

NOTICE OF MEETING
SHEBOYGAN COUNTY BOARD OF SUPERVISORS

Sheboygan County Courthouse
615 North 6th Street, 5th Floor
Sheboygan WI

TUESDAY, February 17, 2015 at 6:00 P.M.

In compliance with Rule V under the Rules of Order of the Sheboygan County Board of Supervisors, as County Clerk of Sheboygan County, I herewith submit the following AGENDA.

AGENDA

CALL TO ORDER – Chairperson Roger L. Te Stroete

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF JANUARY 20, 2015 JOURNAL

PRESENTATIONS-NONE

PUBLIC ADDRESSES

As of the preparation of this Agenda no one has requested to speak. County Board rules allow interested persons to register to speak until 5:00 pm on the Monday before the County Board Meeting.

LETTERS, COMMUNICATIONS AND ANNOUNCEMENTS

Items introduced under this heading are either referred to a Committee for action, or received for information. No action is taken at this meeting.

COUNTY ADMINISTRATOR'S REPORT

The County Administrator's Report is a summary of County activities for the previous month and planned for upcoming months.

CONSIDERATION OF COMMITTEE REPORTS - EXECUTIVE COMMITTEE

Resolution No. 29 (2014/15)	Re: Carryover of Unexpended 2014 Appropriations to 2015 Committee Recommendation: Adopt Signed in Opposition: None
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Ordinance No. 13 (2014/15)	Re: Updating Chapter 24 to Include Amsterdam Dunes and Other Changes Committee Recommendation: Enact Signed in Opposition: None
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POSTED 02.12.15 10:30 AM

CONSIDERATION OF COMMITTEE REPORTS - FINANCE COMMITTEE

Ordinance No. 12 (2014/15) Re: Increasing Compensation and Pay Ranges for Non-Bargaining Unit Personnel for 2015 and Amending Merit Pay Ordinance

**Committee Recommendation: Additional Time Be
Granted to Consider the Matter
Signed in Opposition: None**

RESOLUTIONS INTRODUCED

Items introduced under this heading are referred to a Committee for recommendation. No formal action is taken at this meeting unless noted.

Resolution No. 30 (2014/15) Re: Approval of Maintenance and Improvement Agreement with Sheboygan County Veterans' Memorial Committee

Resolution No. 31 (2014/15) Re: Designating March 23 – 27, 2015, as Work Zone Safety Awareness Week

ORDINANCES INTRODUCED

Items introduced under this heading are referred to a Committee for recommendation. No formal action is taken at this meeting unless noted.

Ordinance No. 14 (2014/15) Re: Amending Chapter 90 – Citation Enforcement

ADJOURNMENT

Respectfully submitted this 12th day of February, 2015.



JON DOLSON, COUNTY CLERK

NOTES:

Reminder: Expense sheets for the period ending February 15, 2015 are due in the County Clerk's Office no later than Tuesday, February 17, 2015.

The Legislative Breakfast will be held on March 9, 2015 at 8:00 A.M. at the Fountain Park Family Restaurant.

The Legislative Breakfast is a monthly informational question and answer session between Sheboygan County's federal and state legislative delegation and Sheboygan County Supervisors and department heads. Because a majority of the Board or a Committee may attend, it is a meeting open to the public under the Open Meeting law even though there is no formal agenda, no action will be taken, and no minutes are being kept.

Persons with disabilities needing assistance to attend or participate are asked to notify the County Clerk's Office at 920.459.3003 prior to the meeting so that accommodations may be arranged.

JOURNAL OF THE MEETING OF THE SHEBOYGAN COUNTY BOARD OF SUPERVISORS

January 20, 2015

Pursuant to Wis. Stat. § 59.11, the January 20, 2015 session of the Sheboygan County Board was called to order by Chairperson Roger L. Te Stroete at 6:00 p.m. Chairperson Te Stroete noted that the notice of meeting was posted on January 16, 2015 at 3:30 p.m. in compliance with the open meeting law. The meeting opened with the Pledge of Allegiance by all present led by Boy Scout Troop 861 from First United Lutheran Church.

The roll call was taken and recorded with 23 Supervisors present; Absent: 2, Supervisors Abler, and Wheeler.

Supervisor Winkel moved for approval of the December 16, 2014 Journal, which was distributed to all supervisors prior to the meeting. The motion was seconded by Supervisor Glavan and carried on unanimous roll call vote of the board.

PRESENTATION

Amy Birtell, Director – Powerpoint presentation on the Eastern Shores Library System.

LETTERS AND COMMUNICATIONS

The Clerk presented a thank you card from the family of Supervisor Ziegelbauer on the passing of former Supervisor Constance Ziegelbauer. By Chairperson received for information.

COUNTY ADMINISTRATOR'S REPORT

County Administrator Adam Payne reported that Sheboygan County received a Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada. Mr. Payne, along with Chairperson Te Stroete and Vice Chairperson Wegner presented Finance & IT Director Terry Hanson and Deputy Finance Director Mary Wegmann with the certificate and thanked them for their good work. County Administrator Payne, Chairperson Te Stroete and Vice Chairperson Wegner also presented retirement plaques to Jim Graf, 26 years; Al Nelson, 35 years; and Marty Bonk for 37 years of dedicated service to Sheboygan County.

COMMITTEE REPORTS

The Clerk read the report of the Executive Committee regarding **Resolution No. 26 (2014/15) Declaration of Official Intent to Reimburse Expenditures from Proceeds of Borrowing** recommending adoption.

Supervisor Goehring moved to adopt the resolution. The motion was seconded by Supervisor Marthenze and carried on unanimous roll call vote of the board.

The Clerk read the report of the Executive Committee regarding **Ordinance No. 11 (2014/15) Authorizing and Implementing Agency Agreement with State Department of Agriculture to License and Regulate Retail Food Establishments Under Chapter 17** recommending enactment.

