

**NOTICE OF MEETING**  
LAW COMMITTEE  
January 7, 2021 - 4:15 PM

**THE COMMITTEE WILL BE APPEARING REMOTELY. IF YOU WOULD LIKE REMOTE ACCESS TO THE MEETING, PLEASE CALL (920) 459-3895 AT LEAST TWO HOURS PRIOR TO THE MEETING, IF POSSIBLE. PLEASE CALL (920) 459-3895 FOR SPECIAL ACCOMODATIONS.**

**\*Amended Agenda\***

- Call to order
- Certification of Compliance with Open Meeting Law
- Approval of Minutes
- Correspondences/Communications

**Clerk of Circuit Courts**

- Consideration of Carryover Request

**District Attorney**

- Consideration of Carryover Request
- Consideration of Equity Adjustment Request (3)

**Sheriff**

- Sheriff's Report
- Consideration of Resolution No. \_\_\_\_\_ (2020/21) - Approving Intergovernmental Cooperative Agreement with City of Sheboygan for Dive Team Operations
- Consideration of Town/Village Contracts for 2021
- Consideration to utilize Jail Assessment Funds for Clothes Dryer purchase
- Consideration of Equity Adjustments for some Patrol Supervisors
  
- Consideration of authorizing staff member to sign vouchers on behalf of the Law Committee
- Consideration of attendance of members at other meetings or functions
- Adjourn

Prepared by:  
Jodi LeMahieu  
Recording Secretary

Charlette Nennig  
Committee Chairman

## **SHEBOYGAN COUNTY LAW COMMITTEE MINUTES**

Remote Meeting via Google Meet

**December 17, 2020**

**Called to Order: 4:15 PM**

**Adjourned: 4:32 PM**

MEMBERS PRESENT: Chairman Charlette Nennig, Vice Chairman Gerald Jorgensen, Secretary Brian Hoffmann, Member Paul Gruber, Member Wendy Schobert

MEMBERS ABSENT: None

ALSO PRESENT: Chad Broeren, Melody Lorge, Attorney Michael Bauer, Chris Nehring, Jason Liermann, Sara Ruiz

### **Call to Order**

Chairman Nennig called the meeting to order.

### **Certification of Compliance with Open Meeting Law**

The meeting notice was posted on December 16, 2020 at 12:15 p.m. in compliance with the open meeting law.

### **Approval of Minutes**

Motion by Gruber, second by Schobert, to approve the minutes from the previous meeting. Motion carried unanimously.

### **Correspondences/Communications**

There were no correspondences/communications.

### **Public Comments**

There were no public comments.

### **Clerk of Circuit Courts**

Motion by Hoffmann, second by Jorgensen, to approve the Vacant Position Request for Accounting Specialist and any domino effect. Motion carried unanimously.

### **Medical Examiner**

Medical Examiner Chris Nehring reported on cremation releases and death certificates signed in 2020.

### **Sheriff**

Motion by Hoffmann, second by Gruber, to amend the contract with Orange Cross Ambulance, amend the EMS Plan and authorize Sheriff's Staff Member to sign on behalf of the Committee. Motion carried unanimously.

Motion by Gruber, second by Jorgensen, to approve the Vacant Position Request for all dispatcher openings in 2021. Motion carried unanimously.

Motion by Hoffmann, second by Schobert, to approve the Vacant Position Request for all deputy openings in 2021. Motion carried unanimously.

Motion by Gruber, second by Jorgensen, to approve the Vacant Position Request for all correctional officer openings in 2021. Motion carried unanimously.

Motion by Schobert, second by Hoffmann, to approve the Budget Adjustment for 2021 seatbelt grant. Motion carried unanimously.

### **Approval of Vouchers**

Motion by Jorgensen, second by Gruber, to authorize staff member to sign vouchers on behalf of the Law Committee. Motion carried unanimously.

### **Approval of Attendance at Other Meetings or Functions**

There were no requests for approval of attendance at other meetings or functions.

### **Adjournment**

Motion by Gruber, second by Hoffmann, to adjourn. Motion carried unanimously.

DiAnna DuPuis  
Recording Secretary

Brian Hoffmann  
Committee Secretary

## Carryover of Unexpended 2020 Appropriations to 2021

Department Name: Clerk of Courts

<u>Account Number</u>	<u>Requested \$ Amount</u>	<u>Item Description</u>	<u>Justification</u>	<u>Reason Unexpended in 2020</u>
109.531460	\$23,661.17	Jury	Due to COVID-19 jury trials were suspended.	Due to COVID-19 jury trials were suspended.
109.511105	\$8,030.57	Wages	To cover old & new sick payouts for retirements occuring in 2021.	Lapse of time in filing vacant positions due to retirements and COVID-19. Hiring new employees at a much lower rate of pay.
109.512105	\$4,313.63	Social Security	To cover old & new sick payouts for retirements occuring in 2021.	Lapse of time in filing vacant positions due to retirements and COVID-19. Hiring new employees at a much lower rate of pay.
	<b>\$36,005</b>		<b>TOTAL REQUEST</b>	

## Carryover of Unexpended 2020 Appropriations to 2021

Department Name: District Attorney's Office

Account Number	Requested \$ Amount	Item Description	Justification	Reason Unexpended in 2020
134.533115	\$1,523	Certified Copies	Due to COVID Jury Trials were cancelled. Will be back on in 2021.	COVID
134.533120	\$1,710	Transcripts	Due to COVID Jury Trials were cancelled will be back on in 2021.	COVID
136.533245	\$930	Seminars & Training	Due to COVID trainings were cancelled will planned for 2021.	COVID
134.531455	\$1,000	Investigation	Due to COVID Jury Trials were cancelled and will be back on in 2021.	COVID
	<b>\$5,163</b>		<b>TOTAL REQUEST</b>	

