

NOTICE OF MEETING

HEALTH & HUMAN SERVICES COMMITTEE

November 19, 2013 - 8:15 AM

Health and Human Services Department
1011 North 8th Street
Sheboygan, WI 53081
Room 413

Agenda

Meeting Cover Memo

Meeting Cover Memo

Call to Order

Certification of Compliance with Open Meeting Law

Approval of Minutes

Health & Human Services Committee - Regular Meeting - Nov 5, 2013 8:15 AM

Announcements and Correspondence

HHS - Committee

Consideration of Resolution No. -- Fond du Lac County Resolution Requesting State Study of
Wind Turbines on Human Health

HHS-Economic Support

Consideration of Promotion of an Economic Support Specialist I to an Economic Support
Specialist II

HHS-Director

Consideration of a Change in the Table of Organization to Create Staff Psychiatrist Position

Consideration of Vacant Position Analysis (VPA) to Hire Staff Psychiatrist

Consideration of Vacant Position Analysis (VPA) to Replace Economic Support Services
Manager

HHS-Business and Administrative Support Services

Consideration of September 2013 Financial Statement - Carol Bukovic

Review and Approve Vouchers

Approval of Attendance at Other Meetings or Functions

Public Input

Request for Future Agenda Items

- Purchase of Service Vendor Review
- Chapter 51/55 Placements

Adjourn

Upcoming Meetings

- **Tuesday, December 3, 2013:** Health and Human Services Committee Meeting - 8:15 a.m. - Health and Human Services Building, Room 413
- **Thursday, December 5, 2013 and Friday, December 6, 2013:** Wisconsin County Human Services Association Fall Conference - Wisconsin Rapids
- **Tuesday, December 17, 2013:** Veterans Service Office Meeting with the Health and Human Services Committee - 8:15 a.m. - Health and Human Services Building, Room 413
- **Tuesday, December 17, 2013:** Health and Human Services Committee Meeting - 8:30 a.m. or immediately following meeting with the Veterans Service Office - Health and Human Services Building, Room 413

Prepared by:
Julie Schaefer
Recording Secretary

Peggy Feider
Committee Chairperson

Tom Eggebrecht
Health and Human Services Department Director

NOTE: A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify Julie Schaefer, 920-459-3176 prior to the meeting so that accommodations may be arranged.



SHEBOYGAN COUNTY

Thomas D. Eggebrecht
Health and Human Services Director

DATE: November 12, 2013

TO: HHS Committee

FROM: Tom Eggebrecht

RE: Change in HHS Table of Organization to Create Staff Psychiatrist Position

Among other items on our agenda for next week, I will be seeking your permission to create a Staff Psychiatrist position on our Table of Organization. As you may recall, our long term contracted psychiatrist, Dr. Daniel Knoedler, has given notice of his intent to end his contract at the end of the year in light of other career opportunities.

Since then, we have been consulting with other counties regarding their structures and making contacts with potential replacement candidates for our assignment. While we cannot rule out the prospect of continued contracted services nor do we have certainty that the creation of an employment position will culminate in the hiring of a new doctor, it will give us expanded recruitment flexibility and potentially somewhat prove more cost effective in the long run.

We will be happy to provide additional background information and detail on our request at the meeting and look forward to your hopeful support.

Have a great weekend.

TE:te

Communication: Meeting Cover Memo (Meeting Cover Memo)

SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MEETING

Sheboygan County Health and Human Services Department
1011 North 8th Street
Sheboygan WI 53081
Room 413

November 5, 2013

Called To Order: 8:19 A.M.

Adjourned: 9:57 A.M.

MEMBERS PRESENT: Supervisor Peggy Feider – Chair; Supervisor Vernon Koch – Secretary; Supervisor Roger Otten, Supervisor Brian Hoffmann, Supervisor Jacob Van Dixhorn, Mr. Curtiss Nyenhuis, and Ms. Barbara Dodge

MEMBERS ABSENT: Supervisor Kristine Wheeler – Vice Chair and One Citizen Representative

ALSO PRESENT: Tom Eggebrecht, Elizabeth Mahloch, Martin Bonk, Shannon Otten, and Kim Pagel

Supervisor Feider called the meeting to order at 8:19 a.m.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

The Health and Human Services Department received an e-mail noting that the agenda for the November 5, 2013 meeting of the Health and Human Services Committee was posted on October 31, 2013, at 11:40 a.m., in compliance with the Open Meeting Law.

REVIEW AND APPROVE MINUTES: October 15, 2013 Health and Human Services Committee Meeting

Supervisor Van Dixhorn moved and Supervisor Otten seconded to approve the minutes of the October 15, 2013 Health and Human Services Committee Meeting. Motion carried unanimously.

ANNOUNCEMENTS AND CORRESPONDENCE

Tom Eggebrecht informed the Committee that the Sheboygan Senior Meal Site is located at Zion Church. Recently, Zion Church informed Dale Deterding that their elevator is in need of repair, which will cost approximately \$5,000 to \$6,000, and Zion Church will need to come up with that money. Tom informed the Committee that most likely, the Sheboygan Senior Meal Site will have to find a different location as the meal site is on the lower level of Zion Church. The Committee asked the question of the number of participants currently at that site, which Julie Schaefer will provide to the Committee via email once Tom has that number.

Tom Eggebrecht informed the Committee that part of the Department's budget and program plan for this year is to address the issue of the backlog of Termination of Parental Rights cases. Tom informed the Committee that this issue has been discussed with Corporation Counsel Carl Buesing inquiring if he would be interested in assisting getting Termination of Parental Rights cases to court. Corporation Counsel Buesing has agreed to this and has entered into a Memorandum of Understanding with this Department and the District's Attorney's Office. In an effort to move this initiative forward, IV-E funding has been made available by the State to offset these costs. The Memorandum of Understanding has been approved by both the Human

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Resources and Finance Committees, and this Department is waiting on word of the amount of IV-E funding Sheboygan County will be receiving.

Tom Eggebrecht informed the Committee that the Centers for Medicare and Medicaid Services is providing a grant program that would provide individuals with disabilities opportunities for employment in a community integrated setting rather than the sheltered workshop opportunities. Supervisor Feider informed the Committee that Hearthstone recently held a legislative panel, and it was made very clear to our legislators that there needs to be support for a spectrum of employment opportunities and that Rehabilitation Center of Sheboygan's center-based programs and Holiday House in Manitowoc need to be kept funded.

Tom Eggebrecht informed the Committee that the Wisconsin County Human Services Association received correspondence from the Door County Legislative Committee in which the Door County Legislative Committee asked Governor Walker and our United States Senators and Representatives to reconsider the acceptance of enhanced Medicaid funding in order to raise the BadgerCare income limit to 133% of the Federal Poverty Level (FPL). The three concerns that were written in this correspondence were:

- 1) Many current BadgerCare parents and caretakers with incomes between 100% and 133% of the FPL have never had to pay a premium for their health care. A monthly premium requirement places an additional burden on these families and increases their risk for loss of coverage.
- 2) BadgerCare recipients are required to report changes in monthly income. Monthly fluctuations in earned income will negatively affect a large portion of this group as they move in and out of BadgerCare to a Marketplace and back again due to changes in seasonal employment. This will create an additional workload for county Income Maintenance staff.
- 3) Because the gross income limit for FoodShare is 130% of the FPL, much of the program alignment effort that was once a goal of the Department of Health Services will be lost.

Supervisor Hoffmann arrived at 8:29 a.m.

Tom Eggebrecht informed the Committee that he has received numerous contacts regarding the issue of wind turbines. This topic will be discussed further as there is a Resolution on today's agenda regarding wind turbines authored by Fond du Lac County.

Tom Eggebrecht informed the Committee that at the last County Board Meeting, a public speaker took exception to this Department utilizing Xorbix Technologies to assist in obtaining a new software system. Tom informed the Committee that Xorbix has provided exemplary assistance to the Department.

Tom Eggebrecht regrettably informed the Committee that Elizabeth Mahloch has submitted her letter of retirement effective January 3, 2014.

Elizabeth Mahloch introduced Kristin Blanchard and Jennifer Schmidt of Lakeshore Community Health Center. Kristin and Jennifer will be providing information on the Affordable Care Act to the Committee at today's meeting.

Supervisor Feider distributed an article from the *Wall Street Journal* pertaining to the fact that spending on tuberculosis slipped last year. Supervisor Feider indicated she felt the article was

interesting in that tuberculosis is not only in Sheboygan County and more action needs to be taken to treat individuals afflicted with tuberculosis.

UPDATE/REPORT ON WISCONSIN COUNTIES ASSOCIATION CONFERENCE – Supervisor Feider

Supervisor Feider updated the Committee on the Wisconsin Counties Association Conference. The sessions she attended were on the Affordable Care Act, providing coverage for individuals with mental health needs, a board and management roles in county government, and the effects of overweight on rural roadways. In addition, Governor Walker addressed the Conference and Attorney General J. B. Van Hollen discussed the need for expansion of drug courts and explained his initiative against heroin.

CONSIDERATION OF RESOLUTION NO. – FOND DU LAC COUNTY RESOLUTION REQUESTING STATE STUDY OF WIND TURBINES ON HUMAN HEALTH

County Board Chair TeStroete asked Supervisor Feider if the Health and Human Services Committee would take a look at this Resolution and possibly take action on it.

After much discussion, it was the consensus of the Committee to invite Corporation Counsel Carl Buesing to the Committee's next meeting to get his opinion on how this Committee should proceed.

Mr. Nyenhuis moved and Ms. Dodge seconded to defer action on this Resolution until the Committee can get an opinion from Corporation Counsel Carl Buesing on how to proceed at the next Health and Human Services Committee Meeting. Motion carried unanimously.

