

NOTICE OF MEETING
PROPERTY COMMITTEE
November 18, 2014 - 4:30 PM

615 North 6th Street
Sheboygan, WI 53081
Courthouse Annex

Agenda

Call to Order

Certification of Compliance with Open Meeting Law

Approval of Minutes

Property Committee - Regular Meeting - Nov 4, 2014 4:30 PM

Review and Approve Vouchers

Building Services

Consideration of Sheboygan County Historical Museum

- Internet Connection to Restoration Center

Consideration of Combined Dispatch Change Orders

Consideration of Request for Permission to Post, Fill, Hire

- Supervisor, Building Services

UW Campus

Approval of Attendance at Other Meetings or Functions

Date / Time / Location of Next Meeting

Tuesday - December 2, 2014 @ 4:30 PM

Sheboygan County Historical Museum

3110 Erie Avenue - Sheboygan

Adjourn

Prepared by:

Gail Ulezelski

Recording Secretary

James Glavan
Committee Chairperson

NOTE: The Committee welcomes all visitors to listen and observe, but only Committee members and those invited to speak will be permitted to speak.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify Gail Ulezelski at 920-459-4342 prior to the meeting so that accommodations may be arranged.

SHEBOYGAN COUNTY PROPERTY COMMITTEE MINUTES

Sheboygan County Courthouse
615 North Sixth Street
Sheboygan, WI
Building Services Conference Room

November 4, 2014

Called to Order: 4:30 pm

Adjourned: 5:26 pm

PRESENT: Jim Glavan, Tom Epping, Kris Wheeler, Al Bosman, Robert Ziegelbauer.
OTHERS PRESENT: Brian Stout, University of Wisconsin Sheboygan; Jim TeBeest, Gail Ulezelski, Building Services.

CALL TO ORDER

Called to order by Chairperson Glavan at 4:30 PM.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Posted November 3, 2014 at 2:45 pm.

APPROVAL OF MINUTES

Property Committee – Regular Meeting – October 21, 2014 @ 4:30 PM – Moved by Epping/seconded by Ziegelbauer to approve minutes; motion carried.

REVIEW AND APPROVE VOUCHERS

Moved by Bosman/seconded by Epping to approve vouchers as presented; motion carried.

CORRESPONDENCE

- 3rd Quarter Variance Reports
 - University of Wisconsin Sheboygan – accepted as reported.
 - Building Services – accepted as reported.

BUILDING SERVICES

- Consideration of County Board Referral – Opinion of Corporation Counsel the letter from the North Central States Regional Council of Carpenters poses no threat to construction projects (a union vs. non-union issue) and no reason to deny awarding contractor contracts. Committee consensus filed document as received.
- Consideration Property Use Plan – At its October 29, 2014 meeting, Finance Committee requested long-range plan for use of property at 502 North 6th Street if retained by County. Discussion focused on close proximity of property to County facilities and suggestions as outlined in memo drafted by TeBeest. Moved by Epping/seconded by Ziegelbauer to request Finance Committee retain property as approved by Property Committee at its October 21, 2014 meeting and for potential uses as outlined in memo; motion carried.
- Consideration of Department Projects Status Updates –
 - ADRC Canopy/Vestibule should be complete before year-end.
 - Combined Dispatch – Six to eight week lead-time on doorframes; anticipate end of December start date.
- Health & Human Services Lobby Addition delay due to window lead-time. TeBeest requested approval on two changes orders. Moved by Epping/seconded by Wheeler to approve four new “fire rated” doors to add panic hardware and replace existing ones in the stairwells at a cost of \$17,370.38; motion carried. Moved by Wheeler/seconded by Epping to

Minutes Acceptance: Minutes of Nov 4, 2014 4:30 PM (Approval of Minutes)

approve elevator shaft and associated ductwork inspection at a cost of \$6,425; motion carried. Brian Stout, University of Wisconsin Sheboygan noted permission granted to loan State artwork to Health & Human Services for new building addition.

- Rocky Knoll Break Room – Installing drywall and mudding. Long lead-time on brick.
- Taylor Park Shelter – Funding request of \$202,849 before County Board.
- University of Wisconsin Engineering Building – All permits obtained, groundbreaking ceremony held, purchase orders written. Availability of cement questionable, which could delay project start; anticipate May completion date.

UW CAMPUS

- Consideration of 2014 Annual Night Safety Walkthrough Report – Several things reported including burned out lights and broken sidewalks; already being addressed. UW System considering night guards, emergency phones in parking lot areas and potential parking fee. Epping suggested checking with Sheriff regarding additional security measures.
- Consideration of Contingency Fund Request - Request for contingency funds from Finance contingency denied. Moved by Epping/seconded by Ziegelbauer to approve request to transfer \$14,630 from Building Services contingency to University of Wisconsin repaving project; motion carried.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS

Moved by Epping/seconded by Ziegelbauer to approve Committee attendance at the Finance Committee meeting on November 12, 2014; motion carried.

DATE / TIME / LOCATION OF NEXT MEETING

Tuesday – November 18, 2014 @ 4:30 PM
Building Services Conference Room
615 North 6th Street – Sheboygan

ADJOURNMENT

Moved by Wheeler/seconded by Epping to adjourn; motion carried, meeting adjourned.

Respectfully Submitted,

Gail Ulezelski
Recording Secretary