

NOTICE OF MEETING

SHEBOYGAN COUNTY BOARD OF SUPERVISORS

Sheboygan County Courthouse
615 North 6th Street, 5th Floor
Sheboygan WI

TUESDAY, July 19, 2016 at 6:00 P.M.

In compliance with Rule V under the Rules of Order of the Sheboygan County Board of Supervisors, as County Clerk of Sheboygan County, I herewith submit the following AGENDA.

AGENDA

CALL TO ORDER – Chairperson Thomas G. Wegner

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF JUNE 21, 2016 JOURNAL

PRESENTATIONS – NONE

PUBLIC ADDRESSES

As of the preparation of this Agenda the following persons have requested to speak. County Board rules allow interested persons to register to speak until 5:00 pm on the Monday before the County Board Meeting.

1. Charles Born, W3224 State Highway 28, Sheboygan Falls–One-half Percent County Sales Tax
2. Dave Aldag, 4904 Baronwood Way, Sheboygan – One-half Percent County Sales Tax
3. Alan Rudnick, 611 Otto Way, Elkhart Lake – One-half Percent County Sales Tax
4. Agnes Jackson, 3416 South 10th Street, Sheboygan – One-half Percent County Sales Tax
5. Kayla Gabrielse, N7867 Rangeline Road, Sheboygan – One-half Percent County Sales Tax
6. Briana Hesselink, 1163 Michigan Avenue, Oostburg – One-half Percent County Sales Tax
7. Micah Pearce, N4899 Linwood Lane, Sheboygan Falls – One-half Percent County Sales Tax
8. Donald Pohlman, 130 North Bruns Avenue, Plymouth – One-half Percent County Sales Tax

POSTED
07.15.16
3:00 PM

LETTERS, COMMUNICATIONS AND ANNOUNCEMENTS

Items introduced under this heading are either referred to a Committee for action, or received for information. No action is taken at this meeting.

COUNTY ADMINISTRATOR'S REPORT

The County Administrator's Report is a summary of County activities for the previous month and planned for upcoming months.

CONSIDERATION OF COMMITTEE REPORT - EXECUTIVE COMMITTEE

Resolution No. 10 (2016/17) Re: Approving Easement for Sheboygan Water Utility at Esslingen Park
Committee Recommendation: Adopt
Signed in Opposition: None

CONSIDERATION OF COMMITTEE REPORT – JOINT EXECUTIVE/FINANCE COMMITTEES

Ordinance No. 02 (2016/17) Re: Enacting One-half Percent County Sales Tax to Maintain Sheboygan County's Transportation Infrastructure
Committees Recommendation: Amend per the Committee Report and Enact as Amended
Signed in Opposition: Executive Committee – (1)
Supervisor Marthenze
Finance Committee – (1) Supervisor Marthenze

CONSIDERATION OF COMMITTEE REPORTS - FINANCE COMMITTEE

Resolution No. 07 (2016/17) Re: Approving Sale of .68-acre Parcel from Taylor Park Complex to Adjacent Property Owners
Committee Recommendation: Adopt
Signed in Opposition: None

Resolution No. 08 (2016/17) Re: Authorizing Purchase of Properties at 616, 618, and 622 Pennsylvania Avenue, Sheboygan
Committee Recommendation: Adopt
Signed in Opposition: None

Resolution No. 09 (2016/17) Re: Authorizing Sale of Elkhart Lake Shed Property
Committee Recommendation: Adopt
Signed in Opposition: None

RESOLUTIONS INTRODUCED

Items introduced under this heading are referred to a Committee for recommendation. No formal action is taken at this meeting unless noted.

- Resolution No. 11 (2016/17)** (From Executive Committee)
Re: Dissolving Loss Prevention Committee
- Resolution No. 12 (2016/17)** (From Planning, Resources, Agriculture and Extension Committee)
Re: Authorizing Application for Emerald Ash Borer Mitigation Projects
- Resolution No. 13 (2016/17)** (From Planning, Resources, Agriculture and Extension Committee)
Re: Authorizing Sheboygan County to Become a Member of the Property Assessed Clean Energy (PACE) Commission
- Resolution No. 14 (2016/17)** (From Supervisor William C. Goehring)
Re: Approving Merger of Eastern Shores Library System with Mid-Wisconsin Library System

ORDINANCES INTRODUCED

Items introduced under this heading are referred to a Committee for recommendation. No formal action is taken at this meeting unless noted.

- Ordinance No. 03 (2016/17)** (From Finance Committee)
Re: Changing Supervisory District Boundaries to Reflect Annexation
- Ordinance No. 04 (2016/17)** (From Planning, Resources, Agriculture and Extension Committee)
Re: Amending Shoreland Ordinance in Section 30, Town of Wilson (.15 Acres of Property – Replacement of Existing Three-span Bridge on Marine Drive Over Barr Creek)

ADJOURNMENT

Respectfully submitted this 15th day of July, 2016.



JON DOLSON, COUNTY CLERK

NOTES: Reminder: Expense sheets for the period ending July 15, 2016 are due in the County Clerk's Office no later than Tuesday, July 19, 2016.

Persons with disabilities needing assistance to attend or participate are asked to notify the County Clerk's Office at 920.459.3003 prior to the meeting so that accommodations may be arranged.

**JOURNAL OF THE MEETING OF THE
SHEBOYGAN COUNTY BOARD OF SUPERVISORS**

June 21, 2016

Pursuant to Wis. Stat. § 59.11, the June 21, 2016 session of the Sheboygan County Board was called to order by Chairperson Thomas Wegner at 6:00 p.m. Chairperson Wegner noted that the notice of meeting was posted on June 17, 2016 at 2:30 p.m. in compliance with the open meeting law. The meeting opened with the Pledge of Allegiance by all present.

The roll call was taken and recorded with 21 Supervisors present; Absent: 4, Supervisors Abler, Hilbelink, Hoffmann, and Ogea.

Supervisor Winkel moved for approval of the May 17, 2016 Journal, which was distributed to all supervisors prior to the meeting. The motion was seconded by Supervisor Baumgart and carried on unanimous roll call vote of the board.

APPOINTMENTS

The Chairperson announced that the next order of business was the consideration of the appointments by the Chairperson.

Affirmative Action Commission

Charles Conrardy (*Representing the Human Resources Committee*)

Traffic Safety Commission (Re-appointment)

Robert Ziegelbauer (*County Board Representative*)

Supervisor Bemis moved to concur with the appointments. The motion was seconded by Supervisor Glavan and carried on unanimous roll call vote of the board.

The Chairperson announced that the next order of business was the consideration of the following appointments by the County Administrator.

Affirmative Action Commission (Re-appointment)

Captain Cory Roeseler (*Sheboygan County Employee Representing the Sheriff's Department*)

Aging and Disability Advisory Committee (Re-appointments)

Dagmar Ewald

Paul Opitz

Derek Muench

Airport Advisory Committee

Daniel Dominguez (*Representing – Kohler Company*)

Board of Adjustments (Re-appointments)

Mark Pfaller (*Member – Town of Rhine*)

Gene Blindauer (*Member – Town of Plymouth*)

Glacierland Resource Conservation and Development Advisory Board

Al Bosman (*Representing County Board*)

Health and Human Services Committee

Craig Schicker (*Representing – Citizen Member*)

Larry Samet (*Representing – Citizen Member*)

Sheboygan County Transportation Coordinating Committee (Re-appointment)

Michael Casper (*Citizen Member*)

Supervisor Bemis moved to concur with the appointments from the County Administrator. The motion was seconded by Supervisor Otten and carried on unanimous roll call vote of the board.

PRESENTATIONS

Greg Schnell, Transportation Director and Adam Payne, County Administrator – Maintaining Sheboygan County's Transportation System – Needs and Costs.

PUBLIC ADDRESS

Jay Hoogstra, N6133 Resource Drive, Sheboygan Falls – One-half percent sales tax and improvements at the airport.

LETTERS AND COMMUNICATIONS

The Clerk presented a resolution from the Outagamie County Board of Supervisors opposing the UW-Cooperative Extension reorganization plan. By Chairperson received for information.

The Clerk presented a thank you card received from the Vandersteen family thanking the County for the peace lily sent in recognition of the passing of the father of former Board Chairperson and current City of Sheboygan Mayor Michael Vandersteen.

COUNTY ADMINISTRATOR'S REPORT - NONE

COMMITTEE REPORTS

The Clerk read the report of the Executive Committee regarding 2015-2016 Per Diem Payments.

Supervisor Goehring moved to concur with the report. The motion was seconded by Supervisor Uraynar and carried on unanimous roll call vote of the board.

The Clerk read the report of the Executive Committee regarding Resolution No. 02 (2016/17) "Amending Shoreland 400 Trail" Intergovernmental Cooperative Agreement recommending adoption.

Supervisor Goehring moved to adopt the resolution. Supervisor Glavan seconded the motion which carried on unanimous roll call vote of the board.

The Clerk read the report of the Executive Committee regarding Resolution No. 03 (2016/17) Authorizing New Intergovernmental Agreements with City of Sheboygan for Administration of Taylor and Utility Corridor Multipurpose Trails recommending adoption.

Supervisor Goehring moved to adopt the resolution. The motion was seconded by Supervisor Damp and carried on unanimous roll call vote of the board.

The Clerk read the report of the Finance Committee regarding Resolution No. 04 (2016/17) Participating in Snowmobile Aids Program – 2016/17 recommending adoption.

Supervisor Weggeman moved to adopt the resolution. Supervisor Baumgart seconded the motion which carried on unanimous roll call vote of the board.

The Clerk read the report of the Finance Committee regarding **Resolution No. 05 (2016/17) Sale of Additional Excess Former Union Pacific Land in City of Sheboygan (West Side of Tracks)** recommending adoption.

Supervisor Winkel moved to adopt the resolution. The motion was seconded by Supervisor Damp and carried on unanimous roll call vote of the board.

The Clerk read the report of the Law Committee regarding **Ordinance No. 01 (2016/17) Amending Chapter 20 to Authorize Transportation Director to Set Speed Limits in Construction Zones** recommending enactment.

Supervisor Winkel moved to enact the ordinance. Supervisor Epping seconded the motion which carried on unanimous roll call vote of the board.

The Clerk read the report of the Planning, Resources, Agriculture & Extension Committee regarding **Resolution No. 01 (2016/17) Amending Land Records Modernization Plan** recommending adoption.

Supervisor Baumgart moved to adopt the resolution. The motion was seconded by Supervisor Damp and carried on unanimous roll call vote of the board.

(Vice-Chairperson Marthenze presiding)

Pursuant to Rule IV of the Rules of Order, the following resolutions and ordinances were introduced by the Clerk and referred by the Vice-Chairperson as indicated:

Resolution No. 06 (2016/17) Re: Authorizing Application for Fiscal Year 2016 Justice Assistance Grant Program Award (Local Solicitation) and Entering into Memorandum of Understanding with City of Sheboygan referred to the Executive Committee.

Supervisor Epping moved to pull Resolution No. 06 from committee for immediate action. Supervisor Winkel seconded the motion and carried on unanimous roll call vote of the board.

Supervisor Winkel moved to adopt the resolution. The motion was seconded by Supervisor Epping and carried on unanimous roll call vote of the board.

Resolution No. 07 (2016/17) Re: Approving Sale of .68-acre Parcel from Taylor Park Complex to Adjacent Property Owners referred to the Finance Committee.

Resolution No. 08 (2016/17) Re: Authorizing Purchase of Properties at 616, 618, and 622 Pennsylvania Avenue, Sheboygan referred to the Finance Committee.

Resolution No. 09 (2016/17) Re: Authorizing Sale of Elkhart Lake Shed Property referred to the Finance Committee.

Resolution No. 10 (2016/17) Re: Approving Easement for Sheboygan Water Utility at Esslingen Park referred to the Executive Committee.

Ordinance No. 02 (2016/17) Re: Enacting one-half Percent County Sales Tax to Maintain Sheboygan County's Transportation Infrastructure referred to the Joint Executive and Finance Committees.

Pursuant to 2.13, **Supervisor Winkel moved to refer Ordinance No. 02 to the Finance Committee only.** The motion was seconded by Supervisor Bemis which was defeated on roll call vote of the board of Ayes: 5, Supervisors Bauer, Damp, Marthenze, Weggeman, and Winkel; Noes: 16; Absent: 4, Supervisors Abler, Hilbelink, Hoffmann, and Ogea.

ADJOURNMENT

Supervisor Bemis moved to adjourn. Supervisor Winkel seconded the motion which carried on unanimous roll call vote of the board. The meeting was adjourned at 7:16 p.m. The next scheduled meeting is Tuesday, July 19, 2016 at 6:00 p.m.

**SPECIAL CORRESPONDENCE FOR THE
JULY 19, 2016 COUNTY BOARD MEETING**

Barbara J. Crosser

W7503 County Road N
Plymouth, WI 53073

July 12, 2016

Sheboygan County Board Members
c/o Adam Payne, County Administrator
Court House
Sheboygan, WI 53081

Re: Proposed County Sales Tax of 0.5%

Dear Board Members:

I am a long time resident of Sheboygan County. As you can see from my address, I live on a county road. Thus, whenever I go somewhere I have to drive on at least one county road.

I know you have heard from others who are vehemently opposed to the county establishing this new county sales tax (and maybe any new tax), but I for one urge you to approve it. Do I enjoy paying taxes? No. But I understand that there are times when taxes are necessary and warranted. I think this is one of them.

It used to be driving on county roads in Sheboygan was a breeze. They were well maintained and seldom had potholes, eroded pavement sections, or were in serious need of repaving or rebuilding and paving. Not anymore. Now I have to drive over many areas of eroded pavements and pot holes and roads that have sway-backed lanes – there's a hump in the middle of the lane and two parallel grooves, one on each side of the hump.

With this in mind and the proposal for the county sales tax to be used primarily for road work, I ask you to approve it.

Sincerely yours,

Barbara Crosser
W7503 County Road N
Plymouth, WI 53073
920-528-8756

Town of Holland

Sheboygan County, Wisconsin

June 23, 2016

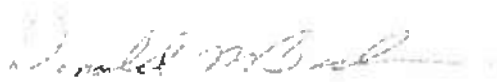
Mr. Adam Payne
Sheboygan County Administrator
508 New York Avenue, Rm 311
Sheboygan, WI 53018

Mr. Payne:

I am writing this letter to express my support for the proposed county sales tax as described in the documents you sent to the Town of Holland by email on June 2. While I am not generally inclined to support a tax increase, as a Supervisor on the Town of Holland Board, I recognize the difficulty of maintaining our roads and bridges with the high cost of asphalt in conjunction with the state-imposed property tax levy restrictions. I also support this sales tax because it will generate revenues from tourists and other visitors to our county, who also use our road infrastructure during their visits.

My primary reservation in supporting the proposed county sales tax is the potential that a future County Board may redirect the revenues for other purposes. We must be diligent to make sure that this does not happen.

Sincerely,



Donald Becker, Town of Holland Chairman

c: Thomas Wegner, Chairman
Roger TeStroete, Supervisor

1 SHEBOYGAN COUNTY RESOLUTION NO. 10 (2016/17)

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3 Re: Approving Easement for Sheboygan Water Utility at Esslingen Park

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5
6 WHEREAS, the Sheboygan Water Utility has requested an easement from Sheboygan
7 County to install a water main in a 20-foot corridor in the Esslingen Park wayside at Lower Falls
8 Road in order to provide water service to City of Sheboygan lands north of Indiana Avenue, and
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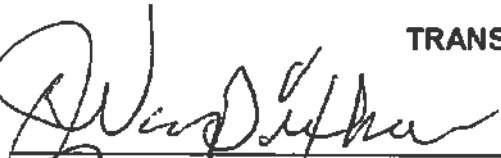
10 WHEREAS, the Transportation Committee has reviewed the proposed easement and
11 does not believe that there would be any adverse consequences to the wayside and that it
12 would be beneficial to the County as a whole to allow the easement to be granted;

13
14 NOW, THEREFORE, BE IT RESOLVED that the County Board approves the granting of
15 a utility easement to the Sheboygan Water Utility at Esslingen Park wayside at the location
16 shown on the map on file with the County Clerk, on an easement document as approved by the
17 Corporation Counsel.

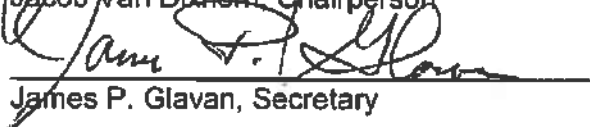
18
19 BE IT FURTHER RESOLVED that the County Board Chairperson and the County Clerk
20 are authorized and directed to sign said easement on behalf of Sheboygan County.

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23 Respectfully submitted this 21st day of June, 2016.

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25
26 TRANSPORTATION COMMITTEE

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29 _____

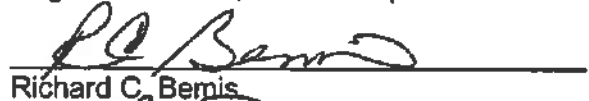
30 Jacob Van Dijk, Chairperson

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33 _____

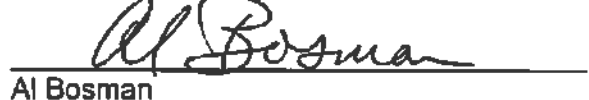
34 James P. Glavan, Secretary

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38 Roger Te Stroete, Vice-Chairperson

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41 _____

42 Richard C. Bemis

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44 
45 _____

46 Al Bosman

47
48
49 Opposed to Introduction:

50 _____

51 _____

FISCAL NOTE
June 2016

Resolution No. 10 (2016/17) Re: Approving Easement for Sheboygan Water Utility at Esslingen Park

Funding:

No additional funding is required.

