

NOTICE OF MEETING
HEALTH & HUMAN SERVICES COMMITTEE
April 4, 2017 - 8:30 AM

Health and Human Services Department
1011 North 8th Street
Sheboygan, WI 53081
Room 413

Agenda

Call to Order

Certification of Compliance with Open Meeting Law

Approval of Minutes

Health & Human Services Committee - Regular Meeting - Mar 7, 2017 8:30 AM

Announcements and Correspondence

Public Input

Presentation by Nick Larkin and Libby Holte

Heroin and Opioid Epidemic Goals and Recommendations

Economic Support and Child Support Manager Tim Gessler

Job Center Lease Update

Business and Administrative Services Manager Shannon Otten

Financial Statements for Year-to-Date December 31, 2016 and January 31, 2017

Health Services Manager Karlyn Raddatz

Consideration of Resolution No. (2016/17) - Supporting State Funding to Local Public
Health Agencies for Communicable Disease Control

Review and Approve Vouchers

Approval of Attendance at Other Meetings or Functions

Adjourn

Prepared by:

Julie Schaefer

Recording Secretary

James Baumgart
Committee Chairperson

Tom Eggebrecht
Health and Human Services Department Director

NOTE: A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify Julie Schaefer, 920-459-3176 prior to the meeting so that accommodations may be arranged.

SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MEETING

Sheboygan County Health and Human Services Department
1011 North 8th Street
Sheboygan, WI 53081
Room 413

March 7, 2017

Called To Order: 8:30 a.m.

Adjourned: 9:47 a.m.

MEMBERS PRESENT: Supervisor Jim Baumgart – Chair; Supervisor Brian Hoffmann – Vice Chair; Supervisor Roger Otten, Supervisor Henry Nelson, Supervisor Thomas Epping, Mr. Larry Samet, Mr. Curtiss Nyenhuis and Mr. Craig Schicker

MEMBERS ABSENT: Supervisor Jack Van Dixhorn – Secretary

ALSO PRESENT: Tom Eggebrecht, Shannon Otten, Tim Gessler, Karlyn Raddatz, Nick Larkin, and Christa Wilson

Supervisor Baumgart called the March 7, 2017 Health and Human Services Committee meeting to order at 8:30 a.m.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

The Health and Human Services Department received an e-mail noting that the agenda for the March 7, 2017 meeting of the Health and Human Services Committee was posted on March 3, 2017, at 10:00 a.m., in compliance with the Open Meeting Law.

REVIEW AND APPROVE MINUTES: February 21, 2017 HEALTH AND HUMAN SERVICES COMMITTEE MEETING MINUTES

Supervisor Otten moved and Mr. Nyenhuis seconded to approve the minutes of the February 21, 2017 Health and Human Services Committee Meeting. Motion carried unanimously.

ANNOUNCEMENTS

Tom Eggebrecht welcomed Tim Gessler and Kris Schmidt to today's meeting. They will be presenting information on the Capital Consortium Values and Operations to the Committee.

Nick Larkin introduced Christa Wilson to the Committee. Christa is a pharmacy intern and is interning in Behavioral Health and Public Health. She will be with the Department two more weeks and then will be starting her new position as the pharmacist for the Lakeshore Community Health Center.

PUBLIC INPUT

None.

CAPITAL CONSORTIUM VALUES AND OPERATIONS – Tim Gessler and Kris Schmidt

Tim Gessler and Kris Schmidt presented information on the Capital Consortium via a PowerPoint presentation. Sheboygan County Economic Support joined the Capital Consortium on January 1, 2016. The Consortium includes: Adams, Columbia, Dane, Dodge, Juneau, Richland, Sauk, and Sheboygan counties. All Economic Support programs including Medicaid, Badger Care, Food Share, and Child Care are processed through the Capital Consortium.

Minutes Acceptance: Minutes of Mar 7, 2017 8:30 AM (Approval of Minutes)

Changes in State regulations and improvements in operational effectiveness have increased work in the Call Change Center.

The values of the Capital Consortium are:

- Priority is given to excellent and timely customer service
- *One Touch* philosophy in the Call Change Center
- Meet all deadlines and contract requirements
- *Real Time* monitoring of both Call Change Center Operations and Case Management metrics
- *Real Time* assessment, prioritization, and assignment
- *Real Time* operations require cooperation and teamwork
- *Real Time* operations require constant communication

The Capital Consortium's (2016) magnitude of operations is as follows:

- 16 Supervisors and 18 Lead Economic Support Specialists
- 30 Elderly, Blind, Disabled Team Economic Support Specialists
- 113 Family Team Economic Support Specialists
- 17 Economic Support Specialists in training
- Two primary components – Call Change Center Operations and Case Management
- Over 302,000 calls answered in the Call Change Center
- Over 50,000 applications processed
- Over 90,00 renewals processed
- Over 130,000 cases of documents processed
- Over 35,000 wage discrepancies processed

The Capital Consortium finds that *Real Time* monitoring and management is very effective in achieving desired outcomes. Achieving desired outcomes in a large and complex operation requires constant cooperation, teamwork, and communication. The Capital Consortium will continue to develop staff understanding of the need for cooperation, teamwork, and communications. They will also continue to refine operational methods and communication practices.

