NOTICE OF MEETING
PLANNING, RESOURCES, AGRICULTURE AND EXTENSION COMMITTEE

June 14, 2016 - 4:15 PM
UW Sheboygan Campus
5 University Drive
Sheboygan, WI 53081

UW Extension Office - Room 5024

*Agenda*

Call to Order
Certification of Compliance with Open Meeting Law
Approval of Minutes
   PRAE Committee - Regular Meeting-PlanCon - May 10, 2016 4:15 PM

Public Input and Comments on Agenda Items/Non-Agenda Items
Correspondence
Public Hearing
   (1) To consider an application from Christopher McMahon, PE, with Ayres Associates Inc., to rezone a combined total of approximately 0.15 acres of wetlands located in Section 30, T13N-R23E, Town of Holland, from the “Shoreland-Wetland District” to the “Shoreland District”, to allow for the replacement of the existing three-span bridge on Marine Drive over Barr Creek, pursuant to Section 72.09(4) of the Sheboygan County Shoreland Ordinance. Close Public Hearing
   Consideration of Christopher McMahon, PE, with Ayres Associates Inc. Application for Rezoning Wetlands

Planning & Conservation
   Consideration of 2016 Sheboygan County Stewardship Grant Applications
   Consideration of Budget Adjustment
   Consideration of Resolution No. 01 (2016/17) Re: Amending Land Records Modernization Plan

Other Department Updates
Approval of Attendance at Other Meetings or Functions
   Lake Michigan Area Land Conservation Association Summer Tour in Marinette County

Travel Report and Report of Meetings and Functions Attended
Review and Approve Vouchers
Adjourn
Next scheduled meetings
   June 28, 2016 at 4:15 PM (UW Extension Focus)
   July 12, 2016 at 4:15 PM (Planning & Conservation Focus)

Prepared by:
Karsen Gosh
Recording Secretary

Keith Abler
Committee Chairperson
NOTE: A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a “meeting” under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

The Committee welcomes all visitors to listen & observe, but only Committee members & those invited to speak will be permitted to do so, except for the Public Hearing portion of this meeting where any interested person can speak. Persons with disabilities needing assistance to attend or participate are asked to notify Aaron Brault, 920-459-3060 prior to the meeting so that accommodations may be arranged.
May 10, 2016

Called to Order: 4:15 PM

Adjourned: 5:53 PM

MEMBERS PRESENT: Supervisor Keith Abler, Supervisor Fran Damp, Supervisor Steven Bauer, Supervisor Libby Ogea, Supervisor Jim Baumgart and FSA Member Stanley Lammers

MEMBERS ABSENT: None

OTHERS PRESENT: Aaron Brault, Alayne Bosman, Ellen Schleicher

Chairperson Abler called the meeting to order at 4:15 PM and verified the meeting notice had been posted on May 9, 2016 at 1:15 PM and that the meeting was in compliance with the Wisconsin Open Meeting Law.

The Committee members introduced themselves to the new Farm Service Agency representative, Stanley Lammers.

The Chairman of the former PRAE Committee, Supervisor Keith Abler, verbally approved the April 12, 2016 Planning, Resources, Agriculture and Extension Committee minutes.

Register of Deeds – Ellen Schleicher explained the Register of Deeds 1st Quarter Variance Report. Supervisor Damp made a motion to approve the 1st Quarter Variance Report. Supervisor Ogea seconded the motion. Motion carried unanimously.

Ellen Schleicher explained a discrepancy in the Table of Organization for the Register of Deeds office which has been fixed since the posting of the agenda.

Ellen Schleicher left the meeting at 4:29 PM.

Planning & Conservation – Mr. Brault explained the Planning & Conservation Department’s 1st Quarter Variance Report. Supervisor Ogea made a motion to approve the 1st Quarter Variance Report. Supervisor Damp seconded the motion. Motion carried unanimously.

Mr. Brault described the location of the excess property that is being proposed to sell to RCS Empowers, Inc. Supervisor Bauer made a motion to approve the sale of excess property contingent upon the change of “of” to “for” on line 37. Supervisor Ogea seconded the motion. Motion carried unanimously.

Mr. Brault explained the resolution regarding amending the Shoreland 400 Trail Intergovernmental agreement. Supervisor Baumgart made a motion to approve the resolution. Supervisor Bauer seconded the motion. Motion carried unanimously.

