

SHEBOYGAN COUNTY PROPERTY COMMITTEE MEETING MINUTES

Sheboygan County Detention Center
2923 S. 31st Street
Sheboygan, WI 53081
Conference Room 105

March 7, 2023

Called to Order: 4:33 pm

Adjourned: 5:36 pm

MEMBERS PRESENT: **In Person:** Henry Nelson, Chairperson; George Kulow, Vice Chairperson; Brian Smith, Member.
Remote: Jon Kuhlow (Joined meeting at 4:50pm. Did not join the tour.)

MEMBERS ABSENT: Gerald Jorgensen, Secretary

OTHERS PRESENT: Jamie Schramm, University of Wisconsin Green Bay-Sheboygan Campus; Bernie Rammer, Sheboygan County Purchasing Agent; Cory Roeseler, Sheriff; Jim TeBeest, & Becky Barritt, Building Services

CALL TO ORDER

Chairperson Henry Nelson called the meeting to order at 4:33 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Posted March 3, 2023 at 11:00AM.

APPROVAL OF MINUTES

Property Committee – Regular Meeting, February 7, 2023 at 4:30pm – Moved by Supervisor G. Kulow, seconded by Supervisor Smith to approve minutes as presented; motion carried with no nay votes.

REVIEW AND APPROVE VOUCHERS

Moved by Supervisor Smith, seconded by Supervisor G. Kulow to approve vouchers as presented; motion carried with no nay votes.

MUSEUM TAYLOR HOUSE UPDATE

Nothing to report.

CORRESPONDENCE

- The Building Services 4th Quarter Variance Report was reviewed.
- Director TeBeest shared a copy of his letter of support for a grant for the Bookworm Gardens expansion.

BUILDING SERVICES

- Consideration of University of Wisconsin Green Bay-Sheboygan Campus Business Lab Remodel Plan – Jamie Schramm, Campus Executive Officer, shared the remodeling plans for the campus business lab. He explained that these plans would be shown to potential donors in their fundraising efforts to finance the remodel completely. Moved by Supervisor G. Kulow, seconded by Supervisor Smith to approve the remodel plan as presented; motion carried with no nay votes.
- Consideration of Expansion of UV-C Light Project at Law Enforcement Center and Health & Human Services – Bernie Rammer, Sheboygan County Purchasing Agent, recapped the approval of \$225,000 of American Rescue Plan Act (ARPA) funds to install UV lights in the air handling units of the Detention Center and Rocky Knoll. The bids for those buildings came in well under the approved budget, so quotes were also requested for the Law Enforcement

Center (LEC), then Health & Human Services (H&HS). The cost for the LEC is \$48,710 and for H&HS is \$51,875, for a total cost of \$227,630 for all 4 buildings, so now request to move forward with installing the lights at those two additional buildings. Motion by Supervisor G. Kulow, seconded by Supervisor Smith to approve and forward the request to the Executive Committee; motion carried with no nay votes.

- Detention Center Alternatives to Incarceration Addition Furniture Request – Sheriff Roeseler explained that the former Alternatives to Incarceration (ATI) space is now a conference room. They would like to utilize remaining funds from the expansion to purchase lightweight, easy to move tables for the conference room, so the space can be used to host staff meetings, trainings, presentations, etc. Additionally, Director TeBeest explained that a set of upper kitchen cabinets had been removed from the project, but since there are contingency funds remaining, requests to have those added back in for more storage in the kitchenette area. Moved by Supervisor Smith, seconded by Supervisor G. Kulow to approve the request for tables for the conference room for \$8,230; motion carried with no nay votes. Moved by Supervisor G. Kulow, seconded by Supervisor Smith to approve the request for cabinets for the ATI addition kitchenette, not to exceed \$5,000; motion carried with no nay votes.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS

None

DATE / TIME / LOCATION OF NEXT MEETING

Tuesday, March 21, 2023 4:30 PM
Administration Building – Room 302
508 New York Avenue - Sheboygan, WI 53081

TOUR OF ALTERNATIVES TO INCARCERATION ADDITION

Sheriff Roeseler guided attendees on a tour of the new addition space.

ADJOURN

Moved by Supervisor G. Kulow, seconded by Supervisor Smith to adjourn; motion carried with no nay votes, and meeting adjourned at 5:36 pm.

Respectfully Submitted,

Becky Barritt
Recording Secretary

Gerald Jorgensen
Secretary