CONSIDERATION OF OUT-OF-STATE TRAVEL REQUEST FOR KARLYN RADDATZ AND STARRLENE GROSSMAN – Karlyn Raddatz

Karlyn Raddatz and Starrlene Grossman are requesting to attend the Public Health Preparedness Summit in Atlanta, Georgia, from April 25, 2017 through April 28, 2017. The Preparedness Summit is the premier national conference in the field of public health and healthcare preparedness and one of the only cross-disciplinary learning opportunities to address issues such as preparedness planning and collaboration around emergency response. Karlyn informed the Committee that this travel request is supported by two State Grants that were awarded to the Division of Public Health. Karlyn will provide information learned at the Preparedness Summit to the Committee at a future meeting.

After discussion and questions were answered, Supervisor Epping moved and Supervisor Hoffmann seconded to approve the out-of-state travel request for Karlyn Raddatz and Starrlene Grossman. Motion carried unanimously.

REVIEW AND APPROVE VOUCHERS

Supervisor Epping moved and Supervisor Nelson seconded to approve the expense vouchers as presented. Motion carried unanimously.

APPROVAL OF ATTENDANCE OF MEMBERS AT OTHER MEETINGS OR FUNCTIONS

None.

ADJOURNMENT

At 9:47 a.m., Supervisor Epping moved and Supervisor Nelson seconded to adjourn the March 7, 2017 Health and Human Services Committee Meeting. Motion carried unanimously.

Julie Schaefer
Recording Secretary

Jacob Van Dixhorn
Committee Secretary

Minutes Acceptance: Minutes of Mar 7, 2017 8:30 AM (Approval of Minutes)

SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES

HEROIN AND OPIOID EPIDEMIC

March 10th, 2017

Targeted Goals

- .. In collaboration with the Health and Human Services Director, **1 develop recommendations to help address opioid abuse, 2 including the high prevalence of prescribing opioid substances in Sheboygan County**

