

## **NOTICE OF MEETING**

LAW COMMITTEE

**April 4, 2019 - 4:00 PM**

Law Enforcement Center  
525 North 6th Street  
Sheboygan, WI 53081

LEC-West Conference Room

### **\*Agenda\***

- Call to order
- Pledge of Allegiance
- Certification of Compliance with Open Meeting Law
- Approval of Minutes
- Correspondences/Communications
- Public Comments

### **Sheriff**

- Review of Jail Population Graphs
  - Consideration of declaring overdue fees uncollectable
  - Consideration of 2019 budget adjustment
  - Consideration of attendance of mechanic at out-of-state training (Police Fleet Expo)
  - Consideration of Salary Equity Adjustments
  - Consideration of Vacant Position Request for Part-Time Deputy
  - Consideration of Criminal Justice Advisory Committee Written Report
  - Consideration of using Jail Assessment Funds for replacement of a clothes washer at the Detention Center and completing the associated budget adjustment
  - Consideration of moving \$75,000 from the Range Project to the Jail Camera Upgrade Project within Capital Outlay
  - Consideration of using Jail Assessment Funds for remaining balance of Jail Camera Upgrade Project (estimated \$44,000)
- 
- Consideration of vouchers
  - Consideration of attendance of members at other meetings or functions
  - Reports on meetings attended
  - Adjourn

Prepared by:  
Jodi LeMahieu  
Recording Secretary

Vern Koch  
Committee Chairman

Note: persons with disabilities needing assistance to attend or participate are asked to notify Jodi LeMahieu, 459-3895, prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

## SHEBOYGAN COUNTY LAW COMMITTEE MINUTES

Law Enforcement Center  
525 North 6<sup>th</sup> Street  
Sheboygan, WI 53081

LEC-West Conference Room

**March 21, 2019**

**Called to Order: 4:00 PM**

**Adjourned: 4:28 PM**

MEMBERS PRESENT: Chairman Vernon Koch, Vice Chairman Thomas Epping,  
Secretary Robert Ziegelbauer, Member Paul Gruber

MEMBERS ABSENT: Member Brian Hoffmann

ALSO PRESENT: Melody Lorge, Chad Broeren, Bryan Olson, Jeffrey Rammer  
Freye, Natascha Rowell

### **Call to Order**

Chairman Koch called the meeting to order.

### **Pledge of Allegiance**

All in attendance recited the Pledge of Allegiance.

### **Certification of Compliance with Open Meeting Law**

Chairman Koch certified compliance with the open meeting law. The agenda was posted at 1:35 p.m. on March 20, 2019.

### **Approval of Minutes**

Motion by Epping, second by Ziegelbauer, to approve the minutes from the previous meeting.  
Motion carried.

### **Correspondences/Communications**

There were no correspondences/communications.

### **Public Comments**

Jeffrey Rammer Freye thanked law enforcement for helping his family during the numerous years they have resided in Sheboygan County.

### **Clerk of Circuit Court**

Motion by Epping, second by Ziegelbauer, to approve the Vacant Position Request for Judicial Assistant and any domino effect. After discussion, motion carried unanimously.

## **Sheriff**

Motion by Epping, second by Gruber, to approve the contract for Emergency Rescue and Ambulance Services with Random Lake Fire Department. Motion carried unanimously.

The equity adjustments were not discussed at this meeting and will be added to a future Law Committee agenda.

Motion by Gruber, second by Ziegelbauer, to approve the repairs to Squad 45. After discussion, motion carried unanimously.

Motion by Ziegelbauer, second by Gruber, to approve the contract with Howards Grove. After discussion, motion carried unanimously.

Motion by Epping, second by Ziegelbauer, to approve Ordinance No. 16 - Establishing Speed Zone on County Road "PP" (Town of Sheboygan). After discussion, motion carried unanimously.

Motion by Epping, second by Ziegelbauer, to approve Ordinance No. 17 - Establishing Speed Zone on County Road "F" (Towns of Lima and Lyndon). After discussion, motion carried unanimously.

The Committee reviewed the Jail Population Graphs which were included with the agenda.

Inspector Broeren provided an update to the Committee on staffing and overtime costs.

## **Vouchers**

Motion by Ziegelbauer, second by Gruber, to approve the vouchers. Motion carried unanimously.

## **Approval of Attendance at Other Meetings or Functions**

There were no requests by Committee members for approval of attendance at other meetings or functions.

## **Reports on Meetings Attended**

There were no reports on meetings attended.