Mr. Brault explained the resolution authorizing a new intergovernmental agreement with the City of Sheboygan for administration of Taylor and utility corridor multipurpose trails. Supervisor Damp made a motion to approve the resolution and to start negotiations. Supervisor Ogea seconded the motion. Motion carried unanimously.
Mr. Brault asked to confirm the Chairman’s designee’s continuing service on the Sheboygan County Recreational Facilities Management Advisory Committee. Supervisor Damp made a motion to approve the continuing service of Supervisor Baumgart as Chairman’s Abler’s designee to serve on the Sheboygan County Recreational Facilities Management Advisory Committee. Supervisor Bauer seconded the motion. Motion carried unanimously.

Mr. Brault explained the need to appoint a Supervisor to the Little Elkhart Lake Rehabilitation District Board. Supervisor Damp made a motion to approve the re-appointment of Supervisor Baumgart to the Little Elkhart Lake Rehabilitation District Board. Supervisor Abler seconded the motion. Motion carried unanimously.

Mr. Brault explained the resolution regarding participation in the Snowmobile Aids Program. Supervisor Baumgart made a motion to approve the resolution. Supervisor Ogea seconded the motion. Motion carried unanimously.

Mr. Brault led a discussion regarding Green Tier and Property Assessed Clean Energy Funding and answered questions from the Committee.

Mr. Brault led a discussion on a potential redevelopment opportunity and answered questions from the Committee.

Mr. Brault gave a brief Department update.

Supervisor Baumgart made a motion for any PRAE Committee Supervisor to attend the Lake Michigan Area Spring Meeting being held in Grand Chute on May 20. Motion was seconded by Supervisor Bauer. Motion carried unanimously.

Supervisor Baumgart gave a report on his attendance at a Glacierland RC & D meeting on April 13, 2016. Mr. Brault also reported on a meeting he attended in Sturgeon Bay regarding sensitive environmental areas.

Supervisor Bauer made a motion to approve the vouchers. Supervisor Ogea seconded the motion and the motion carried unanimously.

Supervisor Bauer moved and Supervisor Ogea seconded to adjourn. Motion carried unanimously with adjournment at 5:53 PM.

Next meeting (UW-Extension focus) is scheduled for Tuesday, May 24, 2016. Next meeting (Planning & Conservation and Register of Deeds focus) is scheduled for Tuesday, June 14, 2016.
HEARING NOTICE

SHEBOYGAN COUNTY PLANNING, RESOURCES, AGRICULTURE & EXTENSION COMMITTEE

Tuesday, June 14, 2016 4:15 P.M.

UW Extension Office, UW Sheboygan Campus
5 University Drive, Sheboygan
Room 5020/5022

Please Take Notice: That the Sheboygan County Planning, Resources, Agriculture & Extension Committee of the Sheboygan County Board will hold a public hearing pursuant to Wis. Stat. § 59.69 and 59.694 at the time, date and location set forth above for the following purpose:

(1) To consider an application from Christopher McMahon, PE, with Ayres Associates Inc., to rezone a combined total of approximately 0.15 acres of wetlands located in Section 30, T13N-R23E, Town of Holland, from the “Shoreland-Wetland District” to the “Shoreland District”, to allow for the replacement of the existing three-span bridge on Marine Drive over Barr Creek, pursuant to Section 72.09(4) of the Sheboygan County Shoreland Ordinance.

SHEBOYGAN COUNTY PLANNING, RESOURCES, AGRICULTURE & EXTENSION COMMITTEE

______________________________
Libby Ogea, Secretary

LO/KG

Dated at Sheboygan, Wisconsin, this 25th day of May, 2016

NOTE: The Committee welcomes all visitors to listen & observe, but only Committee members & those invited to speak will be permitted to do so, except for the Public Hearing portion of this meeting where any interested person can speak. Person with disabilities needing assistance to attend or participate should contact the County Planning & Conservation Department at 920/459-3060 prior to the meeting so that accommodations may be arranged.

NOTE: A majority of the members of the County Board of Supervisors or any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a “meeting” under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.
Staff Report

DATE: June 6, 2016

TO: Chairman Keith Abler and Members of the Planning, Resources, Agriculture, & Extension Committee

C: Longfield Shores Association
   Christopher McMahon, Ayres Associates Inc.
   The Water Works
   Town of Holland
   Aaron Brault, County Planning & Conservation Director
   Dale Rezabek, WDNR Regional Shoreland Specialist

FROM: Kathryn Fabian, Zoning Administrator

RE: May 7, 2016 Application for Rezoning of Wetlands by Christopher B. McMahon, Ayres Associates, Inc., on behalf of the Longfield Shores Association requesting approximately 0.15 acres (6,709 square feet) of wetland be rezoned from the Shoreland-Wetland District to the Shoreland District. The rezoning is requested to allow for the replacement of the existing three-span bridge on Marine Drive over Barr Creek. The wetlands are located in Section 30, Town of Holland and are located in the private road right-of-way and on two privately owned parcels.