-County Administrator Goals for 2017, January 23rd 2017

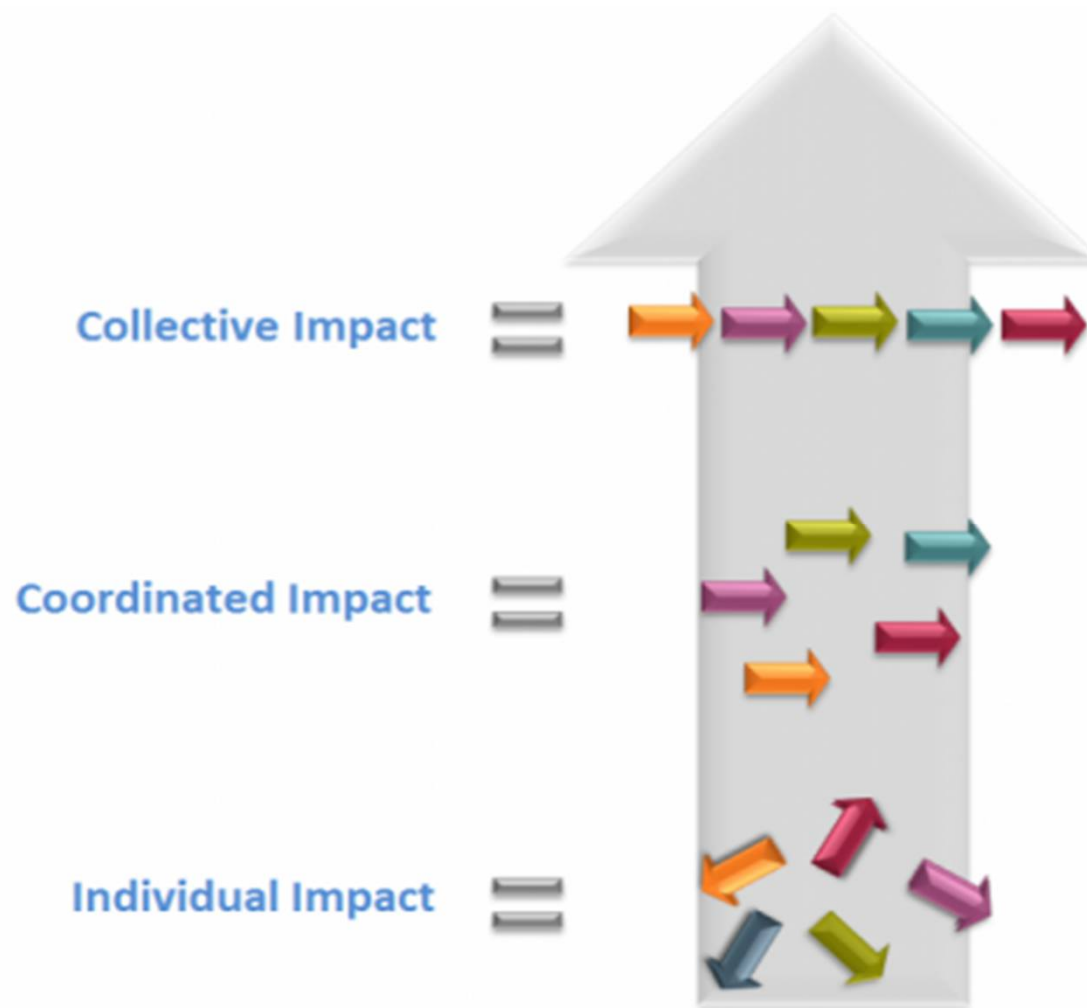
GOAL #1

**Address the high prevalence
of prescribing opioids in
Sheboygan County**



picture from drugfree.org

What can WE do?





Opioid Roundtable Event

“Treating Pain Effectively in the Era of Opioid Addiction”

- .. Tentative Date of May 23rd 2017
- .. 3 Objectives:
 - ✧ Addiction Basics– Overview of CDC Prescribing Guidelines, Changes in Prescribing Climate
 - ✧ Updates to PMDMP—Tools for prescribers to use
 - ✧ Alternative/Non-Opioid Therapies
 - n Chiropractic
 - n Physical Therapy
 - n Non-opioid Interventional Approach

GOAL #2

Address Opioid Abuse in Sheboygan County



picture from <http://cdn.wgmd.com/>

Sheboygan County Outpatient Opioid Detox & Treatment Program



Overview

- Pre-procedure (Assessment, recovery coach assignment, sober living home admission & tour)
- Procedure:
 - ✧ Eight day process
 - ✧ Daily medical appointments at HHS (medication, symptom monitoring)
 - ✧ Housed at sober living home, 24 hour support provided by Certified Recovery Coaches.
- Post-Procedure:
 - ✧ Vivitrol shots, AODA Treatment and Recovery

Sheboygan County Outpatient Opioid Detox (pre-procedure)

- Assessment performed by AODA Clinician (Community Consultants)
- Clinical Staffing with Dr. Knoedler (HHS Medical Director)



Sheboygan County Outpatient Opioid Detox (pre-procedure)

- If accepted, scheduled for detox, must start on Monday
- Friday prior, introduced to and meets with assigned Recovery Coach at HHS. UDS and pregnancy test taken.
- Recovery coach gives client tour of sober living home, belongings dropped off in client bedroom.

Sheboygan County Outpatient Opioid Detox (procedure)

- If accepted, scheduled for detox, must start on Monday
- Client arrives is checked-in, seen by RN, COWS taken, UDS, Pregnancy Test



Sheboygan County Outpatient Opioid Detox (procedure)

- Seen by Dr. K, medications administer by RN, 1 day take home RX given
- Days 2-5 client returns, repeats process, medications adjusted according to level of withdrawal
- Days 6-7 (weekend) dosage given Friday for weekend.



Sheboygan County Outpatient Opioid Detox (procedure)

- Day 8 Vivitrol Shot (opioid blocker)



Sheboygan County Outpatient Opioid Detox (post-procedure)

- Intensive Outpatient Treatment or Residential Treatment



Sheboygan County Outpatient Opioid Detox KEYS

- Sober Living Facility and Recovery Coach support during withdrawal and early recovery
- Priority to be given to addicted parents currently open in CPS
- Current client case load projection based on budget, logistics, capacity – 50 clients per year (1 per week)

QUESTIONS? COMMENTS?