UPDATE ON AFFORDABLE CARE ACT HEALTHCARE EXCHANGE IMPLEMENTATION IN THE EAST CENTRAL INCOME MAINTENANCE CONSORTIUM – Elizabeth Mahloch

Kristin Blanchard informed the Committee that the Lakeshore Community Health Center is a certified application organization. The Centers for Medicare and Medicaid requires certified application organizations to hire certified application counselors and navigators to assist individuals and families with applications into the Health Insurance Marketplace and refer them to an agent or broker. An Affordable Care Act Task Force has been developed to educate individuals serving the 100% to 130% FPL population. Two community enrollment fairs will also be held with one at Mead Public Library in Sheboygan and one at Generations in Plymouth to try to get everyone enrolled throughout the county.

Jennifer Schmidt informed the Committee that quite a few people have called inquiring about the Affordable Care Act, but the urgency is not there yet. Thus far, at Lakeshore Community Health Center, she has assisted 12 people through the whole application process. More people will be assisting individuals and families after November 18, 2013. The deadline to enroll in the Health Insurance Marketplace is December 15, 2013 if they want insurance by January 1, 2014. Open enrollment is available through March 31, 2013. With the Health Insurance Marketplace, individuals are receiving notice that their insurance plans are being canceled and they need to enroll in the marketplace.

Once individuals have chosen a policy, they must pay the premium. There is concern for the people who may not realize that they have to be able to continue paying the premiums for the health insurance they have chosen.

Elizabeth Mahloch informed the Committee that on November 18, 2013, the Client Assistance for Reemployment and Economic Support System (CARES) will be updated with the new

Modified Adjusted Gross Income (MAGI) guidelines and will be ready to determine eligibility by January 1, 2014. Individuals under 100% FPL are currently in a holding tank and will be released to the Consortium. Account transfers are not occurring however. As of November 4, 2013, 5,289 applications appear to be eligible for BadgerCare Plus. BadgerCare Plus applicants are automatically eligible and can be opened for eligibility by January 1, 2014. At this time, there are 700,000 applications stuck within the website. Those people will not receive letters until the glitch in the website is fixed. The Department of Health Services was asked what their contingency plan is in order to get everyone enrolled by December 15, 2013, and their response was that they are staying the course.

On November 18, 2013, another avenue opens up for individuals. Wisconsin's web-based system, ACCESS, will be modified and up and running by the November 18, 2013 date. Staff will be encouraging people to go into ACCESS and continue to apply with Economic Support for benefits. No federal subsidies will be available for individuals if they go out on their own and buy their own insurance. The state and county you live in, your age, and whether you are a tobacco user or not determine the cost of what your insurance will be. A number of employer provided insurance policies have been grandfathered in, but they can only be grandfathered in if there have been no changes made to the plan at least for this first year. Options in the Health Insurance Marketplace provide coverage for prescription drugs, mental health services, maternity, and preventative care. There are three brokers that practice in Sheboygan who individuals are being referred to in order to determine what plan is best for their needs.

The Affordable Care Act Task Force linked up with the Regional Enrollment Network. The primary goal is to provide less expensive insurance and insure preventative care costs. There are five insurance plans available in Sheboygan County: Anthem, WPS, Molina, Prevea360, and Common Ground. Elizabeth informed the Committee that Green Lake County has only one insurance provider.

CONSIDERATION OF – REVIEW AND APPROVE VACANT POSITION ANALYSIS (VPA) FOR SOCIAL WORKER POSITIONS – Martin Bonk

Martin Bonk presented a "blanket approval" Vacant Position Analysis (VPA) for Social Worker positions. Martin is asking for permission to fill positions that have been budgeted for and approved by the Health and Human Services Committee and the full Sheboygan County Board for 2014.

Ms. Dodge moved and Supervisor Hoffmann seconded to approve the Vacant Position Analysis (VPA) for filling up to three positions and any other positions that Martin has budgeted for that are not filled and forward this request to the Human Resources Committee for their consideration. Motion carried unanimously.

Tom Eggebrecht informed the Committee that the Human Resources Committee has asked for additional time to consider the Revising Hiring and Employment Ordinance and will report in on the Ordinance in December. The Human Resources Committee has also asked for representation from this Committee to attend the next Human Resources Committee meeting to further explain their reasoning behind this Ordinance.

REVIEW AND APPROVE VOUCHERS

Mr. Nyenhuis moved and Supervisor Koch seconded to approve the expense vouchers as presented. Motion carried unanimously.

APPROVAL OF ATTENDANCE OF MEMBERS AT OTHER MEETINGS OR FUNCTIONS

Supervisor Hoffmann moved and Supervisor Otten seconded to approve the attendance of the following Committee Members at the following meeting:

- **Wednesday, November 13, 2013:** Human Resources Committee Meeting – Supervisor Hoffmann, Supervisor Koch, and Supervisor Otten

Motion carried unanimously.

PUBLIC INPUT ON AGENDA ITEMS

None.

PUBLIC INPUT ON NON-AGENDA ITEMS

None.

REQUESTS FOR FUTURE AGENDA ITEMS

- Purchase of Service Vendor Review
- Chapter 51/Chapter 55 Placements

ADJOURNMENT

At 9:57 a.m., Supervisor Hoffmann moved and Ms. Dodge seconded to adjourn the November 5, 2013 Health and Human Services Committee Meeting. Motion carried unanimously.

Julie Schaefer
Recording Secretary

Vernon Koch
Committee Secretary

Minutes Acceptance: Minutes of Nov 5, 2013 8:15 AM (Approval of Minutes)

RESOLUTION NO. _____

**RESOLUTION REQUESTING THE STATE OF WISCONSIN
TO FUND AND COMPLETE A STUDY ON THE
IMPACT OF WIND TURBINES ON HUMAN HEALTH**

WHEREAS, five townships in Fond du Lac County, including Marshfield, Calumet, Byron, Oakfield and Eden, have authorized the development of wind farms, and a total of 168 wind turbines have been constructed in these areas, and

WHEREAS, a report was published by the Wisconsin State Public Commission in December 2012, Report Number 122412-1, detailing the results of an analysis completed by four experts in the field of acoustics on the sound created by wind turbines in Brown County, and

WHEREAS, this report showed that wind turbines produce infrasound and other low frequency noises, and

WHEREAS, the report did not conclude that health impacts reported by residents of Brown County were a result of exposure to the infrasound and low frequency noises, and

WHEREAS, the report recommended that an additional study be undertaken to determine whether these sounds are causing the health problems reported by Brown County residents in wind farm areas, and

WHEREAS, Fond du Lac County residents residing in the area of a wind farm in the village of St. Cloud, town of Marshfield, town of Oakfield, town of Calumet, and town of Taycheedah complain of six common health problems, with at least 10 or more people complaining of sleeplessness, noise, exhaustion, headache, head and ear pressure, and anxiety, and

WHEREAS, wind farms are located across the state of Wisconsin, with residents reporting similar health problems, and

WHEREAS, the Fond du Lac County Board of Health believes that a study should be completed to determine whether there is a relationship between these health problems and residents' proximity to a wind farm.

NOW, THEREFORE, BE IT RESOLVED that the Fond du Lac County Board of Supervisors requests the state of Wisconsin to fund and complete a study on the impact of wind turbines on human health.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Fond du Lac County legislators.

Dated August _____, 2013

**SUBMITTED BY:
BOARD OF HEALTH**

Sherry L. Behnke

John E. Muentner, Sr.

Thomas E. Dornbrook

FISCAL NOTE: This resolution does not require an appropriation from the county general fund.

APPROVED BY:

**Allen J. Buechel
COUNTY EXECUTIVE**

APPROVED BY:

**William J. Bendt
CORPORATION COUNSEL**



SHEBOYGAN COUNTY

Elizabeth Mahloch - Manager

Division of Economic Support

Health and Human Services Department

MEMORANDUM

To: The Health and Human Services Committee and Tom Eggebrecht, Director

From: Elizabeth Mahloch *Elizabeth Mahloch*

CC: Katherine Hansen, Mitch Birkey

Date: November 19, 2013

RE: Promotion Request for Katherine Hansen

I support the attached promotion request from Mitch Birkey for Katherine Hansen. Katherine began employment in the division on 10/22/2012. This request is for a promotion from her current position of Economic Support Specialist I, to the position of Economic Support Specialist II. The effective date requested is November 4, 2013. This promotion has been anticipated and the associated costs have been included in the 2013 and 2014 Economic Support budgets.

Mitch has completed a thorough evaluation of Katherine's skills, abilities and progress in meeting the workload expectations for promotion. I have reviewed Katherine's progress and agree that she meets the workload expectation for promotion to the Economic Support Specialist II position. I respectfully request that this promotion request be approved.

Thank you for your consideration and support in this matter.



SHEBOYGAN COUNTY

Elizabeth Mahloch - Manager

Division of Economic Support

Health and Human Services Department

MEMORANDUM

To: Elizabeth Mahloch
From: Mitch Birkey
CC: Katherine Hansen

Date: November 4, 2013

TOPIC: Promotion Request for Katherine Hansen

I would like to request that Katherine Hansen be promoted from her current position of Economic Support Specialist I to the position of Economic Support Specialist II effective November 4, 2013 (the beginning of the current pay period).