A. Background

Property Owner: Longfield Shores Association  The Water Works
c/o Fred Vogt  8065 Riverside Road
N815 Marine Drive  Fredonia, WI 53021
Cedar Grove, WI

Sheboygan County’s shoreland and floodplain zoning jurisdiction applies to the unincorporated areas of the County that fall within 1,000 feet of the ordinary high water mark (OHWM) of navigable lakes, ponds, and flowages, within 300 feet of the OHWM of navigable rivers, streams, and intermittent streams, or to the landward edge of the floodplain (whichever is greater). The shoreland-wetlands impacted by the proposed bridge replacement project are within the shoreland districts of Barr Creek and Lake Michigan. When considering an application for a wetland rezoning, Section 72.09(4)(b) of the Sheboygan County Shoreland Ordinance (hereinafter referred to as “Shoreland Ordinance”) states a wetland or portion thereof in the Shoreland-Wetland District shall not be rezoned if the proposed rezoning may result in a significant adverse impact upon any of the following:

1. Storm and flood water storage capacity.
2. Maintenance of dry season stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
3. Filtering or storage of sediments, nutrients, heavy metals, or organic compounds that would otherwise drain into navigable waters.
4. Shoreline protection against soil erosion.
5. Fish spawning, breeding, nursery or feeding grounds.
7. Wetlands both within the boundary of designated areas of special natural resource interest and those wetlands which are in proximity to or have a direct hydrologic connection to such designated areas as defined in Wisconsin Administrative Code, Chapter NR 103.04. Lake Michigan is designated as an area of special natural resource interest.

B. Analysis

The rezoning request involves 6,709 square feet of wooded swamp wetlands. Of these wetlands, 1,295 square feet will be filled as part of the bridge replacement project and 5,414 square feet will be temporarily disturbed for a staging area. The existing bridge is a three-span timber stringer bridge. This structure will be replaced with three 12.67 foot wide by 8.08 foot high corrugated metal pipe arches that are 47.5 feet long. The bridge provides the only access to WDNR-owned land and several homes on the north end of a dead-end road. Because of this, quick construction is vital and it is anticipated that the new crossing will be constructed in less than two weeks.

Please note the following:

- A wetland delineation report has not been completed for the bridge reconstruction project; instead the contractor is basing the proposed wetland impacts off of the Wisconsin Wetland Inventory maps.
- A permit application has been submitted to the WDNR requesting State authorization to impact regulated wetlands in the project corridor. As of the date of this report, the 30 day notice required by State Statute as part of the State permit process has not yet ended.
- A permit application has been submitted to the United States Army Corps of Engineers. The proposed work appears to meet the criteria for a General Permit for Maintenance Activities.
- The project is located within the floodplain associated with Barr Creek. The WDNR has reviewed and approved the floodplain analysis submitted for the bridge replacement. The analysis shows no increase to the floodplain Base Flood Elevation (BFE).

C. Recommendation

Based upon the information included in the applicant’s submittal, it appears the wetland disturbance required to replace the existing bridge on Marine Drive over Barr Creek will not result in significant adverse impacts on the seven (7) wetland functional values listed in Section 72.09(4)(b) of the Shoreland Ordinance and reiterated in this report. Therefore, Department staff recommends the request to rezone the approximately 0.15 acres of wetland be approved to allow for the bridge reconstruction. Staff further recommends the approval be contingent upon the applicant securing all necessary local, state, and federal permits and approvals prior to the start of any work on the proposed project.
Memo

TO: Planning, Resources, Agriculture, and Extension Committee Members
FROM: Aaron Brault
DATE: June 8, 2016
RE: 2016 Stewardship Applications

As has been common, Stewardship Grant Fund applications were competitive for the 2016 cycle. A total of $94,595.50 was requested from five applicants, which was less than the available funding of $110,000 by $15,404.50.