County of Sheboygan - Health and Human Services

AGENCY RECAP

(##) means under budget

	Current Month as of December 31, 2016				Year to Date as of December 31, 2016			
	Budget	Actual	Variance	% of Variance	Budget	Actual	Variance	% of Variance
REVENUE								
Tax Levy	\$ 1,438,453	\$ 1,438,453	\$ -	0.00%	\$ 13,440,802	\$ 13,440,802	\$ -	0.00%
Federal/State Contract Revenue	\$ 733,748	\$ 998,702	\$ 264,954	36.11%	\$ 15,830,720	\$ 15,699,753	\$ (130,967)	-0.83%
Medicare/Medicaid/Insurance/Private Pay	\$ 576,946	\$ 1,202,555	\$ 625,609	108.43%	\$ 3,608,924	\$ 3,826,239	\$ 217,315	6.02%
Contributions/Donations	\$ 142,989	\$ (17,513)	\$ (160,502)	-112.25%	\$ 285,900	\$ 260,583	\$ (25,317)	-8.86%
Hotel/Restaurant	\$ 23,500	\$ 21,005	\$ (2,495)	-10.62%	\$ 282,000	\$ 285,042	\$ 3,042	1.08%
Court Fees	\$ 10,036	\$ 9,010	\$ (1,026)	-10.22%	\$ 120,440	\$ 104,588	\$ (15,852)	-13.16%
Other Revenue	\$ 2,083	\$ 4,877	\$ 2,794	134.13%	\$ 25,075	\$ 30,556	\$ 5,481	21.86%
Non State Grants	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Total Revenue	\$ 2,927,755	\$ 3,657,089	\$ 729,334	24.91%	\$ 33,593,861	\$ 33,647,563	\$ 53,702	0.16%
EXPENSES								
Wages & Benefits	\$ 1,023,186	\$ 1,042,985	\$ 19,799	1.94%	\$ 12,023,788	\$ 12,230,025	\$ 206,237	1.72%
Purchased Services	\$ 1,257,810	\$ 1,249,601	\$ (8,209)	-0.65%	\$ 15,197,123	\$ 14,367,999	\$ (829,124)	-5.46%
Operating Expenses	\$ 138,477	\$ 131,566	\$ (6,911)	-4.99%	\$ 1,797,411	\$ 1,814,316	\$ 16,905	0.94%
Interdepartmental Expenses	\$ 378,832	\$ 346,118	\$ (32,714)	-8.64%	\$ 4,468,870	\$ 4,356,847	\$ (112,023)	-2.51%
Capital Outlay	\$ 130,000	\$ (46,038)	\$ (176,038)		\$ 248,070	\$ 239,999	\$ (8,071)	
Total Expense	\$ 2,928,305	\$ 2,724,232	\$ (204,073)	-6.97%	\$ 33,735,262	\$ 33,009,186	\$ (726,076)	-2.15%
Net Change in Fund Balance	\$ (550)	\$ 932,857	\$ 933,407		\$ (141,401)	\$ 638,377	\$ 779,778	

Fund Balance Activity:

Fund Balance as of 12/31/2014	\$ 508,571
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2015 Positive Variance	\$ 2,035,566
Transferred from General Fund to HHS	\$ 3,026
Transferred from HHS to General Fund	\$ (1,929,093)
Total as of 12/31/2015	\$ 618,070

2016 Positive Variance	\$ 779,778
Resolution 30 - Office Remodel Project	\$ (118,070)
Anticipated Transfer From HHS to General	\$ (779,778)
Total as of 12/31/2016	\$ 500,000 *

*\$500,000 allowable fund balance

Revenue (under budget) and Expense (over budget)
Brackets mean negative impact to meeting budget

December
Variance to Budget

Revenue

Total Tax Levy Over/(Under) Budget		\$	-
State Grant Revenue			
Admin		\$	(1.00)
ADRC		\$	252.00
			Reflects a slight increase in the grant allocation.
			Variance reflects additional Community Mental Health dollars earned in Case Management vs. Outpatient work area. This variance also reflects a payment for the 2015 WIMCR reconciliation and payments for non-resident services.
BH CM		\$	254,920.00
			Variance reflects reduced Community Mental Health dollars earned in Outpatient vs. Case Management
BH Outpatient		\$	(19,360.00)
			work area. This variance also reflects a payment for the 2015 WIMCR reconciliation.
			Timing of actual to budget for the Children's Community Options Program and Children's Waiver. State changes to Children's waiver during the year has resulted in kids transitioning from the waiver grant to card carrying services which will result in a reduction of services needs that the County provides. This
CFRU		\$	(358,921.00)
			variance also reflects a payment for the 2015 WIMCR reconciliation.
Child Welfare		\$	16,170.00
			Increase in allocation for Kinship Base Benefits.
			Fluctuations in Income Maintenance related expenses results in a reduction of the revenue that can be
Economic Support		\$	(158,287.00)
			captured.
Elder Services		\$	21,915.00
			Reflects additional MA reimbursement for benefit specialist and an increase in the MIPPA grant.
Environmental Health		\$	2,555.00
			Increase in the allocation for transient water supply grant.
			Reflects an increase in the Youth Aids Grant. This also includes a payment from prior year for Youth
Juvenile Justice		\$	(42,058.00)
			Aids. Paths grant has ended no further collections are expected.
General Public Health		\$	19,107.00
			Increased grant reimbursement for Perinatal HEP B and Refugee Grants.
Maternal Child Health		\$	18,179.00
			This variance reflects a payment for the 2015 WIMCR reconciliation.
			Claiming of grant is increased based on actual expense. Variance includes a payment for prior year
Child Support		\$	114,562.00
			incentives.
Total State Grant Revenue Over/(Under) Budget		\$	(130,967.00)
Medicare/Medicaid/Insurance/Private Pay			
Admin		\$	-
ADRC		\$	-
			Collection of Private Pay, DVR and MA will fluctuate from year to year depending on the clients who are
BH CM		\$	254,850.00
			served and their insurance coverage or financial ability to contribute to their cost of care.
			Collection of Private Pay, DVR and MA will fluctuate from year to year depending on the clients who are
BH Outpatient		\$	(16,168.00)
			served and their insurance coverage or financial ability to contribute to their cost of care. This is
			reduced by the WIMCR budget which is now recorded in the state grant lines.
			Timing of actual to budget for 3rd Party Collections, reduction in children in institutions and the use of
CFRU		\$	(18,993.00)
			children's waiver dollars will fluctuate during the year. This is reduced by the WIMCR budget which is
			now recorded in the state grant lines.
			Increase in the number of kids in care with an increased ability to pay from parents for these children in
Child Welfare		\$	51,832.00
			Foster Homes and Child Caring Institutions.
Economic Support		\$	1,715.00
			Non Med GR client payments that were not budgeted.
			Currently no clients are receiving services that require a cost share, this is offset by an increase in the
Elder Services		\$	(4,697.00)
			stepping on program revenues
Environmental Health		\$	(720.00)
			Less Transient Well Fees were collected during the year.
			Decreased ability to pay from parents for children in Group Homes, Child Caring Institutions and Child
Juvenile Justice		\$	(4,245.00)
			Placement in DOC
General Public Health		\$	10,471.00
			Increase in MA for TB/Lead/Immunizations. Increase in the number of refugee clients.
			Transition of immunizations from PH nurses to community clinic and WIMCR payment which is now
Maternal Child Health		\$	(57,525.00)
			recorded in the state grant lines.
Child Support		\$	795.00
			Increase in personal payments.
Total MC/MA/Ins/Private Pay Over/(Under) Budget		\$	217,315.00