1                   **SHEBOYGAN COUNTY    RESOLUTION NO. \_\_\_\_\_ (2020/21)**

2  
3           **Re:    Approving Intergovernmental Cooperative Agreement with City of**  
4           **Sheboygan for Dive Team Operations**  
5

6  
7           **WHEREAS**, Sheboygan County entered into a Memorandum of Understanding with the  
8 City of Sheboygan in 2008 for shared services to the citizens of Sheboygan County by means of  
9 joint staffing and funding of the Sheboygan County Law Enforcement Dive Team, and  
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11           **WHEREAS**, the parties desire to set forth the provision of equipment, repairs,  
12 supervisory oversight, and response to water-related rescues and incidents within the  
13 jurisdiction of Sheboygan County by entering into an Intergovernmental Cooperative  
14 Agreement, and  
15

16           **WHEREAS**, the proposed Intergovernmental Cooperative Agreement, a copy of which is  
17 on file with the County Clerk, contains terms and provisions consistent with the goals of the  
18 County relative to water rescues/incidents;  
19

20           **NOW, THEREFORE, BE IT RESOLVED** that the Sheboygan County Board approves  
21 the form of the *Sheboygan County Dive Team Intergovernmental Cooperative Agreement*, a  
22 copy of which is on file with the County Clerk and authorizes and directs the County  
23 Administrator and County Board Chairperson to execute such agreements with the City of  
24 Sheboygan.  
25

26  
27           Respectfully submitted this 15th day of January, 2021.  
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30                                   **LAW COMMITTEE**  
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34 \_\_\_\_\_  
35 Charlette Nennig, Chairperson

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37 \_\_\_\_\_  
38 Gerald Jorgensen, Vice-Chairperson

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40 \_\_\_\_\_  
41 Brian C. Hoffmann, Secretary

42 \_\_\_\_\_  
43 Paul A. Gruber

44 \_\_\_\_\_  
45 Wendy Schobert

46  
47                                   Opposed to Introduction:  
48  
49 \_\_\_\_\_

**SHEBOYGAN COUNTY SHERIFF'S DEPARTMENT  
OFFICE OF THE SHERIFF**

*Cory L. Roeseler, Sheriff  
Chad M. Broeren, Inspector*

*Phone: (920) 459-3111      FAX: (920) 459-4305*

TO:    Member of the Law Committee

FROM: Sheriff Cory Roeseler and Inspector Chad Broeren

DATE: January 7, 2021

RE:    2021 Request for Jail Assessment Funds

The Sheriff's Department is requesting permission to go to the Finance Committee to transfer \$5,850 from the Jail Assessment Funds for the purchase of a new industrial clothes dryer for the Jail. The current dryer is 15 years old and the cost of repair would be approximately half of the price of a new dryer. Attached is the quote for the new machine for your review. This is budget neutral.

196.565000	5,850	Machinery & Equipment
154.631000	-5,850	General Fund
143.721000	5,850	General Fund
143.820105	-5,850	Use of Jail Assessment Fund

Thank you for your consideration.

January 5, 2021

SHEBOYGAN COUNTY SHERIFF'S DEPT  
MR. GARY STRAUSS  
525 N 6<sup>TH</sup> ST  
SHEBOYGAN, WI 53081

Re: Dryer Repair vs. Replacement

Dear Mr. Strauss


Your current Huebsch dryer (model HT030) needs about \$2,500 in repairs. Given the age of the machine (14+ years) and cost of repair, you may wish to consider a new dryer.

Quoted is Huebsch model HT055, which offers more drying capacity and is a better suited capacity rating relative to the new washer installed a couple years ago.

Huebsch dryers feature microprocessor controllers with **moisture sensing technology** to maximize drying efficiency. With this feature, the dryers utilize moisture sensors to automatically stop the tumbler once the target moisture level is achieved to prevent over-drying, thus increasing linen life and saving dryer time and energy consumption.

Please consider the following detailed information. I am available to meet at your convenience to discuss this equipment in further detail.

**(1) Huebsch Premium Series Tumble Dryer model HT055 E:**

- **55 lb. capacity, ELECTRIC-heated dryer**
- **33" x 35" (17.3 ft<sup>3</sup>) steel cylinder**
- **Microprocessor control**
- **Inverter Drive with soft-start**
- **112,000 BTU/hr input; 700 cfm airflow**
- **8" diameter vent connection**
- **208/60/3 electrical service**
- **Proudly Made-In-America** 



**TOTAL (Delivered/Installed\*)**

**\$5,850.00**

*Optional Over-Dry Prevention and Moisture Control*

*+ \$325.00*



## PRICING NOTES

- **Applicable taxes are additional**
- **Pricing valid for 2021.** Please budget an 5% annually for manufacturing price increases
- **PAYMENT TERMS:** 20% with order and balance due at delivery
- **\*INCLUDES** freight, ground-level, paved, stair-free delivery, removal/disposal, set equipment in place, anchor/grout washer, hook-ups to proper utility connections within 3 feet of machine(s), and start-up/training
- Purchaser responsible for:
  - Final electrical connections
  - Corrections to faulty utility connections (e.g. faulty water valves, faulty utility lines, etc.), and any changes, if required, to existing utility connections
  - Providing clear access from outdoors into laundry, including, but not limited to, door/door frame removal

## WARRANTY SUMMARY:

- Herb Fitzgerald Company provides a 90-day service warranty
- Huebsch: *three (3) / five (5) year manufacturer limited warranty*

Sincerely,

### John Fitzgerald Janz

Vice President | Herb Fitzgerald Company

13150 W Glendale Ave | PO Box 465 | Butler, WI 53007

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