Respectfully Submitted,

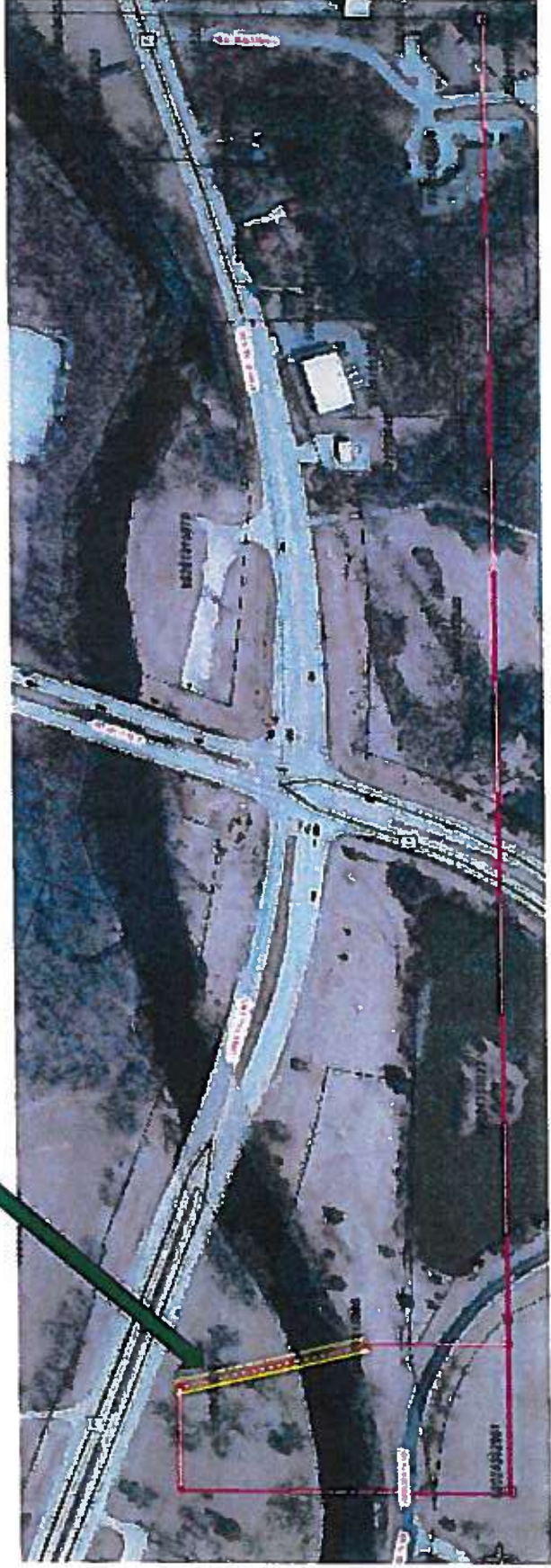


Wendy A. Charnon, Finance Director
June 17, 2016

SCHUCHARDT PROJECT EASEMENT LEGAL DESCRIPTION

A PARCEL OF LAND LOCATED IN THE SW ¼ OF THE NE ¼ OF SECTION 28, T15N, R23E, SHEBOYGAN COUNTY, WISCONSIN. COMMENCING AT THE EAST ¼ CORNER OF SAID SECTION 28; THENCE S 89° 32' 21" W, ALONG THE SOUTH LINE OF THE NE ¼, 2,374.00 FEET; THENCE N 00° 27' 39" W 235.55 FEET, SAID POINT BEING THE POINT OF BEGINNING OF A CENTER LINE DESCRIPTION FOR THIS 20-FOOT-WIDE UTILITY EASEMENT; THENCE N 11° 30' 52" W, 311.42 FEET MORE OR LESS TO THE SOUTHERLY RIGHT-OF-WAY LINE OF CTH 'PP', ALSO KNOWN AS LOWER FALLS ROAD, AND THE END OF SAID CENTER LINE DESCRIPTION; THENCE N 89° 28' 38" W, 195.22 FEET TO THE WEST LINE OF THE NE ¼ OF SAID SECTION 28; THENCE S 00° 31' 22" E ALONG SAID WEST LINE 544.63 FEET TO THE SW CORNER OF THE NE ¼, CENTER MONUMENT OF SAID SECTION 28. SAID EASEMENT CONTAINING 6,228 SQUARE FEET OR 0.14 ACRES. THIS 20-FOOT-WIDE UTILITY EASEMENT IS LOCATED ON LANDS OWNED BY THE COUNTY OF SHEBOYGAN STARTING ON THE SOUTH SIDE OF THE SHEBOYGAN RIVER, NORTH OF UNIVERSITY DRIVE, CROSSING THE SHEBOYGAN RIVER, AND ESSLINGEN PARK.

YELLOW SECTION INDICATES EASEMENT (RED LINE SHOWS "CENTERLINE")



COMMITTEE REPORT TO THE COUNTY BOARD

WE, THE EXECUTIVE AND FINANCE COMMITTEES

TO WHOM WAS REFERRED ORDINANCE NO: 02

RE: **Enacting One-half Percent County Sales Tax to Maintain Sheboygan County's Transportation Infrastructure**

HAVE CONSIDERED THE SAME AND RECOMMEND:

- ADDITIONAL TIME BE GRANTED TO CONSIDER THE MATTER
- THE ORDINANCE BE ENACTED
- FILING WITH THE CLERK
- AMENDING THE ORDINANCE AS FOLLOWS: **SEE ATTACHED**

RESPECTFULLY SUBMITTED THIS 19th DAY OF July 2016

EXECUTIVE COMMITTEE

OPPOSED TO THE REPORT:

THOMAS WEGNER

GEORGE MARTHENZE

WILLIAM C. GOEHRING

VERNON KOCH

EDWARD J. PROCEK

CONCURRING IN THE REPORT:

THOMAS WEGNER

GEORGE MARTHENZE

WILLIAM C. GOEHRING

VERNON KOCH

EDWARD J. PROCEK

FINANCE COMMITTEE

OPPOSED TO THE REPORT:

GREG WEGGEMAN

GEORGE MARTHENZE

MARK S. WINKEL

WILLIAM C. GOEHRING

ROGER TE STROETE

CONCURRING IN THE REPORT:

GREG WEGGEMAN

GEORGE MARTHENZE

MARK S. WINKEL

WILLIAM C. GOEHRING

ROGER TE STROETE

Proposed Amendment to Ordinance No. 02 – Enacting One-half Percent County Sales Tax to Maintain Sheboygan County's Transportation Infrastructure

New Section 7.10 to be created as follows:

- 7.10 SEVEN-YEAR REVIEW.** After January 1, 2024, at which time the sales and use tax will have been in place for seven (7) years, the County Administrator, together with the Finance Director and the Transportation Director, shall prepare a report to the County Board as to the amount of revenue received through the tax since its inception, the amount of debt service reduction realized since its inception, the impact that the tax revenue has had on the stated goal to maintain the County transportation system, the projected future transportation infrastructure needs after 2024, and such other aspects as may be deemed relevant. The report shall contain a recommendation as to whether this Chapter shall be continued and be presented to the County Board no later than June 1, 2024, so that the Board may act on the report's recommendations as it determines may be appropriate for implementation prior to the enactment of the budget for 2025.

The current Sections 7.10 and 7.11 are renumbered to 7.11 and 7.12.

And as so amended, recommend the ordinance be enacted.

1 SHEBOYGAN COUNTY ORDINANCE NO. 02 (2016/17)

2
3 Re: Enacting One-half Percent County Sales Tax to Maintain Sheboygan
4 County's Transportation Infrastructure
5

6
7 WHEREAS, one of the greatest challenges to Sheboygan County government is to raise the
8 revenues necessary to maintain the roads and bridges under County jurisdiction, and
9

10 WHEREAS, with 450 miles of County roads, each of which should be repaved approximately
11 every 15 years, Sheboygan County needs to repave an average of 30 miles of the system each year in
12 order to maintain the system to adequate contemporary standards, and
13

14 WHEREAS, even based on an average of \$3 million per year that the County currently devotes
15 out of its capital borrowing and \$2 million in property tax levy for construction and paving, the County is
16 currently only able to repave an average of 18 miles of road per year, thus falling further and further
17 behind in addressing the maintenance needs for the County Road system, and
18

19 WHEREAS, if a County road is not repaved on a timely basis, the road will be subject to
20 reconstruction costs which become significantly more expensive than timely repaving would have been,
21 and
22

23 WHEREAS, in addition to the construction and paving of County roads, the County faces similar
24 challenges with respect to maintaining bridges and town and state roads for which the County is
25 responsible, and
26

27 WHEREAS, the problems that the County is facing to finance the required maintenance of its
28 roads and bridges are also faced by the cities, villages, and towns in the County with respect to their
29 transportation infrastructure as well, and
30

31 WHEREAS, Wis. Stat. § 77.70 allows counties to enact ordinances to raise revenues by imposing
32 a county sales and use tax at the rate of one-half of one percent (0.5%), and
33

34 WHEREAS, 62 of the State's 72 counties have enacted county sales taxes, and
35

36 WHEREAS, a September 2015 Wisconsin Taxpayer Alliance publication estimated that if
37 Sheboygan County had put a sales tax in place for all of 2014, it would have yielded approximately \$9.5
38 million in revenues for Sheboygan County, and
39

40 WHEREAS, from an analysis prepared for the Wisconsin Department of Tourism, it can be
41 estimated that as much as \$1.7 million of an estimated \$9.5 million in annual sales tax income, or
42 approximately 18% would be paid by tourists who come to Sheboygan County and who use the County's
43 resources including the County Road system, and
44

45 WHEREAS, if Sheboygan County were to enact a county sales tax, the total state and county
46 sales tax rate of five and one-half of one percent (5.5%) for Sheboygan County would still be less than
47 the state rate alone in the neighboring states of Illinois, Indiana, Michigan, and Minnesota where many of
48 Sheboygan County tourists are drawn from, and
49

50 WHEREAS, the enactment of a county sales tax will provide property tax relief for Sheboygan
51 County residents by providing an alternate revenue source rather than raising property taxes, while at the
52 same time providing property tax relief by furnishing revenues for County operations from non-resident
53 spending that would otherwise have had to be provided by increasing the property tax rate, and
54

55 WHEREAS, in the absence of the enactment of a County sales tax, the County Board would have
56 to borrow considerably more, significantly increase property taxes, or substantially reduce other
57 government services in order to maintain the County's transportation infrastructure, and
58

59 WHEREAS, if Sheboygan County were to enact a sales tax and earmark the revenues for
60 transportation spending, there would be a significant increase in revenue dedicated to address the
61 ongoing transportation needs of the County a decrease on average of \$3 million from the County's annual
62 bonding that has heretofore been used to pay for County transportation projects, and direct property tax
63 relief as a result of less borrowing and therefore less debt service, and
64

65 WHEREAS, Sheboygan County recognizes the challenges for all municipalities in the County to
66 repair and maintain their roads and would share revenue of \$1.5 Million in the first year of implementation
67 and similar sums thereafter, and
68

69 WHEREAS, the enactment of a sales tax within these parameters would be consistent with the
70 vision statement for Sheboygan County to be responsive, cost-effective, and fiscally responsible;
71

72 NOW, THEREFORE, the County Board of Supervisors of the County of Sheboygan does ordain
73 as follows:
74

75 Section 1. Creating Chapter 7. Chapter 7 of the Sheboygan County Code of
76 Ordinances is hereby created as follows:
77

78 CHAPTER 7
79 COUNTY SALES AND USE TAX ORDINANCE

- 80
- 81 7.01 TITLE. This Ordinance may be cited as the Sheboygan County Sales
82 and Use Tax Ordinance.
- 83
- 84 7.02 AUTHORITY. This Ordinance is enacted under the authority of
85 Subchapter V of Chapter 77 of the Wisconsin Statutes and acts
86 amendatory thereto.
87
- 88 7.03 DEFINITION. As used in this Chapter, "sales and use tax" includes the
89 excise tax referred to in Wis. Stat. § 77.71.
90
- 91 7.04 PURPOSE OF ORDINANCE. The purpose and goal of enacting this
92 Ordinance is to utilize revenues from the County sales and use tax to
93 reduce the property tax levy.
94
- 95 7.05 COUNTY SALES AND USE TAX. Pursuant to and in strict conformity
96 with the provisions of Wis. Stat. ch. 77, Subchapter V, the County of
97 Sheboygan does hereby elect to impose a County sales and use tax in
98 the manner and to the extent permitted by Wis. Stat. ch. 77, Subchapter
99 V.
100
- 101 7.06 SALES AND USE TAX RATE. The sales and use tax imposed by this
102 Chapter shall be at the rate of one half of one percent (0.5%).
103
- 104 7.07 EARMARKED REVENUES. In order to assure the statutory goal of
105 using sales and use tax revenues to reduce property taxes, as long as
106 Sheboygan County receives revenues from this sales and use tax, all
107 revenues derived therefrom shall be held in a segregated account. From

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that account, the revenues shall be designated for use for the following two purposes and no other:

- (1) The sum of \$1.5 Million in 2017 pursuant to Wis. Stat. § 77.76(3) will be available to be distributed in arrears to each of the cities, villages and towns ("Municipality") within Sheboygan County based on the respective equalized value as adjusted annually, in relation to the total sum to be distributed. The amount to be distributed will be adjusted annually from \$1.5 Million based on the percentage that \$1.5 Million comprises in relation to the total county sales and use tax revenue received annually after the first full year of revenue collection in 2018. The terms and conditions of the distribution to each Municipality shall be set forth in a standard Intergovernmental Cooperative Agreement between the County and each Municipality. In order to receive the distribution, the Municipality shall agree to be bound by the terms of the Intergovernmental Cooperative Agreement with the County, the terms of which shall be annually reviewed and approved by resolution by the County Board. In the event that the Municipality declines to be so bound, the sums that would otherwise be allocated to that Municipality shall be utilized by the County's Transportation Department. In the event that the Municipality does not act in accordance with the terms of an intergovernmental cooperative agreement, the County Board in its sole discretion may decline to offer any sums to that Municipality in the following year and the sums that would otherwise have been allocated to that Municipality shall be utilized by the County's Transportation Department.
- (2) The balance shall be assigned as revenue to the Transportation Department Highway Division in its annual budgets, for its use for maintaining and improving its transportation system and capital equipment.

7.08 HIGHWAY CAPITAL BORROWING. In consideration of receiving the sales and use tax revenues, no annual budget of the Transportation Department Highway Division shall include bonding capital projects or capital equipment related to road and bridge repairs, maintenance, or road and bridge reconstruction unless authorized by the County Board.

7.09 REPORTS FROM FINANCE DIRECTOR.

- (1) The Finance Director shall provide to the Finance Committee a report of all revenue received through the imposition of the sales and use tax since the previous reporting period. This report shall be given on a monthly basis or within thirty (30) days of such time as the Finance Director receives the information from the WI Department of Revenue.
- (2) The Finance Director shall provide a report to the Finance Committee no later than July 31 of each year analyzing the revenues derived hereunder.

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(3) After providing the report as described in (2) above and after consulting with the Finance Committee and the County Administrator, the Finance Director or County Administrator shall provide a similar report to the County Board at each August County Board meeting.


7.10 CONFORMITY TO STATE LAWS. It is the express intent of the County of Sheboygan that the construction, administration, and application of this Ordinance to all persons in all situations shall conform to the laws of the State of Wisconsin in all ways and it shall be so construed, applied, and administered.

7.11 EFFECTIVE DATE. This Ordinance shall become effective as of the first day of January 2017 in the manner provided for by law.

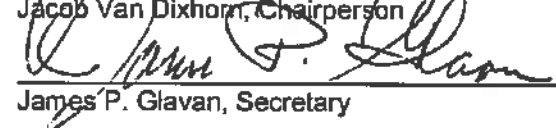
Section 2. Delivery to Department of Revenue. The County Clerk is hereby directed to deliver a certified copy of this Ordinance to the Secretary of Revenue at least one hundred twenty (120) days prior to January 1, 2017.

Respectfully submitted this 21st day of June, 2016.


