

**NOTICE OF MEETING**

**EXECUTIVE COMMITTEE**

**September 13, 2021 3:00 P.M.**

Administrative Building  
Room 302  
508 New York Ave  
Sheboygan WI 53081

**AGENDA**

Call to Order

Certification of Compliance with Open Meeting Law

Approval of Minutes – August 31, 2021 Executive Committee Meeting

Consideration of Resolution No. - Tentative County Supervisory District Plan - County Clerk Jon Dolson

Consideration of Resolution No. 17 - Supporting Legislation to Provide Increase in Criminal and Ordinance Violation Surcharges – Clerk of Courts Melody Lorge

County Administrator's Report

Approval of Attendance at Other Meetings or Functions

Review and Approve Vouchers

Next Meeting Date: To Be Determined

Adjournment

Prepared by:  
Peggy Osthelder, Recording Secretary

Approved by:  
Vernon Koch, Committee Chairperson

NOTE: A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

If listed as an agenda item, the "Administrator's Report" is a summary of key activities for the previous month and planned for upcoming months including performance evaluations, liaison committee issues and County Board issues. No action will be taken by the Executive committee resulting from the report unless it is a specific item on the agenda.

Persons with disabilities needing assistance to attend or participate are asked to notify the County Board Chairman/County Administrator's Office at 920-459-3103 prior to the meeting so that accommodations may be arranged.

*Posted on 9/10/2021 at 2:30 pm*

## **SHEBOYGAN COUNTY EXECUTIVE COMMITTEE MEETING MINUTES**

Administrative Building, Room 302  
508 New York Ave  
Sheboygan, WI 53081

**August 31, 2021**

**Called to Order: 3:02 P.M.**

**Adjourned: 4:20 P.M.**

**MEMBERS PRESENT:** Vern Koch, William Goehring, Ed Procek, Robert Ziegelbauer, and Keith Abler

**ALSO PRESENT:** Adam Payne, Alayne Krause, Crystal Fieber, Greg Schnell, Gerald Jorgensen, Stefanie Albrecht, Jeremy Fetterer, Jon Dolson, and Peggy Osthelder

Chairman Koch called the meeting to order. Peggy Osthelder verified that the meeting notice was posted on August 27, 2021 at 10:30 A.M. in compliance with the open meeting law.

Supervisor Procek made a motion to approve the minutes of the July 26, 2021 Executive Committee meeting. Motion seconded by Supervisor Abler. Motion carried unanimously.

The Committee discussed Census data. County Clerk Jon Dolson gave an overview and answered questions. No action was taken.

The Committee discussed Resolution No. 15 - 2022 Five-Year Capital Plan. Financial Analyst Stefanie Albrecht gave an overview and answered questions. Supervisor Goehring made a motion to approve the offer. Motion seconded by Supervisor Ziegelbauer. Motion carried unanimously.

The Committee discussed Resolution No. 17 - Supporting Legislation to Provide Increase in Criminal and Ordinance Violation Surcharges. Supervisor Jorgenson gave an overview and answered questions. By unanimous consent, the Committee chose to table this resolution until their next meeting.

The Committee discussed Resolution No. 19 - Authorizing Purchase of Vacant Land/Land Swap with Jon Krell for Future Cascade Shed Expansion. Transportation Director Greg Schnell gave an overview and answered questions. Supervisor Ziegelbauer made a motion to approve the resolution. Motion seconded by Supervisor Abler. Motion carried unanimously.

The Committee discussed the County Board Proposed 2022 Budget. Deputy County Administrator Alayne Krause gave an overview of the proposed budget and answered questions. Supervisor Goehring made a motion to approve the proposed budget. Motion seconded by Supervisor Procek. Motion carried unanimously.

The Committee discussed the County Administrator's Proposed 2022 Budget. Deputy Administrator Alayne Krause gave an overview of the proposed budget and answered questions. Supervisor Procek made a motion to approve the proposed budget. Motion

seconded by Supervisor Ziegelbauer. Motion carried unanimously.