Katherine has been employed in the ESS I position since October 22, 2012. During this time she has successfully completed the state's required New Worker training program. Katherine has and continues to build a strong technical knowledge base in Economic Support. Her annual performance appraisal indicates she is a solid performer in 8 of the core competencies and has been deemed highly effective in the areas of dependability and communication skills. Katherine is currently carrying a caseload that is of the same size and degree of complexity as those who are in the ESS II position. It should also be noted that Katherine has acquired cases at a regular and consistent pace throughout 2013 while maintaining the expectations of the position. She has adapted well to service delivery provided through the consortium Call Center model which began in 2012. She has been able to maintain the workload expectations without notable difficulty or consequences (i.e., decreased outcomes of accuracy, timeliness and customer satisfaction).

Katherine's present base salary as an ESS I is \$16.19 per hour (pay grade 13). Her promotion to an ESS II would increase her hourly rate to \$16.80 (pay grade 15). This promotion request increase has been included in the 2013 and 2014 Health & Human Services Department – Division of Economic Support budget.

Thank you for your consideration and support in this matter.

Health & Human Services Table of Organization Recap per Chapter 40

Position	Table of Org - Current		Change	Table of Org - Proposed	
	FT	PT		FT	PT
Director	1		1	1	
Deputy Director	1			1	
Psychiatrist	0			1	
Manager	4			4	
Lead Accountant	1			1	
Staff Accountant	2			2	
Office Supervisor	1			1	
Account Clerk	6			6	
Secretary	19			19	
Clerk Typist	2			2	
Social Work Supervisor	7			7	
Social Worker	53			53	
Volunteer Coordinator/Social Worker	1			1	
Home Consultant	1			1	
Social Services Aide	7			7	
Supervisor - Clinical Treatment/Intake Assessment	1			1	
Director/Clinical Coordinator, CSP	1			1	
Supervisor - Long Term Support/Developmental Disability	1			1	
Supervisor - TASC & Contract Svs for MH/AODA	1			1	
Long Term Support Nurse - Case Manager	3			3	
Alcohol/Drug Abuse Counselor	3			3	
Community Services Specialist	3			3	
Community Support Specialist	6			6	
Developmental Disability Specialist	4			4	
Mental Health Specialist	2			2	
Psychiatric Nurse	2			2	
Psychologist	1			1	
Psychotherapist	5			5	
Residential Services Specialist	1			1	
Mental Health Counselor	2			2	
Supervisor - ADRC	1			1	
Benefits Specialist	1			1	
Outreach Worker	1			1	
Disability Benefits Specialist	1			1	
Protective Services Specialist	2			2	
Supervisor - Economic Support	3			3	
Economic Support Specialist	20			20	
Program Supervisor Public Health	3			3	
Public Health Nurse - FT	13			13	
Public Health Nurse - PT	0	3		0	3
Public Health Sanitarian	2			2	
Registered Nurse - PT	0	1		0	1
Nutritionist WIC - FT	1			1	
Nutritionist WIC - PT	0	2		0	2
Public Health Technician	3			3	
WIC Assistant	1			1	
Public Health Tech - Bilingual	1			1	
Public Health Aide	2			2	
Service Coordinator	1			1	
Site Manager	5			5	
Social Work Supervisor - Child & Family Resource	1			1	
Total Positions	204	6	1	205	6

Notes:

- 1 Table of Org - Current reflects changes that were approved for or during 2013.
- 2 Table of Org - Proposed reflects changes for 2014.

Attachment: TO Chart Change - 11-14-2013 (1678 : a Change in the Table of Organization to Create Staff Psychiatrist Position)

VACANT POSITION ANALYSIS SHEBOYGAN COUNTY

Department:	Health and Human Services – Community Programs
Position:	Psychiatrist

Vacancy Date:	January 1, 2014
Bargaining Unit:	N/A
Pay Grade:	TBD
Pay Range:	annual

Expected Fill Date:	January 2, 2014
Date VPA Done:	November 12, 2013
VPA Done By:	Tom Eggebrecht
Signature:	

Why is this position vacant?

The Department has historically contracted for psychiatric services provided to behavioral health consumers in its Division of Community Programs. This request is directed at creating a staff psychiatrist position and follows a notice of intent from our long-standing primary psychiatrist not to renew his contract for 2014 due to career changes. If approved, it will provide the Department with expanded options to secure replacement resources.

SECTION A – PROGRAMS

List the program or programs served by the position, along with the percentage of time the person in the position devotes to each program, whether the program is mandatory or discretionary, and what priority ranking has been given to the program:

Program	Percent of Time	Mandatory/Discretionary	Priority Rank
Community Programs	100%	Mandatory	1

SECTION B – COSTS

The annual costs associated with the position (at the current year's wage and benefit rates) are:

Wages	Benefits	Other (non-payroll)	Total
\$200,000 est.	\$47,344	NA	\$247,344

(Note: costs for health and dental benefits should be net costs, after subtracting revenue from employee contributions. Do not subtract any other possible revenue from costs.)

The costs associated with the position from the anticipated fill date through the end of the current year are:

Wages	Benefits	Other (non-payroll)	Total
NA	NA	NA	NA

Are sufficient amounts included in the current year's budget to cover the costs if the position is filled? If not, please state the amount needed and the proposed source of funds:

Yes. Funds sufficient to support conversion from contracted to employment status are fully budgeted with prospective net savings possible.

If a state or federal grant or other source of non-tax revenue is used to fund this position, please indicate the source of funds and for how long such funds are likely to be available:

Funding for psychiatric services is provided through State Community Aids allocations appropriated under the requirements of Chapter 51, Wis. Stats. as well as third party reimbursements claimed through Medicaid, Medicare and private insurance plans. Historically, approximately two-thirds of the Department's psychiatric costs have been covered through state aids and third party billing. With the pending expansion of insurance coverage brought about under the Affordable Care Act and the State's recent emphasis on the expansion of mental health care, state aids and insurance are expected to trend upward in the years ahead.

SECTION C – IMPACT

Please describe the effect on services to the public (or to other county departments) that would result from keeping the position vacant either permanently or temporarily:

Department psychiatrists work closely with consumers, their support networks, community partners and staff to diagnose and treat mental health disorders, to promote recovery and stabilization, to prevent the need for hospitalization and other institutional care, and to testify in court when involuntary treatment may be necessary. The Department's current psychiatric caseload totals 576 individuals. Many patients seen have severe and chronic forms of mental illness and most are unable to access other treatment due to the complexity of their needs and marginal or non-existent payment resources. All are seen at minimum quarterly intervals. Mental health disorders consistently rank among Sheboygan County's top community health needs with costs for psychiatric hospitalization approaching \$1,000 per day. Under Chapter 51 of the Wisconsin Statutes, counties are obligated to pay for emergency hospitalizations and after-care when no other sources of payment are available irrespective of State allocations or local budgets. Sheboygan County's failure to adequately address community psychiatric needs would in turn cause it to incur significant financial losses while increasing community health and safety risks.

To what extent, if any, would revenues in the current budget or in the future (excluding revenue from employee contributions to health or dental coverage) be affected by keeping the position vacant?

The psychiatrist position is not intended to be a revenue generating post as much as a health promotion and loss prevention one. In turn, the prospective loss of third party revenues associated with any failure to secure psychiatric resources would pale in comparison to hospitalization and related costs associated with that failure and as such is not germane to this request.

SECTION D – OTHER

Is it possible to fill this position by transferring an employee from another position that serves lower-priority programs, or which might be left vacant for any reason in the foreseeable future?

N/A

Would filling this position be likely to create a vacancy in another position and, if so, what position or positions? Please note that a separate VPA must be submitted for each position, but that VPA's for anticipated openings that may be caused by filling this position may be submitted for approval at the same time.

N/A

Is there any other information that the liaison committee or Human Resources Committee ought to have when considering this request? You may attach additional documentation if you wish.

The approval of this request will not signify or guarantee the successful filling of a psychiatric position. Pending a successful recruitment effort and any offer of employment, the Department will continue to hold open the possibility and pursuit of alternative and/or supplemental contracted services.

ACTION TAKEN

Department Head Determination:

_____ Fill _____ Not Fill

Date: _____

Signature: _____

Liaison Committee Action:

_____ Approve _____ Disapprove

Date: _____

Committee Chair: _____

Human Resources Committee:

_____ Approve _____ Disapprove

Date: _____

Committee Chair: _____

Distribution: After department head determination, distribute to liaison committee with copies to County Administrator and Human Resources Director. After liaison committee approval, submit signed original to Human Resources Director.

VACANT POSITION ANALYSIS SHEBOYGAN COUNTY

Department:	Health and Human Services – Economic Support Services
Position:	Manager

Vacancy Date:	January 3, 2014
Bargaining Unit:	N/A
Pay Grade:	12
Pay Range:	\$55,919-\$73,990

Expected Fill Date:	January 3, 2014
Date VPA Done:	November 12, 2013
VPA Done By:	Tom Eggebrecht
Signature:	

Why is this position vacant?

The position will be vacated following the retirement of Elizabeth Mahloch on January 3, 2014. Permission to open recruitment is being requested in advance of that retirement in order to assure position filling without a period of vacancy.

SECTION A – PROGRAMS

List the program or programs served by the position, along with the percentage of time the person in the position devotes to each program, whether the program is mandatory or discretionary, and what priority ranking has been given to the program:

Program	Percent of Time	Mandatory/Discretionary	Priority Rank
Economic Support	100%	Mandatory	1

SECTION B – COSTS

The annual costs associated with the position (at the current year's wage and benefit rates) are:

Wages	Benefits	Other (non-payroll)	Total
\$69,162	\$27,496		\$96,658

(Note: costs for health and dental benefits should be net costs, after subtracting revenue from employee contributions. Do not subtract any other possible revenue from costs.)

The costs associated with the position from the anticipated fill date through the end of the current year are:

Wages	Benefits	Other (non-payroll)	Total
NA	NA	NA	NA

Are sufficient amounts included in the current year's budget to cover the costs if the position is filled? If not, please state the amount needed and the proposed source of funds:

Yes. The position is fully funded for both 2013 and 2014.