TRANSPORTATION COMMITTEE




Jacob Van Dixhorn, Chairperson




James P. Glavan, Secretary



Roger Te Stroete, Vice-Chairperson



Richard C. Bemis



Al Bosman

Opposed to Introduction:

Countersigned by:



Thomas Wegner, Chairperson

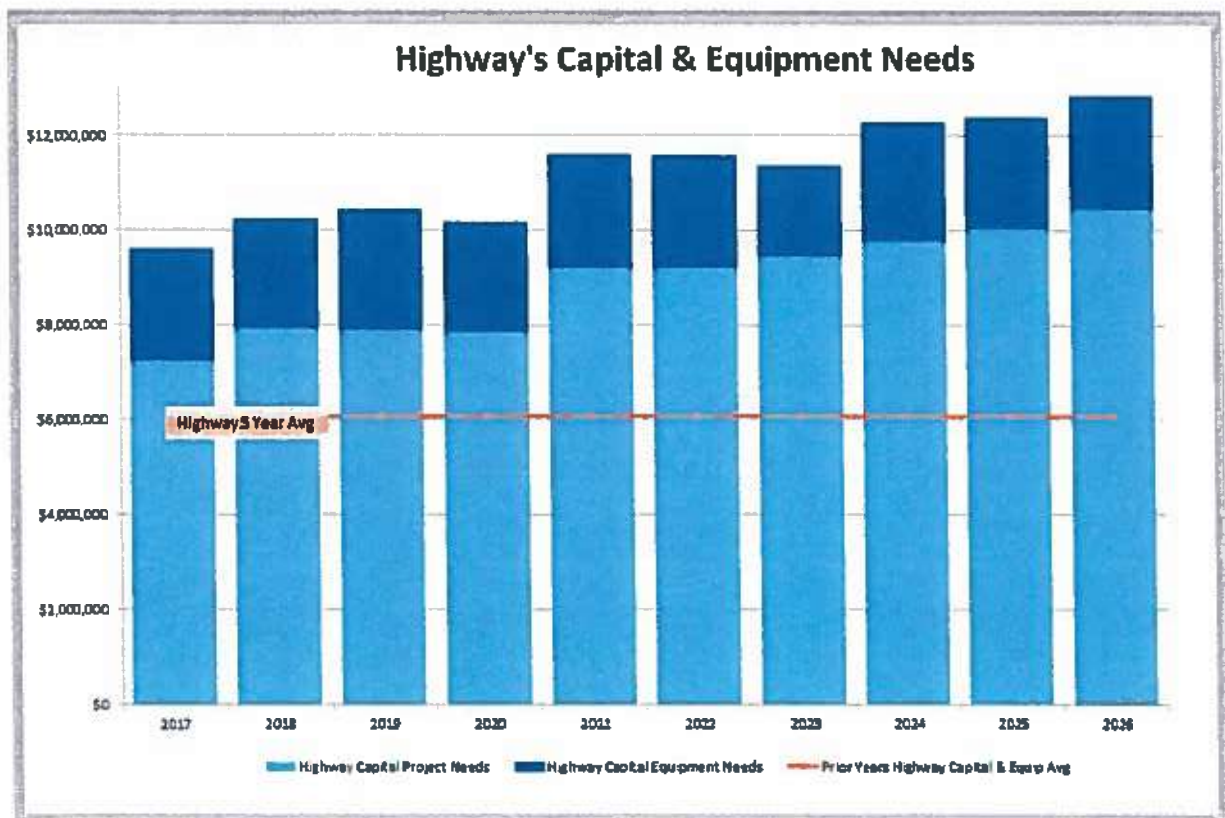
FISCAL NOTE
June 2016

Ordinance No. 02 (2016/17) Re: Enacting One-half Percent County Sales Tax to Maintain Sheboygan County's Transportation Infrastructure

This ordinance enacts a one-half percent sales tax to establish funding to maintain Sheboygan County's transportation infrastructure. Sheboygan County is financially responsible for the maintaining of 450 miles of roads and 73 bridges, ranking 5th in the State for miles of road in a County. To maintain our County roads to adequate standards, 30 miles of road should be paved each year. Available funding provided over the previous five years has been able to accomplish approximately 18 miles per year. Current cost estimates for maintaining County roads is broken out as follows:

- Adding a 2 ½ inch overlay to one mile of road = \$120,000
- Pulverizing and adding a 4 inch paving to one mile of road = \$250,000
- One mile of reconstructed road = \$1,200,000

This graph demonstrates the projected costs to maintain 30 miles of road a year against the 5 year average of Highway Capital and Equipment funding the County has contributed to maintain an estimated 18 miles of road a year:



This ordinance outlines the specific use of the sales tax revenue to only be allocated to the County Road system and to have no less than \$1.5 million shared with all municipalities in the County.

Enactment of the one-half percent County Sales tax will provide direct funding of the transportation needs previously part of the Five Year Capital Projects, significantly lowering the annual borrowing taken by the County. This reduction in debt service will result in direct property tax relief.

Funding:

No funding is required to enact this ordinance.

Financial impacts of enacting the ordinance are an estimated annual revenue stream of \$9.5 million to devote to Transportation Projects throughout the County. The \$9.5 million is a 2014 estimate based on research done by the Wisconsin Taxpayers Alliance. It is estimated that the County will reduce annual borrowings to a level of \$2.5 million for the other departments Capital Project needs resulting in decreases in debt service from the current \$6.7 million to a leveling off at \$3.25 million after current debt is retired.

Respectfully Submitted,



Wendy A. Chamon, Finance Director
June 17, 2016

1 SHEBOYGAN COUNTY RESOLUTION NO. 07 (2016/17)

2
3 Re: **Approving Sale of .68-acre Parcel from Taylor Park Complex to**
4 **Adjacent Property Owners**

5
6
7 **WHEREAS**, through the adoption of Resolution No. 45 (2009/10), April 13, 2010, the
8 County Board approved the sale of certain property heretofore owned by Sheboygan County
9 adjacent to the south and west of Taylor Park to third parties, and

10
11 **WHEREAS**, these third parties and assigns are in the process of developing the
12 property that they purchased from Sheboygan County to include five 16-unit apartment buildings
13 with a total expenditure in excess of \$5.3 Million, and

14
15 **WHEREAS**, the proposed development would become more viable if it had access to
16 the property over a small portion of the County's Taylor Park complex comprised of
17 approximately .68 acres in the area shown on the map, a copy of which is on file with the
18 County Clerk, and

19
20 **WHEREAS**, originally the developers made a request to the County to acquire a
21 .44-acre parcel and the County Board, by the adoption of Resolution No. 34 (2015/16) on March
22 15, 2016, authorized the County Administrator to negotiate with the developers for the sale of
23 this .44-acre parcel, and

24
25 **WHEREAS**, subsequently the developers changed their proposal and now are seeking a
26 .68-acre parcel, and

27
28 **WHEREAS**, the Property Committee has reviewed the new proposal from the developer
29 and has concluded that the conveyance of this portion of the Taylor Park complex to support the
30 development would serve the public interest while at the same time would not adversely impact
31 the integrity of the Taylor Park complex; provided, however, that the terms include provisions
32 sought by the Veterans' Memorial Committee as set forth in a document on file with the County
33 Clerk;

34
35 **NOW, THEREFORE, BE IT RESOLVED** that the County Administrator is authorized and
36 directed to convey the above-described parcel to the developers upon such terms and
37 conditions as the County Administrator determines are most advantageous to the County
38 subject to the provisions sought by the Veterans' Memorial Committee and for consideration of
39 value not less than \$17,775.00.

40
41 **BE IT FURTHER RESOLVED** that any proceeds from the conveyance shall be applied
42 to the Building Services Department budget for use in improving Taylor Park.

43
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45 (The rest of this page intentionally left blank.)

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BE IT FURTHER RESOLVED that the County Board Chairperson and the County Clerk are directed to sign on behalf of Sheboygan County any documents necessary to complete the conveyance.

Respectfully submitted this 21st day of June, 2016.

PROPERTY COMMITTEE



James P. Glavan, Chairperson



Henry Nelson, Vice-Chairperson



Robert Ziegelbauer, Secretary



Steven Bauer

Brian Hilbelink

Opposed to Introduction:

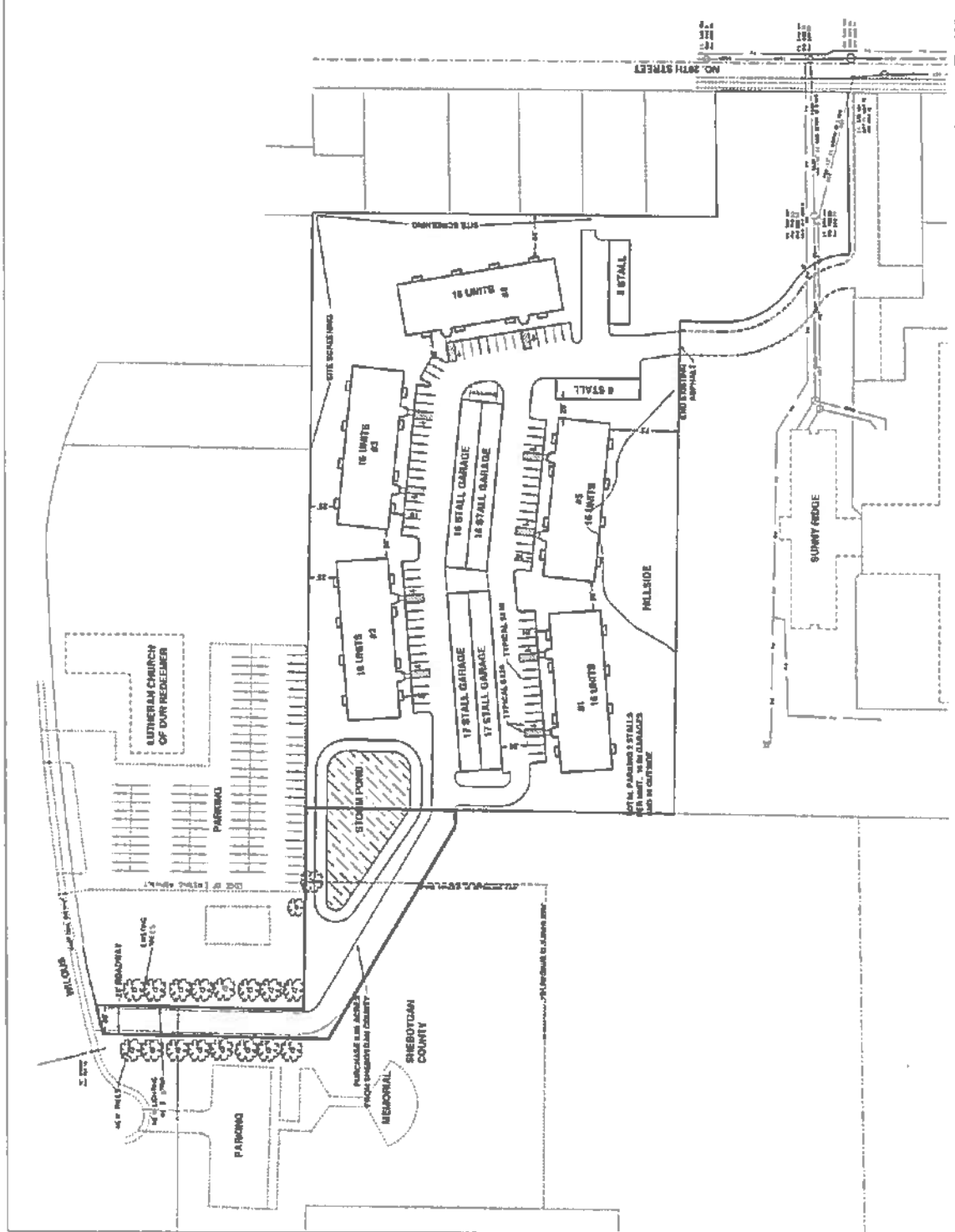
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DATE: 10/17/18	UNITS: 15
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JOB NO.:	SCALE: 1" = 40'

5 - 16 UNIT APARTMENTS - SHEBOYGAN

DONEFF COMPANIES

500-500-5000
 500-500-5000
 500-500-5000
 500-500-5000
 500-500-5000

CIVIL AND MECHANICAL ENGINEERS
 120-120-1200
 120-120-1200



NO.	DATE	DESCRIPTION
1	10/17/18	ISSUED FOR PERMIT
2	10/17/18	ISSUED FOR PERMIT
3	10/17/18	ISSUED FOR PERMIT
4	10/17/18	ISSUED FOR PERMIT
5	10/17/18	ISSUED FOR PERMIT



SHEBOYGAN COUNTY VETERANS
MEMORIAL COMMITTEE
P.O. Box 953
SHEBOYGAN, WI 53082-0953
WWW.SCVMEMORIAL.ORG

Adam Payne, County Administrator

Jim Glavan, Property Committee Chairman

Dear Mr. Payne and Mr. Glavan,

On Monday May 9, 2016, the Sheboygan County Veterans Memorial Committee met to discuss the future building of the new apartments that will be built east of the memorial.

The committee has discussed and unanimously supports the county to sell the 30 feet of property boarding the east side of the Veterans Memorial for the road leading to these new apartments. The committee felt strongly about the road being no wider than 30 feet. See attached map. The committee also requested to have two speed bumps on this new roadway for this would control the speed past the Veterans Memorial.

The Sheboygan County Veterans Memorial Committee

Allen Nohl, Chairman

FISCAL NOTE
June 2016

Resolution No. 07 (2016/17) Re: Approving Sale of .68-acre Parcel from Taylor Park Complex to Adjacent Property Owners

This resolution gives authorization to the County Administrator to proceed with the sale of the .68-acre parcel and sets an expectation of consideration of value not less than \$17,775.

Funding:

There is no funding required for this resolution.

Respectfully Submitted,


Wendy A. Charnon, Finance Director
June 17, 2016

1 SHEBOYGAN COUNTY RESOLUTION NO. 08 (2016/17)

2
3 Re: **Authorizing Purchase of Properties at 616, 618, and 622**
4 **Pennsylvania Avenue, Sheboygan**
5

6
7 **WHEREAS**, the County currently owns the parking lot at the northeast corner of
8 Pennsylvania Avenue and Seventh Street which was acquired from the City of Sheboygan as
9 part of the City's purchase of land from the County for the City's new police headquarters, and
10

11 **WHEREAS**, the County, by way of Resolution No. 3 (2014/15), purchased a 50' x 60'
12 concrete block building together with 26 parking spaces at 615-A Center Avenue in the City for
13 storage and maintenance purposes for the Building Services Department, and
14

15 **WHEREAS**, the Center Avenue property and the Pennsylvania Avenue property could
16 be consolidated with the purchase of the residential parcels adjacent to the two County-owned
17 parcels as reflected on the map on file with the County Clerk incorporated herein, and
18

19 **WHEREAS**, the Planning and Conservation Director, and County Administrator, and the
20 Property Committee have studied the circumstances and believe that it would be prudent to
21 purchase the properties at 616, 618, and 622 Pennsylvania Avenue which at this time are
22 available, and
23

24 **WHEREAS**, the surface parking in these lots is highly underutilized and there is a higher
25 and better use than surface parking in this area, and
26

27 **WHEREAS**, it would be beneficial to consolidate the County's holdings to make the
28 consolidated parcels more valuable and/or which could be beneficial to economic development,
29 and/or which could enhance flexibility of County operations, and
30

31 **WHEREAS**, with the approval of the County Administrator, the County Planning and
32 Conservation Director has negotiated accepted offers to purchase with the Sellers, copies of
33 which are on file with the County Clerk, subject to approval of the full County Board which
34 include purchase prices totaling \$134,500.00 as follows:
35

36 616 Pennsylvania Avenue, Sheboygan, WI\$36,000.00
37 618 Pennsylvania Avenue, Sheboygan, WI\$51,000.00
38 622 Pennsylvania Avenue, Sheboygan, WI\$47,500.00
39

40 and
41

42 **WHEREAS**, it is in the best interests of Sheboygan County to acquire these properties
43 on these terms which are, as a whole, \$7,600.00 below fair market value as recited on the 2015
44 tax bills;
45

46 **NOW, THEREFORE, BE IT RESOLVED** by the Sheboygan County Board that
47 Sheboygan County purchase the properties located at 616, 618, and 622 Pennsylvania Avenue,
48 Sheboygan, Wisconsin; the temporary use to be determined by the Property Committee and the
49 ultimate use of which will subsequently be determined by the Board.

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BE IT FURTHER RESOLVED that the sum of up to \$179,500.00 be transferred from the Unassigned General Fund Balance to the Planning and Conservation Department for the expenses for the purchase of the sited as well as the potential demolition of the buildings on each property.

BE IT FURTHER RESOLVED that the County Board Chairperson and the County Clerk are authorized and directed to sign any documents necessary to close these transactions.

Respectfully submitted this 21st day of June, 2016.

