Carried.

Request for approval to attend and submit mileage for Supervisor Goehring to attend the Wisconsin Counties Utility Tax Association (WCUTA) meeting April 5, 2023. Supervisor Abler moved to approve the request. Motion seconded by Supervisor Donovan. Motion Carried.

Supervisor Donovan moved to adjourn. Motion seconded by Supervisor Wegner. Motion Carried.

The next scheduled meeting will be Wednesday, April 12, 2023 at 3:30 p.m.

Stacie Kuck  
Recording Secretary

William C. Goehring  
Secretary