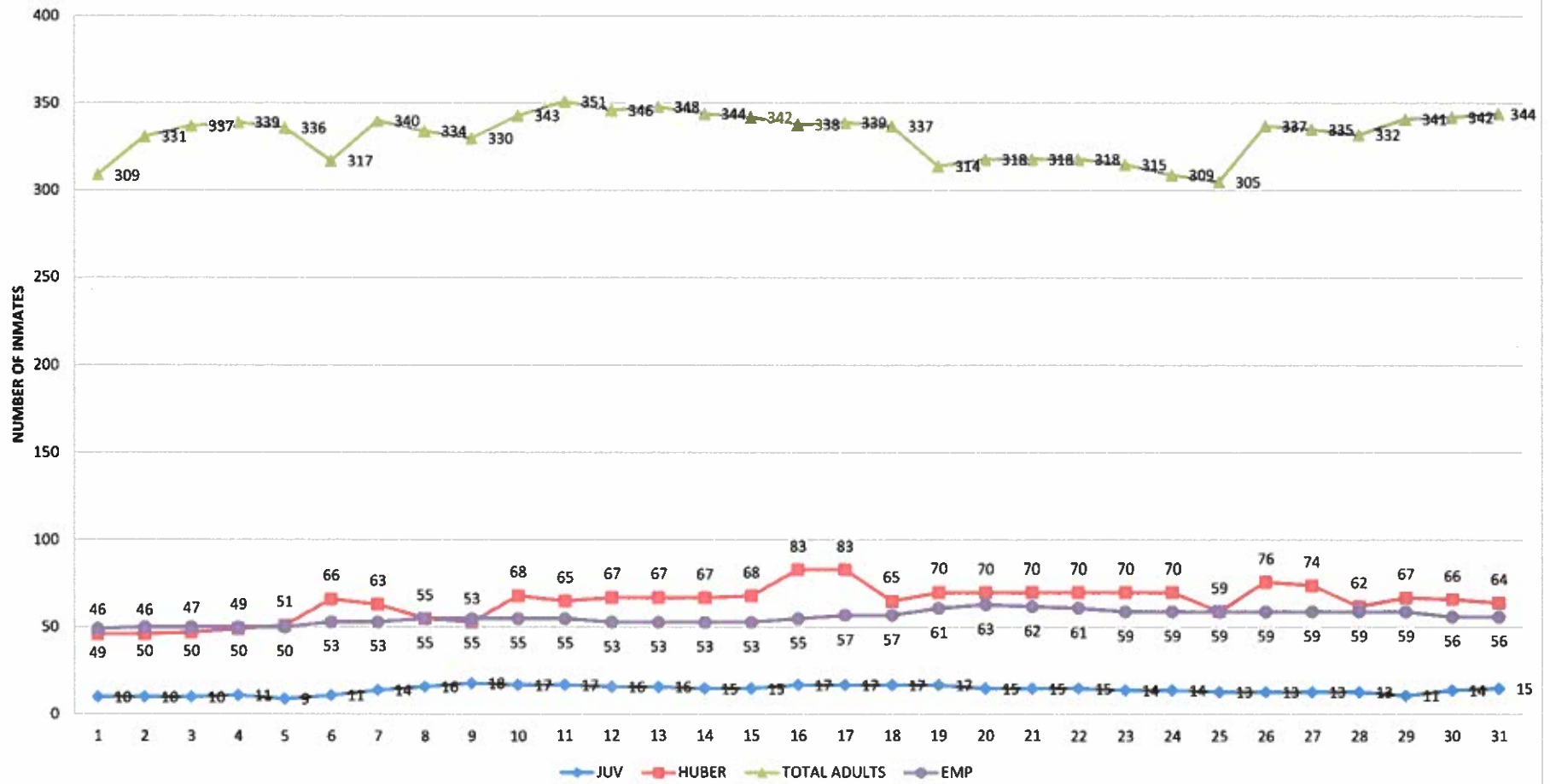
## **Adjournment**

Motion by Epping, second by Ziegelbauer, to adjourn. Motion carried unanimously.