Revenue (under budget) and Expense (over budget)
Brackets mean negative impact to meeting budget

		December	
		Variance to Budget	
			Contributions and donations will fluctuate throughout the year as well as from year to year. Currently th
			reflects a decrease related to Home Delivered Meals. The cost of the bus purchase was reduced,
Contributions/Donations	\$	(25,317.00)	reducing the contribution required to pay for the bus.
Hotel/Restaurant	\$	3,042.00	Licenses and permit fees fluctuate throughout the year, currently more facilities are being licensed.
Court Fees	\$	(15,852.00)	Court fees are paid to HHSD as they are collected.
Other Revenue	\$	5,481.00	Includes fees for copies, interest income and other miscellaneous reimbursements.
Total Revenue Summary Over/(Under) Budget		\$	53,702.00

Communication: Financial Statements for Year-to-Date December 31, 2016 and January 31, 2017 (Business and Administrative Services)

Revenue (under budget) and Expense (over budget)
Brackets mean negative impact to meeting budget

December
Variance to Budget

Expenses

Employee Related Expenses

		Variance relates to vacant positions and lag in filling positions. This is offset by the budget reduction of 3.5% in wages to allow for vacancies throughout the year. The actual vacancies are closer to 2% of full staffing.
Wages/Benefits	\$ (206,237.00)	
Interdepartmental - Employee Related	\$ 102,098.00	
Total Employee Related Expenses (Over)/Under Budget	\$ (104,139.00)	

Purchased Services

Admin	\$ 28,052.00	Reduction in costs for software consulting, transitioning to a new software program. Cell phones are being expensed in the work areas they are used in.
ADRC	\$ (311.00)	Decrease in Interpretation Services offset by increase in cell phone costs
BH CM	\$ (276,697.00)	Need for service changes throughout the year. Fluctuations in Psychiatrist, Supported Employment, Inpatient Hospital, Community Living Support, Work Related Services, Residential CBRF, AFH, IMD, Institutions, and Supportive Home Care services all contribute to this variance.
BH Outpatient	\$ 318,900.00	Fluctuations in Psychiatrist services and CBRF needs are currently less than budgeted causing this variance. Detox-Non Hospital services are in the development stages.
CFRU	\$ 406,607.00	Variance is caused by a decrease in the services needed in the Children's Community Options Program, Transportation, CCS, and CLTS program. The Birth to Three Program has switched to using CESA 5 as a provider of a new model, this will reflect an increase in expense however this will be offset by insurance revenue.
Child Welfare	\$ (206,928.00)	This variance reflects increased utilization in Child Caring Institutions and Foster Homes; an increase in TPR cases, mentoring needs, and an increase in the Family Training program. Group Home Out of County is under budget as we do not currently have anyone in placement. Kinship long term care expense is under budget, less kids have been placed with relatives.
Economic Support	\$ (11,102.00)	There is no budget for Cares system maintenance or Fraud Prevention/Investigation which is offset by reduced interpretation service needs and various other purchased services.
Elder Services	\$ 56,886.00	Fluctuation in client purchase service needs and Protective Payment Guardianship
Environmental Health	\$ 2,478.00	Less consulting and lab analysis needed during the year.
Juvenile Justice	\$ 504,170.00	Decreased services for Family Training Program, Counseling and Therapeutic Resources, Foster Homes and State Corrections, this is offset by increase in Child Caring Institutions and Mentoring services. The Paths program ended in September, we will not use the balance of this budget.
General Public Health	\$ (9,233.00)	Increase in interpretation, consulting and outreach purchased services.
Maternal Child Health	\$ 9,972.00	Decrease in Client Service needs related to immunizations, which is offset by consulting time.
Child Support	\$ 6,330.00	Decrease in Swab Testing and Service of process charges.
Total Purchased Services (Over)/Under Budget	\$ 829,124.00	