Supervisor Marthenze moved to file the ordinance with the Clerk. Supervisor LeMahieu seconded the motion which carried on roll call vote of the board of Ayes: 14; Noes: 9, Supervisors Baumgart, Glavan, Goehring, Koch, Otten, Procek, Te Stroete, Van Dixhorn, and Wegner; Absent: 2, Supervisors Abler, and Wheeler.

The Clerk read the report of the Finance Committee regarding **Resolution No. 28 (2014/15) Exchanging Parcel of County Land for Sand and Gravel** recommending adoption.

Supervisor Weggeman moved to adopt the resolution. The motion was seconded by Supervisor Glavan and carried on unanimous roll call vote of the board.

The Clerk read the report of the Law Committee regarding **Ordinance No. 10 (2014/15) Prohibiting Parking on Portion of County Road "U", Town of Mitchell** recommending amending the ordinance by deleting Section 1 (q) and changing (r) to read: On the north and south sides of County Road "U" at its intersection with County Road "A" West, westerly for 3,000 feet in the Town of Mitchell.

Supervisor Winkel moved to enact the ordinance as amended per the committee report. Supervisor Glavan seconded the motion which carried on roll call vote of the board of Ayes: 15; Noes: 8, Supervisors Baumgart, Bemis, Conrardy, Marthenze, Uraynar, Van Dixhorn, Weggeman, and Ziegelbauer; Absent: 2, Supervisors Abler, and Wheeler.

(Vice-Chairperson Wegner presiding)

Pursuant to Rule IV of the Rules of Order, the following resolutions and ordinances were introduced by the Clerk and referred by the Vice-Chairperson as indicated:

Resolution No. 29 (2014/15) Re: Carryover of Unexpended 2014 Appropriations to 2015 referred to the Executive Committee.

Ordinance No. 12 (2014/15) Re: Consideration of Increasing Compensation & Pay Ranges for Non-Bargaining Unit Personnel for 2015 & Amending Merit Pay referred to the Finance Committee.

Ordinance No. 13 (2014/15) Re: Updating Chapter 24 to Include Amsterdam Dunes and Other Changes referred to the Executive Committee.

ADJOURNMENT

Supervisor Bemis moved to adjourn to 6:00 p.m. on Tuesday, February 17, 2014. Supervisor Winkel seconded the motion which carried on unanimous roll call vote of the board. The meeting was adjourned at 6:43 p.m.


FISCAL NOTE
January 2015

Resolution No. 29 (2014/15) RE: Carryover of Unexpended 2014 Appropriations to 2015

Ordinance No. 13 (2014/15) RE: Updating Chapter 24 to Include Amsterdam Dunes and Other Changes

Funding:

No additional funding is required.



Terry A Hanson, Finance & IT Director
January 16, 2015

SHEBOYGAN COUNTY RESOLUTION NO. 29 (2014/15)

Re: Carryover of Unexpended 2014 Appropriations to 2015

WHEREAS, the 2014 County Budget included appropriations for certain items which were expected to be completed in 2014 but for a variety of reasons were not, and

WHEREAS, the Finance Committee has asked each Department having a surplus and with unexpended 2014 appropriations to justify carryover of the appropriation to 2015, and the Committee has carefully reviewed each such request and recommends that the items on the attached list be carried over to and authorized for expenditure in 2015, in the total amount of \$510,627;

NOW, THEREFORE, BE IT RESOLVED that the aforementioned expenditures be and hereby are approved for carryover to and expenditure in 2015.

Respectfully submitted this 20th day of January, 2015.

FINANCE COMMITTEE



Greg Weggeman, Chairperson



George Martherize, Vice-Chairperson



Thomas Wegner, Secretary



William C. Goehring



Devin LeMahieu

Opposed to Introduction:

Camover Requests

ACCOUNT NUMBERS	AMOUNT APPROVED	SUBTOTAL BY DEPT.	PROJECT	JUSTIFICATION
532145	\$ 7,000.00		Maintenance Services - Structural	Conversion of roadway lights to 480V system was delayed awaiting start of the Engineering Building. Classroom renovation is planned to be completed between spring & fall semesters. UW Sheboygan
532305	3,541.00		Repair Parts - General	
Dept. Total		\$ 10,541.00		
531105	\$ 60,474.00		Consulting	Airphoto flight delayed due to unfavorable weather conditions and product delivery delays, to be reimbursed with Land Record Fees. Planning & Conservation
Dept. Total		\$ 60,474.00		
532205	\$ 1,432.00		Equipment Maintenance - Heat	Replace VAV damper box; PO issued but not received by year-end.
532210	46,100.00		Equipment Maintenance - AC	AC units (3); unable to complete bid specifications due to work load
532145	14,135.00		Maintenance Services - Structural	Purchase orders issued for Courthouse dock doors, north roof and window & walls of the penthouse but not installed due to manpower shortage.
532145	53,500.00		Maintenance Services - Structural	Unable to schedule Detention Center kitchen flooring & Day Room carpet replacement due to workload, to be reimbursed by Jail Assessment Fees.
532145	28,842.00		Maintenance Services - Structural	Unable to replace squad garage floor due to work load at Highway Department
533955	31,917.00		Contingency Funds	Annual carryover of contingency funds.
533923	1,421.00		Non-capitalized Office Furniture	Purchase order issued for Law Enforcement Center Lobby furniture but not received by year-end.
Dept. Total		\$ 177,347.00		Building Services
533955	\$ 114,500.00		Contingency Funds	Compensation study is underway but have not been billed for total costs of the study.
Dept. Total		\$ 114,500.00		Non-Departmental
533923	\$ 300.00		Office Furniture & Equipment <\$500	Scanner was not purchased due to changes in office workers
533215	220.00		Meals - Employee	Training for service officers
533220	280.00		Lodging - Employee	Training for service officers
Dept. Total		\$ 800.00		Veterans Services
Subtotal		\$ 363,662.00		General Fund
531660	\$ 30,000.00		Crisis Intervention	Unable to promote/schedule Law Enforcement Crisis Intervention training before year-end.
Dept. Total		\$ 30,000.00		Health & Human Services
Subtotal		\$ 30,000.00		Special Revenue Fund
533925	\$ 53,610.00		Non-capitalized Equipment >\$500	Estate bequeath received late in year; various items to enhance & benefit residents are on order.
563000	63,355.00		Building Improvements	Anonymous donation to remodel employee lunchroom. A portion of the furniture is still on order at year-end; landscaping will be done in the spring.
Dept. Total		\$ 116,965.00		Rocky Knoll
Subtotal		\$ 116,965.00		Enterprise Fund
Grand Total		\$ 510,627.00		

