

## **NOTICE OF MEETING**

LAW COMMITTEE

**September 16, 2021 - 4:15 PM**

Law Enforcement Center  
525 North 6th Street  
Sheboygan, WI 53081

LEC-West Conference Room

To Join the Meeting Remotely, Dial: +1 617-675-4444  
Enter Pin #: 646 952 894 0261  
Press: #

*Members of the Committee may be appearing remotely. Persons wanting to observe the meeting may come to the Law Enforcement Center or listen remotely.*

### **\*Agenda\***

- Call to order
- Pledge of Allegiance
- Certification of Compliance with Open Meeting Law
- Approval of Minutes
- Correspondences/Communications

### **Clerk of Circuit Court**

- Consideration of Vacant Position Request

### **Sheriff**

- Sheriff's Report
- Consideration of appointment of Pat Depies to the EMS Council, representing Volunteer Ambulance Service
- Consideration of Budget Adjustment - Seatbelt Grant
- Consideration of repairs to Squad 42
- Consideration of Equity Adjustments for some Correctional Officers
  
- Consideration of vouchers
- Consideration of attendance of members at other meetings or functions
- Adjourn

Prepared by:  
Jodi LeMahieu  
Recording Secretary

Charlette Nennig  
Committee Chairman

Note: persons with disabilities needing assistance to attend or participate are asked to notify Jodi LeMahieu, 459-3895, prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

## SHEBOYGAN COUNTY LAW COMMITTEE MINUTES

Law Enforcement Center  
525 North 6<sup>th</sup> Street  
Sheboygan, WI 53081

West Conference Room

**August 19, 2021**

**Called to Order: 4:15 PM**

**Adjourned: 5:37 PM**

MEMBERS PRESENT: Chairman Charlette Nennig, Vice Chairman Gerald Jorgensen (via phone), Secretary Brian Hoffmann, Member Paul Gruber, Member Wendy Schobert

MEMBERS ABSENT: None

ALSO PRESENT: Natascha Rowell, Chris Nehring, Melody Lorge, Jennifer Zimmermann, Chad Broeren, Cory Roeseler, Jacob Immel, Dennis Miller, Alayne Krause, Wendy Charnon, Desarae Rohde, Ryan Arndt

### **Call to Order**

Chairman Nennig called the meeting to order.

### **Pledge of Allegiance**

All in attendance recited the Pledge of Allegiance.

### **Certification of Compliance with Open Meeting Law**

The meeting notice was posted on August 18, 2021 at 9:55 a.m. in compliance with the open meeting law.

### **Approval of Minutes**

Motion by Gruber, second by Hoffmann, to approve the minutes from the previous meeting. Motion carried unanimously.

### **Correspondences/Communications**

There were no correspondences/communications.

### **Medical Examiner**

Motion by Schobert, second by Gruber, to approve the Budget for 2022. Motion carried unanimously.

### **Clerk of Circuit Court**

Motion by Hoffmann, second by Gruber, to approve the Vacant Position Request. Motion carried unanimously.

Motion by Gruber, second by Hoffmann, to approve the Table of Organization Change. Motion carried unanimously.

Motion by Gruber, second by Hoffmann, to approve the Budget for 2022. Motion carried unanimously.

**Sheriff**

Discussion was held reference correctional officer wages.

**Vouchers**

There were no vouchers for approval.

**Approval of Attendance at Other Meetings or Functions**

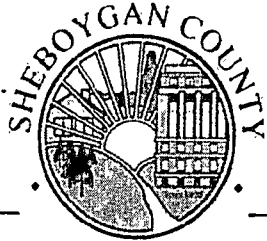
Motion by Hoffmann, second by Gruber, to approve the attendance of Supervisor Schobert at the Finance Committee meeting on August 11, 2021. Motion carried unanimously.

**Adjournment**

Motion by Gruber, second by Hoffmann, to adjourn. Motion carried unanimously.

Jodi LeMahieu  
Recording Secretary

Brian Hoffmann  
Committee Secretary



# Sheboygan County VACANT POSITION REQUEST

(To be completed for all vacant positions)

**Date:** 9/13/2021  
**To:** Law Committee Members  
**From:** Melody Lorge, Clerk of Courts

**Position Request:**

**Position:** LTE (extension)  
**Reason for Vacancy:** N/A

**Justification:**

Due to retirements and training of current staff and new employees. This LTE position is necessary to assist with daily operations in our office. This request would be an extension of the current LTE already working in our office.

**Staffing Consideration:**

Department has considered all alternate options as it relates to overall staff needs? Yes  No

**Budget Consideration:**

Is this position within the Department's annual operation budget? Yes  No

If not, please state the amount over budget as well as the proposed source of funds: [Click here to enter text.](#)

**Costs:**

The annual costs associated with the position (current year's wage & benefit rates):

Wages	Benefits	Total
\$9,600	\$710	\$10,310

(Note: Costs for health and dental benefits should be net costs, after subtracting revenue from employee contributions.)

County Administrator/Department Head Signature Melody Lorge Date: 9/13/21

Human Resources Director Signature A. Wick Date: 09/13/2021

Liaison Committee Signature \_\_\_\_\_ Date: \_\_\_\_\_

Human Resources Committee Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Form Process:**

1. County Administrator/Department Head completes VPR.
2. County Administrator/Department Head refers to Human Resources Director for approval.
3. County Administrator/Department Head presents VPR to Liaison Committee for approval/signature.
4. County Administrator/Department Head forwards VPR to HR for Human Resources Committee approval/signature (Salaried Positions Only.)
5. HR begins recruitment process.

**SHEBOYGAN COUNTY SHERIFF'S DEPARTMENT  
OFFICE OF THE SHERIFF**

*Cory Roeseler, Sheriff  
Chad Broeren, Inspector*

*Phone: (920) 459-3111*

*FAX: (920) 459-4305*

TO: Members of Law Committee

FROM: Sheriff Cory Roeseler and Inspector Chad Broeren

*CR CB*

DATE: October 7<sup>th</sup>, 2021

RE: 2021 Budget Adjustment – Seatbelt Grant

We have received a grant from the State of Wisconsin in the amount of \$75,000 to be utilized for taskforce related seatbelt enforcement. The grant period runs from October 1<sup>st</sup> 2021 to September 30<sup>th</sup> 2022. We want to record the 2021 grant allocation of \$4,800 per month for the months of October, November and December, for a total of \$14,400. We are requesting permission to ask the Finance Committee for the budget adjustment.

163.511110	Sub 102225 W	3,360	Overtime - Patrol
1088.531505	Sub 102225 W	1,440	Outside Services – Client Services
163.423125	Sub 102225 W	-3,360	Law Enforcement Grant Revenue
1088.423125	Sub 102225 W	-1,440	Law Enforcement Grant Revenue

Thank you for your consideration.