With a maximum possible score of 58 points, the five submitted applications scored between 13 and 26 points. Applicants included both local levels of government and non-profits, and staff felt that each applicant had a project with merit and should be awarded at least partial funding. Three of the applicants fell under the project development category, one application was written for a discretionary project, and the final applicant is requesting funds for a conservation easement; also, request amounts ranged from $1,500 to $50,000.

The funding recommendations from SCRFMAC are shown below. For the most part, that committee’s recommendations mirrored those of staff.

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Score</th>
<th>Funding Request</th>
<th>Staff Funding Recommendation</th>
<th>SCRFMAC Funding Recommendation</th>
<th>Difference Between Application &amp; SCRFMAC Recommendation</th>
<th>SCRFMAC Recommended Condition(s)</th>
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</thead>
<tbody>
<tr>
<td>Glacial Lakes Conservancy</td>
<td>26</td>
<td>$8,433</td>
<td>$8,433</td>
<td>$8,433</td>
<td>$0</td>
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<tr>
<td>4-H Leaders Association</td>
<td>24</td>
<td>$11,302.50</td>
<td>$9,298</td>
<td>$11,302.50</td>
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<td>Friends of the Sheboygan Broughton Marsh</td>
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<td>$50,000</td>
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<tr>
<td>Sheboygan County Conservation Association</td>
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<td>$1,500</td>
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<td>$0</td>
<td></td>
</tr>
<tr>
<td>Town of Wilson</td>
<td>13</td>
<td>$23,360</td>
<td>$16,960</td>
<td>$16,960</td>
<td>($6,400)</td>
<td>Funding to not be used for picnic tables, soccer field repair, fitness stations, grills, and an ash disposal container as originally submitted in the application.</td>
</tr>
</tbody>
</table>

Total Funding Requests $94,595.50
Available Funding $110,000
Total SCRFMAC Recommendation $88,195.5
Total Staff Recommendation $86,191.00
Memo

TO: PRAE Committee Members
FROM: Aaron Brault
DATE: June 9, 2016
RE: 2016 Budget Adjustment

The Planning & Conservation Department incurred costs for the rail reactivation project between Plymouth and Sheboygan Falls. The costs are budget neutral; however, we are requesting this transaction be completed for correct accounting purposes.

I am requesting $152,971 be added to our revenue account number 143.423075. I am also requesting the same amount be added to our expense account number 143.531105.

Thank you.
HEBOYGAN COUNTY  RESOLUTION NO. 01 (2016/17)

Re: Amending Land Records Modernization Plan

WHEREAS, Wis. Stat. § 59.72 provides that counties may establish a land information office or may direct that the functions and duties of a land information office may be undertaken by an existing board or office, and

WHEREAS, one of the responsibilities of a land information office is to prepare a land information modernization plan for the county and obtain compliance with Wis. Stat. § 16.967 in order to obtain land record modernization funding, and

WHEREAS, the Sheboygan County Board, through the adoption of Resolution No. 15 (1990/91), established a Land Records Board, and

WHEREAS, the Sheboygan County Board, through the adoption of Ordinance No. 1 (2010/11), changed the Land Records Board to become the Land Records Council and charged the Land Records Council with maintaining and revising a Land Records Modification Plan for the County, and

WHEREAS, in 2013, the legislature passed 2013 WI Act 20 amending Wis. Stat. § 59.72(3)(b) to require Land Records Modification Plans to be updated every three (3) years, and

WHEREAS, the Land Records Council is proposing that the Sheboygan County Land Records Modification Plan be updated with an expiration date of December 31, 2018;

NOW, THEREFORE, BE IT RESOLVED that the proposed updated Land Records Modernization Plan prepared by the Land Information Council on file with the Clerk be adopted as the County Plan with an expiration date of December 31, 2018.

Respectfully submitted this 17th day of May, 2016.

FINANCE COMMITTEE

Greg Wiegman, Chairperson

Mark S. Winkel, Secretary

George Marthenze, Vice-Chairperson

William C. Goehring

Roger N. Stroete

Opposed to Introduction:

May 6, 2016, draft
Resolution No. 01 (2016/17) Re: Amending Land Records Modernization Plan

This resolution brings compliance for Sheboygan County’s Land Records Modernization Plan, a requirement to continue receiving grant funds from the State of Wisconsin. Costs supporting the Land Records Modernization Plan are part of the annual budget process.

Funding:

No additional funding is required to adopt the Land Records Modernization Plan; however, adoption is required to continue receiving funding from the State of Wisconsin.

Respectfully Submitted,

[Signature]

Wendy A. Channon, Finance Director
May 13, 2016