SHEBOYGAN COUNTY ORDINANCE NO. 13 (2014/15)

Re: **Updating Chapter 24 to Include Amsterdam Dunes and Other Changes**

WHEREAS, with the recent acquisition by Sheboygan County of the Amsterdam Dunes property in the Town of Holland pursuant to Resolution No. 6 (2014/15), it is necessary to establish rules and regulations for the public use of designated provisions of the property, and

WHEREAS, it is appropriate that the rules governing Sheboygan County's other recreational facilities found in Chapter 24 of the Sheboygan County Code be extended as applicable to the Amsterdam Dunes property, and

WHEREAS, at the same time, it is appropriate that other miscellaneous provisions within Chapter 24 be updated;

NOW, THEREFORE, the County Board of Supervisors of the County of Sheboygan does ordain as follows:

Section 1. **Updating Chapter 24.** Chapter 24 of the Sheboygan County Code of Ordinances is hereby amended as follows (additions indicated by redlining; deletions by strikeouts) (only those Sections or portions of Sections affected appear):

24.02 Scope. Except as provided otherwise herein, the provisions of this chapter shall apply to all lands, structures, and property owned, leased or administered by the Sheboygan County Planning and ResourcesConservation Department operating in conjunction with the County Board and the Planning, Resources, Agriculture, and Extension Committee (PRAECom).

24.03 (1) **"Amsterdam Dunes"** means the Amsterdam Dunes Preservation and Wetland Mitigation Area, preservation and wetland mitigation bank area acquired by Sheboygan County in Sections 30 and 31, Town of Holland, portions of which shall be assigned for park or recreational purposes by the Committee.

(12) **"Boat launching facility"** means a location regulated, maintained, and administered by the Department designed for persons to launch watercraft into the public waters of the State or to provide a means of access to an ice fishing building, vehicle, tent, fish shanty, or similar shelter.

(23) **"Camping"** means the use of any shelter such as a tent, trailer, motor vehicle, tarpaulin, bed roll, or sleeping bag for temporary residence or sleeping purposes.

(34) **"Campsite"** means a portion of a campground, which is designated for use by a camping unit.

(45) **"Committee"** means the County Board's Planning, Resources, Agriculture, and Extension Committee (PRAECom).

- (56) **"Designated Crossing Areas"** shall mean areas on the recreational trail authorized by Sheboygan County or participating municipalities and designated by appropriate signage where pedestrians, motor vehicles, or other vehicles may enter and cross the recreational trails.
- (67) **"Department"** means the Sheboygan County Planning and ResourceConservation Department.
- (78) **"DNR"** means the Wisconsin Department of Natural Resources.
- (89) **"Facilities"** means the parks, boat launching facilities, recreational trails, waysides, and public snowmobile trails which are the subject of this Ordinance.
- (910) **"Family"** means up to two adult individuals related as spouses or domestic partners and their children or stepchildren between the ages of 16 and 21 and residing at the same address. When used in the context of a firm, partnership, corporation, limited liability company, limited liability partnership, or other association of persons, family shall mean any partner, shareholder, interest holder, or association member or customer thereof.
- (11) **"Gerber Lakes Public Fish and Wildlife Area"** means that area of Sheboygan County property in the Towns of Plymouth and Rhine where the County maintains a passive recreation and wildlife area.
- (4012) **"Group"** means an organized activity involving ten (10) or more people who intend to use facilities in a manner that is different from how ten (10) unrelated people would use the same facilities.
- (4413) **"Interurban Trail"** means that parcel of land owned, leased, or obtained by easement or license by Sheboygan County and participating municipalities along the corridor of the Company in former electric passenger railway operated by the Milwaukee Electric Railway and Light Sheboygan County and other portions of the Interurban Trail beyond the confines of such corridor and administered by the Department as a recreational trail.
- (4214) **"Motor Vehicle"** shall include any motorized automobile, truck, all-terrain vehicle, snowmobile, motorcycle, trailer, wagon, moped, airplane, personal assistive mobility device (Segway), or any other motorized mode of transportation not listed.
- (4315) **"Old Plank Road Trail"** means that parcel of land owned, leased or obtained by easement or license by Sheboygan County adjacent to Highway 23 administered by the Planning and ResourcesConservation Department as a recreational trail.
- (4416) **"Park"** includes all lands and water heretofore and hereafter acquired by Sheboygan County and assigned for park or recreational purposes and placed under the jurisdiction of the Committee.