Operating Expenses

Repairs & Maintenance	\$ 51,301.00	Includes carryover for upgrades to panic alarm system which will not be replaced and budget allows for a part time security presence in the building which is being paid for through the wage line.
General Operating	\$ (64,315.00)	Advertising, supplies, travel and training costs fluctuate throughout the year as compared to budget spread. This line item also includes bad debt expense which is the write off of old uncollectable client balances and is not budgeted for.
Fixed Charges	\$ (3,890.00)	Reflects rent costs related to meal sites.
Total Operating Expenses (Over)/Under Budget	\$ (16,904.00)	

Other Interdepartmental Expenses

Building Services HHS & Other Overhead Costs	\$ 9,924.00	Variance includes a reduction in Gen Liab charges, printing needs, costs associated with corp counsel. This is offset by an increase in charges from building services.
Total Other Interdept's Expenses (Over)/Under Budget	\$ 9,924.00	

Capital Outlay

Vehicles, Office Furniture, Building Improvements	\$ 8,071.00	Budget was set to purchase two medium size buses, actual purchase was for two mini buses.
Total Capital Outlay (Over)/Under Budget	\$ 8,071.00	

Total Expense Summary (Over)/Under Budget **\$ 726,076.00**

Net Amount (Over)/Under Budget **\$ 779,778.00**

County of Sheboygan - Health and Human Services

AGENCY RECAP

(##) means under budget

	Current Month as of January 31, 2017				Year to Date as of January 31, 2017			
	Budget	Actual	Variance	% of Variance	Budget	Actual	Variance	% of Variance
REVENUE								
Tax Levy	\$ 571,165	\$ 571,165	\$ -	0.00%	\$ 571,165	\$ 571,165	\$ -	0.00%
Federal/State Contract Revenue	\$ 1,879,417	\$ 2,097,741	\$ 218,324	11.62%	\$ 1,879,417	\$ 2,097,741	\$ 218,324	11.62%
Medicare/Medicaid/Insurance/Private Pay	\$ 295,724	\$ 172,809	\$ (122,915)	-41.56%	\$ 295,724	\$ 172,809	\$ (122,915)	-41.56%
Contributions/Donations	\$ 11,381	\$ 9,808	\$ (1,573)	-13.82%	\$ 11,381	\$ 9,808	\$ (1,573)	-13.82%
Hotel/Restaurant	\$ 23,500	\$ 20,891	\$ (2,609)	-11.10%	\$ 23,500	\$ 20,891	\$ (2,609)	-11.10%
Court Fees	\$ 10,358	\$ 5,706	\$ (4,652)	-44.91%	\$ 10,358	\$ 5,706	\$ (4,652)	-44.91%
Other Revenue	\$ 2,352	\$ 1,163	\$ (1,189)	-50.55%	\$ 2,352	\$ 1,163	\$ (1,189)	-50.55%
Non State Grants	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Total Revenue	\$ 2,793,897	\$ 2,879,283	\$ 85,386	3.06%	\$ 2,793,897	\$ 2,879,283	\$ 85,386	3.06%
EXPENSES								
Wages & Benefits	\$ 1,048,076	\$ 1,107,447	\$ 59,371	5.66%	\$ 1,048,076	\$ 1,107,447	\$ 59,371	5.66%
Purchased Services	\$ 1,190,986	\$ 1,212,021	\$ 21,035	1.77%	\$ 1,190,986	\$ 1,212,021	\$ 21,035	1.77%
Operating Expenses	\$ 191,791	\$ 146,298	\$ (45,493)	-23.72%	\$ 191,791	\$ 146,298	\$ (45,493)	-23.72%
Interdepartmental Expenses	\$ 380,195	\$ 379,193	\$ (1,002)	-0.26%	\$ 380,195	\$ 379,193	\$ (1,002)	-0.26%
Capital Outlay	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Total Expense	\$ 2,811,048	\$ 2,844,959	\$ 33,911	1.21%	\$ 2,811,048	\$ 2,844,959	\$ 33,911	1.21%
Net Change in Fund Balance	\$ (17,151)	\$ 34,324	\$ 51,475		\$ (17,151)	\$ 34,324	\$ 51,475	

Fund Balance Activity:

Fund Balance as of 12/31/2014	\$ 508,571
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2015 Positive Variance	\$ 2,035,566
Transferred from General Fund to HHS	\$ 3,026
Transferred from HHS to General Fund	\$ (1,929,093)
Total as of 12/31/2015	\$ 618,070