If a state or federal grant or other source of non-tax revenue is used to fund this position, please indicate the source of funds and for how long such funds are likely to be available:

Income Maintenance, Energy Assistance, Child Care, and fraud investigation administrative fees are available through State contract with approximately 75 percent of the Department's ES divisional costs supported by them. It is expected that these sources will remain available under State statute and in fact have been increased in the current State biennial budget in response to insurance eligibility changes brought about by the federal Affordable Care Act.

SECTION C – IMPACT

Please describe the effect on services to the public (or to other county departments) that would result from keeping the position vacant either permanently or temporarily:

The Department's Economic Support Division provides eligibility determination and monitoring services for state and federal benefits made available to county residents. The Division's Manager serves on the Health and Human Services Department's senior management team and is responsible for program evaluation, budgeting, strategic planning, contract compliance, and staff supervision across all Economic Support programs administered by the Department. In addition, the Manager serves as contract lead for the State of Wisconsin on behalf of the nine regional partner counties formed in 2011 to create the East Central Income Maintenance Partnership and provides liaison services to other Sheboygan County Departments and Community Based Organizations (CBOs) including the County's Child Support agency, Rocky Knoll, private Managed Health Care Organizations, the Lakeshore Community Health Center, the Salvation Army, Partners for Community Development, and others. The arena of economic support programming has seen unparalleled growth and change in recent years in the wake of federal health care reform and related policy shifts. In-depth knowledge of state and federal rules, pending legislation, and performance criteria are essential and strong leadership is key. If this position were to go unfilled, the capacity of the Department to meet performance standards would be seriously jeopardized, consumer access to services would be impeded, and the contract for the East Central IM consortium would be placed at risk.

To what extent, if any, would revenues in the current budget or in the future (excluding revenue from employee contributions to health or dental coverage) be affected by keeping the position vacant?

It is not anticipated that immediate budget revenues would be affected by keeping this position vacant though program performance would be compromised and long term ability to meet performance standards would be placed at risk with loss of contract to follow. Should that happen, local funds invested would be transferred to any replacement entity under State rule.

SECTION D – OTHER

Is it possible to fill this position by transferring an employee from another position that serves lower-priority programs, or which might be left vacant for any reason in the foreseeable future?

Familiarity with ES programs and strong management skills are essential for this assignment. There are no other program managers available that possess requisite knowledge.

Would filling this position be likely to create a vacancy in another position and, if so, what position or positions? Please note that a separate VPA must be submitted for each position, but that VPA's for anticipated openings that may be caused by filling this position may be submitted for approval at the same time.

The Department will encourage and support the application of any current ES Supervisor for the post. Should a current supervisor be promoted, consideration will be given to examining options for alternative program structuring with decisions on subsequent VPA's to follow.

Is there any other information that the liaison committee or Human Resources Committee ought to have when considering this request? You may attach additional documentation if you wish.

The Department's incumbent has received state-wide acclaim and acknowledgment for her role in navigating the many policy changes that have occurred in recent years and helping create legislation that preserves the opportunity for local control. It is intended for that role and leadership to continue through the granting of this request and our hiring of a replacement manager.

ACTION TAKEN

Department Head Determination:

____ Fill ____ Not Fill

Date: _____

Signature: _____

Liaison Committee Action:

____ Approve ____ Disapprove

Date: _____

Committee Chair: _____

Human Resources Committee:

____ Approve ____ Disapprove

Date: _____

Committee Chair: _____

Distribution: After department head determination, distribute to liaison committee with copies to County Administrator and Human Resources Director. After liaison committee approval, submit signed original to Human Resources Director.

County of Sheboygan - Health Human Services

9.1.a

BEHAVIORAL HEALTH

(##) means under budget

	Current Month of September, 2013				Year to Date September 30, 2013			
	Budget	Actual	Variance	% of Variance	Budget	Actual	Variance	% of Variance
REVENUE								
Tax Levy	\$ 313,380	\$ 313,380	\$ -	0.00%	\$ 2,820,421	\$ 2,820,421	\$ -	0.00%
State Contract Revenue	\$ 287,736	\$ 455,197	\$ 167,461	58.20%	\$ 2,589,585	\$ 2,879,096	\$ 289,511	11.18%
Medicare/Medicaid/Insurance/Private Pay	\$ 129,398	\$ 112,907	\$ (16,491)	-12.74%	\$ 1,164,510	\$ 932,544	\$ (231,966)	-19.92%
Contributions/Donations								
Hotel/Restaurant								
Court Fees	\$ 10,834	\$ 10,414	\$ (420)	-3.88%	\$ 97,500	\$ 85,075	\$ (12,425)	-12.74%
Other Revenue		\$ 160	\$ 160			\$ 923	\$ 923	
Non State Grants								
Total Revenue	\$ 741,348	\$ 892,058	\$ 150,710	20.33%	\$ 6,672,016	\$ 6,718,059	\$ 46,043	0.69%
EXPENSES								
Wages & Benefits	\$ 153,000	\$ 151,498	\$ (1,502)	-0.98%	\$ 1,376,895	\$ 1,326,203	\$ (50,692)	-3.68%
Purchased Services	\$ 490,279	\$ 593,043	\$ 102,764	20.96%	\$ 4,429,717	\$ 4,494,960	\$ 65,243	1.47%
Operating Expenses	\$ 2,346	\$ 904	\$ (1,442)	-61.47%	\$ 22,823	\$ 24,638	\$ 1,815	7.95%
Interdepartmental Expenses	\$ 94,189	\$ 79,893	\$ 14,296	15.18%	\$ 847,231	\$ 708,490	\$ (138,741)	-16.38%
Total Expense	\$ 739,814	\$ 825,338	\$ 85,524	11.56%	\$ 6,676,666	\$ 6,554,291	\$ (122,375)	-1.83%
Net Change in Fund Balance	\$ 1,534	\$ 66,720	\$ 65,186		\$ (4,650)	\$ 163,768	\$ 168,418	

Notes:

State Revenue

Client services provided under the IMD Grant and AODA have been utilized earlier in the year than the 1/12 budget of grant funding by \$251,799 year to date. The grants are now fully received; the remainder of expenses will be covered by budgeted tax levy. The remainder is Base County Allocation earned greater than 1/12th budget with expenses supported by budgeted tax levy for remainder of year. Revenue variance will decrease for state grants for the last quarter 2013.

Medicare/MA/PP and Other Revenue

CRS enrollment/services is being pursued cautiously as staff and community provider documentation standards and compliance are being assessed and has resulted in \$120,680 reduction in revenue. CCS program revenue also is under budget \$59,561 as staff and providers transition current and new clients into the rehabilitative program. Both CRS and CCS revenue variance is expected to continue through the remainder of the year. WIMCR budget is anticipated to be received in December \$121,501. Revenue from Private Insurance, Medicaid Crisis and Case Management is greater than anticipated by \$87,693 continuing an increase in provided services. Medicaid CSP and Outpatient program revenue continues the downward trend and is below budget by \$57,554. Private Pay receipts are trending and projected to slightly exceed collections for 2011 and 2012. However, this is expected to be approximately \$11,000 less than total 2013 budget. Budgeted 3rd Party Recovery revenue from Dept of Health Services state institutions is greater than budget \$43,479 due to additional collections for prior utilizations by the state.

Court Fees

Court fees are associated with OWI fines, are outside the control of the department and dependent on driver ability to pay. Revenue collected is a little less than 2012 YTD which was \$87,482. Anticipated annual shortfall to budget is approximately \$15,000 for 2013.

Wages/Benefits

Wages are under budget due to turnover and the timing of position replacements. This variance is expected to remain through the end of the year.

Attachment: September 2013 Financial Statement (1674 : September 2013 Financial Statement - Carol

Purchased Services

Psychiatrist services budgeted for 2013 included increase utilization for children's area as well as outpatient program. Additional resource was not available until well into 2013. This has resulted in \$83,068 under budget year to date. DD Centers/Nursing Home budget \$82,501 is not being used under the Behavioral Health Program area; however is being utilized for client needs under the Elder & Disability Services Program.

Budget for Trempealeau (IMD Center) was for 3.33 client utilization, so far for 2013 utilization has been 1.5 client utilization resulting in \$213,510 under budget year to date. As a result of efforts to provide local services at a less cost per day the CBRF, Adult Family Home and Residential Apartment cost year to date costs are \$409,366 greater than budget. The cost per day for these services are between \$81 to \$242 as compared to Trempealeau at \$295 per day; with one exception that is paid for under the IMD Grant funding. Additionally, with this transition supportive services such as Daily Living Skills, CRS, Counseling/Therapeutic Services, Work Related and Supported Employment services are under budget year to date totalling \$318,777. Net Effect of these changes are \$122,921 under budget.

Inpatient Services - Aurora (\$87,366) and Winnebago Facility (\$270,180) are \$357,547 over budget. During July and August there was 113 and 120 days respectively which was unusually high. September utilization decreased back to 52 days. Adult services are \$999/\$1,199 per day which is 68% and Elder services are net \$328 per day for 32% due to Medicaid recovery.

Operating

Variance over budget is due to additional charges for licenses totalling \$3,266 for revalidation of Medicaid Certification for Health & Human Services. These fees were not known at the time of the budget process.

Interdepartmental

Interdepartmental expenses are down due to Health Insurance charges from payroll less than budget and also overhead allocations for the Administrative Unit charges being less. The overhead is less due to the personnel costs under budget due to vacant positions.