- 104 (4517) "Person" includes any individual, firm, partnership, corporation, limited
105 liability companies (LLCs), limited liability partnerships (LLPs), or other
106 associations of persons, both singular and plural.
107
- 108 (4618) "Public Snowmobile Trail" means those areas identified on a current
109 snowmobile trail system map on file with the Department which
110 describes trail locations, trail classifications, and existing trail mileage by
111 classification and which locations participate in the Wisconsin DNR
112 Snowmobile Aids program and administered by the Department.
113
- 114 (4719) "Recreational Trail" means any parcel of land owned, leased, or
115 obtained by easement or license by Sheboygan County and
116 administered by the Planning and Resources Conservation Department in
117 the form of a paved or unpaved thoroughfare or trail across land used for
118 recreational purposes such as bicycling, cross-country skiing, biking,
119 walking, jogging, or similar fitness activities or for commuting to work,
120 school, or business in a similar manner. Recreational trails include the
121 Interurban Trail, the Old Plank Road Trail, the Shoreland 400 Rail Trail,
122 and any connectors thereto, any other similar trails under the
123 administration of the Planning and Resources Conservation Department.
124
- 125 (20) "Roy Sebold Sheboygan River Natural Area" means the parcel of land
126 owned by Sheboygan County at the northeast corner of Indiana Avenue
127 and Taylor Drive in the City of Sheboygan.
128
- 129 (4821) "Sheboygan Marsh Park Restaurant" means the restaurant owned by
130 Sheboygan County at the Marsh Park and leased and operated by third
131 parties pursuant to an agreement between Sheboygan County and the
132 operators. This term shall also refer to the delegation and administration
133 of duties to the operators.
134
- 135 (22) "The Shoreland 400 Rail Trail" means those parcels of land owned by
136 Sheboygan County on the former Union Pacific railroad corridor in the
137 City of Sheboygan. Sheboygan County maintains an agreement with the
138 City of Sheboygan whereby the day-to-day maintenance and
139 enforcement of the trail is completed by City of Sheboygan staff, and the
140 long-term maintenance of the trail surface is the responsibility of
141 Sheboygan County.
142
- 143 (4923) "Wayside" means land acquired and maintained by the Sheboygan
144 County Highway Department. The regulations herein relate to the
145 recreational use of this land only as administered by the Planning and
146 Resources Conservation Department.
147
- 148 (2024) "Winter season" means the period from November 1 to April 1 annually.
149
- 150 (2425) "Watercraft" includes boats, jet skis, canoes, kayaks, and inflatable rafts
151 exceeding six (6) feet in length.
152
- 153 24.04 (2) (c) Roy Sebold Sheboygan River Natural Area (Seebald Natural
154 Area);
155
156 (d) Amsterdam Dunes Preservation and Wetland Mitigation Bank
157 Area (Amsterdam Dunes).

158
159 (4) (c) The Shoreland 400 Rail Trail.
160

161
162 (5) The waysides subject to this Chapter are:
163

164 (a) The wayside at Pigeon River at County Road LS;
165

166 (ba) The "Esslingen Park" wayside at Lower Falls Road.
167

168 (6) The Public Snowmobile Trails subject to this Chapter are those areas
169 identified on a current snowmobile trail system map on file with the
170 Planning and Resources Conservation Department which describes trail
171 locations, trail classifications, and existing trail mileage by classification
172 and which locations participate in the Wisconsin DNR Snowmobile Aids
173 program and administered by the Department.
174

175 24.05 COMMON USE REGULATIONS. The following regulations shall be common to
176 all parks, boat launching facilities, recreational trails (except the Shoreland 400
177 Rail Trail), waysides, and public snowmobile trails:
178

179 (9) The washing of cars, persons, pets, cooking utensils for clothing, as
180 well as the cleaning of fish and game is prohibited alongside all of the
181 lakes and streams, or any picnic grounds, playgrounds, recreation areas,
182 boat landings, parking lots or roadways; or within fifty (50) feet of any
183 pump, fountain, or drinking water outlet at any facility, except as may be
184 designated for those purposes.
185

186 (22) It is unlawful for any person to ride or possess a horse at any facility
187 except in designated places. In those designated areas, it is the horse
188 owner's obligation to pick up and properly dispose of all fecal and waste
189 matter created by their animal.
190

191 (23) It is unlawful for any person to take, catch, kill, hunt, trap, pursue, or
192 otherwise capture any wild animals or birds in any facility or to use
193 firearms or archery equipment at any facility with the express exception
194 that hunting or trapping and the use of firearms or archery equipment
195 associated therewith shall be allowed during established state seasons
196 at designated areas at Amsterdam Dunes, that portion of the Marsh Park
197 not designated for camping and at Gerber Lakes. Notwithstanding the
198 foregoing, nothing herein is intended to prohibit archery shooting of carp
199 or other rough fish in waters adjacent to the facilities provided such
200 archery shooting is not otherwise prohibited by law.
201

202 (24) It is unlawful for any person to swim from or use as a beach area any
203 portion of facilities adjacent to bodies of water contrary to posted notice
204 prohibiting swimming or beach use.
205

206 24.07 SPECIAL RULES FOR USE OF RECREATIONAL TRAILS (EXCEPT THE
207 SHORELAND 400 RAIL TRAIL).
208

209 (4) No horses or horseback riding is allowed on the Interurban Trail but shall
210 be allowed except on the Old Plank Road Trail.
211

212 24.11 (1) Fund. There is created a special "Recreation Administration and
213 Maintenance Fund." The proceeds of any fees charged and collected as
214 provided herein and all violation notice fees charged and collected or
215 provided herein and all voluntary contributions and donations to support
216 facilities collected as provided herein, and any additional funds collected
217 herein pursuant to Resolution No. 6 (2014/15) shall be placed into this
218 fund on a non-lapsing basis to be used by the Department as approved
219 by the Committee for the purpose of financing the administration of the
220 provisions of this Chapter and the maintenance of the facilities regulated
221 under this Chapter and for similar ancillary purposes related thereto.
222

223 24.13 (2) Citation Enforcement of Ordinances. In addition to the Department
224 personnel authorized by Section 90.06 of the County Code to issue
225 citations for violations of this Chapter committed in their presence or for
226 which they have reasonable cause to believe have been committed, the
227 Planning and Conservation Director may authorize other Department
228 personnel to issue citations. Department personnel authorized to issue
229 citations shall, at all times, have the right to enter upon all facilities,
230 inclusive of such portion of the grounds, buildings, structures, or
231 enclosures thereof which may be leased or set aside for private or
232 exclusive use of any individual or group use thereof under the provisions
233 of this Chapter and any rules and regulations enacted hereunder. In so
234 entering upon the premises above described, Department personnel may
235 use reasonable and necessary force to protect and promote the County's
236 land and resources and the public peace. Department personnel
237 authorized to issue citations under this Chapter may issue a violation
238 notice and administrative fee to defray the cost of enforcement of all fees
239 or forfeitures in accordance with an administrative notice fee schedule as
240 approved by the Committee. Nothing shall preclude the Department
241 from allowing persons to purchase permits in lieu of receiving citations or
242 for failing to have or display a sticker if otherwise required.
243

