NOTICE OF MEETING

HEALTH CARE CENTER COMMITTEE

October 22, 2013 - 9:00 AM

Rocky Knoll
N7135 Rocky Knoll Parkway
Plymouth, WI 53073

Shah West Conference Room

Agenda

Call to Order
Certification of Compliance with Open Meeting Law
Approval of Minutes

Health Care Center Committee - Regular Meeting - Sep 24, 2013 9:00 AM

Committee Actions

Consideration of Accounts Receivables

Consideration of September Financials

RK Administrator's Report
Travel Notifications
Review and Approve Vouchers
Approve Attendance of Committee Members at Other Meetings or Functions
Reports by Committee Members on Meetings Attended
Period of Public Comment
Adjourn

Next Scheduled Meetings:

Rocky Knoll Foundation Committee Meeting - 3:30 p.m. - October 28, 2013
Rocky Knoll Health Care Center
Health Care Center Committee Meeting - 9:00 a.m. - November 12, 2013
Rocky Knoll Health Care Center
Rocky Knoll Foundation Committee Meeting - 3:30 p.m. - November 25, 2013
Rocky Knoll Health Care Center
Health Care Center Committee Meeting - 9:00 a.m. - November 26, 2013
Rocky Knoll Health Care Center

Prepared by:
Angie Iserloth
Recording Secretary

Roger Otten
Committee Chairperson

NOTE: A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the

meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify the Recording Secretary at 920-449-1232 prior to the meeting so that accommodations may be arranged.

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Rocky Knoll Health Care Center
N7135 Rocky Knoll Parkway, Plymouth, WI 53073
West Conference Room

September 24, 2013 **Called to Order: 9:00 AM** **Adjourned 9:37 A.M.**

MEMBERS PRESENT: Supervisor Roger Otten Chairperson; Supervisor Al Bosman, Supervisor Richard Bemis; Supervisor Charles Conrardy; Supervisor Brian Hoffmann

MEMBERS ABSENT: Rachelle Valleskey, RK Administrator

ALSO PRESENT: Tim Woodworth, Staff Accountant; Ken Plummer; Violet Feldmann

Chairperson Otten called the meeting to order at 9:00 AM. It was noted the agenda was posted on September 18, 2013 at 1:45 PM in compliance with the Open Meeting Law.

A motion was made by Supervisor Conrardy and seconded by Supervisor Bemis to approve the minutes of the Health Care Center meeting from August 27, 2013 meeting. Motion carried.

In the absence of Ms. Valleskey, the following announcements regarding facility activities were presented by Ms. Iserloth:

- **Census** – 129 residents in house; one out at the hospital
- **Nurse Aide Training** – Request for waiver was denied based on 5 other training sites within 45 mile radius of Rocky Knoll Health Care Center.
- **Billboard Marketing** – Reviewed satisfaction surveys and asked permission from residents to use their testimonials, name and potentially use a photo.
- **Chapter 55 / 51 Admission** – Agreement reached with Health & Human Services to pay Rocky Knoll a Medicaid rate for chaptered admissions that occur, provided all proper channels have been followed.
- **Area Maps** – Looking for committee input for placement of area maps that Rocky Knoll advertised in.
- **WRAP Award** – Attended a nice dinner and awards ceremony on September 23rd, where Deb Jacoby received her award for Activity Professional of the Year. Photos will be submitted to the Plymouth Review.
- **Bariatric admissions** – Completed a house-wide audit on our equipment, door widths, and weight capacity and determined the highest weight of a resident we can safely accommodate and shared this information with area discharge planners.

Ms. Iserloth requested travel approval for Cortney D'Angelo to attend the 2013 Medicaid Nursing Home Formula Update on November 6, 2013 in Kimberly. Motion was made by Supervisor Conrardy and seconded by Supervisor Bemis to approve requests as presented. Motion carried.

Mr. Woodworth presented the August financial report to the Committee. Revenue and expenses were both below budget at the close of August. The month did have a positive variance in wage and benefits. A motion was made by Supervisor Bemis and seconded by Supervisor Bosman to approve financials as presented. Motion carried.

Vouchers were reviewed. A motion was made by Supervisor Conrardy and seconded by Supervisor Bemis to approve the vouchers. Motion carried.

Public comment was received.

The next Health Care Center meeting will be on October 8, 2013.

A motion was made by Supervisor Conrardy and seconded by Supervisor Hoffmann to adjourn the meeting at 9:37 a.m. Motion carried. Meeting adjourned.

Angie Iserloth
Recording Secretary