2016 Positive Variance	\$ 779,778
Resolution 30 - Office Remodel Project	\$ (118,070)
Anticipated Transfer From HHS to General	\$ (779,778)
Total as of 12/31/2016	\$ 500,000 *

*\$500,000 allowable fund balance

January
Variance to Budget

Revenue

Total Tax Levy Over/(Under) Budget		\$ -
State Grant Revenue		
Admin	\$	(1,728.00) Reimbursement for Wisacwis grant will be a bit later in the year after computer's are purchased.
ADRC	\$	12,082.00 Grant is being claimed faster than budgeted, this will level off as the year progresses.
		Expenses for the Community Mental Health Grant and Basic County Allocation will fluctuate during the year resulting in payments being received faster than budgeted. Variance is caused by timing of actual
BH CM	\$	181,362.00 to budget.
BH Outpatient	\$	(27,312.00) Timing of actual to budget for Community Mental Health and AODA block grant.
		Timing of actual to budget for the Children's Community Options Program, Children's Waiver, CST, and Safe and Stable Families grants. State changes to Children's waiver during the year has resulted in kids transitioning from the waiver grant to card carrying services which will result in a reduction of services
CFRU	\$	(15,231.00) needs that the County provides.
Child Welfare	\$	(10,243.00) Timing of actual to budget for Kinship Base Benefits, Foster Parent Training, and TPR grants.
Economic Support	\$	23,011.00 Timing of actual to budget spread of Income Maintenance grant.
Elder Services	\$	2,434.00 Timing of actual to budget spread of all Aging grants.
Environmental Health	\$	-
Juvenile Justice	\$	53,233.00 Timing of actual to budget spread of Youth Aids.
General Public Health	\$	(2,981.00) Timing of actual to budget for the Emergency Preparedness and Refugee Grants.
Maternal Child Health	\$	864.00 Timing of actual or budget for Consolidated Contract and WIC Grants.
Child Support	\$	2,833.00 Claiming of grant fluctuates throughout the year.
Total State Grant Revenue Over/(Under) Budget		\$ 218,324.00
Medicare/Medicaid/Insurance/Private Pay		
Admin	\$	-
ADRC	\$	-
		Collection of Private Pay, DVR and MA will fluctuate throughout the year depending on the clients who are served and their insurance coverage or financial ability to contribute to their cost of care.
BH CM	\$	(57,215.00)
BH Outpatient	\$	(1,445.00) Private Pay, private insurance, Medicare, and Medicaid collections will fluctuate throughout the year.
CFRU	\$	(55,712.00) Client utilization and insurance coverage varies from year to year.
		Ability to pay from parents for children in Foster Homes and Child Caring Institutions fluctuates from year to year.
Child Welfare	\$	(6,669.00)
Economic Support	\$	105.00 Non Med GR client payments that were not budgeted.
Elder Services	\$	(71.00) Stepping on program revenues will be reflected later in the year when the program is held.
Environmental Health	\$	(744.00) No Transient Well Fees were collected yet this year.
		Fluctuations in ability to pay from parents for children in Group Homes, Child Caring Institutions and
Juvenile Justice	\$	(407.00) Child Placement in DOC.
General Public Health	\$	(183.00) Decrease in MA for TB/Lead/Immunizations.
		Timing of actual to budget for MA TB/Lead/Immunization, Managed Health Services, and United Health
Maternal Child Health	\$	(579.00) Services.
Child Support	\$	5.00 Increase in personal payments.
Total MC/MA/Ins/Private Pay Over/(Under) Budget		\$ (122,915.00)

Revenue (under budget) and Expense (over budget)
Brackets mean negative impact to meeting budget

	January	
	Variance to Budget	
Contributions/Donations	\$ (1,573.00)	Contributions and donations will fluctuate throughout the year as well as from year to year. Currently this reflects a decrease related to Home Delivered Meals.
Hotel/Restaurant	\$ (2,609.00)	Licenses and permit fees fluctuate throughout the year. Will see this level off as the DATCP program starts in July.
Court Fees	\$ (4,652.00)	Court fees are paid to HHSD as they are collected.
Other Revenue	\$ (1,189.00)	Includes fees for copies, interest income and other miscellaneous reimbursements.
Total Revenue Summary Over/(Under) Budget	\$ 85,386.00	

Communication: Financial Statements for Year-to-Date December 31, 2016 and January 31, 2017 (Business and Administrative Services)

Revenue (under budget) and Expense (over budget)
Brackets mean negative impact to meeting budget

January
Variance to Budget

Expenses

Employee Related Expenses

		Budget was set up at 1.25% less than full staffing to reduce variances throughout the year. Variance reflects \$53,000 payout for two staff who retired in January. Anticipating another payout of \$23,000 in March for two staff who retired.
Wages/Benefits	\$ (59,373.00)	
Interdepartmental - Employee Related	\$ 8,388.00	
Total Employee Related Expenses (Over)/Under Budget	\$ (50,985.00)	