244 24.14 SHEBOYGAN COUNTY RECREATIONAL FACILITIES MANAGEMENT
245 ADVISORY COMMITTEE. The Sheboygan County Marsh Management
246 Advisory Committee, as created by Resolution 87 (1983-84), is renamed and
247 revised to become the Sheboygan County Recreational Facilities Management
248 Advisory Committee. The purpose of the Committee is to provide guidance to
249 the Planning, Resources, Agriculture, and Extension Committee (PRAECom) and
250 the County Board in the administration and management of Sheboygan County's
251 recreational facilities and to make recommendations to PRAECom for the
252 expenditure of funds appropriated by the County Board under Section 71.14(b) of
253 the County Code.
254

255 24.15 (8) Sheboygan County Planning and Conservation Director;
256

257 Section 3. Amending Section 71.14(b). Section 71.14(b) of the Sheboygan
258 County Code of Ordinances is hereby amended as follows (additions indicated by
259 redlining; deletions by strikeouts):
260

261 (b) Stewardship. While regulation of land division serves to lessen
262 congestion in the streets and highways; furthers the orderly layout and use of
263 land; secures safety from fire, panic, or other dangers; provides for adequate
264 light and air, including access to sunlight for solar collectors and to wind for wind
265 energy systems; prevents the overcrowding of land; avoids undue concentration

of population; and facilitates adequate provision for transportation, water, sewerage, schools, parks, playgrounds, and other public requirements, additional measures beyond regulation of land division are necessary and appropriate. To that end, there is created a special "Stewardship Fund" into which fund on a non-lapsing basis the County Board may appropriate sums for the furtherance of the foregoing purposes. The Stewardship Fund shall be administered by the Planning and Resources Department, which shall receive recommendations for the expenditure of funds from the Sheboygan County Recreational Facilities Management Advisory Committee established under Section 24.14 of the County Code.

Section 3. Amending Section 74.02(11). Section 74.02(11) of the Sheboygan County Code of Ordinances is hereby amended as follows (additions indicated by redlining; deletions by strikeouts):

(11) the stewardship fund established under ~~74.13(5)~~Section 71.14(b) of the County Code;

Section 4. Effective Date. The herein Ordinance shall take effect upon enactment and publication.

Respectfully submitted this 20th day of January, 2015.

PLANNING, RESOURCES, AGRICULTURE, AND EXTENSION COMMITTEE*

Keith Abler, Chairperson

Libby Ogea, Secretary

Fran Damp, Vice-Chairperson

James Baumgart

Edward J. Procek

Opposed to Introduction:

*County Board members signing only

Countersigned by:

Roger Te Stroete, Chairperson

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January 14, 2015, draft

FISCAL NOTE

Ordinance No. 12 (2014/15) Re: Increasing Compensation & Pay Ranges for Non-bargaining Unit Personnel for 2015 & Amending Merit Pay Ordinance


Approving this ordinance will approve the presented compensation and pay ranges for non-bargaining unit employees and a 1.57% increase for non-elected, non-bargaining employees formerly represented by collective bargaining units or whose positions have not yet been placed in the non-bargaining classification system.

In addition, the amendment to the merit pay ordinance uniformly lowers the merit increase 0.50% for each rating benchmark.

FINANCIAL IMPACT

The across-the-board pay increase of 1.57% (\$622,318) and projected merit increases (16,012) in 2015 will total approximately \$638,330 including FICA and WRS.

The amount budgeted for the across the board increase and merit pay increase used in the 2015 budget process and adopted by the County Board on November 4, 2014 is sufficient to cover the increase approved by this ordinance.



Terry A. Hanson, Finance & IT Director
January 12, 2015

1 SHEBOYGAN COUNTY ORDINANCE NO. 12 (2014/15)

2
3 Re: **Increasing Compensation and Pay Ranges for Non-bargaining Unit**
4 **Personnel for 2015 and Amending Merit Pay Ordinance**
5

6
7 **WHEREAS**, pursuant to Sections 2.12(5) and 47.03(8) of the County Code of
8 Ordinances, it is the responsibility of the Human Resources Committee to recommend to the
9 County Board adjustments in compensation for non-elected non-bargaining unit employees, and
10

11 **WHEREAS**, Sections 47.01(2) and 47.03(8) of the County Code of Ordinances direct
12 that pay ranges be updated periodically including by means of across-the-board revisions to
13 provide an appropriate salary structure which will permit the County to recruit and retain
14 competent employees, to provide appropriate pay incentives for satisfactory and meritorious job
15 performance, to promote internal equity and consistency within and among County Departments
16 and to provide an effective means of controlling salary expenditures, and
17

18 **WHEREAS**, the Wisconsin Employment Relations Commission issued its Consumer
19 Price Index – Urban cost of living calculations for the maximum base salary increases for
20 collective bargaining agreements commencing January 1, 2015, in the amount of 1.57%, and
21

22 **WHEREAS**, the 2015 Budget as adopted by the County Board included funding which
23 would accommodate a 1.57% across-the-board increase, together with applicable step and
24 merit pay modifications, and
25

26 **WHEREAS**, after study of relevant factors, including cost of living increases and labor
27 market conditions, it is the recommendation of the Human Resources Committee that a one and
28 fifty-seven hundredths percent (1.57%) across-the-board pay increase be granted for calendar
29 year 2015 effective retroactively to January 1, 2015;
30

31 **NOW, THEREFORE**, the County Board of Supervisors of the County of Sheboygan
32 does ordain as follows:
33