The Committee discussed the future of Wisconsin Counties Utilities Tax Association (WCUTA). Supervisor Goehring gave an overview and answered questions. No action was taken.

County Administrator Adam Payne reported on the overall budget process and shared information on levy targets. Administrator Payne then presented a high-end timeline of the American Rescue Plan Act (APRA) funding decision-making process for both internal Departments and the external ARPA Advisory Committees. Additionally, at his request, the Deputy Administrator and Human Resources Director are drafting an ARPA Grant writing position description to serve as the liaison to the Advisory Committees, and help complete grant applications to ensure we don't miss out on available funding. Administrator Payne also gave an update on a meeting with School Board members and Administrators about preparations for the start of the school year, and the Ryder Cup updated COVID-19 mitigation plan.

Vouchers were reviewed. Supervisor Abler made a motion to approve the vouchers. Motion seconded by Supervisor Ziegelbauer. Motion carried unanimously.

The next Executive Committee meeting is scheduled for Monday, September 13 at 3:00 P.M.

Supervisor Ziegelbauer made a motion to adjourn. Motion seconded by Supervisor Procek. Motion carried unanimously.

William Goehring, Secretary

Peggy Osthelder, Recording Secretary

**SHEBOYGAN COUNTY RESOLUTION NO. \_\_\_\_ (2021/22)**

Re: **Tentative County Supervisory District Plan**

**WHEREAS**, Wis. Stat. § 59.10(3)(b) sets forth the procedures for reapportioning supervisory districts and requires that the County Board submit a tentative Supervisory District Plan and Written Statement to the various governing bodies of the municipalities in the County;

**NOW, THEREFORE, BE IT RESOLVED** that the following is the tentative Supervisory Redistricting Plan following the 2020 census:

1. **Size.** The size of the County Board shall be twenty-five (25) Supervisors and, accordingly, there shall be twenty-five (25) single Supervisory Districts.
2. **District Boundaries.** The District boundary lines shall be as set forth on the proposed Reapportionment Districts Map dated September 13, 2021, which is made a part hereof by reference.
3. **Contiguity and Equity.** The tentative districts are substantially equal in population. Whenever possible, whole contiguous municipalities or contiguous parts of the same municipality have been placed within the same District.
4. **Statement.** The attached statement specifying the approximate location of the territory from which a ward is sought to be created and the approximate population of the ward shall be the County's Statement and, together with this Resolution and the boundary map, shall be sent by the County Clerk to each municipality within Sheboygan County upon adoption.
5. **Request for Division into Wards.** All involved municipalities are hereby requested to make a good faith effort to accommodate the proposed tentative District Plan and divide their municipal units into wards that will permit the creation of the Supervisory Districts proposed, all within twenty-eight (28) days of the adoption of this Resolution, or October 19, 2021, whichever is sooner.
6. **Solicitation of Suggestions.** The County Board does hereby request that each municipal unit submit to the County any suggestions as to boundary changes it feels are in the public interest and which comply with the law on reapportionment.

Respectfully submitted this 13th day of September, 2021.