PROPERTY COMMITTEE



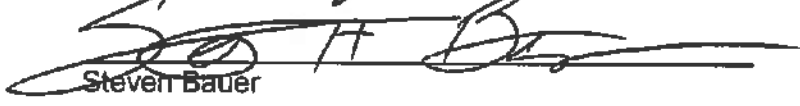
James P. Glavan, Chairperson



Henry Nelson, Vice-Chairperson



Robert Ziegelbauer, Secretary

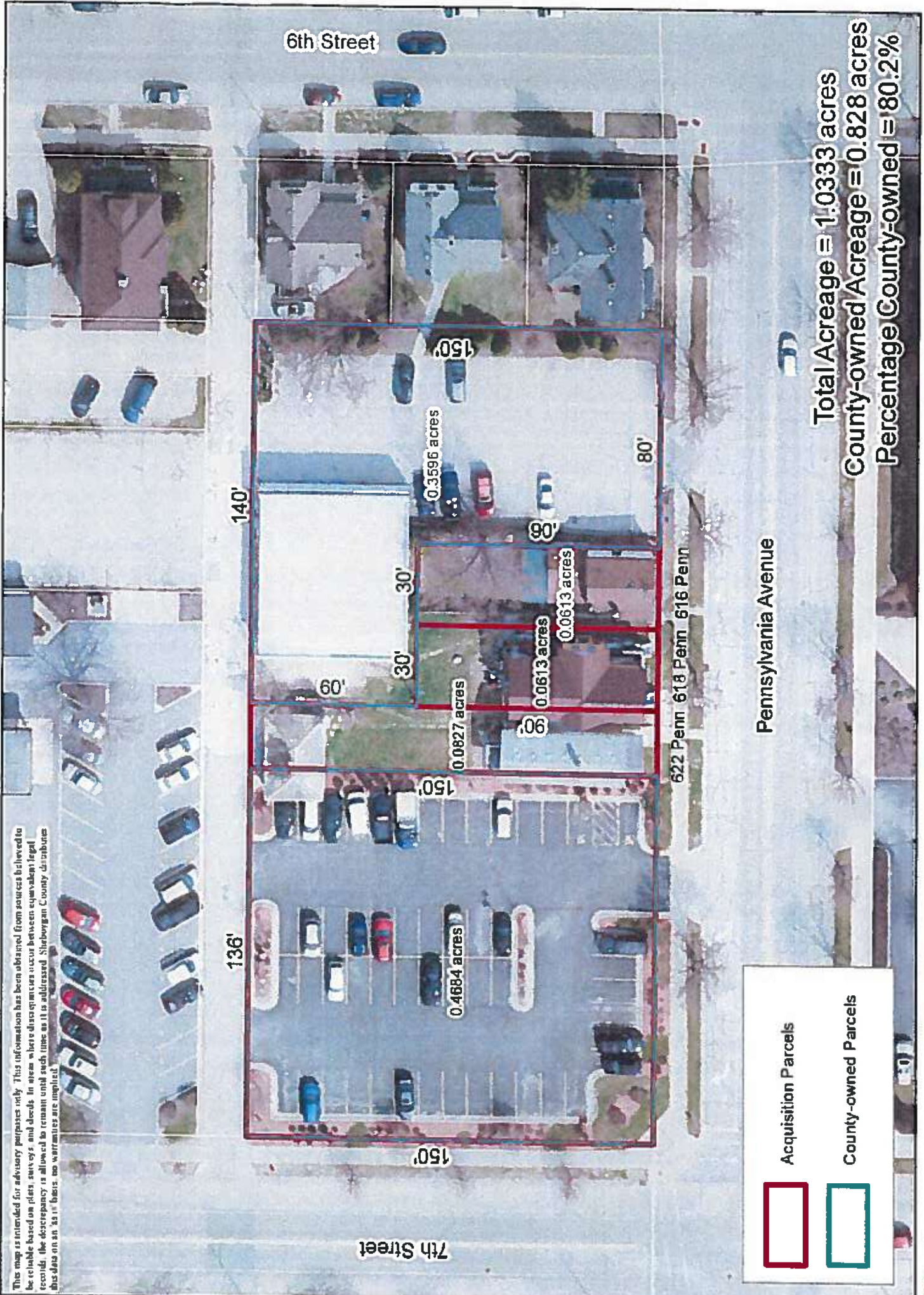


Steven Bauer

Brian Hilbelink

Opposed to Introduction:

This map is intended for advisory purposes only. This information has been obtained from sources believed to be reliable based on files, surveys and deeds. In cases where discrepancies occur between equivalent legal records, the discrepancy is allowed to remain until such time as it is addressed. Sheboygan County distributes this data on an "as is" basis. No warranties are implied.



Acquisition Parcels

County-owned Parcels

Total Acreage = 1.0333 acres
County-owned Acreage = 0.828 acres
Percentage County-owned = 80.2%

Potential Redevelopment Area
Total Acreage = 1.0333 Acres

FISCAL NOTE
June 2016

Resolution No. 08 (2016/17) Re: Authorizing Purchase of Properties at 616, 618, and 622 Pennsylvania Avenue, Sheboygan

This resolution seeks approval from the Sheboygan County Board for the purchases of three properties on Pennsylvania Avenue and provides for use of General Fund unassigned balance to support the purchase.

Funding:

The General Fund unassigned balance as of the close of Fiscal Year 2015 has sufficient funds to cover the transfer of \$179,500 associated with this resolution.

Respectfully Submitted,



Wendy A. Charnon, Finance Director
June 17, 2016

1 SHEBOYGAN COUNTY RESOLUTION NO. 09 (2016/17)

2
3 Re: Authorizing Sale of Elkhart Lake Shed Property

4
5 WHEREAS, through the adoption of Resolution No. 6 (2015/16), the County Board directed the
6 County Administrator and the Transportation Director to initiate steps to dispose of the Elkhart Lake
7 Highway Shed facility in anticipation of potential consolidation of the facility with the Plymouth shed facility
8 on another site, and
9

10 WHEREAS, shortly thereafter, the County was approached by a local business, Sargento Foods,
11 Inc., which expressed an interest in acquiring the parcel, and
12

13 WHEREAS, in order to competently negotiate an appropriate purchase price, the Transportation
14 Director commissioned an appraisal of the property, a copy of which is on file in the County Clerk's office,
15 which indicates that the value of the property is estimated at \$480,000.00, and
16

17 WHEREAS, the appraisal was provided to Sargento, which indicated that it was prepared to meet
18 the appraised value, and
19

20 WHEREAS, thereafter the County Administrator negotiated with Sargento attempting to obtain
21 the best price for the County while at the same time recognizing potential environmental liability issues
22 and the need to sell the property in a manner that allows flexibility to the Transportation Department in its
23 need to have an orderly timeframe to relocate to another site, and
24


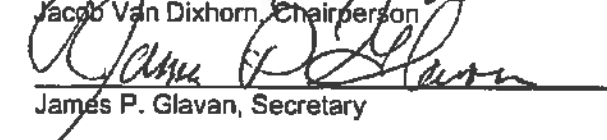
25 WHEREAS, the County Administrator and Sargento have come to an agreement subject to the
26 approval of the County Board for the sale of the property for \$515,000.00, which the Transportation
27 Committee believes to be in the best interests of the County;
28



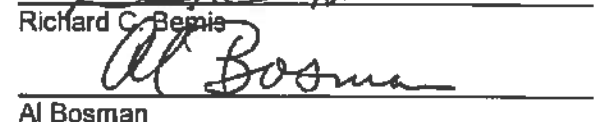
29 NOW, THEREFORE, BE IT RESOLVED that the County Board approves of the sale of the
30 Elkhart Lake Highway shed property to Sargento Foods, Inc., pursuant to the provisions of the
31 Agreement, a copy of which is on file with the County Clerk.
32

33 BE IT FURTHER RESOLVED that the County Board Chairperson and County Clerk are
34 authorized to sign the Agreement and such other necessary sales documents on behalf of the County
35 including any amendments thereto provided they are not inconsistent with the essential terms herein as
36 may be required to complete the sale.
37

38 Respectfully submitted this 21st day of June, 2016.

39
40 TRANSPORTATION COMMITTEE

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42 
43 _____
44 Jacobo Van Dixhorn, Chairperson
45
46 
47 _____
48 James P. Glavan, Secretary
49

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52 _____
53 Roger Te Stroete, Vice-Chairperson
54
55 
56 _____
57 Richard C. Bemis
58
59 
60 _____
61 Al Bosman

62 Opposed to Introduction:
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FISCAL NOTE
June 2016

Resolution No. 09 (2016/17) Re: Authorizing Sale of Elkhart Lake Shed Property

This resolution is to authorize the sale of the Elkhart Lake Shed Property to Sargento for \$515,000.00 and is a result of Resolution No. 06 (2015/16) which provided the authority to begin the process of disposing the property in preparation of the consolidation of the Elkhart Lake Shed with the Plymouth Shed Facility.

Funding:

No funding is required for this resolution.

Respectfully Submitted,



Wendy A. Charbon, Finance Director
June 17, 2016

1 SHEBOYGAN COUNTY RESOLUTION NO. 11 (2016/17)

2
3 Re: Dissolving Loss Prevention Committee
4
5

6 WHEREAS, through the adoption of Resolution No. 47 (1990/91) and Resolution No. 10
7 (1992/93), the County Board created a County Loss Prevention Committee to provide
8 management and education for the purpose of preventing, reducing, and controlling claims
9 against Sheboygan County, and
10

11 WHEREAS, through the years, this Committee has become dormant in that the duties of
12 the Committee have been taken over by the Safety Committee that has been established at the
13 direction of the County Administrator and which has been led by the Human Resources Director
14 and the Director of Emergency Management together with representatives of various County
15 Departments, and
16

17 WHEREAS, under the circumstances, it is in the best interests of the County that the
18 Loss Prevention Committee be dissolved;
19

20 NOW, THEREFORE, BE IT RESOLVED that the County's Loss Prevention Committee
21 adopted pursuant to Resolution No. 47 (1990/91) and Resolution No. 10 (1992/93) is hereby
22 dissolved.
23
24

25 Respectfully submitted this 19th day of July, 2016.
26
27

28 EXECUTIVE COMMITTEE
29
30

31 _____
32 Thomas Wegner, Chairperson
33

George Marthenze, Vice-Chairperson
34

35 _____
36 William C. Goehring, Secretary
37

Vernon Koch
38

Edward J. Procek
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40 Opposed to Introduction:
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FISCAL NOTE
July 2016

Resolution No. 11 (2016/17) Re: Dissolving Loss Prevention Committee

Resolution No. 14 (2016/17) Re: Approving Merger of Eastern Shores Library System with Mid-Wisconsin Library System

Ordinance No. 03 (2016/17) Re: Changing Supervisory District Boundaries to Reflect Annexation

Ordinance No. 04 (2016/17) Re: Amending Shoreland Ordinance in Section 30, Town of Wilson (.15 Acres of Property – Replacement of Existing Three-span Bridge on Marine Drive Over Barr Creek)

Funding:

No additional funding is required.

Respectfully Submitted,



Wendy A. Charon, Finance Director
July 15, 2016

1 **SHEBOYGAN COUNTY RESOLUTION NO. 12 (2016/17)**

2

3 **Re: Authorizing Application for Emerald Ash Borer Mitigation Projects**

4

5

6 **WHEREAS**, Sheboygan County is interested in obtaining a cost-share grant from the
7 Bay-Lake Regional Planning Commission for the purpose of funding Emerald Ash Borer
8 mitigation projects under funding originating from the U.S. Forest Service, Great Lakes
9 Restoration Initiative, and

10

11 **WHEREAS**, over one-half (1/2) of the mature trees in the Broughton Sheboygan Marsh
12 Park are ash trees that will need to be replaced, and

13

14 **WHEREAS**, it is in the best interests of Sheboygan County to enter into a Grant
15 Agreement to carry out a tree planting project, and

16

17 **WHEREAS**, Sheboygan County attests to the validity and veracity of the statements and
18 representations contained in the Grant Application;

19

20 **NOW, THEREFORE, BE IT RESOLVED** that Sheboygan County is authorized and does
21 hereby apply for the cost-share grant as described herein.

22

23 **BE IT FURTHER RESOLVED** that Sheboygan County will comply with all local, state,
24 and federal rules, regulations, and ordinances relating to this project and the cost-sharing
25 agreement.

26

27 **BE IT FURTHER RESOLVED** that Sheboygan County will budget a sum sufficient to
28 fully and satisfactorily complete the project and hereby authorizes and empowers the Planning
29 & Conservation Director or his designee, to act on his behalf to:

- 30
- 31 1. **Sign and submit the Grant Application;**
 - 32
 - 33 2. **Sign a Grant Agreement between Sheboygan County and the Bay-Lake**
34 **Regional Planning Commission;**
 - 35
 - 36 3. **Submit interim and/or final reports to the Bay-Lake Regional Planning**
37 **Commission to satisfy the Grant Agreement;**
 - 38
 - 39

40

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4. Submit reimbursement requests and, if applicable, contractor invoices to the Bay-Lake Regional Planning Commission; and

5. Sign and submit other required documentation.

Respectfully submitted this 19th day of July, 2016.

**PLANNING, RESOURCES, AGRICULTURE,
AND EXTENSION COMMITTEE***

Keith Abler, Chairperson

Fran Damp, Vice-Chairperson

Libby Ogea, Secretary

Steven Bauer

James Baumgart

Opposed to Introduction:

*County Board Members signing only

FISCAL NOTE
July 2016


Resolution No. 12 (2016/17) Re: Authorizing Application for Emerald Ash Borer Mitigation Projects

This resolution is to provide authority to submit an application for the cost share Grant with Bay-Lake Regional Planning Commission for the purpose of funding Emerald Ash Borer mitigation projects. The structure of the cost share grant is 75/25, with the 25% County Share to include in-kind transactions. If approved, this grant would be part of the 2017 Budget year.

Funding:

If approved, it is anticipated that \$3,000 will be included in the Planning and Conservation 2017 budget proposal.

Respectfully Submitted,



Wendy A. Charnon, Finance Director
July 15, 2016

1 SHEBOYGAN COUNTY RESOLUTION NO. 13 (2016/17)
2

3 Re: **Authorizing Sheboygan County to Become a Member of the Property**
4 **Assessed Clean Energy (PACE) Commission**
5

6
7 **WHEREAS**, pursuant to Wis. Stat. § 66.0301, two or more municipalities of the State of
8 Wisconsin may by contract create a commission for the joint exercise of any power or duty
9 required or authorized by law, and
10

11 **WHEREAS**, Sheboygan County is a "municipality" as that term is defined in Wis. Stat. §
12 66.0301, and a political subdivision located in the State of Wisconsin, and
13

14 **WHEREAS**, Sheboygan County is empowered by law to promote economic, cultural,
15 and community development including, without limitation, the promotion of opportunities for the
16 creation or retention of employment, the stimulation of economic activity, the increase of the tax
17 base, and the promotion of opportunities for education, cultural improvement, public health,
18 safety, and general welfare which may be accomplished by various means, and
19

20 **WHEREAS**, Wis. Stat. § 66.0627(8) authorizes a city, a village, a town, and a county in
21 this state to, among other things, make a loan to or otherwise arrange, participate in, or facilitate
22 the financing of an energy improvement, a water efficiency improvement, or a renewable
23 resource application to a real property within its jurisdiction and to provide for such financing
24 through the imposition of a special charge against the property benefitted by the energy or water
25 efficiency improvement or renewable resource project, and
26

27 **WHEREAS**, such financings are commonly referred to as "Property Assessed Clean
28 Energy" or PACE financings, and
29

30 **WHEREAS**, Sheboygan County has determined that it is in the public interest to provide
31 real property owners, lessees, lenders, and other transaction parties in Sheboygan County with
32 access to a uniformly-administered program for PACE financing, and
33

34 **WHEREAS**, the Wisconsin Counties Association, League of Wisconsin Municipalities,
35 Green Tier Legacy Communities, and other stakeholders have studied the possibility of creating
36 a commission pursuant to Wis. Stat. § 66.0301 to be known as the Wisconsin PACE
37 Commission (Commission), and
38

39 **WHEREAS**, Sheboygan County has evaluated joining the Commission and the benefits
40 of PACE financing and has determined that it is in the County's best interests to join the
41 Wisconsin PACE Commission and authorize the execution of the Commission Agreement; and
42

43 **WHEREAS**, the PACE Commission would be formed and operated in accordance with a
44 Joint Exercise of Powers Agreement Relating to Wisconsin PACE Commission, and
45

46 **WHEREAS**, it is the intent of this Resolution to authorize Sheboygan County to become
47 a member of the Commission and authorize the County Board Administrator and County Clerk
48 to execute a Commission Agreement;
49

50 **NOW, THEREFORE, BE IT RESOLVED** that the Sheboygan County Board of
51 Supervisors hereby supports the PACE program, authorizes entering into the PACE
52 Commission Agreement, and authorizes the Sheboygan County Administrator and County Clerk
53 to sign such document after receipt of preliminary approval from the other participating
54 municipalities, approval from the official duly-appointed to approve the final form of the
55 Commission Agreement, and approval of the Corporation Counsel.
56

57 **BE IT FURTHER RESOLVED** that the County Administrator is hereby directed to
58 appoint the Planning & Conservation Director to act as Sheboygan County's official
59 representative in relation to the final approval of the form of the Commission Agreement and to
60 otherwise take all action necessary to effectuate the intent of this Resolution.
61

62
63 Respectfully submitted this 19th day of July, 2016.
64

65
66 **PLANNING, RESOURCES, AGRICULTURE,
67 AND EXTENSION COMMITTEE***
68

69
70 _____
71 Keith Abler, Chairperson
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73 _____
74 Fran Damp, Vice-Chairperson
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76 _____
77 Libby Ogea, Secretary
78

79 _____
80 Steven Bauer
81

82 _____
83 James Baumgart
84

85 Opposed to Introduction:
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91 *County Board Members signing only
92
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FISCAL NOTE
July 2016

**Resolution No. 13 (2016/17) Re: Authorizing Sheboygan County to Become a Member
of the Property Assessed Clean Energy (PACE)
Commission**

This resolution is to provide authority to enter into a PACE Commission Agreement and authorizes the County Administrator to appoint the Planning and Conservation Director to act as the Sheboygan County's official representative in relation to the final approval of the form of the Commission Agreement.

How PACE Works. PACE is a voluntary program and stands for Property Assessed Clean Energy. It enables interested Cities or Counties to set up special Clean Energy Development Boards capable of issuing low-interest bonds, and the bond money is used to cover the costs of a loan program.

In the current drafted form of the PACE Commission Agreement on file with Corporation Counsel, loans to the property owner will be provided by the PACE Commission, with any defaults being collected by the County through special charges to the property owner.