34 Section 1. **Amending Salary Schedule for 2015.** The salary schedule
35 provisions of Section 47.03 of the County Code of Ordinances are hereby rescinded and
36 re-created effective January 1, 2015, to read as follows:
37

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Midpoint	Third Quartile	Maximum
20	\$102,030	\$105,573	\$109,117	\$111,480	\$113,844	\$116,205	\$118,569	\$126,839	\$135,106
19	\$94,940	\$98,235	\$101,532	\$103,729	\$105,927	\$108,124	\$110,323	\$118,015	\$125,708
18	\$88,266	\$91,331	\$94,394	\$96,438	\$98,479	\$100,523	\$102,564	\$109,713	\$116,863
17	\$82,215	\$85,067	\$87,920	\$89,821	\$91,724	\$93,625	\$95,528	\$102,184	\$108,840
16	\$76,512	\$79,165	\$81,820	\$83,589	\$85,359	\$87,127	\$88,896	\$95,090	\$101,281
15	\$71,202	\$73,669	\$76,138	\$77,783	\$79,429	\$81,074	\$82,722	\$88,481	\$94,241
14	\$66,292	\$68,588	\$70,886	\$72,418	\$73,950	\$75,482	\$77,013	\$82,373	\$87,733
13	\$61,953	\$64,098	\$66,245	\$67,675	\$69,106	\$70,536	\$71,966	\$76,975	\$81,983
12	\$57,932	\$59,938	\$61,944	\$63,283	\$64,620	\$65,955	\$67,294	\$71,975	\$76,655
11	\$54,169	\$56,044	\$57,917	\$59,167	\$60,417	\$61,666	\$62,918	\$67,291	\$71,663
10	\$50,657	\$52,410	\$54,161	\$55,329	\$56,497	\$57,664	\$58,834	\$62,922	\$67,010
9	\$47,592	\$49,237	\$50,880	\$51,977	\$53,073	\$54,171	\$55,267	\$59,107	\$62,943
8	\$44,711	\$46,256	\$47,801	\$48,831	\$49,861	\$50,890	\$51,920	\$55,523	\$59,128
7	\$39,790	\$41,164	\$42,537	\$43,452	\$44,368	\$45,282	\$46,197	\$49,402	\$52,606
6	\$36,962	\$38,236	\$39,511	\$40,359	\$41,209	\$42,058	\$42,907	\$45,881	\$48,854
5	\$34,333	\$35,515	\$36,697	\$37,485	\$38,274	\$39,062	\$39,850	\$42,610	\$45,369
4	\$31,898	\$32,995	\$34,093	\$34,824	\$35,556	\$36,289	\$37,021	\$39,581	\$42,142
3	\$29,708	\$30,730	\$31,751	\$32,432	\$33,113	\$33,793	\$34,474	\$36,858	\$39,241
2	\$27,677	\$28,628	\$29,578	\$30,210	\$30,844	\$31,479	\$32,111	\$34,330	\$36,547
1	\$25,759	\$26,643	\$27,525	\$28,115	\$28,704	\$29,294	\$29,883	\$31,945	\$34,006

Section 2. **Amending Merit Pay Ordinance.** Sections 47.03(6) through (8) are amended to read as follows (additions indicated by highlighting; deletions by strikeouts):

(6) No Step increase may be granted unless the employee has received a performance evaluation rating of at least 5.0. No merit may be granted that is higher than the percentage increase corresponding to the employee's performance evaluation rating as follows:

<u>Rating</u>	<u>Merit Increase</u>
7.0	1.00% 0.50%
7.5	1.25% 0.75%
8.0	1.50% 1.00%
8.5	1.75% 1.25%

9.0 ~~2.00%~~1.50%

(7) In the event that a salary adjustment other than the changes otherwise provided for in this Chapter is necessary because of internal or equitable comparables, market conditions, salary compression, or other unusual circumstances, the Department Head involved and the Human Resources Director shall make recommendations to the County Administrator, who shall make such recommendation as he or she may deem appropriate to the Human Resources Committee which shall further evaluate and review the matter and make a recommendation to the County Board for approval.


(8) The County Board may make changes to the salary schedule from time to time as the Board may determine. If the salary schedule is revised across-the-board by a percentage or by a dollar amount, all current employees subject to this Chapter as of the effective date of such change will receive a corresponding adjustment in salary provided they have received a performance evaluation rating of at least 5.0.

Section 3. **Effective Date.** The herein Ordinance shall take effect upon enactment, but the salary adjustments provided for herein shall be retroactive to January 1, 2015. For those non-elected, non-bargaining employees formerly represented by the Sheboygan County Sheriff's Supervisors Association, WPPA-LEER (whether "sworn" or non-sworn"), who have not yet been placed in the classification system set forth at Section 47.02 of the County Code, together with any similar County employees formerly represented by a collective bargaining unit or whose positions have not yet been added to the grade grid, the salary increase shall be based on their previously-established wages and the step increase of Sections 47.03(6) through (8) shall be applied retroactive to January 1, 2015, to any grade grid formerly in place for those employees as part of a former collective bargaining unit agreement, but the merit pay provisions shall not be applicable to them.

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83 Respectfully submitted this 20th day of January, 2015.
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86 **HUMAN RESOURCES COMMITTEE**
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90 Fran Damp, Chairperson

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93 Edward J. Procek, Secretary

Keith Abler, Vice-Chairperson

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96 Devin LeMahieu

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99 Greg Weggeman

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104 Opposed to Introduction:
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Countersigned by:


Roger L. Te Stroete, Chairperson

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January 13, 2015, draft

FISCAL NOTE
February 2015

Resolution No. 30 (2014/15) RE: Approval of Maintenance and Improvement Agreement with Sheboygan County Veterans' Memorial Committee

Resolution No. 31 (2014/15) RE: Designating March 23-27, 2015, as Work Zone Safety Awareness Week

Ordinance No. 14 (2014/15) RE: Amending Chapter 90 – Citation Enforcement

Funding:

No additional funding is required.