**EXECUTIVE COMMITTEE**

\_\_\_\_\_  
Vernon C. Koch, Chairperson

\_\_\_\_\_  
Robert Ziegelbauer, Vice-Chairperson

\_\_\_\_\_  
William C. Goehring, Secretary

\_\_\_\_\_  
Keith Ablter

\_\_\_\_\_  
Edward J. Procek

### Tentative Plan Population Breakdown (September 13, 2021)

Superiorvisory District Number	Population per Plan	Ideal Population	Amount Over or Under (-)	% Variance	Weighted Population Target	Amount Over or Under (-)	% Variance
District 1	5050	4721	329	1.16%	4992	58	1.16%
District 2	4993	4721	272	5.76%	4992	1	0.02%
District 3	4905	4721	184	3.90%	4992	-87	-1.74%
District 4	5091	4721	370	7.84%	4992	99	1.98%
District 5	5062	4721	341	7.22%	4992	70	1.40%
District 6	4964	4721	243	5.15%	4992	-28	-0.56%
District 7	4846	4721	125	2.65%	4992	-146	-2.92%
District 8	4883	4721	162	3.43%	4992	-109	-2.18%
District 9	5103	4721	382	8.09%	4992	111	2.22%
District 10	5032	4721	311	6.59%	4992	40	0.80%
District 11	4692	4721	-29	-0.61%	4541	151	3.33%
District 12	4745	4721	24	0.51%	4541	204	4.49%
District 13	4679	4721	-42	-0.89%	4541	138	3.04%
District 14	4280	4721	-441	-9.34%	4541	-261	-5.75%
District 15	4347	4721	-374	-7.92%	4541	-194	-4.27%
District 16	4376	4721	-345	-7.31%	4541	-165	-3.63%
District 17	4556	4721	-165	-3.50%	4541	15	0.33%
District 18	4723	4721	2	0.04%	4541	182	4.01%
District 19	4695	4721	-26	-0.55%	4541	154	3.39%
District 20	4753	4721	32	0.68%	4541	212	4.67%
District 21	4765	4721	44	0.93%	4541	224	4.93%
District 22	4407	4721	-314	-6.65%	4541	-134	-2.95%
District 23	4389	4721	-332	-7.03%	4541	-152	-3.35%
District 24	4324	4721	-397	-8.41%	4541	-217	-4.78%
District 25	4374	4721	-347	-7.35%	4541	-167	-3.68%
<b>Total Census 2020</b>	<b>118034</b>						

## STATEMENT REQUESTING WARD DIVISIONS

To the Towns, Villages, and Cities of Sheboygan County:

The following is the County's Statement pursuant to Section 59.10(3)(b) requesting creation of wards. See attached map and population grid for details.