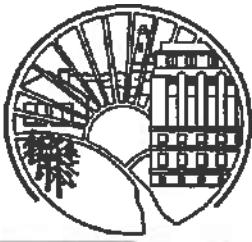
Funding:

At this time, it is not defined if there is a financial obligation due from the members of the PACE Commission. What is also unclear is the administrative burden that would be associated with this program.

Respectfully Submitted,



Wendy A. Charon, Finance Director
July 15, 2016



SHEBOYGAN COUNTY

William C. Goehring
County Board Supervisor

Date: July 19, 2016

To: Sheboygan County Board of Supervisors

From: Supervisor William Goehring

Re: Resolution No. 14 (2016/17) Approving Merger of Eastern Shores Library System with Mid-Wisconsin Library System

I am introducing Resolution No. 14 (2016/17) **Approving Merger of Eastern Shores Library System with Mid-Wisconsin Library System** as an individual County Board member rather than the standard procedure of a committee introducing the legislation. As you know, I am the County Board Supervisor currently assigned to represent Sheboygan County on the Eastern Shores Library Board. While this is not the usual method by which legislation is introduced to the County Board, due to the timing of events I have chosen this course of action.

Approval of the merger of the two library systems requires individual county approval by the four counties served by the two systems: Sheboygan, Ozaukee, Washington and Dodge. Based upon when the two library system boards approved the merger (Eastern Shores on June 27 and Mid-Wisconsin June 28) Dodge County will bring the legislation to their Board in July for final approval and Ozaukee and Washington counties will do the same in August. Without my introducing the legislation as an individual, final approval by the Sheboygan County Board would not take place until September if we wait for a committee to introduce the resolution. By State law, such library system mergers can only be effective the first of any year. Although a great deal of study has gone into the possible merger, some major decisions can only be made once all counties have approved the merger. Introducing this legislation as an individual provides the potential merged system an extra month in preparing for the 1/1/17 effective date.

Please feel free to contact me if you have any questions about the potential merger or why I am introducing the legislation myself.

1 SHEBOYGAN COUNTY RESOLUTION NO. 14 (2016/17)

2
3 Re: Approving Merger of Eastern Shores Library System with
4 Mid-Wisconsin Library System
5

6
7 WHEREAS, Sheboygan County and Ozaukee County have partnered to establish a
8 federated public library system known as the Eastern Shores Library System pursuant to Wis. Stat.
9 § 43.15(4), and

10
11 WHEREAS, Eastern Shores Library System board has been approached by the
12 Mid-Wisconsin Library System board, the federated library system serving Dodge and Washington
13 Counties, which proposed a merger of the two systems, and

14
15 WHEREAS each system board appointed representatives to a joint Merger Committee which
16 evaluated the potential benefits or pitfalls of a merger, and the Committee recommended a merger
17 of the systems, and

18
19 WHEREAS, the Eastern Shores Library System board has determined that a merger is in the
20 best interests of both systems and is requesting County approval, a copy of which request is on file
21 with the County Clerk, and

22
23 WHEREAS, approval is required of all County Boards impacted by the proposed merger;

24
25 NOW, THEREFORE, BE IT RESOLVED that the Sheboygan County Board gives its
26 approval to the merger of the Eastern Shores Library System with the Mid-Wisconsin Library System
27 pursuant to the terms of the proposed Merger Agreement, a copy of which is on file with the Clerk.

28
29 BE IT FURTHER RESOLVED that the County Clerk is directed to submit certified copies of
30 this Resolution to the Eastern Shores Library System and Mid-Wisconsin Library System and such
31 other entities as may be necessary to effectuate the merger.

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34 Dated this 19th day of July, 2016.
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40 _____
41 William C. Goehring
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**EASTERN SHORES LIBRARY SYSTEM &
MID-WISCONSIN FEDERATED
LIBRARY SYSTEM
JOINT MERGER COMMITTEE
RECOMMENDATION REPORT**

JUNE 16, 2016

Recommendation

The Joint Merger Negotiation Committee of the Eastern Shores Library System (ESLS) and Mid-Wisconsin Federated Library System (MWFLS) voted on June 16, 2016 to recommend that the two systems merge together to become a new four county public library system effective January 1, 2017. The committee requests that the boards of both systems and the boards of county supervisors in the four counties of Dodge, Ozaukee, Sheboygan and Washington consider and approve a resolution supporting this merger. See Appendix I for an example of a potential resolution.

Background

After the Mid-Wisconsin Federated Library System engaged in an exploratory process in the second half of 2015 to identify potential system merger partners, the Eastern Shores Library System and Mid-Wisconsin Federated Library System began discussions in February of 2016 to determine the feasibility of a merger between the two systems. This process was led by a Joint Merger Negotiation Committee made up of six representatives from each system. WILS (Wisconsin Library Services) was hired as a consultant to help develop the negotiation process and facilitate meetings of the committee. The Joint Merger Negotiation Committee was made up of the following individuals.

Eastern Shores Library System Representatives:

- Linda Bendix, Director, Frank L. Weyenberg Library of Mequon-Thiensville
- Amy Birtell, ESLS Director
- Garrett Erickson, Director, Mead Public Library (Sheboygan)
- Jim Hughes, ESLS Board President (Sheboygan County)
- Robert Nitsch, ESLS IT Specialist
- Steve Ruggieri, ESLS Board Member (Ozaukee County)

Mid-Wisconsin Federated Library System Representatives:

- Amy Becker, Director, West Bend Public Library
- Patrick Busch, MWFLS IT Director
- Michael Gelhausen, MWFLS Director
- Mark Hanson, MWFLS Board President (Dodge County)
- Bret Jaeger, Director, Waupun Public Library
- Margaret McFadden, MWFLS Board Member (Washington County)

On February 15, 2016, the systems directors and a board representative from each system met to discuss a roadmap for the negotiation process. The full Joint Merger Negotiation Committee first met on February 29th, in addition to the following dates: March 14th, March 28th, April 11th, April 25th, May 25th, June 2nd and June 13th.

The committee focused on key service and system topics that it determined needed to be addressed during this process. More detailed information, findings and agreement information about these topics can be found starting on Page 3. As the committee would come to agreements around a topic, the topic would be taken back by each system for discussion by each system's internal merger committees

to discuss the potential impact to their members, in addition to holding other discussions through other system communication with members or at other system committee meetings. These internal merger committees served as the bodies for discussion and decision-making within a system. This process is where various options related to a topic would be redeveloped to propose new compromises or changes until an agreement was reached that both the Joint Merger Negotiation Committee and internal system merger committees would support.

In addition to the committee meeting and decision-making process, other meetings were held to help inform the process. This includes a demonstration of Polaris, the shared catalog platform, for the MWFLS libraries. Also, the circulation committees from both systems met to find common ground among their policies and procedures to identify areas of agreement that would exist in the new system around circulation through the shared catalog.

Why is a merger being considered?

Particularly over the last five years, public library systems around Wisconsin have been experiencing the impact of reduced or flat system aid funding from the state while expenses continue to increase. Changes in system membership and less revenue have put both systems in the position of having to reduce staff and/or services. The result, to different degrees in both systems, has been a reduction in services to libraries.

The goal of this negotiation process was to determine the following:

1. If, due to an increased economy of scale and greater purchasing leverage with vendors, services could be provided at a similar or less expense to the system and member libraries.

And/or

2. Services would minimally be provided just as effectively, but preferably would be improved for both libraries and patrons.

Due to the differences in funding formulas and various policies and procedures, there were a number of challenges and ideas for the committee to consider and work through. Through continued discussion and compromise from both systems, the committee came to agreements about services they determined at the beginning of the process needed to be addressed to determine the feasibility of a merger.

There is still more to do related to operational decisions and new agreements to form the new system. This includes strategic planning to identify how the new system will lead and innovate moving forward, how the system will communicate and how it will continue to find opportunities to provide improved service as a four-county system. While not every service in the new system will bring the same benefits to each library, the sum equates to a significant gain in value in the services that can be provided as a merged system, specifically those the patrons value most.

The agreements the committee came to include recommendations about what services will be provided, how they will be provided, how services will be funded and how decisions about the services will be

made in a new system. Based on the agreements and compromises made during this process and resulting service recommendations, it is the determination of this committee that the merger of the two systems will:

1. Improve services to patrons through easier and more efficient access to more resources. The shared catalog will contain more than 1.1 million holdings (currently ESLS has more than 600,000 holdings and MWFLS has nearly 500,000).
2. Save libraries approximately \$98,000 cumulatively system fees being paid by member libraries for shared services.
3. Improve the sustainability of and in key areas improve system services to libraries.
 - Increase in in-system continuing education opportunities for library staff
 - Improved technology support and expertise
 - Maintaining the same levels of delivery service to each library, but funded fully by system aid

In the fall of 2015, as part of the MWFLS merger exploration process, libraries in both systems responded to a survey regarding the importance they place on system services provided to them and their satisfaction with those services. The services both systems placed the highest importance on were the shared catalog available to patrons, technology (both support and innovation) to libraries, delivery and a strong administration.

As noted in the three benefits listed above and documented in the following sections providing more detail about the areas of service agreements the committee reached during this process, the areas of improved services to libraries and patrons through this merger reflect the service areas the libraries in both systems indicate are most important to them.

Recommendation outcomes of services and topics addressed by the committee

The following are recommendations of service and system agreements, with additional details, the representatives from the two systems agreed on and used as a basis for determining its recommendation to the two system boards and four boards of county supervisors for the merger of the two systems. These form the basis of a system plan the committee recommends the new system board use for the operation of the system the first year, and beyond if the new board so chooses. The committee does recognize these are only recommendations to help the new board with its work of starting a newly merged system and that the new board will become the decision-making body for the operation of the new system.

System program budget, staffing, resource library agreement, library fees for shared services and merger expenses.

Agreement of service:

- The committee agreed on a proposed system program budget that was developed for a merged system, both the structure and allocations (See Appendix A).

- Also, the committee accepted the recommended staffing structure for the new system (See Appendix B).
- As part of the service plan the system will contract with a Resource Library, Mead Public Library (Sheboygan). The committee agrees to funding of the contract and the services (see Appendix C) Mead will provide for the contract.
- The committee approved a member library fee formula for shared services. The breakdown of these fees by library can be seen on Appendix D.
- Lastly, there will be one-time costs to merge the systems. The two systems currently have a combined \$330,000 in available reserve funds to fund these expenses, which are estimated to cost approximately \$240,000. The committee accepts these cost estimates (see Appendix E) as an indication there is sufficient funds to fund this merger and that, especially after the MWFLS headquarters is sold, the new system will begin with adequate reserves.

Considerations:

- The budget reflects the plan for services in the new system and these services fulfill the statutory requirements (see Appendix F).
- An additional delivery truck will be purchased through the Commission of Public Land Loans if the new System Board approves the use of loaned funds. The proposed budget includes loan payments to cover both vehicles, this new one and another previously purchased with a loan.
- Grants to libraries will be evaluated at a later date following completion of the merger process.
- The Resource Library contract total is \$100,000 of which 70% will spent on content and 30% will fund the staff support for this collection work.
- As previously noted the total fees to libraries will be \$98,000 less than they currently total in each system. It needs to be noted that not every library will see their total share of system fees be reduced, either due to the recommended formula change or a change in funds going to the libraries through grants, etc.
- When the MWFLS headquarters is sold, not only will the funds from the sale go into the system reserve fund, the new system will save approximately \$25,000 per year in ongoing expenses that has been put into the budget to maintain the facility while it's on the market. The most recent audit lists the building value at \$299,000.00.

Impact:

- This budget results in overall less fees to libraries and the system fully funding delivery and IT support.
- The gain in staffing levels, particularly in IT, provides opportunities to improve service to libraries.

Governance

Agreement of service: The library director advisory council in the system will work on a consensus governance model. When it is not possible or feasible to reach consensus, the council of directors will use a weighted voting model based on a reverse of state librarian certification levels, which are based on population. A Grade 1 library will have 3 votes, a Grade 2 library will have 2 votes and a Grade 3

library will have 1 votes (see Appendix D) for vote distribution information). A threshold of 75% of total votes will need to be reached for approval of an item, which will require the support of more than 50% of the libraries in the new system.

- Grade 1 certification is required at libraries with populations of 6,000 or more.
- Grade II certification is required at libraries with populations of 3,000-5,999.
- Grade III certification at libraries with populations of up to 2,999 persons.

Considerations: A number of different ideas were proposed for a voting structure in the new system. The challenge was to find compromise in the development of a new fee formula when the two system currently have significantly different models for determine cost shares of system fees. Due to the potential fiscal impact of decisions, libraries with a higher share of fees sought more weight in voting as a balance to the higher fee amount. Libraries with smaller populations, and often lower fees, wanted to ensure their voice is still equally heard and that just a few libraries would not be controlling decisions. This is certainly the area that all libraries had to compromise to find a solution most can support.

A new board will be selected for the new system. The representation will be allocated among the counties based on population:

- Washington County – 5
- Sheboygan County – 4
- Dodge County – 3
- Ozaukee County – 3

Per WI state statute Chapter 43, system board members shall be nominated by the county executive in each county in the system, or by the county board chairperson in a county without a county executive, and approved by each county board in the system. Each county board may appoint one county board member to the system board. The public library board governing the designated resource library shall have at least one member on the system board. The remaining system board members shall include such representatives of the library boards governing public libraries of participating municipalities and counties and public members appointed from the counties at large as the county board determines.

Impact: While both systems have typically been able to handle the majority of their decision-making through consensus, the switch to a weighted voting system with a 75% threshold for passing an item will be new for both systems. This will be something the new system will need to monitor to determine how it is working for them.

Integrated Library System (ILS – shared library catalog)

Agreement of service: Based on the information reviewed and the demonstration of the ILS platform to MWFLS libraries, the committee unanimously agreed that the shared catalog platform in the new system will be the Polaris system currently used in ESLS. This was agreed upon with the conditions that sufficient and timely training is provided to MWFLS libraries, including organizing it so MWFLS libraries can shadow ESLS libraries, and that the migration is completed by December 1, 2016.

Considerations:

- While the determination has been made for the shared catalog in the new system to be Polaris, libraries in both systems indicated a desire for the new system to explore next generation platforms in the future.
- See Appendix G for information about cataloging in the new system.
- The two circulation committees met and identified that most libraries share similar circulation policies. It was agreed that in the new systems circulation policies would try to be standardized, but that current policies at libraries, including loan periods, will be allowed to exist as they currently are at member libraries.
- The system will use the local holds feature.

Impact: The biggest impact will be to the patrons in the four counties. As noted earlier in the report, the combination of the catalogs will provide patrons with significantly more resources at their disposal. The next biggest impact will be to the MWFLS libraries. MWFLS libraries and patrons have went through a couple of ILS and resources sharing changes the past few years. ILS changes are significant to libraries with a migration to a new platform.

Technology

Agreement of service: The system will provide technology services and support as detailed in Appendix H.

Considerations: The new system technology team will work with each library to determine additional technology products and services, such as virus protection, etc., each library will want and will provide libraries with alternatives and fees for their share of any coordinated technology product they choose to get from the system.

Impact: While there may be little impact for a handful of libraries, depending on how much technology support they handle themselves, this is an area of service where improvements could have a significant impact for libraries and the services they provide patrons.

- Currently MWFLS employs a full-time employee with duties split up between being the IT Director and ILS Administrator and ESLS employs a full-time employee that is a dedicated IT Specialist. In the proposed staffing model for the new system, these positions exist as two full-time staff dedicated to IT.
- In addition, the proposed model and budget also calls for a third IT staff person. This person may not be hired until needs are identified in the new system.
- Lastly, there is \$20,000 allocated through state aid for research and development for technology in the proposed 2017 budget.

Delivery

Agreement of service: The committee unanimously approved that delivery be a system run service with two routes providing delivery five days a week, daily sorting for the next day's deliveries, holds pulled by

each library at least once a day and arranged delivery for interlibrary loans through the Wisconsin Libraries' Delivery Network as currently provided by the South Central Library System. The system will perform a study of delivery after 18 months to determine if there is any potential need for a third route and to do a comparison of costs between system run services versus contracting with a private courier. Following this study, the service should be studied every 5 years or less.

Considerations:

- The system will need a second garage location for the second van and route. This will be located in the West Bend area. It was recommended that any lease for this space be short enough to allow flexibility should the system need to make changes after a service study.
- The two-route configuration will have one route run from the system headquarters in Sheboygan and will serve Ozaukee and Sheboygan libraries and the second route from the second garage serving Dodge and Washington counties.
- Due to the uncertainty regarding delivery volume after the catalogs are merged, the new board and staff will need to monitor route capacity to determine if a third route needs to be considered before a delivery service study is done at 18 months.
- Sorting of outgoing materials will be organized to be flexible to allow each library to sort within available library space.
- The system will work with the hold sequence to balance loads for libraries to best manage costs at the libraries for staff time handling incoming and outgoing delivery.

Impact: The result will be more access to resources through an expanded shared catalog. This will increase delivery volume; however, it is not possible to predict this with any certain accuracy. This increase in volume will be due to patrons finding more resources with the expanded catalog.

Headquarters

Agreement of service: This topic was originally discussed at the February 29th meeting. At the March 14, 2016 meeting of the Joint Merger Negotiation Committee, MWFLS presented that they recommend the headquarters for the new system be in Sheboygan at the current ESLS headquarters. They also recommended that the new system would use the remainder of the lease to do an in-depth study as to the future need for a headquarters including location, space needs, staffing, system services and delivery option. After more discussion at the March 28th meeting, the recommendation was unanimously approved by the committee at the April 11, 2016 meeting.