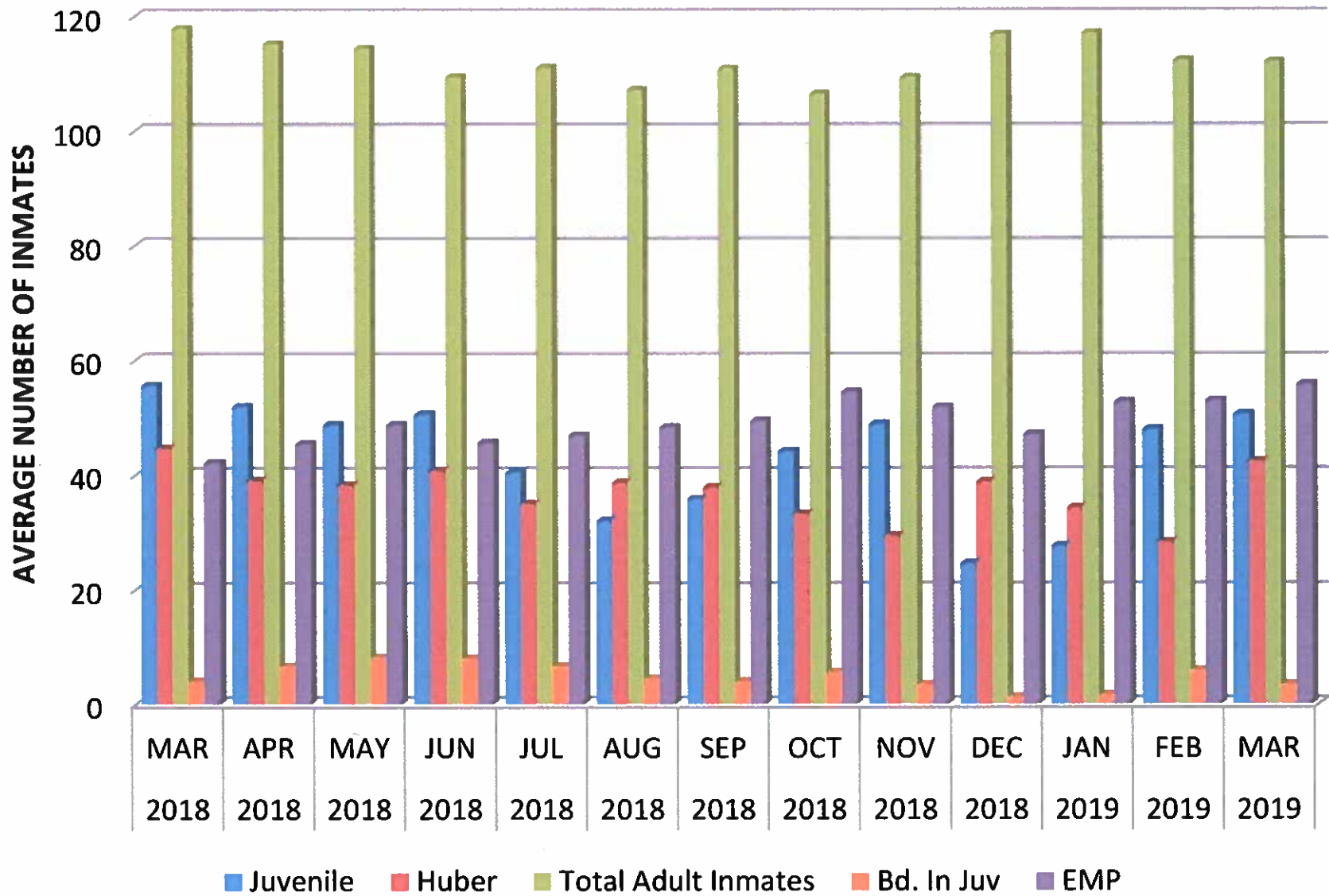
Jodi LeMahieu  
Recording Secretary

Robert Ziegelbauer  
Committee Secretary

## JAIL POPULATION MARCH 2019



# SUMMARY OF AVERAGE JAIL CAPACITY



SHEBOYGAN COUNTY SHERIFF'S DEPARTMENT  
OFFICE OF THE SHERIFF

*Cory Roeseler, Sheriff*  
*Chad Broeren, Inspector*

*Phone: (920) 459-3111      FAX: (920) 459-4305*

TO:     Law Committee

FROM: Sheriff Cory Roeseler

DATE: April 4, 2019

RE;     2019 Budget Adjustments

The Sheriff's Dept. is requesting permission to go to the finance committee with a 2019 budget adjustment for a grant received. The adjustment is budget neutral.

The Sheriff's Dept. received the Pre-Disaster Mitigation Grant which runs from August 2017 through March 2021. We expect to spend \$22,443 in 2019. There is a 25% match of wages and benefits of those involved.

Thank you for your consideration.

# MEMO

TO: Sheriff Roeseler

FROM: Natascha Rowell

RE: Outstanding Civil & Copy Fees - 2017

DATE: April 4, 2019

Repeated attempts have been over the past year and a half via mail personal phone calls and a collection letter from Corporation Counsel to collect these overdue fees. We would like permission to write off the following invoices:

NAME	DATE	AMOUNT
<b>COPY INVOICES</b>		
Kinstler Law Office LLC	8/16/17	10.00
Attorney Joseph Reback	9/30/17	<u>10.00</u>
TOTAL		<u><u>20.00</u></u>

Thank you for your consideration.





# Sheboygan County

## VACANT POSITION REQUEST

(To be completed for all vacant positions)

**Date:** 4/1/2019  
**To:** Law Committee Members  
**From:** Sheriff Cory Roeseler

**Position Request:**

**Position:** Part-Time Deputy Sheriff  
**Reason for Vacancy:** Need to maintain adequate pool of available part-time staff.

**Justification:** Sheriff's Department needs an adequate pool of part-time officers to assist in Court Services. Part-time officers assist with inmate transports, escorting inmates to and from court, and background investigations.

**Staffing Consideration:**

Department has considered all alternate options as it relates to overall staff needs? Yes  No

**Budget Consideration:**

Is this position within the Department's annual operation budget? Yes  No   
 If not, please state the amount over budget as well as the proposed source of funds: [Click here to enter text.](#)

**Costs:**

**The annual costs associated with the position (current year's wage & benefit rates):**

Wages	Benefits	Total
\$12,272	\$939	\$13,211

(Note: Costs for health and dental benefits should be net costs, after subtracting revenue from employee contributions.)

County Administrator/Department Head Signature Date: 4-2-19

Liaison Committee Signature \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Committee Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Form Process:**

1. County Administrator/Department Head completes VPR.
2. County Administrator/Department Head presents VPR to Liaison Committee for approval/signature.