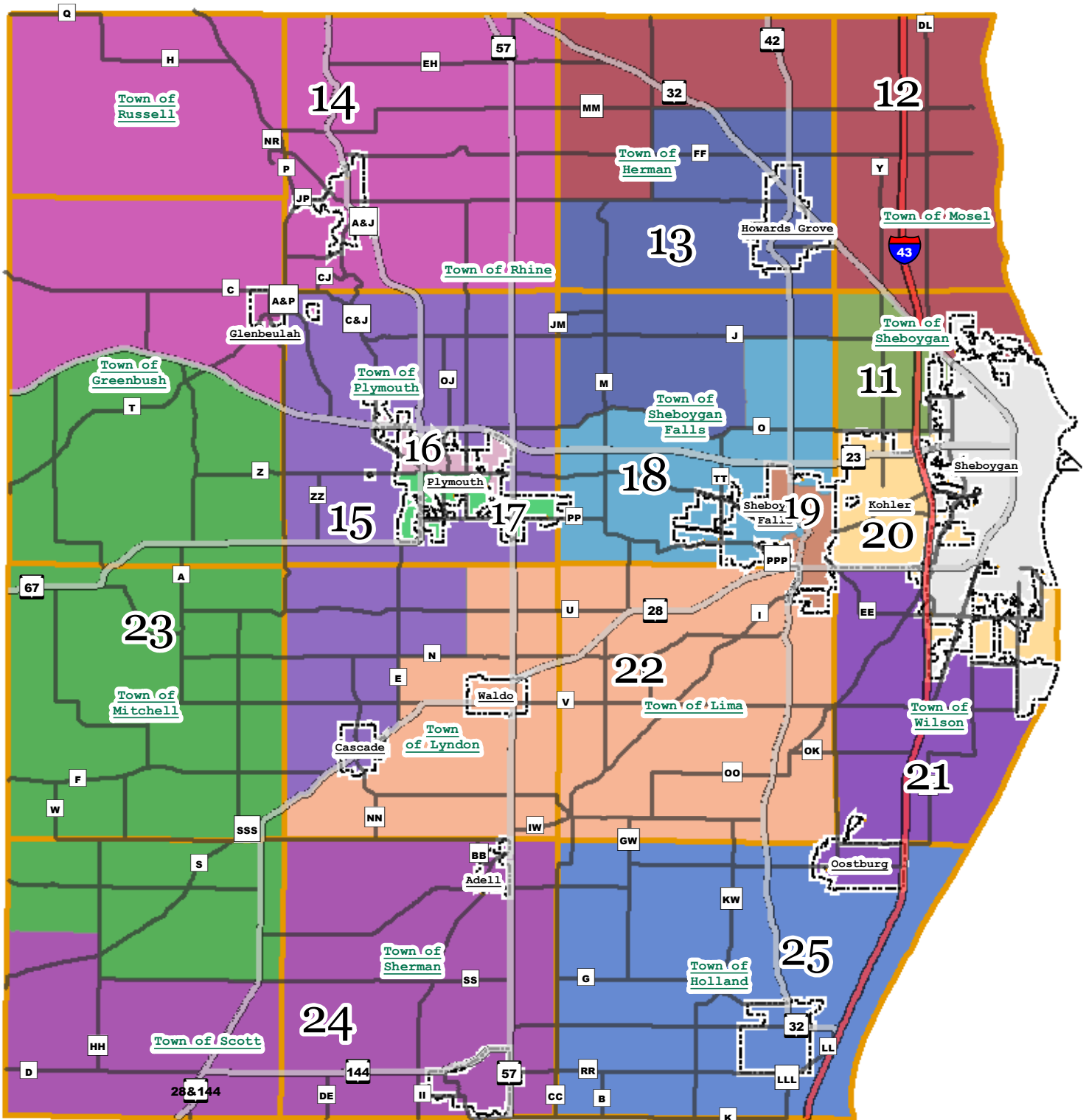
### WARD POPULATION LIMITS



Wisconsin Statutes - Section 5.15 (2)(a)(b)

MUNICIPALITY POPULATION			WARD POPULATION		
			Minimum	Maximum	
0	to	999	N/A		
1,000	to	9,999	300	to	1,000
10,000	to	38,999	600	to	2,100
39,000	to	149,999	800	to	3,200
150,000	and	Over	1,000	to	4,000

### **Recommended:**

Town of Greenbush	- Three (3) Wards	Village of Adell	- One (1)
Town of Herman	- Three (3) Wards	Village of Cascade	- One (1)
Town of Holland	- Three (3) Wards	Village of Cedar Grove	- Three (3)
Town of Lima	- Three (3) Wards	Village of Elkhart Lake	- Two (2)
Town of Lyndon	- Three (3) Wards	Village of Glenbeulah	- One (1)
Town of Mitchell	- Two (2) Wards	Village of Howards Grove	- Four (4)
Town of Mosel	- One (1) Ward	Village of Kohler	- Three (3)
Town of Plymouth	- Four (4) Wards	Village of Oostburg	- Four (4)
Town of Rhine	- Three (3) Wards	Village of Random Lake	- Two (2)
Town of Russel	- One (1) Ward	Village of Waldo	- One (1)
Town of Scott	- Three (3) Wards		
Town of Sheboygan	- Ten (10) Wards	City of Plymouth	- Twelve (12) Wards
Town of Sheboygan Falls	- Three (3) Wards	City of Sheboygan	- Twenty (20) Wards
Town of Sherman	- Two (2) Wards	City of Sheboygan Falls	- Nine (9) Wards
Town of Wilson	- Four (4) Wards		