Considerations: The current ESLS headquarters lease has an exit clause that would require the system to pay the building owner all the rent owed through the remainder of the 7-year lease. This currently would cost approximately \$280,000. This exit clause is the main reason the committee determined the new system would need to be headquartered at ESLS's current location. The current MWFLS facility, which is owned and paid for in full by MWFLS, will be put up for sale upon the agreement to merge being completed. The funds from this sale will become part of the new system's reserve budget.

Impact: Sheboygan is not a central location for the four counties and will be located at the far northeast point of the new system. While this is not ideal, it is something that can be managed until it is feasible

for the new system to consider a more central location. A new, central location will have the positive impact of balancing out distances between member libraries and the system headquarters, allow for a search to seek a space with a larger meeting room to accommodate the larger system and increased attendance at meetings, and centralize delivery to be done out of one location, which will increase both service efficiency and service transit time within the system.

Continuing Education

Agreement of service: The new system will continue a relationship with Southeast Wisconsin Consortia for continuing education for library personnel and board members. The Bridges Library System, SEWI Consortia coordinators, will work with the new system to provide CE in our boundaries. This will allow more library personnel to take advantage of continuing education within a reasonable distance. Continuing Education and consulting has \$18,000 allocated for workshops and courses for system library members.

Consulting

Agreement of service: The committee did not discuss consulting as a key topic for determining the feasibility of a merger other than to discuss that consulting services will be provided by the new system to fulfill statutory requirements. Consulting services and expertise outside of those required will be provided according to the abilities of the new system staff and their area of expertise.

Implementation process and timeline

The Joint Merger Negotiation team recommends that the ESLS and MWFLS boards approve the creation of an implementation board to be established in July 2016. This board would be empowered by both system boards with decision-making authority to approve necessary actions for the formation of the new system, including, but not limited to, the creation of new system board bylaws, the creation of an employee handbook and other new system decisions. This implementation board would be in effect from July 2016, through December 31, 2016 or the formation of a new system board, whichever occurs sooner.

The following is a draft of timeline projections for completing the merger process.

June

- June 27th - ESLS system board votes on committee recommendation to merge systems.
- June 28th - MWFLS system board votes on committee recommendation to merge systems.

July

- Begin presentations to county supervisors
- Meet with network vendor to plan the network changes
- Talk to Bob Fish about purchasing another truck
- Send Purchase order to Polaris. Schedule migration and Go Live date
- Create EasiCat agreement/fee structure out to all libraries and their boards for approval

- Create new system membership documents for member libraries to sign and approve
- Naming contest
- New System Board constructed.
- Contact South Central for arranging delivery in December

August

- Continue to meet with Supervisors for approval of merger
- Joint circulation committee created: circulation policy
- Member library Boards reviewing/voting to approve membership agreements
- Begin process of obtaining a new name
- Computers updated to handle Polaris, etc.
- Migration work begins/ Authority Control upload
- Put building on the market (Once Dodge and Washington Counties have approved plan)

September

- Computers updated
- File paperwork with Commission of Public Lands for funds to purchase new delivery truck.?
- Member library Boards reviewing/voting to approve membership agreements
- Begin designing logo
- Begin Polaris training once training server is set up/established
- Order new truck due to system in November.
- Develop press release announcing the formation of the newly merged system.

October

- Board approves new member agreements with updates of additional county and new name
- Hiring of three delivery drivers for new route
- October 15, 2016 System Plan to DPI
- Board approves contract for Storage Bay for Delivery truck

November

- Purchase a new truck

December

- Go Live
- Begin Delivery
- Receive State payment for new system

January 2017

Network migration complete

Appendix A

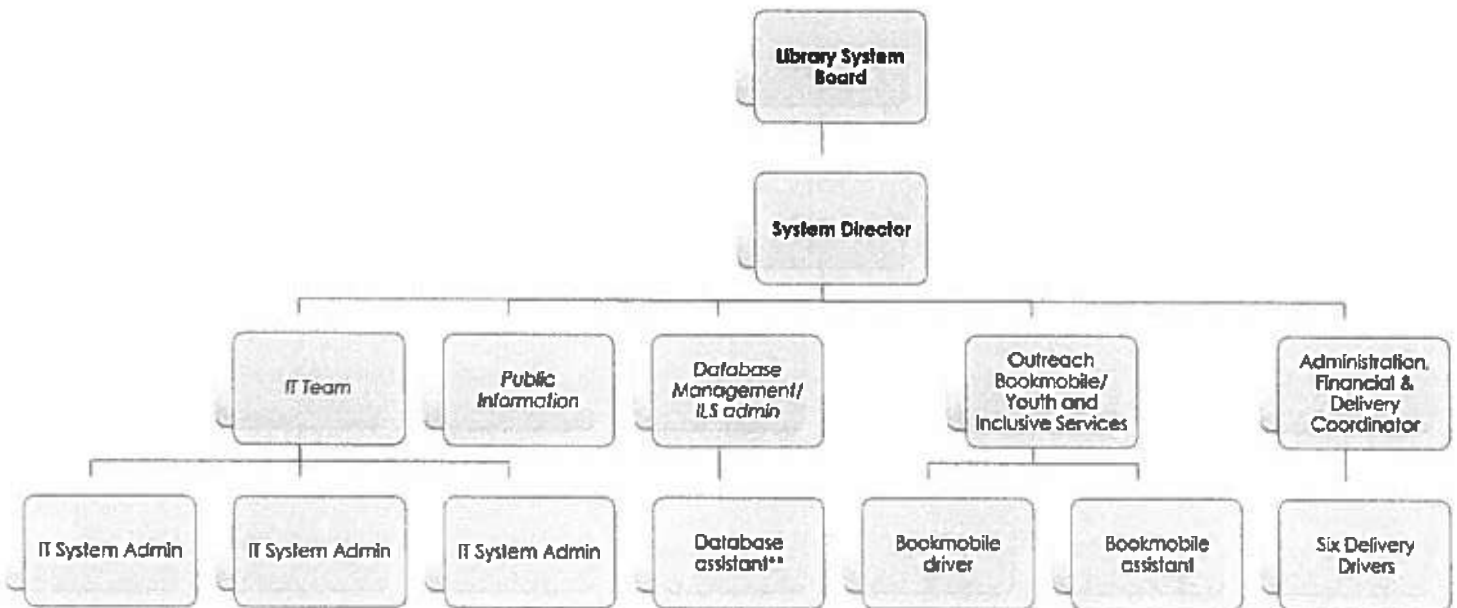
The following is the proposed 2017 program expenditure budget for the new system followed by the revenue budget.

ACCT. #	DESCRIPTION	PROGRAM BUDGET FOR 2017		Budget Narrative
		Total		
0.01	ADMINISTRATIVE SALARY	\$ 67,936.00	1 FTE	
0.02	PROGRAM STAFF SALARIES	\$ 471,382.43	8.95 FTE	
0.05	SICK LEAVE	\$ 9,087.00	Sick leave	
0.06	FICA	\$ 32,382.00	FICA	
0.07	WRF	\$ 26,905.00	Wisconsin retirement	
0.08	LIFE	\$ 793.00	Life insurance	
0.09	HEALTH/DENTAL	\$ 131,711.00	Health/dental ins	
0.10	WORKERS COMPENSATION	\$ 3,139.00	Worker's comp	
0.11	UNEMPLOYMENT	\$ 500.00	Unemployment	
0.12	LIBRARY MATERIALS	\$ 85,429.30	Delivery Bins/Cataloging materials/ WPLC	
0.13	PAYMENTS TO MEMBERS	\$ -	See County funding spreadsheets	
0.14	CONTRACT SERVICES	\$ 200,400.00	WisCat Subscriptions/Resource Library/computer-network licenses/ Polaris	
0.15	ACCOUNTING/AUDIT	\$ 8,000.00	Audit expense	
0.16	PROFESSIONAL SERVICES	\$ 109,320.00	South Central Delivery/OCLC/Backstage Authority Control/ WILS/Bluehost/EAP/ attorney/DOT	
0.17	BANK FEES	\$ 500.00	Wire fees	
0.18	OFFICE EQUIPMENT RENTAL	\$ 3,180.00	Postage machine/copier	
0.19	VEHICLE MAINTENANCE	\$ 6,000.00	Penske maintenance contract for two delivery trucks	
0.20	VEHICLE FUEL	\$ 20,000.00	Fuel for delivery trucks	
0.21	OFFICE EQUIPMENT MAINT.	\$ -		
0.22	COMPUTER EQUIPMENT MAINT.	\$ 28,855.09	System computer/network maintenance	
0.23	PROFESSIONAL DUES	\$ 3,000.00	Dues for system staff/SRLAAW/IUG	
0.24	CONFERENCES AND CONT. ED.	\$ 18,500.00	C.E. for member libraries	
0.25	WORKSHOPS	\$ 5,000.00	C.E. for system staff	
0.26	TRAVEL	\$ 17,150.00	Mileage and travel expenses	
0.27	ADVERTISING/DISPLAYS	\$ -		
0.28	PRINTING SUPPLIES	\$ 1,000.00	Printing cost	
0.29	OFFICE SUPPLIES	\$ 3,900.00	Toilet paper, cases of paper, post it notes, pens, pencils, etc	
0.30	POSTAGE	\$ 585.00	Postage	
0.31	INSURANCE	\$ 5,575.48	Insurance for building and equipment/vehicles/Data equipment/hired auto	
0.32	OFFICE RENT	\$ 43,265.00	Lease of building and additional bay for delivery truck	
0.33	TELEPHONE	\$ 2,070.00	Telephone	
0.34	ELECTRICITY	\$ 8,819.00	Electricity	
0.35	GAS	\$ 2,678.00	Gas	
0.36	WATER/SEWER	\$ 299.00	Water/Sewer	
0.37	CLEANING/MAINTENANCE	\$ 2,326.00	Cleaning/maintenance	
0.38	GARBAGE/RECYCLING	\$ 1,008.00	Garbage/recycling	
0.39	MWFLS BUILDING UPKEEP	\$ 25,000		
0.40	CAPITAL EXPENSES			
0.41	OFFICE FURNITURE/EQUIP			
0.42	OFFICE AUTOMATION	\$ 20,000.00	ILS reserve fund	
0.43	BUILDING CAPITAL EXPENSE			
0.44	VEHICLE CAPITAL EXPENSE	\$ 25,000.00	Loan payment for two delivery trucks	
0.45	SYSTEM AUTOMATION PROJECTS			
0.46	TOTAL CAPITAL EXPENSES			
0.47	SPECIAL PROJECT EXPENSES-LSTA	\$ 25,000.00	LSTA	
0.48	SPECIAL PROJECT EXPENSES-NonLSTA			
	TOTAL	\$ 1,406,695		

System Revenue for 2017		
Acct. #	Description	Total
401	LSTA Grants	\$ 25,000
402	State of Wisconsin System Aid	\$ 1,069,766
409	Library payments for shared services	
	OCLC	\$ 64,000
	Overdrive	\$ 83,929
	ILS admin	\$ 50,000
	ILS	\$ 94,000
	ILS Upgrade	\$ 20,000
		\$ 1,406,695

Appendix B

The following shows the recommended staffing organizational chart in the new system followed by brief position descriptions.



System Director

Responsible for the administration and management of the Library System subject to the policies of the System Board and State Statutes

Information Technology System Administration

Responsible for administration of the system's technology and ILS platform, and serve as the technical advisor and liaison with libraries within the system.

Database Management/ILS

Responsible for the administration of the shared library automation system for the participating libraries, monitors and manages the integrity of the shared library automation bibliographic database, catalogs, and classifies all types of library materials for the system, bookmobile and member libraries, monitors and manages the digitization program, and serves as interlibrary loan services coordinator for the system.

Database Assistant ***

Responsible for assisting in managing the integrity of the shared library automation bibliographic database for the system, bookmobile and member libraries.

Outreach Bookmobile Librarian and Inclusive Services Librarian

Responsible for serving Sheboygan and Ozaukee County residents by means of a bookmobile. Responsible for the administration of youth and special needs as required by the State Statutes for the system.

Admin/Delivery/Finance Coordinator

Responsible for the administration of the System office, management of System funds, and the coordination of business and personnel department functions. Responsible for operating delivery service among member libraries, maintains records of the service and maintains delivery vehicle.

Public Information Designer

Responsible for designing and producing art and copy layouts to promote the understanding and use of public library and system services. Utilize designs for visual communications media such as brochures, bookmarks, signs, electronic media and packaging.

Appendix C

The following information provides more details about the collection development being done as part of the Resource Library contract.

In-Demand Collection

Mead Public Library will implement an "in-demand" collection on behalf of the new system, contingent on agreement and implementation of "local holds first" policy. The amount of money allocated for the "in-demand" collection will be prorated based on the start date of local holds policy.

Process

The new system will allocate funds to Mead Public Library, its Resource Library, as part of their Resource Library contract to purchase In Demand items to be shared by all system libraries. Using ratio reports, Mead staff will select, order, catalog, link, and processes In Demand items. They are identifiable via a unique barcode range as well as a colored label-lock. Once there are no more holds on a title, the in demand copies are returned to Mead. Mead keeps some copies and distributes the rest to the system libraries.

Member libraries also agree to adhere to member purchasing obligations.

Monies will be divided by collection percentage (physical material accounts for 70% of the Resource Library Contracted amount):

Nonfiction: 30% (includes reference)

Fiction: 35%

E-content: 15%

Books on CD/Playaways: 2%

Music CD's: 3%

DVD's: 15%

Current In Demand Purchasing Formulas

Print: Nonfiction 1 copy/6 holds; Fiction 1/7 holds

Not to exceed 30 copies

Books on CD/Playaways: 1 copy/10 holds

Not to exceed 10 Copies

Music CD:1 copy/10 holds

Not to exceed 10 copies

DVD: 1 copy/20 holds

Not to exceed 5 copies

Exceptions may be made due to high demand titles.

Appendix D

Recommended 2017 system fees to libraries for shared services and voting allocations both for libraries and total votes for shared service.

Note: these fees are based on current prices provided to ESLs.