Terry A Hanson, Finance & IT Director
February 12, 2015

SHEBOYGAN COUNTY RESOLUTION NO. 30 (2014/15)

Re: Approval of Maintenance and Improvement Agreement with Sheboygan County Veterans' Memorial Committee

WHEREAS, County owns all of the property described on **Exhibit A** which is a portion of the Taylor County Park, and

WHEREAS, the Sheboygan County Board, through the adoption of Resolutions 23 (1989/90) and 19 (1991/92) determined that the establishment of the Memorial Site on the north side of the Taylor County Park would be beneficial to the Sheboygan County community and would be an opportunity to enhance the Park, and

WHEREAS, pursuant to that authority, the Sheboygan County Veterans' Memorial Committee (SCVMC), an unincorporated association of representatives of veterans' groups in Sheboygan County, had built a Memorial, and

WHEREAS, County believes that a Maintenance and Improvement Agreement with SCVMC, on file with the County Clerk, for all of the property described on **Exhibit A** free of charge but outlining the conditions for the future construction, maintenance, and operation of the Memorial Site would be appropriate;

NOW, THEREFORE, BE IT RESOLVED that the Sheboygan County Board enter into the Agreement with the SCVMC for the maintenance and improvement of the Memorial Site.

BE IT FURTHER RESOLVED, that the County Board Chairperson and the County Clerk are authorized and directed to sign this Agreement on behalf of the County.

Respectfully submitted this 17th day of February, 2015.

PROPERTY COMMITTEE

James P. Glavan, Chairperson

Thomas V. Epping, Vice-Chairperson

Kris Wheeler, Secretary

Al Bosman

Robert Ziegelbauer

Opposed to Introduction:

SHEBOYGAN COUNTY RESOLUTION NO. 31 (2014/15)

Re: Designating March 23 – 27, 2015, as Work Zone Safety Awareness Week

WHEREAS, the Federal Highway Administration has designated March 23 – 27, 2015, as "Work Zone Safety Awareness Week" throughout the United States, and

WHEREAS, while total occupational injuries decreased in 2013, in 2012, 609 people died in highway work zone crashes, which is an increase of 19 fatalities compared to 2011, and

WHEREAS, of the 2012 work zone crashes, speeding was a factor in more than 35 percent of the crashes – crashes generally occurring when drivers speed through a work zone, don't pay attention to changing road conditions, run into other vehicles or highway equipment, or drive off the road completely, and

WHEREAS, it is important to remind the public of the danger that is posed to themselves and highway, law enforcement, and emergency workers by drivers using unreasonable and unsafe speeds in work and construction zones, and

WHEREAS, the Sheboygan County Highway Department and the Sheriff's Department are united in encouraging drivers to operate safely in construction zones, to yield and slow to emergency and police vehicles, and to obey "Move Over" laws requiring the use of the furthest available lane when approaching law enforcement vehicles along the shoulder;

NOW, THEREFORE, BE IT RESOLVED that the Sheboygan County Board of Supervisors joins the Federal Highway Administration in designating March 23 – 27, 2015, as "Work Zone Safety Awareness Week" and encourages the public to be alert to driving conditions which could put themselves and highway, law enforcement, or emergency workers at risk on the road.

Respectfully submitted this 17th day of February, 2015.

TRANSPORTATION COMMITTEE

Richard C. Bemis, Chairperson

Mark S. Winkel, Vice-Chairperson

Charles W. Conrardy, Secretary

James P. Glavan

Jacob Van Dixhorn

Opposed to Introduction:

SHEBOYGAN COUNTY ORDINANCE NO. 14 (2014/15)

Re: **Amending Chapter 90 - Citation Enforcement**

WHEREAS, Chapter 90 of the County Code provides for a method of enforcement of County ordinances through the issuance of citations rather than through the more cumbersome and expensive process of issuing summonses and complaints, and

WHEREAS, changes to the statutes governing the use of citations require an updating of Chapter 90 to continue in compliance with state requirements, and

WHEREAS, it is in the best interests of Sheboygan County to update our Code provisions to be in conformity with state law;

NOW, THEREFORE, the County Board of Supervisors of the County of Sheboygan does ordain as follows:

Section 1. **Amending Chapter 90.** Chapter 90 of the Sheboygan County Code of Ordinances is hereby amended as follows (additions indicated by redlining, deletions by strikeouts):

CHAPTER 90
LAWCITATION ENFORCEMENT

- 90.01 CITATIONS FOR COUNTY ORDINANCE VIOLATIONS. Except as otherwise specifically provided in this Code, the statutory provisions of Wis. Stat. § ~~66.119~~66.0113 describing and defining procedure with respect to violations of these Ordinances, are hereby adopted and by reference made a part of this Code as if fully set forth herein. Any act required to be performed or prohibited by any statute incorporated herein by reference is required or prohibited by this Code. Any further amendments, revisions, or modifications of the statutes incorporated herein are intended to be made a part of this Code in order to secure uniform state-wide regulation of the procedure as to citations for certain ordinance violations.
- 90.02 ADOPTION OF ~~FORM MSC-1~~CITATION. ~~The~~A form captioned "~~Wisconsin~~Sheboygan County Uniform Municipal Citation" (in compliance with the provisions of Wis. Stat. § ~~66.119~~66.0113) as approved by the Sheriff and Corporation Counsel is hereby adopted ~~as hereinafter set forth~~for use to enforce Sheboygan County ordinance violations. Any future amendments, revisions, or modifications of this form done by the County of Sheboygan is intended to be made a part of this Code in order to secure uniform county-wide administration of citations for certain ordinance violations. Only such provisions of personally identified information by this form that are reasonably related to the enforcement to the ordinance shall be completed by the issuing officer or official. If applicable, the uniform traffic citation developed under Wis. Stat. § 345.11 or the Natural Resources citation developed under Wis. Stat. § 23.54 may be used instead. Filing of the form with the County Clerk ~~should~~shall serve as the recognition of that form as the form approved by this Section.