Purchased Services

Admin	\$ (513.00)	Timing of actual to budgeted expenses for software consulting.
ADRC	\$ 12.00	Decrease in Interpretation Services offset by increase in transportation costs
BH CM	\$ (90,205.00)	Need for service changes throughout the year. Fluctuations in Residential CBRF, AFH, IMD, Institutions, Supportive Home Care, Community Living support and Inpatient hospital services all contribute to this variance.
BH Outpatient	\$ 23,021.00	Fluctuations in CBRF needs are currently less than budgeted causing this variance. Detox-Non Hospital services are in the development stages.
CFRU	\$ 15,335.00	Variance is caused by a fluctuation in the budget to actual expense in the CLTS program. The Birth to Three Program has switched to using CESA 5 as a provider of a new model, contract has been reduced to align with current needs.
Child Welfare	\$ (18,899.00)	This variance reflects increased utilization in Child Caring Institutions and Foster Homes.
Economic Support	\$ 1,610.00	Client service needs fluctuate during the year.
Elder Services	\$ 2,495.00	Decrease in transportation and food prepared is offset by an increase in respite needs.
Environmental Health	\$ (38.00)	Timing of actual to budgeted expenses for cell phone charges.
Juvenile Justice	\$ 45,685.00	Decreased services in Counseling and Therapeutic Resources which will start end of Feb, No kids State Corrections or Child Caring Institutions.
General Public Health	\$ (178.00)	Increase in interpretation and outreach purchased services.
Maternal Child Health	\$ 26.00	Fluctuation in service needs.
Child Support	\$ 614.00	Decrease in Swab Testing and Service of process charges. Offset by an increase in interpretation.
Total Purchased Services (Over)/Under Budget	\$ (21,035.00)	

Operating Expenses

Repairs & Maintenance	\$ (5,165.00)	Budget to actual costs related to printer maintenance.
General Operating	\$ 50,511.00	Budget to actual timing related to computer purchases for 2017.
Fixed Charges	\$ 147.00	Budget to actual costs related to meal sites.
Total Operating Expenses (Over)/Under Budget	\$ 45,493.00	

Other Interdepartmental Expenses

		Reflects budget to actual timing related to overhead and building services charges which should clear up as the year progresses. Also includes the interdepartmental costs related to the DA's office providing TPR services which is budgeted under legal.
Building Services HHS & Other Overhead Costs	\$ (7,384.00)	
Total Other Interdept's Expenses (Over)/Under Budget	\$ (7,384.00)	

Capital Outlay

Vehicles, Office Furniture, Building Improvements		
Total Capital Outlay (Over)/Under Budget	\$ -	

Total Expense Summary (Over)/Under Budget

\$ (33,911.00)

Net Amount (Over)/Under Budget

\$ 51,475.00

SHEBOYGAN COUNTY RESOLUTION NO. _____ (2016/17)

Re: **Supporting State Funding to Local Public Health Agencies for Communicable Disease Control**

WHEREAS, one of the highest priorities for public health in Wisconsin and across the country is to prevent and control communicable diseases, including familiar diseases like influenza, tuberculosis, and common STDs as well emerging threats such as the Zika virus, Ebola and Middle East respiratory syndrome, and

WHEREAS, currently there are no dedicated, stable state funding sources to local health departments and boards for surveillance, investigation, control, and prevention of communicable diseases under Wis. Stat. §§ 251.05(2)(a) and 252.03(1), and

WHEREAS, a strong local public health infrastructure is paramount to the health of all citizens, and

WHEREAS, the Wisconsin Public Health Association and the Wisconsin Association of Local Health Departments and Boards support a funding initiative whereby there would be the creation of a continuing appropriation of \$2,500,000 per fiscal year (for a total of \$5,000,000 over the 2017/19 biennium) for communicable disease control and prevention in Wisconsin to be distributed by the Wisconsin Department of Health Services to local health departments, and

WHEREAS, the Sheboygan County Board has seen the importance of having a vigorous, well-funded and engaged local public health presence through the operations and activities of the Public Health Division of the Health and Human Services Department;

NOW, THEREFORE, BE IT RESOLVED, that the Sheboygan County Board of Supervisors supports the funding initiative of the Wisconsin Public Health Association and the Wisconsin Association of Local Health Departments and Boards and urges the state legislature to develop and enact bipartisan support for funding of comprehensive, sustainable, effective, and evidence-based communicable disease control and prevention for the public's health.

(The rest of this page intentionally left blank.)

BE IF FURTHER RESOLVED that the Clerk be directed to send a copy of this Resolution to Sheboygan County's legislative delegation and to the Wisconsin Association of Local Health Departments and Boards.

Respectfully submitted this 16th day of April, 2017.

HEALTH & HUMAN SERVICES COMMITTEE*

James Baumgart, Chairperson

Brian C. Hoffmann, Vice-Chairperson

Secretary

Thomas V. Epping

Henry Nelson

Roger R. Otten

Opposed to Introduction:

*County Board members signing only