	Population	Pop %	Econtent	OCLC	ILS	ILS replace	ILS admin	Total	Paid 2016	Difference	Votes
Sheboygan	48,897	0.173	\$ 13,956.90	\$ 3,047.64	\$ 4,522.68	\$ 952.20	\$ 2,385.00	\$ 24,864.42	\$ 16,152.00	\$ 8,712.42	3
West Bend	31,531	0.112	\$ 9,000.04	\$ 3,047.64	\$ 4,522.68	\$ 952.20	\$ 2,385.00	\$ 19,907.56	\$ 34,128.00	\$ (14,220.44)	3
Beaver Dam	16,572	0.059	\$ 4,730.22	\$ 3,047.64				\$ 7,777.86	\$ 10,013.00	\$ (2,235.14)	3
Mequon	26,609	0.094	\$ 7,595.13	\$ 3,047.64	\$ 4,522.68	\$ 952.20	\$ 2,385.00	\$ 18,502.65	\$ 16,669.00	\$ 1,833.65	3
Germantown	19,891	0.071	\$ 5,677.58	\$ 3,047.64	\$ 4,522.68	\$ 952.20	\$ 2,385.00	\$ 16,585.10	\$ 22,362.00	\$ (5,776.90)	3
Grafton	15,592	0.055	\$ 4,450.50	\$ 3,047.64	\$ 4,522.68	\$ 952.20	\$ 2,385.00	\$ 15,358.02	\$ 14,945.00	\$ 413.02	3
Hartford	14,320	0.051	\$ 4,087.42	\$ 3,047.64	\$ 4,522.68	\$ 952.20	\$ 2,385.00	\$ 14,994.94	\$ 20,697.00	\$ (5,702.06)	3
Waupun	8,502	0.030	\$ 2,426.77	\$ 3,047.64	\$ 4,522.68	\$ 952.20	\$ 2,385.00	\$ 13,334.29	\$ 13,139.00	\$ 195.29	3
Cedarburg	11,479	0.041	\$ 3,276.50	\$ 3,047.64	\$ 4,522.68	\$ 952.20	\$ 2,385.00	\$ 14,184.02	\$ 15,576.00	\$ (1,391.98)	3
Pt Washington	11,439	0.041	\$ 3,265.09	\$ 3,047.64	\$ 4,522.68	\$ 952.20	\$ 2,385.00	\$ 14,172.61	\$ 15,328.00	\$ (1,155.39)	3
Plymouth	8,428	0.030	\$ 2,405.64	\$ 3,047.64	\$ 4,522.68	\$ 952.20	\$ 2,385.00	\$ 13,313.16	\$ 14,945.00	\$ (1,631.84)	3
Sheboygan Falls	7,851	0.028	\$ 2,243.80	\$ 3,047.64	\$ 4,522.68	\$ 952.20	\$ 2,385.00	\$ 13,151.32	\$ 14,945.00	\$ (1,793.68)	3
Random Lake	5,423	0.019	\$ 1,547.91	\$ 2,031.76	\$ 3,015.12	\$ 634.80	\$ 1,590.00	\$ 8,819.59	\$ 13,597.00	\$ (4,777.41)	2
Slinger	5,140	0.018	\$ 1,467.13	\$ 2,031.76	\$ 3,015.12	\$ 634.80	\$ 1,590.00	\$ 8,738.81	\$ 10,234.00	\$ (1,495.19)	2
Mayville	5,109	0.018	\$ 1,458.29	\$ 2,031.76	\$ 3,015.12	\$ 634.80	\$ 1,590.00	\$ 8,729.97	\$ 9,162.00	\$ (432.03)	2
Saukville	4,466	0.016	\$ 1,274.75	\$ 2,031.76	\$ 3,015.12	\$ 634.80	\$ 1,590.00	\$ 8,546.43	\$ 13,597.00	\$ (5,050.57)	2
Kewaskum	4,015	0.014	\$ 1,146.02	\$ 2,031.76	\$ 3,015.12	\$ 634.80	\$ 1,590.00	\$ 8,417.70	\$ 8,264.00	\$ 153.70	2
Horicon	3,696	0.013	\$ 1,054.97	\$ 2,031.76	\$ 3,015.12	\$ 634.80	\$ 1,590.00	\$ 8,326.65	\$ 8,792.00	\$ (465.35)	2
Questa	2,921	0.010	\$ 833.75	\$ 1,015.88	\$ 1,507.56	\$ 317.40	\$ 795.00	\$ 4,469.59	\$ 12,249.00	\$ (7,779.41)	1
Juneau	2,736	0.010	\$ 780.95	\$ 1,015.88	\$ 1,507.56	\$ 317.40	\$ 795.00	\$ 4,416.79	\$ 8,038.00	\$ (3,621.21)	1
Hustisford	2,499	0.009	\$ 713.30	\$ 1,015.88	\$ 1,507.56	\$ 317.40	\$ 795.00	\$ 4,349.14	\$ 7,418.00	\$ (3,068.86)	1
Lomira	2,431	0.009	\$ 693.89	\$ 1,015.88	\$ 1,507.56	\$ 317.40	\$ 795.00	\$ 4,329.73	\$ 6,609.00	\$ (2,279.27)	1
Theresa	2,333	0.008	\$ 665.92	\$ 1,015.88	\$ 1,507.56	\$ 317.40	\$ 795.00	\$ 4,301.76	\$ 6,407.00	\$ (2,105.24)	1
Kohler	2,117	0.008	\$ 604.27	\$ 1,015.88	\$ 1,507.56	\$ 317.40	\$ 795.00	\$ 4,240.11	\$ 12,249.00	\$ (8,008.89)	1
Cedar Grove	2,102	0.007	\$ 599.98	\$ 1,015.88	\$ 1,507.56	\$ 317.40	\$ 795.00	\$ 4,235.82	\$ 12,249.00	\$ (8,013.18)	1
Fox Lake	1,507	0.005	\$ 430.15	\$ 1,015.88	\$ 1,507.56	\$ 317.40	\$ 795.00	\$ 4,065.99	\$ 5,897.00	\$ (1,831.01)	1
Elkhart Lake	955	0.003	\$ 272.59	\$ 1,015.88	\$ 1,507.56	\$ 317.40	\$ 795.00	\$ 3,908.43	\$ 12,249.00	\$ (8,340.57)	1
Iron Ridge	933	0.003	\$ 266.31	\$ 1,015.88	\$ 1,507.56	\$ 317.40	\$ 795.00	\$ 3,902.15	\$ 6,129.00	\$ (2,226.85)	1
Reeseville	708	0.003	\$ 202.09	\$ 1,015.88	\$ 1,507.56	\$ 317.40	\$ 795.00	\$ 3,837.93	\$ 5,342.00	\$ (1,504.07)	1
Brownsville	584	0.002	\$ 166.69	\$ 1,015.88	\$ 1,507.56	\$ 317.40	\$ 795.00	\$ 3,802.53	\$ 6,493.00	\$ (2,690.47)	1
Lowell	336	0.001	\$ 95.91	\$ 1,015.88	\$ 1,507.56	\$ 317.40	\$ 795.00	\$ 3,731.75	\$ 4,962.00	\$ (1,230.25)	1
Book Mobile	4808	0.017	\$ 1,372.37	\$ 2,031.76	\$ 3,015.12	\$ 634.80	\$ 1,590.00	\$ 8,644.05	\$ 12,897.00	\$ (4,252.95)	2
LakeLand Colleg	6016	0.021	\$ 1,717.17		\$ 4,522.68	\$ 952.20	\$ 2,385.00	\$ 9,577.05	\$ 16,166.00	\$ (6,588.95)	3
TOTALS			\$ 80,480.00	\$ 64,000.44	\$ 94,976.28	\$ 19,996.20	\$ 50,085.00	\$ 309,537.92	\$ 407,899.00	\$ (98,361.08)	66
	281956		65 votes	63 votes	62 votes	62 votes	62 votes				

Appendix E

The following are the expected one-time estimated expenses to combine the two systems and the reserves available in each system to fund these costs.

Merger Budget - one time expenses to combine systems				
	ESLS		MWFLS	Total
Polaris - Data Services Migration		\$	58,975.00	\$ 58,975.00
Polaris Staff CALs -120 licenses		\$	81,000.00	\$ 81,000.00
Microsoft CALs - 120 licenses		\$	1,080.00	\$ 1,080.00
Simply Reports - 7 licenses		\$	3,150.00	\$ 3,150.00
Training onsite & Polaris travel		\$	8,600.00	\$ 8,600.00
Backstage Authority Control		\$	15,000.00	\$ 15,000.00
Polaris Social	\$ 12,076.00	\$	10,299.64	\$ 22,375.64
Polaris Outreach	\$ 1,080.00	\$	921.00	\$ 2,001.00
Polaris Leap	\$ 13,607.00	\$	11,606.00	\$ 25,213.00
Relocation				
EnvisionWare E commerce	\$ 6,355.10	\$	5,984.90	\$ 12,340.00
Legal/Auditor	\$ 3,400.00	\$	3,200.00	\$ 6,600.00
Deposit on truck rental space	\$ 1,030.00	\$	970.00	\$ 2,000.00
Logo/new name	\$ 1,030.00	\$	970.00	\$ 2,000.00
Total	\$ 38,578	\$	201,756.54	\$ 240,334.64

Reserves for merged system			
	ESLS	MWFLS	
State Aid*	\$397,370.15		
Bookmobile Automation *	\$ 8,354.31		
Vehicle replacement*	\$ 7,795.47		
Automation Reserve	\$ 17,897.85		
Contingency Fund*	\$ 70,116.48		
Sick Leave*	\$ 29,285.86		
EasiCat Upgrade	\$ 47,700.74		
Bookmobile replacement reserve*	\$ 47,055.91		
General*		\$446,452.65	
Future ILS Purchase		\$90,611.79	
Library Replacement Fund		\$173,876.56	
Grand total	\$ 625,576.77	\$710,941.00	\$ 1,336,517.77
Available funds for merger expense	\$ 65,598.59	\$264,488.35	\$ 330,086.94
MWFLS as of 09/15/15			
* = ESLS Monies unavailable for merger expenses			
As of May 2016			

Appendix F

WI State Statute Chapter 43 requirements of library system services or agreements

- Backup reference, information and interlibrary loan services from the system resource library, including the development of and access to specialized collections, as evidenced by a written agreement with that library.
- Referral or routing of reference and interlibrary loan requests from libraries within the system to libraries within and outside the system.
- In-service training for participating public library personnel and trustees.
- Electronic delivery of information and physical delivery of library materials to participating libraries.
- Service agreements with all adjacent library systems.
- Professional consultant services to participating public libraries.
- Any other service programs designed to meet the needs of participating public libraries and the residents of the system area, as determined by the public library system board after consultation with participating public libraries.
- Promotion and facilitation of library service to users with special needs.
- Cooperation and continuous planning with other types of libraries in the system area, which results in agreements with those libraries for the appropriate sharing of library resources to benefit the clientele of all libraries in the system area.
- Planning with the division and with participating public libraries and other types of libraries in the area in regard to library technology and the sharing of resources. By January 1, 2000, and by every 5th January 1 thereafter, the public library system shall submit to the division a written plan for library technology and the sharing of resources.

Appendix G

The following is information related to how cataloging will be handled in the new system.

1. How will be original and copy cataloging handled? Is this all centrally done or are libraries responsible?

Original cataloging will be handled by the system's cataloging/ILL librarian, though member library staff may enter a brief record by filling in a template, so they do not need to wait to start circulating the material.

Copy cataloging is a mix. Member libraries first search EasiCat and then search OCLC via a Z39.50 link within Polaris if there is no already existing match. If a match is found in OCLC, they click the save button, and the record is in EasiCat for their use. Member libraries are fully responsible for and in control of their holdings records.

Member libraries are more responsible for verifying initial copy catalog records information – checking titles and number of discs and whether applicable series are present. There will be at least one annual cataloging meeting and refresher training for member library cataloging staff. Final cleanup and overall database maintenance and standardization will continue to be centralized with the cataloging/ILL librarian.

2. Who works on authorities and cleanup efforts?

Backstage will be used for outsourced authority control. The system's cataloging/ILL librarian will be responsible for that processing as well as any other authority and cleanup efforts – though feedback and head's ups from member libraries of areas that need attention or priority will *always* be welcomed and encouraged.

Appendix H

The following covers the IT support that can be provided by the system.

Technology services from NEW-SYSTEM are provided by two full-time technology professionals.

NOTE: ** items that are being worked on and intend to provide in the new system.

PC Support

NEW-SYSTEM offers “cradle to grave” PC support, managing all aspects of both the staff and patron PCs located in member libraries.

- ✓ **Purchasing**—NEW-SYSTEM coordinates the purchases of PCs through Dell and handles all aspects of the ordering and receiving process. **NEW-SYSTEM provides inventory reports of supported PCs which include PC age, model, windows version, etc.
- ✓ **Installation**—NEW-SYSTEM preps and installs each library computer for our member libraries, including a transfer of data from the old PC to the new one, saving significant library staff time.
- ✓ **Repair & Warranties**—NEW-SYSTEM coordinates warranty repair work for PCs under warranty, and repairs PCs for cost of parts for PCs out of warranty.
- ✓ **Peripherals**—NEW-SYSTEM researches network printers, spine label and receipt printers, as well as barcode scanners for member libraries, recommending optimal models. NEW-SYSTEM also installs the appropriate software on NEW-SYSTEM-supported PCs.
- ✓ **Help Desk**—NEW-SYSTEM offers a Help Desk staffed 8:00 a.m. to 4:00 p.m. weekdays, with additional pager support provided during all other library hours. The Help Desk can remote into any NEW-SYSTEM network computer and fix most issues at the time of any call. If the problem cannot be rectified remotely, NEW-SYSTEM will arrange the transportation of the PC back to NEW-SYSTEM headquarters for repair.
- ✓ **Centralized antivirus service**—NEW-SYSTEM maintains a central antivirus service which automatically updates all network clients. The annual cost of the antivirus software is a pass through expense that is dependent on the number of PC's.
- ✓ **Microsoft Office**—Through our Microsoft Office 365 agreement, we're able to offer the full Microsoft Office Professional Suite on every patron and staff computer. NEW-SYSTEM maintains all aspects of the licensing, upgrade and maintenance of the software as well.
- ✓ **Software updates**—NEW-SYSTEM provides automatic updates for Staff and Patron PC software, including updates to the operating system, web browsers, applications specific to the shared ILS, and add-ons such as Flash, Java, Adobe Reader, and Silverlight. Firefox browser.
- ✓ **Patron PC expertise including PC locking software**—NEW-SYSTEM has extensive experience maintaining PCs for public (patron) use. Each PC is securely locked down, while making sure that all patron data is secure and removed after each use. NEW-SYSTEM also purchases proprietary PC locking software, that is a pass through expense that is dependent on the number of PC's.
- ✓ **PC Time Management software (optional service)**—NEW-SYSTEM provides installation, configuration, and support for PC Time Management software (“EnvisionWare”) for public PCs. This is a purchase that the library is responsible for.

- ✓ **Technology planning and consulting**—NEW-SYSTEM staff can provide libraries assistance with a wide range of technology planning, from “What printer should I buy?” to “What will we need for cabling in our new building?”

Network Support

- ✓ **Subsidized TEACH lines and WiscNet membership**—Each library benefits from a BadgerNet TEACH internet connection to their library (costs included in membership). In addition, NEW-SYSTEM and its member libraries have collective membership in the WiscNet consortium, our Internet Service Provider. NEW-SYSTEM Technology staff serve as the primary contacts for both BadgerNet and WiscNet and support the network technologies on the libraries’ behalf.
- ✓ **Firewall**— Outsource vendor (**NEW-SYSTEM) maintains and supports a firewall on behalf of member libraries and their supported PCs.
- ✓ ****Standardized network equipment**—Each library and branch supported by NEW-SYSTEM utilizes switches and routers maintained by outsourced vendor (**NEW-SYSTEM).
- ✓ ****Windows Active Directory environment**—NEW-SYSTEM maintains a complex Windows environment, connecting all member library PCs to a centralized network.
- ✓ ****Inventory of spare Network hardware**—NEW-SYSTEM maintains a complete inventory of all switches and routers, and can swap out any defective piece of equipment in a matter of hours.

Web Hosting

NEW-SYSTEM provides web hosting through a third party vendor and assist in support of libraries web pages. The costs of the third party hosting will be passed through to the libraries.

Email and mailing lists

NEW-SYSTEM provides the Office365 web-based e-mail and calendaring solution at no cost for all member libraries, along with a mailing list service for library staff.

Wireless support

NEW-SYSTEM supports an enterprise-grade wireless service for our members. Monthly statistical reports of wireless activity are delivered via email, and the service includes multiple signals for patrons, staff, and library owned devices.

Database Authentication

NEW-SYSTEM provides authentication for databases that libraries subscribe to through WILS. Vendor requirements and NEW-SYSTEM staff availability will determine authentication set up time and NEW-SYSTEM may reject databases with requirements that will cause technical difficulties.

Technology Lending

NEW-SYSTEM will lend technology devices as available. A listing of these devices will be sent out each year.

Appendix I

The following is an example of a potential resolution.

{INSERT COUNTY NAME} COUNTY RESOLUTION NO. _____ (2016/17)

Re: **Approving Merger of {Eastern Shores Library System with Mid-Wisconsin Federated Library System OR Mid-Wisconsin Federated Library System with Eastern Shores Library System}**

WHEREAS, {Sheboygan County and Ozaukee County OR Dodge County and Washington County} have partnered to establish a federated public library system known as the {Eastern Shores Library System or Mid-Wisconsin Federated Library System} pursuant to Wis. Stat. § 43.15(4), and

WHEREAS, Eastern Shores Library System board has been approached by the Mid-Wisconsin Federated Library System board, the federated library system serving Dodge and Washington Counties, which proposed a merger of the two systems, and

WHEREAS each system board appointed representatives to a Joint Merger Negotiation Committee which evaluated the potential benefits or pitfalls of a merger, and the Committee recommended a merger of the systems, and

WHEREAS, the {Eastern Shores Library System or Mid-Wisconsin Federated Library System} board has determined that a merger is in the best interests of both systems and is requesting County approval, a copy of which request is on file with the County Clerk, and

WHEREAS, approval is required of all County Boards impacted by the proposed merger;

NOW, THEREFORE, BE IT RESOLVED that the {INSERT COUNTY NAME} County Board gives its approval to the merger of the {Eastern Shores Library System with Mid-Wisconsin Federated Library System OR Mid-Wisconsin Federated Library System with Eastern Shores Library System} pursuant to the terms of the proposed Merger Agreement, a copy of which is on file with the Clerk.

BE IT FURTHER RESOLVED that the County Clerk is directed to submit certified copies of this Resolution to the Eastern Shores Library System and Mid-Wisconsin Federated Library System and such other entities as may be necessary to effectuate the merger.

Dated this {DATE} day of {MONTH}, 2016.

EXECUTIVE COMMITTEE

Opposed to Introduction:

FISCAL NOTE
July 2016

Resolution No. 11 (2016/17) Re: Dissolving Loss Prevention Committee

Resolution No. 14 (2016/17) Re: Approving Merger of Eastern Shores Library System with Mid-Wisconsin Library System

Ordinance No. 03 (2016/17) Re: Changing Supervisory District Boundaries to Reflect Annexation

Ordinance No. 04 (2016/17) Re: Amending Shoreland Ordinance in Section 30, Town of Wilson (.15 Acres of Property – Replacement of Existing Three-span Bridge on Marine Drive Over Barr Creek)

Funding:

No additional funding is required.