(The rest of this page intentionally left blank.)

UNIFORM MUNICIPAL CITATION & COMPLAINT STATE OF WISCONSIN COUNTY OF SHEBOYGAN CITY of _____ VILLAGE of _____ TOWN of _____		DEPOSIT \$	ASSESS \$	COURT COSTS \$	RESTITUTION \$	TOTAL DEPOSIT \$	FOR COURT USE ONLY
STATE OF WISCONSIN CIRCUIT COURT—ROOM 8-10—COUNTY OF SHEBOYGAN —INCIDENT NO. _____							
COUNTY OF SHEBOYGAN VS	THE UNDERSIGNED, AN OFFICER FOR AND IN BEHALF OF THE COUNTY OF SHEBOYGAN BEING DULY SWORN, STATES UPON INFORMATION AND BELIEF THAT THE SAID DEFENDANT DID ON _____ AT _____ A/PM VIOLATE ORD. NO. _____ TO-WIT:						DESCRIBE VIOLATION:
ADDRESS (RESIDENCE) _____ APT. NO. _____ POST OFFICE/STATE _____ ZIP _____							
PHONE _____	AGE _____	BIRTHDATE _____		PLACE OF BIRTH _____			
M _____ F _____ <input type="checkbox"/> <input type="checkbox"/>	WHT _____ BLK _____ NAT. _____ ASN. _____ 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/>	HSP _____ NON _____ 1 <input type="checkbox"/> 2 <input type="checkbox"/>	EYES _____	HAIR _____	WEIGHT _____	HEIGHT _____	ON HWY/STREET _____ PRIVATE/PUBLIC PROPERTY
DRIVER'S LICENSE _____ STATE _____ EXP. _____				SOCIAL SECURITY NO. _____		ON HWY/STREET _____ PRIVATE/PUBLIC PROPERTY	
VEHICLE PLATE _____	EXP. _____	STATE _____	MAKE _____	YEAR _____	MODEL _____	COLOR _____	AT _____
COMPLAINT NO. _____						COUNTY OF SHEBOYGAN City/Village/Town of _____	
YOU ARE HEREBY NOTIFIED TO APPEAR IN THE ABOVE NAMED COURT						OFFICER'S SIGNATURE (PRINT) _____	
ON _____ 19 _____ AT _____ A.M. P.M.						DATE _____	
LOCATED AT 615 N. 6TH ST., SHEBOYGAN, WI 53081						PAGE _____	
IMPORTANT: READ NOTICE ON BACK							

SCF-1010

WHITE/COURT

PINK/DEFENDANT

MANILA/AGENCY

- 90.03 **STIPULATION OF GUILT OR NO CONTEST.** Stipulations of "Guilty" or "No Contest" may be made by persons to whom a citation has been issued for violation of an ordinance. Stipulations shall conform to the form contained in Wis. Stat. § 66.19(3)66.0113. It may be accepted within ten (10) days of the date of the alleged violation. Stipulations may be accepted by the Clerk of Courts of Sheboygan County, Wisconsin.
- 90.04 **DEPOSIT.** Any person stipulating "Guilty" or "No Contest" under Subsection 90.03 of this Code must make the deposit required under Wis. Stat. § 66.19(3)66.0113 as determined under Subsection 90.05 of this Code. Deposits may be brought or mailed to the Clerk of Courts' Office of Sheboygan County, Wisconsin, as directed by the arresting officer/issuing officer or official. If a citation is issued at a time when the Clerk of Courts' Office is not open, the cash deposits may be accepted at a stationary law enforcement office where a receipt can be issued. Receipts shall be given for all cash deposits.
- 90.05 **BOND AND DEPOSIT SCHEDULE.** The cash deposits herein referred to, together with the taxable costs and disbursements and the levy of the penalty assessments/surcharges where applicable according to Wis. Stat. § 165.87 shall be set forth in a "Bond Schedule" and shall be filed with the Clerk of Circuit Courts and thereupon is made a part of this Ordinance by reference.
- (1) The cash deposit amounts on said "Bond Schedule" shall be determined by a majority of the Circuit Judges for Sheboygan County, and where no specific amount is so set by said Judges, then the State of Wisconsin Revised Uniform State Traffic Deposit Schedule and related schedules for Alcohol/Beverages,

~~Harassment and Safety Violations Deposit Schedule, or Uniform Misdemeanor Bail Schedule, or Trespass to Land Deposit Schedule~~ or the Revised Uniform Deposit and Bail Schedule for Conservation, Environmental Protection, Boating, Snowmobile, ATV, UTV, and Captive Wildlife Violations in existence at the time of the violation shall be utilized, and in the absence of any schedule or applicable amount, the bond shall be Fifty Dollars (\$50.00) plus the penalty assessment, and court costs.

- (2) The deposits or forfeited penalties under this Chapter shall be delivered to the Sheboygan County Clerk of Courts as soon as practical.

90.06 ISSUANCE OF CITATIONS. As authorized by Wis. Stat. § ~~66.119(2)~~66.0113(2) any County law enforcement officer may issue the citations authorized by this Chapter. ~~In addition, those persons who are correctional supervisors of the jail or who hold the position of Planning and Conservation Director or the Director's designee or Check Fraud Investigator may issue citations with respect to Ordinances which are directly related to their official responsibilities.~~ In addition, unless otherwise provided for in this Code, the Sheriff may designate County officials who shall be authorized to issue citations with respect to County ordinances which are directly related to the official responsibilities of those officials.

Section 2. Effective Date. The herein Ordinance shall take effect upon enactment.

Respectfully submitted this 17th day of February, 2015.

LAW COMMITTEE

Thomas V. Epping, Chairperson

Vernon Koch, Vice-Chairperson

Mark S. Winkel, Secretary

Steven Bauer

Fay Uraynar

Opposed to Introduction:

Countersigned by:

Roger Te Stroete, Chairperson