

# SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE

## AGENDA

January 19, 2021 – 8:30 A.M.

**Please note this meeting will be appearing remotely. If you would like remote access to the meeting, please call (920)-459-4326 at least one day prior to the meeting.**

Call to Order and Introductions

Certification of Compliance with Open Meeting Law

Approval of Minutes

- Health and Human Services Committee Meeting – January 5, 2021

Announcements and Correspondence

- Health and Human Services Director – Matt Strittmater  
Public Health Certification as a Level III Health Department Letter from the State of Wisconsin

Department Head Report(s)

- Informational update(s) as available

Public Health Manager – Starr Grossman

- Covid Update

Behavioral Health Manager – Jackie Moglowsky

- Consideration of Vacant Position Request – Senior Public Health Professional – Therapist

Trauma Informed Care (TIC) Coordinator – Katy Pruitt

- Presentation - TIC Overview

Review and Approve Vouchers

- December 20, 2020 to January 2, 2021

Approval of Attendance at Other Meetings

Reports on Meetings Attended

Adjourn

Prepared by:

Wendy Gorges, Recording Secretary

Brian Hoffman, Committee Chairperson  
Matt Strittmater, Health and Human Services Director

NOTE: A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate or those without access to adequate telephone services are asked to notify Wendy Gorges at 920-459-4326 prior to the meeting so that accommodations may be arranged.

# SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MINUTES

(Remote meeting via Zoom)

**January 5, 2020**

**Called to Order: 8:33 a.m.**

**Adjourned: 9:35 a.m.**

MEMBERS PRESENT: Supervisor Brian Hoffmann–Chair, Supervisor Curt Brauer–Vice Chair, Supervisor Bill Goehring–Secretary, Supervisor Marilyn Montemayor, Supervisor Wendy Schobert, Ms. Jeanne Kliejunas, Mr. Larry Samet, Ms. Diane Oppeneer

MEMBERS ABSENT: Supervisor Vicky Schneider

STAFF PRESENT: Matthew Strittmater, Starr Grossman, Mary Jablonski, Scott Shackelford, Tim Gessler, Jaclyn Moglowsky, Craig Stewart, Wendy Gorges, Diane Yass

PUBLIC PRESENT: Supervisor Gerald Jorgensen, Ian Johanson – Plymouth Review, Suzanne Speltz

## **Certification Of Compliance With Open Meeting Law**

The Health and Human Services Committee agenda was posted on December 30, 2020 at 1:54 p.m. in compliance with the Open Meeting Law.

## **Review and Approve Minutes: December 15, 2020**

Motion was made by Supervisor Brauer, seconded by Supervisor Goehring to approve the minutes. Motion passed unanimously.

## **Announcements and Correspondence**

Sheboygan County Health and Human Services Director Matt Strittmater did not have any announcements to share with the committee today.

## **Department Head Report(s)**

➤ Informational update(s) as available

A recent project put together by the art committee, the trauma informed care team and local artist Tom Ferguson is working on ways to make the HHS lobby more welcoming for different types of people that live in our community that may walk thru the front door. On display are 24 portraits that Tom Ferguson calls "Portraits in Diversity". Decals with the word "welcome" in different languages will also be on display in the lobby.

## **Public Health Manager – Starr Grossman**

➤ Covid Update

Sheboygan County currently has 1,143 positive cases with 213 cases that came in over the holidays. A decrease has also been seen in people getting tested with 386 negative cases. Testing is continuing at the National Guard sites on Wednesdays and Fridays which can accommodate up to 400 tests per day but averaging about 150 tests per day over the last couple of weeks. Hospitalizations have increased from 17 to 21 over the last week. The southeastern region of Wisconsin has seen an overall decrease for in trajectory of hospital bed use. Percentage of hospital beds in use in our region is at 88.5% and 86% of ICU beds in use. The vaccine prioritization is in Phase 1A and will be given to the front-line health care workers, emergency responders and residents of long-term care facilities first.

### **Health and Human Services Director – Matt Strittmater**

#### ➤ Health and Human Services 2020-2023 Strategic Plan

Matt spoke about the recently completed Health and Human Services strategic plan. The plan consists of six goal areas that contain fifteen strategies with forty-five objectives. Plan goals include: (1) Health in all policies, health equity, and becoming trauma informed; (2) Maintaining fiscal responsiveness, responsibility, and cost effectiveness; (3) Maximizing service quality and quantity; (4) Establishing operational coordination; (5) Strengthening partnerships; and (6) Maintaining and developing the workforce. While work has already begun on many of the objectives, the plan will guide agency energy over a period of 3-4 years.

### **County Veterans Service Officer – Todd Richter**

#### ➤ Request for 2020 Budget Carry Over to 2021

Craig Stewart spoke regarding the carryover of \$5,800 which would come from transportation, food, electric, and natural gas line items. These funds were unspent by the end of the year due to the other programs that were put in place by the state due to Covid. Motion was made by Supervisor Brauer, seconded by Ms. Kliejunas to approve the budget carryover. Motion passed unanimously.