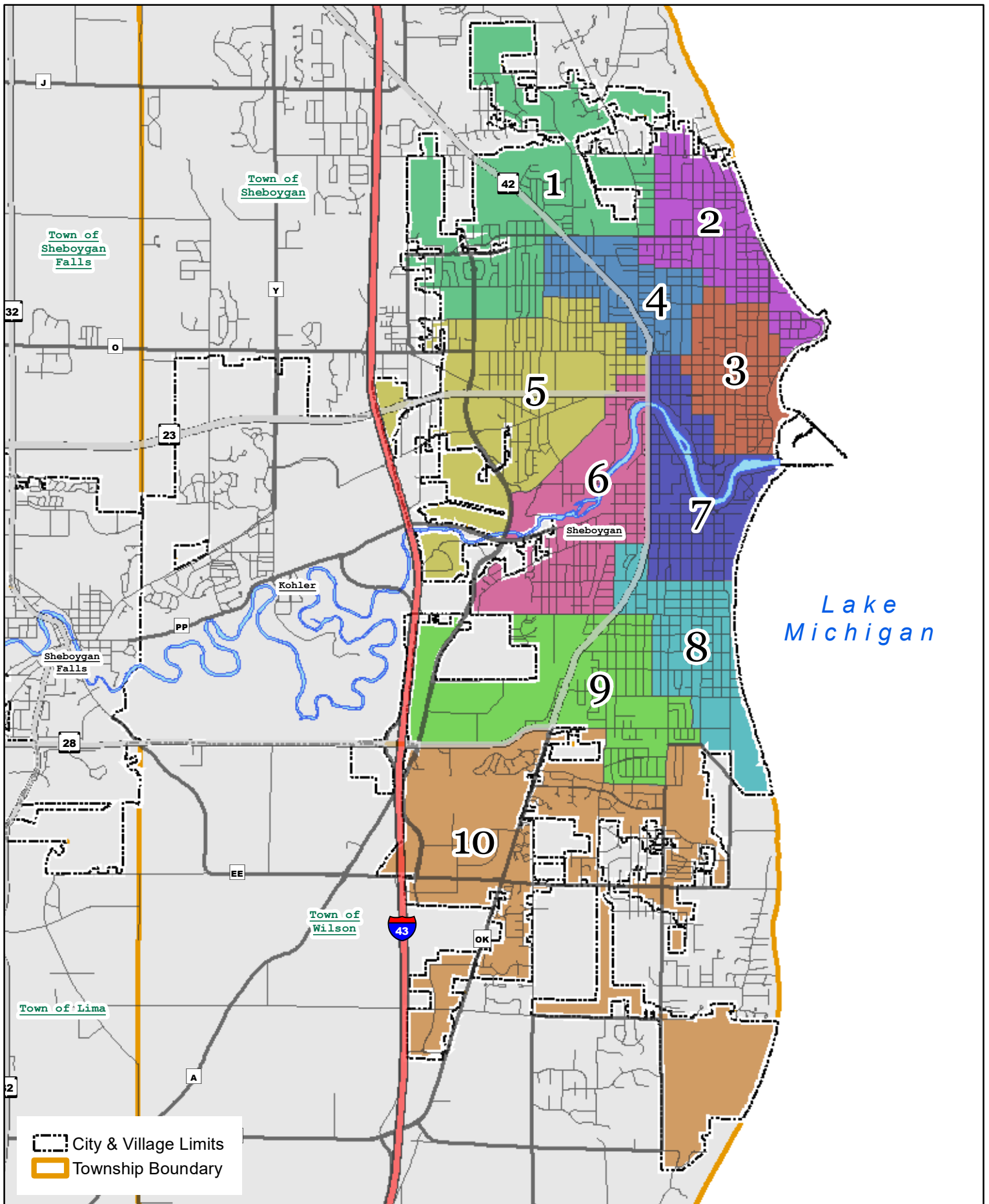


 City & Village Limits  
 Township Boundary



## Supervisory Districts 11 - 25 Tentative Plan September 13, 2021





## Supervisory Districts 1 - 10 Tentative Plan September 13, 2021





COMMITTEE REPORT TO THE COUNTY BOARD

WE, THE EXECUTIVE COMMITTEE

TO WHOM WAS REFERRED RESOLUTION NO: 17

RE: **Supporting Legislation to Provide Increase in Criminal and Ordinance Violation Surcharges**