Respectfully Submitted,



Wendy A. Charnon, Finance Director
July 15, 2016

1 SHEBOYGAN COUNTY ORDINANCE NO. 03 (2016/17)

2
3 Re: **Changing Supervisory District Boundaries to Reflect Annexation**

4
5
6 **WHEREAS**, the Sheboygan County Board established its current supervisory district
7 boundaries by enactment of Ordinance No. 3 (2011/12) on September 20, 2011, and which was
8 subsequently amended in part by Ordinance No. 12 (2015/16), and

9
10 **WHEREAS**, the boundaries as amended provided that the entire City of Plymouth as it
11 existed on September 20, 2012, plus that portion of former Town of Plymouth and annexed by
12 Plymouth City Ordinance No. 2 of 2015 was to be in Supervisory Districts 16 and 17, and the
13 entire Town of Plymouth was to be in Supervisory District No. 15, and

14
15 **WHEREAS**, on May 10, 2016, the City of Plymouth enacted Ordinance No. 13 of 2016 in
16 which it annexed certain additional territory from the Town of Plymouth into the City of
17 Plymouth, and

18
19 **WHEREAS**, on June 6, 2016, the City of Plymouth Clerk-Treasurer, on behalf of the
20 City, requested that the newly-annexed territory be included into Supervisory District No. 17 and
21 excluded from Supervisory District No. 15, and

22
23 **WHEREAS**, Wis. Stat. § 59.10(3)(c) authorizes county boards to amend their
24 supervisory district plans to reflect municipal annexations, and such an amendment to address
25 the City of Plymouth annexation would be in the best interests of Sheboygan County;

26
27 **NOW, THEREFORE**, the County Board of Supervisors of the County of Sheboygan
28 does ordain as follows:

29
30 Section 1. **Amending Supervisory Districts No. 15 and 17.** Section 1.02
31 of the Sheboygan County Code of Ordinances is hereby amended as follows (additions
32 indicated by redlining):

33
34 **SUPERVISORY DISTRICT NO. 15:**

35
36 **Town of Lyndon Ward 1** – That portion of the Town of Lyndon North and
37 West of the line commencing at the Western boundary of the Town of
38 Lyndon and State Highway 28, Northeast on State Highway 28 to County
39 Road E, North on County Road E to County Road N, East on County
40 Road N to Blueberry Lane, North on Blueberry Lane to the Northern
41 boundary of the Town of Lyndon. The entire **Town of Plymouth**, less
42 that portion annexed to the City of Plymouth by City Ordinance No. 2 of
43 2015, **and by City Ordinance No. 13 of 2016**, and the entire **Village of**
44 **Cascade**.

45
46 **SUPERVISORY DISTRICT NO. 17:**

47
48 City of Plymouth Wards 7 through 12 – That portion of the City of
49 Plymouth South of the line commencing at the Western boundary of the

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City of Plymouth and Summit Street, East on Summit Street to North Pleasant Street, North on North Pleasant Street to West/East Mill Street, East on Mill Street to Eastern Avenue, East on Eastern Avenue to South Pleasantview Road, South on South Pleasantview Road to Valley Road, East on Valley Road to the Eastern boundary of the City of Plymouth, and including that portion annexed by City Ordinance No. 13 of 2016.

Section 2. **Effective Date.** The herein Ordinance shall take effect upon enactment.

Respectfully submitted this 19th day of July, 2016.

FINANCE COMMITTEE

Gregory Weggeman, Chairperson

George Marthenze, Vice-Chairperson

Mark S. Winkel, Secretary

William C. Goehring

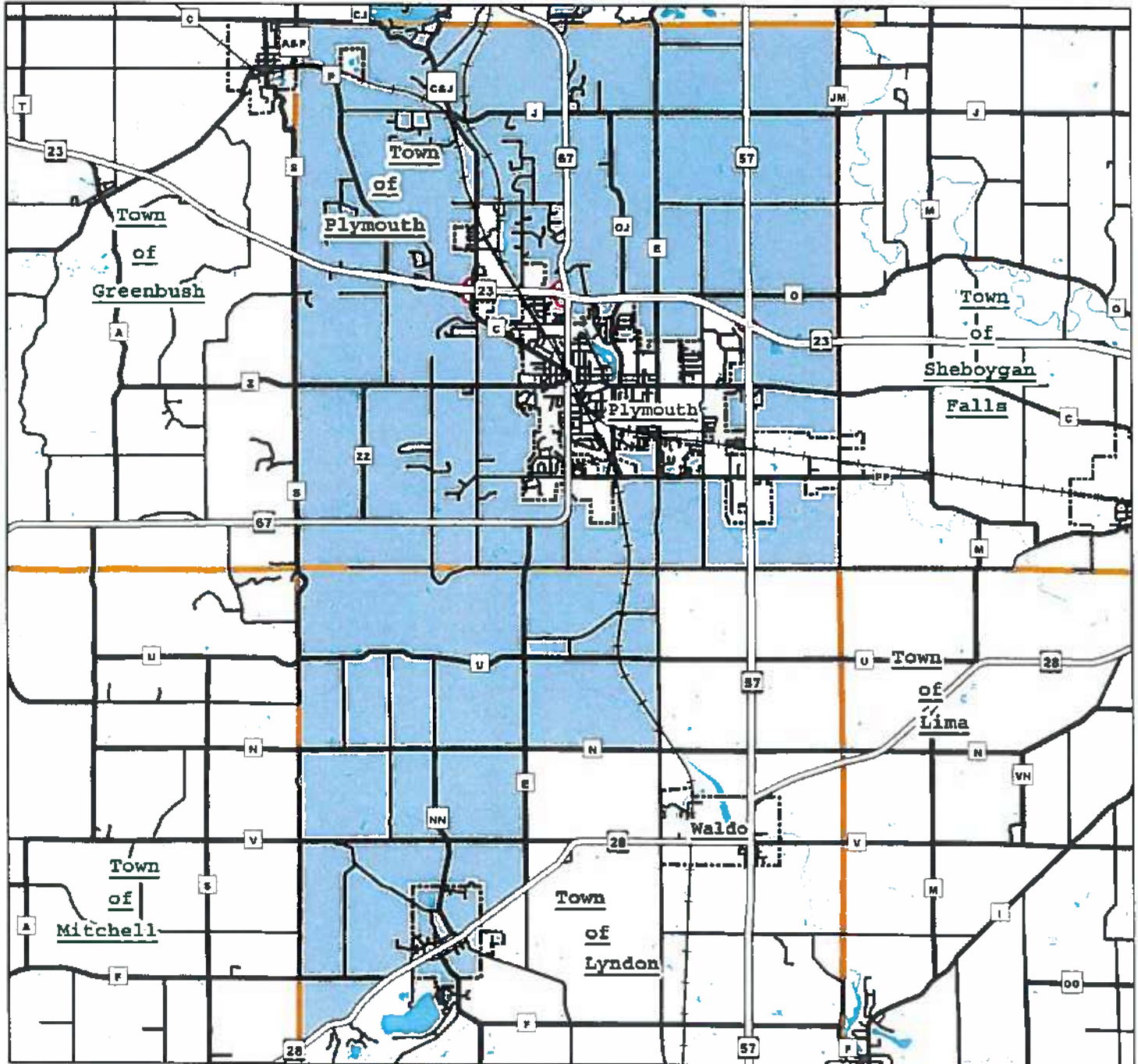
Roger Te Stroete

Opposed to Introduction:

Countersigned by:

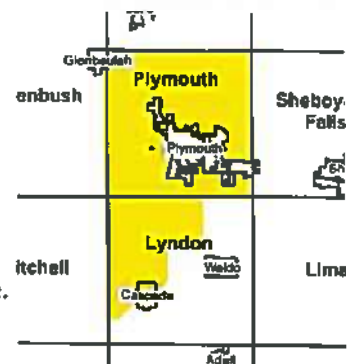
Thomas Wegner, Chairperson

Sheboygan County Supervisory District No 15



District Description :

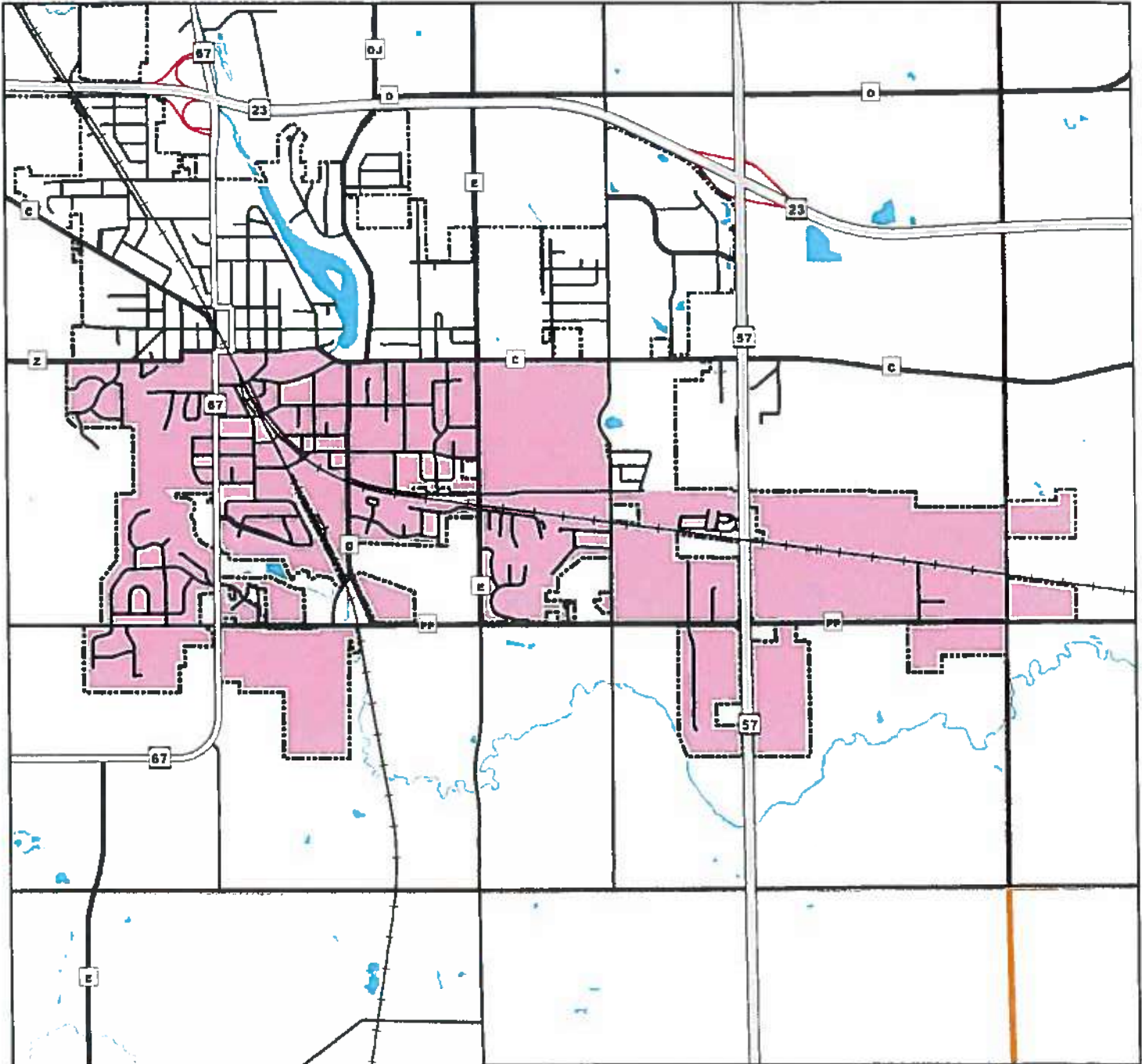
Town of Lyndon Ward 1 - That portion of the Town of Lyndon North and West of the line commencing at the Western boundary of the Town of Lyndon and State Highway 28, Northeast on State Highway 28 to County Road E, North on County Road E to County Road N, East on County Road N to Blueberry Lane, North on Blueberry Lane to the Northern boundary of the Town of Lyndon. The entire Town of Plymouth, less that portion annexed to the City of Plymouth by City Ordinance No. 2 of 2015, and by City Ordinance No. 13 of 2016, and the entire Village of Cascade.



All boundary lines are intended to follow the center of streets or highways or rivers unless otherwise specifically designated. All references to City or Village limits refer to the boundaries in effect as of August 16, 2011. Annexations taking place after this date, except for annexations of vacant land, may constitute new wards and as such will not affect the districts described.

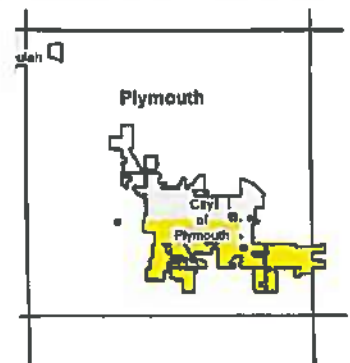


Sheboygan County Supervisory District No 17



District Description :

City of Plymouth Wards 7-12 - That portion of the City of Plymouth South of the line commencing at the Western boundary of the City of Plymouth and Summit Street, East on Summit Street to North Pleasant Street, North on North Pleasant Street to West / East Mill Street, East on Mill Street to Eastern Avenue, East on Eastern Avenue to South Pleasantview Road, South on South Pleasantview Road to Valley Road, East on Valley Road to the Eastern boundary of the City of Plymouth, and include that portion annexed by City Ordinance No. 13 of 2016.



All boundary lines are intended to follow the center of streets or highways or rivers unless otherwise specifically designated. All references to City or Village limits refer to the boundaries in effect as of August 16, 2011. Annexations taking place after this date, except for annexations of vacant land, may constitute new wards and as such will not affect the districts described.



FISCAL NOTE
July 2016

Resolution No. 11 (2016/17) Re: Dissolving Loss Prevention Committee

Resolution No. 14 (2016/17) Re: Approving Merger of Eastern Shores Library System with Mid-Wisconsin Library System

Ordinance No. 03 (2016/17) Re: Changing Supervisory District Boundaries to Reflect Annexation

Ordinance No. 04 (2016/17) Re: Amending Shoreland Ordinance in Section 30, Town of Wilson (.15 Acres of Property – Replacement of Existing Three-span Bridge on Marine Drive Over Barr Creek)

Funding:

No additional funding is required.

Respectfully Submitted,



Wendy A. Channon, Finance Director
July 15, 2016

1 SHEBOYGAN COUNTY ORDINANCE NO. 04 (2016/17)
2

3 Re: **Amending Shoreland Ordinance in Section 30, Town of Wilson (.15**
4 **Acres of Property – Replacement of Existing Three-span Bridge on**
5 **Marine Drive Over Barr Creek)**
6
7

8 **WHEREAS**, Sheboygan County wishes to rezone 0.15 acres of wetlands in Section 30,
9 T13N-R23E, Town of Holland currently zoned "Shoreland-Wetland District" to be zoned in the
10 "Shoreland District" as described in the proposal on file in the office of the Planning and
11 Conservation Department to allow for replacement of the existing three-span bridge on Marine
12 Drive over Barr Creek, and
13

14 **WHEREAS**, in compliance with the Shoreland Ordinance (Chapter 72, Sheboygan
15 County Code), the required procedural steps have been properly completed and the public
16 hearing held on June 14, 2016, and
17

18 **WHEREAS**, this Committee concludes that the public interest will be served by
19 enactment of this Ordinance in that conservation and environmental protection interests will be
20 carefully honored and monitored;
21

22 **NOW, THEREFORE**, the County Board of Supervisors of the County of Sheboygan does
23 ordain as follows:
24

25 Section 1. **Amendment of Shoreland Zoning Map**. The "Shoreland Zoning
26 Map, Sheboygan County, Wisconsin" referred to in Section 72.07 of the Sheboygan
27 County Code of General Ordinances is hereby amended to reflect that the district use
28 classification (boundaries) of the above-described property be changed from the
29 "Shoreland-Wetland District" to the "Shoreland District."
30

31 Section 2. **Amending Section 72.07**. Section 72.07 of the Sheboygan County
32 Code is amended as follows (redlining indicates additions; strikeouts indicate deletions):
33

34 **SHORELAND DISTRICTS AND BOUNDARIES**. The areas of Sheboygan County
35 regulated by this Ordinance as described in Section 72.05 and 72.06 of this Code are
36 hereby divided into two (2) districts as defined and described in Sections 72.09 and
37 72.10.
38

39 The boundaries of the districts shall follow the boundaries illustrated on the following
40 maps which are hereby adopted and made a part of this Ordinance and which are on
41 file with the Department: "Shoreland Zoning Map, Sheboygan County, Wisconsin"
42 and the supporting Wisconsin Wetland Inventory Maps for Sheboygan County as
43 revised by the DNR and as amended through the enactment of Ordinance Nos. 2
44 and 3 (2013/14), Ordinance No. 12 (2013/14), and the revisions presented most
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recently at the public hearing held by the Sheboygan County Planning, Resources, Agriculture, and Extension Committee on ~~June 9, 2015~~ June 14, 2016 [this Ordinance].

Section 3. **Effective Date.** The herein Ordinance shall take effect upon enactment and publication.

Respectfully submitted this 19th day of July, 2016.

PLANNING, RESOURCES, AGRICULTURE, AND EXTENSION COMMITTEE*

Keith Abler, Chairperson

Fran Damp, Vice-Chairperson

Libby Ogea, Secretary

Steven Bauer

James Baumgart

Opposed to Introduction:

*County Board members signing only

Countersigned by:

Thomas Wegner, Chairperson

FISCAL NOTE
July 2016

Resolution No. 11 (2016/17) Re: Dissolving Loss Prevention Committee

Resolution No. 14 (2016/17) Re: Approving Merger of Eastern Shores Library System withy Mid-Wisconsin Library System

Ordinance No. 03 (2016/17) Re: Changing Supervisory District Boundaries to Reflect Annexation

Ordinance No. 04 (2016/17) Re: Amending Shoreland Ordinance in Section 30, Town of Wilson (.15 Acres of Property – Replacement of Existing Three-span Bridge on Marine Drive Over Barr Creek)

Funding:

No additional funding is required.

Respectfully Submitted,



Wendy A. Charnon, Finance Director
July 15, 2016