

HEALTH AND HUMAN SERVICES COMMITTEE – SPECIAL MEETING

November 24, 2020 – 8:30 A.M.

Sheboygan County Administration Building
508 New York Avenue
Sheboygan, WI 53081
Room 302

If you would like remote access to the meeting, please call (920) 459-4326 at least 2 hours prior to the meeting. Please note that masks are required for in-person attendance and space is limited to allow for adequate social distancing. Any individual unable to wear a mask is encouraged to remotely access the meeting or will be provided an alternate meeting location to ensure the safety of other attendees.

Agenda

Call to Order and Introductions – Committee Members may attend remotely

Certification of Compliance with Open Meeting Law

Approval of Minutes

- Health and Human Services Committee Meeting – November 17, 2020

Program Evaluation and Prioritization Review

Adjourn

Prepared by:

Wendy Gorges
Recording Secretary

Brian Hoffmann
Committee Chairperson

Matt Strittmater
Health and Human Services Department Director

NOTE: A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate or those without access to adequate telephone services are asked to notify Wendy Gorges at 920-459-4326 prior to the meeting so that accommodations may be arranged.

SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MINUTES

Sheboygan County Administration Building
508 New York Avenue
Sheboygan, WI 53081
Room 302

November 17, 2020

Called to Order: 8:33 a.m.

Adjourned: 9:27 a.m.

MEMBERS PRESENT: (via video or phone) Supervisor Brian Hoffmann–Chair, Supervisor Curt Brauer–Vice Chair, Supervisor Bill Goehring–Secretary, Supervisor Marilyn Montemayor, Supervisor Wendy Schobert, Ms. Jeanne Kliejunas, Mr. Larry Samet

STAFF PRESENT: (via video or phone): Matthew Strittmater, Starr Grossman, Jaclyn Moglowsky, Mary Jablonski, Michelle Acevedo, Tim Gessler, Wendy Gorges, Diane Yass

PUBLIC PRESENT (via phone): Supervisor Gerald Jorgensen, Ian Johanson – Plymouth Review, Annmarie Hilton – Sheboygan Press

MEMBERS EXCUSED: Supervisor Vicky Schneider, Ms. Diane Oppeneer

Supervisor Chair Brian Hoffmann called the meeting to order at 8:31 a.m.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

The Health and Human Services Committee received an e-mail noting the agenda for the November 17, 2020 meeting was posted on November 13, 2020 at 10:21 a.m. in compliance with the Open Meeting Law.

REVIEW AND APPROVE MINUTES FROM: November 10, 2020

Supervisor Brauer moved to approve the minutes and Ms. Kliejunas seconded the motion. Motion carried unanimously.

ANNOUNCEMENTS AND CORRESPONDENCE

Sheboygan County Health and Human Services Director Matt Strittmater did not have any announcements to share with the committee today.

Department Head Report – Sheboygan County Health and Human Services Director Matt Strittmater

- Spoke about the about the Health and Human Services department operations and their role as a service provider during the pandemic. All buildings are open and services are still in play. Signage is at all of the buildings asking people to call instead of walking in. The Behavioral Health unit has been working mostly by phone and video which is working well. The Child Protective Service unit is doing what it needs to do to respond and investigate and also provide opportunities for families to demonstrate what they need or if they need to have children removed from the residence. They are out in the community less but still doing video communicating. The ADRC has remained open including its senior services; however, meal sites are not open like they used to be. There are more rural meal deliveries. Curbside deliveries are also now available.
- An internal document was created which helps guide how operations and the environment might need to change which led to approximately 80-85% of staff working from home several days per week. Travel restrictions are also in place. Plexi glass is now installed at most counters that utilize customer service. There are “go” kits available for field staff which have supplies of gloves, different sanitizers, masking, etc. The water fountains are turned off throughout the buildings. Human Resources has also started to help with the contact tracing efforts for the department. Building services has stepped up while following the Federal CDC guidelines when shutting rooms down and providing extra cleaning for those areas. There are a number of staff who are positive and because of good choices they make, we haven’t had large numbers across the agency that would create extra challenges within the department.

Public Health Update – Public Health and Community Services Manager Starr Grossman

- Covid-19 – reported 410 cases will be reported out today which is the largest to date. Staff has evolved into a surge triage mode and calling every positive case and walk them thru disease mitigation practices. A regional

public health emergency alert went out yesterday which gives information about celebrating the upcoming holidays safely. Regional hospital bed capacity is at 94% and 92.9% of ICU beds along with 26% of ventilators are being used. Covid hospitalizations for the region increased 33% since last week.

- Legionella – a press release was issued November 11 noting the investigation for the community has wrapped up. Numerous samples were done on two facilities and on several items such as plumbing fixtures, cooling towers along with multiple other sampling sources. Positive results did come back on some of those items. There have not been any more positive legionella cases coming in since the last positive case which was in September. Staff will continue to work with Millipore-Sigma and do regular sampling of these sites.

Health and Human Services Director Matt Strittmater

- Health and Human Services Budget Third Quarter Forecast – gave presentation noting staff took a bold number of steps related to changes this year including adding staff despite coming in over budget last year. This allowed the strengthening in leadership and infrastructure within the agency. There was approximately a \$3 million increase in the budget without increasing the draw on the local levy. This was before the pandemic was in place. The current projection is for Health & Human Services to end 2020 approximately \$1 Million under budget due to a combination of unexpected revenue and strategies initiated after concerning early 2020 projections.

Accounting Manager Mary Jablonski

- Health and Human Services Third Quarter Variance Report

Behavioral Health Services Manager Jaclyn Moglowsky

- Consideration of Vacant Position Request – Senior Human Services Professional – Behavioral Health Crisis Case Manager – CAT. Discussion ensued and questions were answered. Supervisor Brauer moved to approve the request and Supervisor Montemayor seconded the motion. Motion carried unanimously.
- Employee Promotion Request – Discussion ensued and questions were answered. Supervisor Brauer moved to approve the request and Ms. Kliejunas seconded the motion. Motion carried unanimously.

Review and Approve Vouchers

- Consideration of October 25, 2020 to November 7, 2020 Vouchers – Supervisor Goehring moved to approve the vouchers and Supervisor Brauer seconded the motion. Motion carried unanimously.

Approval of Attendance at Other Meetings

Supervisor Chair Brian Hoffmann attended the following meetings:

- Administrative Panel – 11/9
- Finance – 11/11
- HR – 11/12

Ms. Kliejunas moved to approve and Supervisor Montemayor seconded the motion. Motion carried unanimously.

Supervisor Curt Brauer attended the following meeting:

- 11/13 - Wisconsin County Assoc. HHS Steering Committee

Supervisor Montemayor moved to approve and Ms. Kliejunas seconded the motion. Motion carried unanimously.

Reports on Meetings Attended

Adjourn – Supervisor Brauer moved to adjourn the meeting at 9:27 a.m. Ms. Kliejunas seconded the motion. Motion carried unanimously.

Prepared by:

Wendy Gorges
Recording Secretary

Brian Hoffmann
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Matt Strittmater
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