Behavioral Health Program includes: Outpatient Services, Crisis Intervention, Intoxicated Driver Program, AODA Block Grant, CSP (PACE), TASC, Comprehensive Community Services and IMD services

County of Sheboygan - Health Human Services

9.1.a

ELDER & DISABILITY SERVICES

(##) means under budget

	Current Month of September, 2013				Year to Date September 30, 2013			
	Budget	Actual	Variance	% of Variance	Budget	Actual	Variance	% of Variance
REVENUE								
Tax Levy	\$ 52,929	\$ 52,929	\$ -	0.00%	\$ 476,361	\$ 476,361	\$ -	0.00%
State Contract Revenue	\$ 185,522	\$ 162,685	\$ (22,837)	-12.31%	\$ 1,705,631	\$ 1,657,566	\$ (48,065)	-2.82%
Medicare/Medicaid/Insurance/Private Pay	\$ 297	\$ 116	\$ (181)	-60.94%	\$ 2,655	\$ 3,325	\$ 670	25.24%
Contributions/Donations	\$ 12,917	\$ 13,522	\$ 605	4.68%	\$ 116,251	\$ 111,624	\$ (4,627)	-3.98%
Hotel/Restaurant			\$ -				\$ -	
Court Fees			\$ -				\$ -	
Other Revenue	\$ 209	\$ 362	\$ 153		\$ 57,875	\$ 4,681	\$ (53,194)	-91.91%
Non State Grants	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Total Revenue	\$ 251,874	\$ 229,614	\$ (22,260)	-8.84%	\$ 2,358,773	\$ 2,253,557	\$ (105,216)	-4.46%
EXPENSES								
Wages & Benefits	\$ 97,135	\$ 83,825	\$ (13,310)	-13.70%	\$ 874,074	\$ 777,855	\$ (96,219)	-11.01%
Purchased Services	\$ 79,646	\$ 83,918	\$ 4,272	5.36%	\$ 720,901	\$ 801,998	\$ 81,097	11.25%
Operating Expenses	\$ 5,077	\$ 3,888	\$ (1,189)	-23.42%	\$ 45,526	\$ 47,835	\$ 2,309	5.07%
Interdepartmental Expenses	\$ 71,173	\$ 55,632	\$ (15,541)	-21.84%	\$ 639,719	\$ 525,205	\$ (114,514)	-17.90%
Total Expense	\$ 253,031	\$ 227,263	\$ (25,768)	-10.18%	\$ 2,280,220	\$ 2,152,893	\$ (127,327)	-5.58%
Net Change in Fund Balance	\$ (1,157)	\$ 2,351	\$ 3,508		\$ 78,553	\$ 100,664	\$ 22,111	

Notes:

State Revenue

Grant revenue decrease is related to less expenses occurring in (1) ADRC program (\$96,244) due to retirement vacancies that are now filled; and (2) Community Options Program utilization less than anticipated (\$54,058). With increased enrollment in the COP program Grant revenue is expected to increase for the remainder of the year for that program. Increased utilization of Adult Protective Services has resulted in increased revenue YTD \$24,842. This is mostly offset by GWAAR grants earned earlier in the year based on expenses incurred and additional funding increases in 2013. The variance by year end is estimated to be approximately \$16,000 of which \$10,900 is additional funding not known at the time of budget process. The positive variance of \$93,818 will reduce to \$16,000 by year end.

Medicare/Medicaid/Insurance/Private Pay/ Other

Additional revenue has been received from Programs such as Powerful Tools, Living Well and Stepping On provided. Class fees are charged resulting in increased revenue and covers the cost of the program materials.

Contributions/Donations

Fewer meals have been served in 2013 because of weather and loss of program participants resulting in reduction of donations.

Other Revenue

Negative variance is revenue from State of WI for the bus purchase reimbursement. The bus will be received later in the year and revenue will in turn be received.

Wages/Benefits

Wages and benefit variances reflect current vacancies for the ADRC Supervisor and Social Worker, and the timing of position replacements.

Purchased Services

Purchased service expenses reflect protective placements required under Ch. 55 and MA fundable resource limitations. \$84,357 for DD Centers/Nursing Home was incurred under Adult Protective Services for a client; however, the budget is under the Behavioral Health program area. Actual program utilization is not known at the time of budgeting. Food prepared costs for meal sites are under budget \$9,464.

Operating Expenses

Advertising costs (\$2,677) and Office Supplies (\$1,850) are reflected in the negative variance. Both of these costs are under the ADRC program which is fully funded.

Interdepartmental

Interdepartmental expenses are down due to Health Insurance charges from payroll less than budget and also overhead allocations for the Administrative Unit charges being less. The overhead is less due to the personnel costs under budget due to vacant positions.

Elder & Disability Services includes: Aging & Disability Resource Center, Long Term Support, Elder Abuse Direct Services, Community Options Program (LTS), Meal Sites/Programs, Transportation Program

Attachment: September 2013 Financial Statement (1674 : September 2013 Financial Statement - Carol

County of Sheboygan - Health Human Services

9.1.a

ECONOMIC SUPPORT

(##) means under budget

	Current Month of September, 2013				Year to Date September 30, 2013			
	Budget	Actual	Variance	% of Variance	Budget	Actual	Variance	% of Variance
REVENUE								
Tax Levy	\$ 42,561	\$ 42,561	\$ -	0.00%	\$ 383,049	\$ 383,049	\$ -	0.00%
State Contract Revenue	\$ 147,136	\$ 108,187	\$ (38,949)	-26.47%	\$ 1,324,175	\$ 1,281,480	\$ (42,695)	-3.22%
Medicare/Medicaid/Insurance/Private Pay	\$ -	\$ 215	\$ 215			\$ 2,625	\$ 2,625	
Contributions/Donations			\$ -				\$ -	
Hotel/Restaurant			\$ -				\$ -	
Court Fees			\$ -				\$ -	
Other Revenue	\$ 1,009	\$ 280	\$ 729	72.25%	\$ 9,077	\$ 3,513	\$ (5,564)	-61.30%
Non State Grants			\$ -				\$ -	
Total Revenue	\$ 190,706	\$ 151,243	\$ (38,005)	-19.93%	\$ 1,716,301	\$ 1,670,667	\$ (45,634)	-2.66%
EXPENSES								
Wages & Benefits	\$ 112,306	\$ 114,573	\$ 2,267	2.02%	\$ 1,010,629	\$ 938,851	\$ (71,778)	-7.10%
Purchased Services	\$ 12,029	\$ 5,749	\$ (6,280)	-52.21%	\$ 108,202	\$ 87,251	\$ (20,951)	-19.36%
Operating Expenses	\$ 8,560	\$ 6,940	\$ (1,620)	-18.93%	\$ 88,132	\$ 70,948	\$ (17,184)	-19.50%
Interdepartmental Expenses	\$ 56,960	\$ 54,686	\$ (2,274)	-3.99%	\$ 512,206	\$ 501,095	\$ (11,111)	-2.17%
Total Expense	\$ 189,855	\$ 181,948	\$ (7,907)	-4.16%	\$ 1,719,169	\$ 1,598,145	\$ (121,024)	-7.04%
Net Change in Fund Balance	\$ 851	\$ (30,705)	\$ (30,098)		\$ (2,868)	\$ 72,522	\$ 75,390	

Notes:

State Revenue

Expenditures to date are running slightly under budget, thus state revenue is also under budget. It is anticipated that revenue will increase in the coming months as expenditures due to BadgerCare changes/ACA will also increase.

Medicare/MA/PP and Other Revenue

This amount is unbudgeted General Relief repayments from past customers.

Other Revenue

Fewer Child Care Providers are becoming certified or recertified, generating less fees and repayments from customers who have overpayments in State programs of assistance are less than anticipated.

Wages/Benefits

Several changes have occurred in ES positions since the 2013 budget was completed. Replacement positions for retirements and promotions are less than the previous person in the budget, thus expenditures are running under. All replacements and an additional ESS were in place as of Aug, so the budget should begin to level off later in the year.

Purchased Services

The expenses submitted by both Manitowoc County and Great Lakes Training and Development are approximately a month behind. Great Lakes also had some recent staff turnover, so are slightly under budget. This may level out through the remainder of the year.

Operating Expenses

Loss of the W-2 program is causing rental costs at the Job Center to be decreased due to less contracted staff occupying space. This will level out somewhat toward the end of the year, as the ES Division acquired more space due to conversion of a position and placement of LTEs for the remainder of the year.

Interdepartmental

Largest portion of positive variance is due to health insurance charges less than budget. Also with the Administrative Unit operating under budget less allocation charges are realized in the operating services areas.