### **Review and Approve Vouchers**

#### ➤ December 6, 2020 to December 19, 2020

Motion was made by Supervisor Brauer, seconded by Ms. Kliejunas to approve vouchers. Motion passed unanimously.

### **Approval of Attendance at Other Meetings**

Supervisor Chair Hoffmann attended the following meetings:

#### ➤ Administrative Panel – 12/21, 01/04

Motion was made by Ms. Kliejunas, seconded by Supervisor Montemayor. Motion passed unanimously.

### **Reports on Meetings Attended**

### **Adjourn**

Prepared by:

Wendy Gorges, Recording Secretary

Brian Hoffman, Committee Chairperson  
Matt Strittmater, Health and Human Services Director

Tony Evers  
Governor



Andrea Palm  
Secretary

State of Wisconsin  
Department of Health Services

DIVISION OF PUBLIC HEALTH

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December 28, 2020

Brian C. Hoffmann, Chair  
Health and Human Services Committee  
1621 Pheasant Lane  
Sheboygan, WI 53082

Dear Chair Brian Hoffmann:

The Department of Health Services (DHS) congratulates the Sheboygan County Health and Human Services – Division of Public Health for demonstrating the infrastructure and program capacity to be certified as a Level III Health Department. I am happy to report the Sheboygan County Division of Public Health provided all services required by statute and rule.

I want to acknowledge the work of the Sheboygan County Division of Public Health staff. Diane Liebenthal, former health officer, did an excellent job of providing quality evidence of meeting statutes and rules when the review occurred before the onset of the COVID-19 pandemic. I am acutely aware of the stress of operating a health department and that the demands on public health directors and professionals have increased exponentially during this state and global pandemic. I applaud the dedicated efforts of Diane; Starrlene Grossman, the current health officer; and the Sheboygan County Division of Public Health staff to keep your jurisdiction healthy and safe.

I also appreciate the support of the Sheboygan County Health and Human Services Committee for maintaining a strong public health department. Pandemic response has potentially caused you and your jurisdiction to think about public health issues you may have not considered before. I am sure with ongoing support for evidence-based quality public health initiatives by you and your fellow board of health members, the Sheboygan County Division of Public Health will continue to protect and promote the health of the people in your jurisdiction.

Sincerely,

A handwritten signature in cursive script that reads 'Julie Willems Van Dijk'.

Julie Willems Van Dijk  
Interim State Health Officer

- c: Starrlene Grossman, Health Officer
- Matt Strittmatter, Health and Human Services Director
- Chris Culotta, Northeastern Regional Director



# Sheboygan County VACANT POSITION REQUEST

(To be completed for all vacant positions)

WISCONSIN

**Date:** 1/19/2021  
**To:** Health & Human Services Committee Members  
**From:** Jaclyn Moglowsky, Behavioral Health Manager

**Position Request:**

**Position:** Senior Public Health Professional – Therapist  
**Reason for Vacancy:** Retirement

**Justification:**

This position is a part of the clinical treatment team of the Mental Health & Substance Abuse Treatment Center. Psychotherapists provide a full continuum of outpatient services to individuals seeking mental health and/or addiction treatment. As part of the clinical team, psychotherapists participate in clinical staffing, treatment planning, information and referral inquiries, crisis intervention, and provide consultation within the agency, to community service partners and the public. The Department requests permission to backfill if a scenario occurs where this position is filled with an internal candidate.

**Staffing Consideration:**

Department has considered all alternate options as it relates to overall staff needs? Yes  No

In 2020 the Outpatient department was able to reduce one position by finding a community resource to fill the need. One additional position was transferred to our CCS program. With this decrease in staffing size, caseloads are growing and productivity is within expected ranges.

**Budget Consideration:**

Is this position within the Department’s annual operation budget? Yes  No

If not, please state the amount over budget as well as the proposed source of funds: [Click here to enter text.](#)

**Costs:**

DBM Salary Range of Requested Position: C43- \$55,073- \$86,158

The annual costs associated with the position (current year’s wage & benefit rates):

Wages	Benefits	Total
\$55,073- \$86,158	\$31,719	\$86,792-\$117,877

(Note: Costs for health and dental benefits should be net costs, after subtracting revenue from employee contributions.)

Department Head Signature  Date: 1-11-21

Human Resources Director Signature  Date: 1/12/2021

County Administrator Signature Cel A Payne Date: 1/12/2021  
Liaison Committee Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Human Resources Committee Signature \_\_\_\_\_ Date: \_\_\_\_\_

Form Process:

1. Department Head completes VPR.
2. Department Head refers to Human Resources Director for approval.
3. Human Resources Director and Department Head discuss with County Administrator for approval.
4. County Administrator/Department Head presents VPR to Liaison Committee for approval/signature.
5. Department Head forwards VPR to HR for Human Resources Committee approval/signature.
6. HR begins recruitment process.