HAVE CONSIDERED THE SAME AND RECOMMEND:

- ADDITIONAL TIME BE GRANTED TO CONSIDER THE MATTER
- THE RESOLUTION BE ADOPTED
- FILING WITH THE CLERK
- AMENDING THE RESOLUTION AS FOLLOWS:

RESPECTFULLY SUBMITTED THIS 21st DAY OF September 2021

**EXECUTIVE COMMITTEE**

OPPOSED TO THE REPORT:

CONCURRING IN THE REPORT:

\_\_\_\_\_  
VERNON KOCH

\_\_\_\_\_  
VERNON KOCH

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ROBERT ZIEGELBAUER

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ROBERT ZIEGELBAUER

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WILLIAM C. GOEHRING

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WILLIAM C. GOEHRING

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EDWARD J. PROCEK

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EDWARD J. PROCEK

\_\_\_\_\_  
KEITH ABLER

\_\_\_\_\_  
KEITH ABLER

SHEBOYGAN COUNTY RESOLUTION NO. 17 (2021/22)

Re: Supporting Legislation to Provide Increase in Criminal and Ordinance Violation Surcharges

WHEREAS, County government implements a broad range of essential services, most of which are required by state law, and

WHEREAS, underfunded and unfunded state mandates are continually placing an increasing financial hardship on local property taxpayers, and

WHEREAS, the portion of fees collected and retained by the County continues to be insufficient to keep pace with inflation and ever-growing costs associated with the many mandated programs within the court system, and

WHEREAS, the County's portion of the statutory clerk fees have not increased since at least 1991; traffic/forfeiture cases are set at \$20.00 and criminal court cases are set at \$163.00, while the Clerk only retains \$9.99 of the total amount;


NOW, THEREFORE, BE IT RESOLVED that the Sheboygan County Board of Supervisors hereby supports legislation that would increase court costs in the amount of \$20.00 per violation to be retained by the Clerk of Court for criminal and ordinance violations to align with a portion of the actual cost for courts to operate, which will ensure services implemented on behalf of the state at the circuit court level will more adequately provide resources and protect public safety.

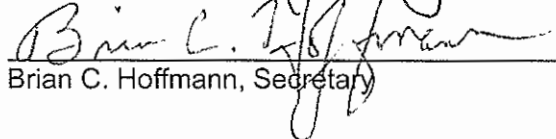
BE IT FURTHER RESOLVED that the County Clerk is directed to forward copies of this Resolution to the Governor, all Wisconsin counties, state and federal legislative representatives having constituencies in Sheboygan County, the Wisconsin Counties Association, and such other public officials as the Clerk may deem appropriate.

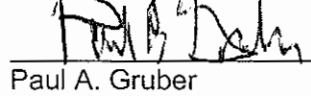
Respectfully submitted this 17th day of August, 2021.

LAW COMMITTEE

  
Charlette Nennig, Chairperson

  
Gerald Jorgensen, Vice-Chairperson

  
Brian C. Hoffmann, Secretary

  
Paul A. Gruber

\_\_\_\_\_  
Wendy Schobert

Opposed to Introduction:

\_\_\_\_\_

\_\_\_\_\_

**FISCAL NOTE**  
**August 2021**

**Resolution No. 17 (2021/22) RE: Supporting Legislation to Provide Increase in  
Criminal and Ordinance Violation Surcharges**

**Funding:**

No additional funding is required.

Respectfully Submitted,



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Wendy A. Charnon, Finance Director  
August 17, 2021