Economic Support Services includes: Child Care Administration, Fraud Investigation, Income Maintenance Administration, Sheboygan County Works, W2 - Wisconsin Works & Related Programs, Wisconsin Home Energy Assistance

Attachment: September 2013 Financial Statement (1674 : September 2013 Financial Statement - Carol

County of Sheboygan - Health Human Services

9.1.a

ENVIRONMENTAL HEALTH

(##) means under budget

	Current Month of September, 2013				Year to Date September 30, 2013			
	Budget	Actual	Variance	% of Variance	Budget	Actual	Variance	% of Variance
REVENUE								
Tax Levy	\$ (2,792)	\$ (2,792)	\$ -	0.00%	\$ (25,128)	\$ (25,128)	\$ -	0.00%
State Contract Revenue	\$ 2,368	\$ -	\$ (2,368)	-100.00%	\$ 21,300	\$ 10,541	\$ (10,759)	
Transient Well & Serv Safe Course Fees	\$ 1,322	\$ 627	\$ (695)	-52.57%	\$ 11,888	\$ 13,470	\$ 1,582	13.31%
Contributions/Donations			\$ -				\$ -	
Hotel/Restaurant	\$ 21,667	\$ 24,002	\$ 2,335	10.78%	\$ 195,001	\$ 212,291	\$ 17,290	8.87%
Court Fees			\$ -				\$ -	
Other Revenue	\$ 25	\$ -	\$ (25)		\$ 225	\$ 306	\$ 81	
Non State Grants	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	0.00%
Total Revenue	\$ 22,590	\$ 21,837	\$ (753)	-3.33%	\$ 203,286	\$ 211,480	\$ 8,194	4.03%
EXPENSES								
Wages & Benefits	\$ 11,865	\$ 11,333	\$ (532)	-4.48%	\$ 106,778	\$ 104,314	\$ (2,464)	-2.31%
Purchased Services	\$ 2,765	\$ 20,520	\$ 17,755	642.13%	\$ 24,877	\$ 31,648	\$ 6,771	27.22%
Operating Expenses	\$ 890	\$ 2,852	\$ 1,962	220.45%	\$ 7,984	\$ 9,708	\$ 1,724	21.59%
Interdepartmental Expenses	\$ 7,081	\$ 6,377	\$ (704)	-9.94%	\$ 63,652	\$ 54,986	\$ (8,666)	-13.61%
Total Expense	\$ 22,601	\$ 41,082	\$ 18,481	81.77%	\$ 203,291	\$ 200,656	\$ (2,635)	-1.30%
Net Change in Fund Balance (Loss)	\$ (11)	\$ (19,245)	\$ (19,234)		\$ (5)	\$ 10,824	\$ 10,829	

Notes:

State Contracts

Revenues DNR Beach Monitoring and Transient Water program revenue has not been received. Beach Monitoring is usually received in November and the Transient Water program funding was received in October.

Transient Well & Serv Safe Course Fees

Revenues reflect increase in Serv Safe Course revenue.

Hotel/Restaurants

Revenues are greater than budget due to increase licensing activity.

Other Revenue

Increase in services provided to Planning Department.

Wages & Benefits

Decrease is due to less summer hours utilized.

Purchased services

Payment made to the State for their share of the Licensing Fees collected locally each year. This is \$3,598 greater than budget due to increase in licensing that occurred. Remainder is due to increase over budget in laboratory costs.

Operating Expenses

Expense over budget is due to computer purchases for environmental program.

Interdepartmental

Interdepartmental expenses are down due to Health Insurance charges from payroll less than budget and also overhead allocations for the Administrative Unit charges being less. The overhead is less due to the personnel costs under budget due to vacant positions.

Environmental Health Services includes: WI Beach Monitoring, Licensing & Inspection, Transient Water Supply Program

Attachment: September 2013 Financial Statement (1674 : September 2013 Financial Statement - Carol

County of Sheboygan - Health Human Services

9.1.a

JUVENILE JUSTICE

(##) means under budget

	Current Month of September, 2013				Year to Date September 30, 2013			
	Budget	Actual	Variance	% of Variance	Budget	Actual	Variance	% of Variance
REVENUE								
Tax Levy	\$ 279,959	\$ 279,959	\$ -	0.00%	\$ 2,519,631	\$ 2,519,631	\$ -	0.00%
State Contract Revenue	\$ 101,374	\$ 16,238	\$ (85,136)	-83.98%	\$ 912,353	\$ 708,886	\$ (203,467)	-22.30%
Out of Home Placement/Private Pay	\$ 7,393	\$ 7,664	\$ 271	3.67%	\$ 66,527	\$ 80,476	\$ 13,949	20.97%
Contributions/Donations			\$ -				\$ -	
Hotel/Restaurant			\$ -				\$ -	
Court Fees		\$ -	\$ -				\$ -	
Other Revenue	\$ -		\$ -		\$ -	\$ 40	\$ 40	
Non State Grants	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Total Revenue	\$ 388,726	\$ 303,861	\$ (84,865)	-21.83%	\$ 3,498,511	\$ 3,309,033	\$ (189,478)	-5.42%
EXPENSES								
Wages & Benefits	\$ 125,072	\$ 109,651	\$ (15,421)	-12.33%	\$ 1,125,582	\$ 1,077,948	\$ (47,634)	-4.23%
Purchased Services	\$ 197,498	\$ 120,202	\$ (77,296)	-39.14%	\$ 1,777,410	\$ 1,245,815	\$ (531,595)	-29.91%
Operating Expenses	\$ 1,721	\$ 1,111	\$ (610)	-35.44%	\$ 15,338	\$ 14,508	\$ (830)	-5.41%
Interdepartmental Expenses	\$ 64,520	\$ 57,033	\$ (7,487)	-11.60%	\$ 580,237	\$ 517,583	\$ (62,654)	-10.80%
Total Expense	\$ 388,811	\$ 287,997	\$ (100,814)	-25.93%	\$ 3,498,567	\$ 2,855,854	\$ (642,713)	-18.37%
Net Change in Fund Balance	\$ (85)	\$ 15,864	\$ 15,949		\$ (56)	\$ 453,179	\$ 453,235	

Notes:

State Revenue State Grant revenues remain less than budgeted, primarily in our Youth Aids allocation. We do expect this to catch up as the year progresses. HealthCheck revenues are less than budgeted, mainly due to less kids in placement, and thus less potential revenue. This revenue shortfall is offset by less expenses in the same area.

Out of Home Placement/Private Pay/Other Revenue Reimbursements from parents for children placed in all out-of-home care in juvenile justice settings continue to be more than budgeted, while supervision fees for Juvenile Justice services continue to remain slightly behind budgeted projections.

Wages & Benefits Wages and Benefits are less than budgeted at this point in time. Several retirements in this area, along with the time it takes to fill such positions, results in a positive variance in Wages and Benefits. New hires tend to begin employment at lower rates than those they are replacing.

Purchased Services Juvenile Justice out-of-home placement costs and services continue to remain less than budgeted at this point in time, primarily in State Juvenile Correctional Institutions, Residential Care Centers, treatment foster care, and the Family Partnership Initiative. Most other Purchased Services continue to run very close to budgeted amounts.

Operating Expenses Mileage expenses due to use of agency vehicles continue to provide positive financial results for the Division. These were offset by purchases of materials for a juvenile justice grant pertaining to evidence-based training, that will be reimbursed totally by a grant.

Interdepartmental Interdepartmental expenses are down due to Overhead charges being less than budgeted, as well as Insurance charges from payroll less than budgeted. The overhead is less because of personnel costs which are under budget due to vacant positions.

Juvenile Justice Services includes: Child Placement, Intake & Initial Assessments, Children/Youth & Family Aids, AODA Youth Aids, Americorps, and Juvenile Justice Intensive Supervision

Attachment: September 2013 Financial Statement (1674 : September 2013 Financial Statement - Carol

County of Sheboygan - Health Human Services

9.1.a

CHILD & FAMILY SERVICES

(##) means under budget

	Current Month of September, 2013				Year to Date September 30, 2013			
	Budget	Actual	Variance	% of Variance	Budget	Actual	Variance	% of Variance
REVENUE								
Tax Levy	\$ 249,997	\$ 249,997	\$ -	0.00%	\$ 2,249,973	\$ 2,249,973	\$ -	0.00%
State Contract Revenue	\$ 203,409	\$ 238,178	\$ 34,769	17.09%	\$ 1,830,630	\$ 1,813,849	\$ (16,781)	-0.92%
Out of Home Placement/Private Pay/MA	\$ 24,498	\$ 67,485	\$ 42,987	175.47%	\$ 220,472	\$ 680,032	\$ 459,560	208.44%
Contributions/Donations	\$ 167	\$ -	\$ (167)		\$ 1,501	\$ 1,987	\$ 486	
Hotel/Restaurant			\$ -				\$ -	
Court Fees			\$ -				\$ -	
Other Revenue	\$ -	\$ -	\$ -			\$ 34	\$ 34	
Non State Grants	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	
Total Revenue	\$ 478,071	\$ 555,660	\$ 77,589	16.23%	\$ 4,302,576	\$ 4,745,875	\$ 443,299	10.30%
EXPENSES								
Wages & Benefits	\$ 185,818	\$ 183,239	\$ (2,579)	-1.39%	\$ 1,672,194	\$ 1,620,915	\$ (51,279)	-3.07%
Purchased Services	\$ 182,166	\$ 224,061	\$ 41,895	23.00%	\$ 1,645,133	\$ 2,028,172	\$ 383,039	23.28%
Operating Expenses	\$ 3,993	\$ 7,472	\$ 3,479	87.13%	\$ 42,037	\$ 45,611	\$ 3,574	8.50%
Interdepartmental Expenses	\$ 105,416	\$ 96,749	\$ (8,667)	-8.22%	\$ 947,940	\$ 857,347	\$ (90,593)	-9.56%
Total Expense	\$ 477,393	\$ 511,521	\$ 34,128	7.15%	\$ 4,307,304	\$ 4,552,045	\$ 244,741	5.68%
Net Change in Fund Balance	\$ 678	\$ 44,139	\$ 43,461		\$ (4,728)	\$ 193,830	\$ 198,558	

Notes:

State Revenue	Family Support and Children's Long Term Support revenues are less than budgeted for now. Projection of increased utilization under the Children's Waiver Program will increase grant revenue prior to year end. Otherwise, most other State Grant revenues are running slightly ahead of budget at this point in time.
Out of Home Placement/PP/MA/Other Revenue	Projected Medical Assistance revenues from the Comprehensive Community Services (CCS) for children are slightly less than anticipated at this point in the year. Parental payments for children in out-of-home care remain more than budgeted. Children's Waiver reimbursement (\$441,569) is more than budgeted due to a change in the reporting method as required by the State, after the budget process was completed. This accounting change is also reflected in the Purchased Services section.
Wages/Benefits	Wages and Benefits continue to be less than budgeted. A social worker vacancy created by the retirement of another social worker was filled in April, and the new worker is making less in wages and benefits than the previous worker who she replaced.
Purchased Services	Treatment foster care continues well over budget, as more children are placed in treatment foster care under the Children's Waiver Program resulting in this child and family category over and juvenile justice category under. Overall, the Division of Social Services out-of-home placement budget remains in very good shape. Children's Waiver accounting change due to the State requirements for reporting results in the amount over budget totalling \$352,749 year to date.
Operating Expenses	Employee mileage reimbursement in this area is over budget due to increased program needs. Computer equipment has been purchased for less than was budgeted. Overall, this area is pretty close to budgeted amounts.
Interdepartmental	Interdepartmental expenses are down due to Insurance charges from payroll less than budget and also Overhead allocations being less. The overhead is less because of personnel costs being under budget due to vacant positions.

Child and Family Services includes: Birth to Three, Family Support, Children's Waivers, Personal Care (LTS), CST Initiative Expansion, Child Integrated Services, Foster Parent Training, Education & Training Vouchers, Kinship Care, Mental Health Block Grant, Family Preservation & Support, IV-E Services, Independent Living, SACWIS, and Community Aids Support.

Attachment: September 2013 Financial Statement (1674 : September 2013 Financial Statement - Carol

County of Sheboygan - Health Human Services

9.1.a

MATERNAL CHILD HEALTH

(##) means under budget

	Current Month of September, 2013				Year to Date September 30, 2013			
	Budget	Actual	Variance	% of Variance	Budget	Actual	Variance	% of Variance
REVENUE								
Tax Levy	\$ 12,772	\$ 12,772	\$ -	0.00%	\$ 114,948	\$ 114,948	\$ -	0.00%
State Contract Revenue	\$ 40,046	\$ 101,891	\$ 61,845	154.43%	\$ 360,414	\$ 427,334	\$ 66,920	18.57%
Medicare/Medicaid/Insurance/Private Pay	\$ 7,604	\$ 1,300	\$ (6,304)	-82.90%	\$ 86,567	\$ 79,079	\$ (7,488)	-8.65%
Contributions/Donations	\$ 42	\$ -	\$ (42)		\$ 376	\$ 342	\$ (34)	
Hotel/Restaurant			\$ -				\$ -	
Court Fees			\$ -				\$ -	
Other Revenue	\$ -		\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Non State Grants	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Total Revenue	\$ 60,464	\$ 115,963	\$ 55,499	91.79%	\$ 562,305	\$ 621,703	\$ 59,398	10.56%
EXPENSES								
Wages & Benefits	\$ 32,666	\$ 28,760	\$ (3,906)	-11.96%	\$ 293,963	\$ 308,044	\$ 14,081	4.79%
Purchased Services	\$ 5,587	\$ 7,484	\$ 1,897	33.95%	\$ 50,253	\$ 58,569	\$ 8,316	16.55%
Operating Expenses	\$ 2,379	\$ 539	\$ (1,840)	-77.34%	\$ 21,321	\$ 16,339	\$ (4,982)	-23.37%
Interdepartmental Expenses	\$ 21,386	\$ 17,355	\$ 4,031	18.85%	\$ 192,273	\$ 165,269	\$ (27,004)	-14.04%
Total Expense	\$ 62,018	\$ 54,138	\$ (7,880)	-12.71%	\$ 557,810	\$ 548,221	\$ (9,589)	-1.72%
Net Change in Fund Balance	\$ (1,554)	\$ 61,825	\$ 63,379		\$ 4,495	\$ 73,482	\$ 68,987	

Notes:

State Revenue	WIC program grant has been earned earlier than 1/12th budget year to date. Variance will reduce in last quarter.
Medicare/Medicaid/Insurance/Private Pay	Medicaid Dental (\$3,446) billing is greater due to increased utilization. Additional revenue has been received from the Seal-A-Smile program resulting in positive variance.
Wages/Benefits	Due to utilization, expenses are higher in Maternal Child Health program area due to work load shifts.
Purchased Services	This is due primarily related to SASD dental program expansion to the middle schools. Increased cost \$10,493 offset partially by increase in Medicaid Dental Revenue reflected above.
Operating Expenses	Mileage/travel related expenses as well as supply costs are less than budgeted and are expected to be closer to budget by year end.
Interdepartmental	Interdepartmental expenses are down due to Health Insurance charges from payroll less than budget and also overhead allocations for the Administrative Unit charges being less. The overhead is less due to the personnel costs under budget due to vacant positions.

Maternal Child Health Services include: Maternal Child Health 0 to 5 years, Prenatal Care Coordination, , Sheboygan Schools Student Smile, and Women/Infant & Children services.

County of Sheboygan - Health Human Services

9.1.a

PUBLIC HEALTH (##) means under budget

	Current Month of September, 2013				Year to Date September 30, 2013			
	Budget	Actual	Variance	% of Variance	Budget	Actual	Variance	% of Variance
REVENUE								
Tax Levy	\$ 162,246	\$ 162,246	\$ -	0.00%	\$ 1,460,215	\$ 1,460,215	\$ -	0.00%
State Contract Revenue	\$ 12,845	\$ 196,950	\$ 184,105	1433.28%	\$ 115,575	\$ 488,132	\$ 372,557	322.35%
Medicare/Medicaid/Insurance/Private Pay	\$ 6,288	\$ 10,371	\$ 4,083	64.93%	\$ 56,554	\$ 74,509	\$ 17,955	31.75%
Contributions/Donations	\$ 1,000	\$ 155	\$ (845)	-84.50%	\$ 9,000	\$ 1,904	\$ (7,096)	-78.84%
Hotel/Restaurant			\$ -				\$ -	
Court Fees		\$ -	\$ -			\$ -	\$ -	
Other Revenue	\$ 363	\$ 965	\$ 602	165.84%	\$ 3,255	\$ 1,995	\$ (1,260)	-38.71%
Non State Grants	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Total Revenue	\$ 182,742	\$ 370,687	\$ 187,945	102.85%	\$ 1,644,599	\$ 2,026,755	\$ 382,156	23.24%
EXPENSES								
Wages & Benefits	\$ 109,633	\$ 123,194	\$ 13,561	12.37%	\$ 986,591	\$ 1,083,765	\$ 97,174	9.85%
Purchased Services	\$ 1,300	\$ 4,582	\$ 3,282	252.46%	\$ 11,640	\$ 44,785	\$ 33,145	284.75%
Operating Expenses	\$ 6,736	\$ 3,474	\$ (3,262)	-48.43%	\$ 60,439	\$ 103,080	\$ 42,641	70.55%
Interdepartmental Expenses	\$ 65,176	\$ 58,517	\$ (6,659)	-10.22%	\$ 586,003	\$ 515,431	\$ (70,572)	-12.04%
Total Expense	\$ 182,845	\$ 189,767	\$ 6,922	3.79%	\$ 1,644,673	\$ 1,747,061	\$ 102,388	6.23%
Net Change in Fund Balance	\$ (103)	\$ 180,920	\$ 181,023		\$ (74)	\$ 279,694	\$ 279,768	

Notes:

State Contract Revenue

Increase in state revenue is mostly due to TB Dispensary reimbursement for outbreak services (\$343,538). Additional grant revenue for PH Preparedness has also been received greater than original budget (\$15,282). PH Infrastructure grant also received for \$10,000 that was not budgeted for 2013.

Medicare/Medicaid/Insurance/Private Pay

Increase in Medicaid revenue is mostly due to increase in TB services (\$32,045) which is partially offset by negative variance for budgeted revenue from Lakeshore Clinic for nursing support (\$21,000). This is due to TB outbreak and requirement for increase in nursing time for outbreak.

Donations

Donations are less than budgeted as people with insurance for immunizations are directed to their Clinics and there has been some slight changes due to the 317 vaccine program.

Wages/Benefits

This is the result of overtime and additional LTE's directly related to the T.B. outbreak.

Purchased Services

Increase is due to the TB outbreak for laboratory and other client costs. Additional Dispensary revenue will be received to offset the increase in cost.

Operating Expenses

Operating costs are greater due to the T.B. work but will primarily covered by State funds.

Interdepartmental

Interdepartmental expenses are down due to Health Insurance charges from payroll less than budget and also overhead allocations for the Administrative Unit charges being less. The overhead is less due to the personnel costs under budget due to vacant positions.

Public Health Services includes: Emergency Preparedness, Childhood Lead Prevention, Lead Hazard Reduction, Community Assessment & Prevention, HIV CTS, Immunization Supplement, Tuberculosis Services, Perinatal Heb B Prevention, Community Health, and Refugee Health.

Attachment: September 2013 Financial Statement (1674 : September 2013 Financial Statement - Carol

County of Sheboygan - Health Human Services

9.1.a

FAMILY CARE

(##) means under budget

	Current Month of September, 2013				Year to Date September 30, 2013			
	Budget	Actual	Variance	% of Variance	Budget	Actual	Variance	% of Variance
REVENUE								
Tax Levy	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
State Contract Revenue	\$ 92,030	\$ 91,133	\$ (897)	-0.97%	\$ 853,818	\$ 820,197	\$ (33,621)	-3.94%
Medicare/Medicaid/Insurance/Private Pay	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Contributions/Donations			\$ -				\$ -	
Hotel/Restaurant			\$ -				\$ -	
Court Fees			\$ -				\$ -	
Other Revenue	\$ -		\$ -		\$ -	\$ -	\$ -	
Non State Grants	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	0.00%
Total Revenue	\$ 92,030	\$ 91,133	\$ (897)	-0.97%	\$ 853,818	\$ 820,197	\$ (33,621)	-3.94%
EXPENSES								
Wages & Benefits			\$ -	0.00%			\$ -	0.00%
Purchased Services	\$ -	\$ -	\$ -			\$ -	\$ -	
Operating Expenses	\$ 94,159	\$ 91,133	\$ (3,026)	-3.21%	\$ 847,431	\$ 820,197	\$ (27,234)	-3.21%
Interdepartmental Expenses	\$ -		\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Total Expense	\$ 94,159	\$ 91,133	\$ (3,026)	-3.21%	\$ 847,431	\$ 820,197	\$ (27,234)	-3.21%
Net Change in Fund Balance	\$ (2,129)	\$ -	\$ 2,129		\$ 6,387	\$ -	\$ (6,387)	

Notes:
Operating Expenses Payment to State for the Family Care contribution made in February.

Family Care Services includes: Family Care program support and in prior years Community Program Waivers

Attachment: September 2013 Financial Statement (1674 : September 2013 Financial Statement - Carol

County of Sheboygan - Health Human Services

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NON PROGRAM SPECIFIC

(##) means under budget

	Current Month of September, 2013				Year to Date September 30, 2013			
	Budget	Actual	Variance	% of Variance	Budget	Actual	Variance	% of Variance
REVENUE								
Tax Levy	\$ (74)	\$ (74)	\$ -		\$ (666)	\$ (666)	\$ -	
State Contract Revenue	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Medicare/Medicaid/Insurance/Private Pay		\$ -	\$ -			\$ -	\$ -	
Contributions/Donations	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Hotel/Restaurant		\$ -	\$ -			\$ -	\$ -	
Court Fees			\$ -				\$ -	
Other Revenue	\$ 317	\$ 230	\$ (87)	-27.44%	\$ 2,851	\$ 5,342	\$ 2,491	87.37%
Non State Grants			\$ -				\$ -	
Total Revenue	\$ 243	\$ 156	\$ (87)	-35.80%	\$ 2,185	\$ 4,676	\$ 2,491	114.00%
EXPENSES								
Wages & Benefits	\$ 121,743	\$ 101,636	\$ (20,107)	-16.52%	\$ 1,095,659	\$ 879,449	\$ (216,210)	-19.73%
Purchased Services	\$ 5,294	\$ 258	\$ (5,036)	-95.13%	\$ 100,635	\$ 51,763	\$ (48,872)	-48.56%
Operating Expenses	\$ 905	\$ 17,623	\$ 16,718	1847.29%	\$ 124,069	\$ 73,173	\$ (50,896)	-41.02%
Interdepartmental Expenses	\$ (140,749)	\$ (122,818)	\$ 17,931	-12.74%	\$ (1,266,903)	\$ (984,273)	\$ 282,630	-22.31%
Capital Outlay	\$ 6,699	\$ -	\$ (6,699)	-100.00%	\$ 76,699	\$ -	\$ (76,699)	-100.00%
Total Expense	\$ (6,108)	\$ (3,301)	\$ 2,807	-45.96%	\$ 130,159	\$ 20,112	\$ (110,047)	-84.55%
Net Change in Fund Balance	\$ 6,351	\$ 3,457	\$ (2,894)		\$ (127,974)	\$ (15,436)	\$ 112,538	

Notes:

Other Revenue

Wages/Benefits

Purchased/Operating Services

Operating Expenses

Interdepartmental Expenses

Mostly due to sale of equipment by county purchasing agent. Since this is not known revenue is not budgeted ahead of time.

Currently there are 3 vacant positions (Deputy Director, 2 secretary and 1 account clerk) that were budgeted in the Administrative Unit. This is partially offset by overtime and LTE's currently working to help with workload.

Consulting, system cost and audit expenses are less than budget year to date. The audit costs will be realized in the next few months. The consulting cost is the result of the carryover for the software study currently in process.

The variance is due to travel & training costs, postage, and computer purchases that will be completed later in the year; based on IT schedule.

Positive variance is due to the Administrative Unit expenses being less than budget. This is due to vacant staff positions for Deputy Director, clerical and accounting. The positive variance is partially offset by overtime and LTE wages.

Attachment: September 2013 Financial Statement (1674 : September 2013 Financial Statement - Carol

County of Sheboygan - Health Human Services

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AGENCY RECAP

(##) means under budget

	Current Month of September, 2013				Year to Date September 30, 2013			
	Budget	Actual	Variance	% of Variance	Budget	Actual	Variance	% of Variance
REVENUE								
Tax Levy	\$ 1,110,978	\$ 1,110,978	\$ -		\$ 9,998,804	\$ 9,998,804	\$ -	
State Contract Revenue	\$ 1,072,466	\$ 1,370,459	\$ 297,993	27.79%	\$ 9,713,481	\$ 10,087,081	\$ 373,600	3.85%
Medicare/Medicaid/Insurance/Private Pay	\$ 176,800	\$ 200,685	\$ 23,885	13.51%	\$ 1,609,173	\$ 1,866,060	\$ 256,887	15.96%
Contributions/Donations	\$ 14,126	\$ 13,677	\$ (449)	-3.18%	\$ 127,128	\$ 115,857	\$ (11,271)	-8.87%
Hotel/Restaurant	\$ 21,667	\$ 24,002	\$ 2,335	10.78%	\$ 195,001	\$ 212,291	\$ 17,290	8.87%
Court Fees	\$ 10,834	\$ 10,414	\$ (420)	-3.88%	\$ 97,500	\$ 85,075	\$ (12,425)	-12.74%
Other Revenue	\$ 1,923	\$ 1,997	\$ 74	3.85%	\$ 73,283	\$ 16,834	\$ (56,449)	-77.03%
Non State Grants	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Total Revenue	\$ 2,408,794	\$ 2,732,212	\$ 323,418	13.43%	\$ 21,814,370	\$ 22,382,002	\$ 567,632	2.60%
EXPENSES								
Wages & Benefits	\$ 949,238	\$ 907,709	\$ (41,529)	-4.37%	\$ 8,542,365	\$ 8,117,344	\$ (425,021)	-4.98%
Purchased Services	\$ 976,564	\$ 1,059,817	\$ 83,253	8.53%	\$ 8,868,768	\$ 8,844,961	\$ (23,807)	-0.27%
Operating Expenses	\$ 126,766	\$ 135,936	\$ 9,170	7.23%	\$ 1,275,100	\$ 1,226,037	\$ (49,063)	-3.85%
Interdepartmental Expenses	\$ 345,152	\$ 303,424	\$ (41,728)	-12.09%	\$ 3,102,358	\$ 2,861,133	\$ (241,225)	-7.78%
Capital Outlay	\$ 6,699	\$ -	\$ (6,699)		\$ 76,699	\$ -	\$ (76,699)	
Total Expense	\$ 2,404,419	\$ 2,406,886	\$ 2,467	0.10%	\$ 21,865,290	\$ 21,049,475	\$ (815,815)	-3.73%
Net Change in Fund Balance	\$ 4,375	\$ 325,326	\$ 320,951		\$ (50,920)	\$ 1,332,527	\$ 1,383,447	

Notes:

State Contract Revenue: State revenue variance is the result of vacant positions causing reduction of expenses and corresponding revenue reimbursement in the ADRC and other program areas. This is offset by IMD, Elder Services and other programs revenue earned earlier in the year due to client utilization. Public Health TB Dispensary funding increased \$343,538 providing revenue to cover increased costs incurred in that program area.

Medicare/Medicaid/Insurance/Private - CRS and CCS enrollment is being pursued cautiously as staff and community provider documentation standards and compliance are being assessed. this has resulted in reduced expenditures and corresponding revenue (\$120,680). Personal payments thus far are trending close to or slightly ahead of budget. WIMCR revenue will be received in December (\$139,645). This is offset by Children's Waiver increase (\$441,569) due to reporting requirement changes. This change also effects purchased services as increase in cost reported. Additional increases were recognized in the Prenatal, Dental and TB services area.

Contributions/Donations - Reduction of revenue is due to decreased attendance at meal sites and change in the immunization program. Clients are directed to seek immunization services from their clinics/doctors directly due to health care regulation changes.

Court Fees - Court fees are associated with OWI fines, are outside the control of the department and dependent on drive ability to pay.

Other Revenue - Negative variance is mostly due to State reimbursement for Transportation bus purchase which will occur later in the year.

Wages & Benefits - Wages were under budget in several areas due to retirements of staff positions. Also, there are four vacant positions in the Administrative area that have not been filled to date. Many of these positions are being filled; however, due to the process time to post and fill a position a reduction occurs that will remain through the rest of the year. Also, new hires typically start at a lesser rate than many tenured employees retiring.

Purchased Services: Most of the current positive variance in purchased services is attributable to containment on use of IMD's and other institutional settings. Juvenile Justice out-of-home placement costs and services are less than budgeted, primarily in State Juvenile Correctional Institutions and Residential Care Centers. This is partially offset by respite and treatment foster care payments in the Child & Family Unit. Placements while not "cheap" are far less costly than placements in Residential Care Centers.

Attachment: September 2013 Financial Statement (1674 : September 2013 Financial Statement - Carol

County of Sheboygan - Health Human Services

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Operating Expenses - Most of variance is due to purchase of computer equipment and travel/seminar related costs which will occur later in the year.

Interdepartmental Expenses - Most of variance is due to health insurance actual less than anticipated budget and vacancies in the administrative unit positions.

Capital Outlay - Transportation program bus purchase will occur later in the year.