

NOTICE OF MEETING

LAW COMMITTEE

March 7, 2019 - 4:00 PM

Law Enforcement Center
525 North 6th Street
Sheboygan, WI 53081

LEC-West Conference Room

Agenda

- Call to order
- Pledge of Allegiance
- Certification of Compliance with Open Meeting Law
- Approval of Minutes
- Correspondences/Communications
- Public Comments

Sheriff

- Review of Jail Graphs
 - Consideration of Five-Year Capital Plan
 - Consideration of change in overtime rules for dispatchers
 - Consideration of attendance of Emergency Management Director at out-of-state training (Healthcare Leadership in Mass Casualty Incidents)
 - Consideration of attendance of Detective at out-of-state training (Social Media, NCFI)
 - Consideration of replacement of Squad 25
 - Consideration of replacement of Squad 41
-
- Consideration of vouchers
 - Consideration of attendance of members at other meetings or functions
 - Reports on meetings attended
 - Adjourn

Prepared by:
Jodi LeMahieu
Recording Secretary

Vern Koch
Committee Chairman

Note: persons with disabilities needing assistance to attend or participate are asked to notify Jodi LeMahieu, 459-3895, prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

SHEBOYGAN COUNTY LAW COMMITTEE MINUTES

Law Enforcement Center
525 North 6th Street
Sheboygan, WI 53081

LEC-West Conference Room

February 21, 2019

Called to Order: 4:00 PM

Adjourned: 4:55 PM

MEMBERS PRESENT: Chairman Vernon Koch, Secretary Robert Ziegelbauer, Member Paul Gruber

MEMBERS ABSENT: Vice Chairman Thomas Epping, Member Brian Hoffmann

ALSO PRESENT: Cory Roeseler, Chad Broeren, Joel Urmanski, Steven Steinhardt, David Leffin, Natascha Rowell

Call to Order

Chairman Koch called the meeting to order.

Pledge of Allegiance

All in attendance recited the Pledge of Allegiance.

Certification of Compliance with Open Meeting Law

Chairman Koch certified compliance with the open meeting law. The agenda was posted at 3:35 p.m. on February 19, 2019.

Approval of Minutes

Motion by Ziegelbauer, second by Gruber, to approve the minutes from the previous meeting. Motion carried unanimously.

Correspondences/Communications

Sheriff Roeseler informed the Committee he received a letter of resignation from a correctional officer.

Public Comments

There were no public comments.

Clerk of Courts

The Committee reviewed the 4th Quarter Variance Report which was included with the agenda.

Medical Examiner

Medical Examiner Leffin presented the Annual Report to the Committee. Discussion followed.

District Attorney

Motion by Gruber, second by Ziegelbauer, to approve the 2019 Budget Adjustment. Motion carried unanimously.

The Committee reviewed the 2018 DA 4th Quarter Variance Report which was included with the agenda.

District Attorney Urmanski presented the Annual Report to the Committee. Discussion followed.

Sheriff

Motion by Ziegelbauer, second by Gruber, to approve the Oostburg Ambulance Contract. Motion carried unanimously.

The Committee reviewed the 4th Quarter Variance Report which was included with the agenda.

The Committee reviewed the Jail Population Graphs which were included with the agenda.

Sheriff Roeseler presented the Annual Report to the Committee. Discussion followed.

Sheriff Roeseler informed the Committee of the status of the correctional officer and dispatcher hiring processes.

Motion by Ziegelbauer, second by Gruber, to approve the Salary Equity Adjustment Requests. Motion carried unanimously.

Motion by Ziegelbauer, second by Gruber, to approve Eric Bushman, new City IT Director, as the replacement for Greg Vertelka on Communications Council. Motion carried unanimously.

Motion by Ziegelbauer, second by Gruber, to approve the Department Awards. Motion carried unanimously.

Motion by Ziegelbauer, second by Gruber, to approve using state forfeiture funds for covert equipment service. Motion carried unanimously.

Motion by Ziegelbauer, second by Gruber, to approve the repairs to Squad 43, Squad 28, Squad 46 and Van 70. After discussion, motion carried unanimously.

Motion by Ziegelbauer, second by Gruber, to approve the Hazardous Materials Response Plan. After discussion, motion carried unanimously.

Vouchers

Motion by Ziegelbauer, second by Gruber, to approve the vouchers. Motion carried unanimously.

Approval of Attendance at Other Meetings or Functions

Motion by Gruber, second by Koch, to approve the attendance of all Law Committee members at the Health and Human Services Committee meeting on April 8, 2019. Motion carried unanimously.

Reports on Meetings Attended

There were no reports on meetings attended.

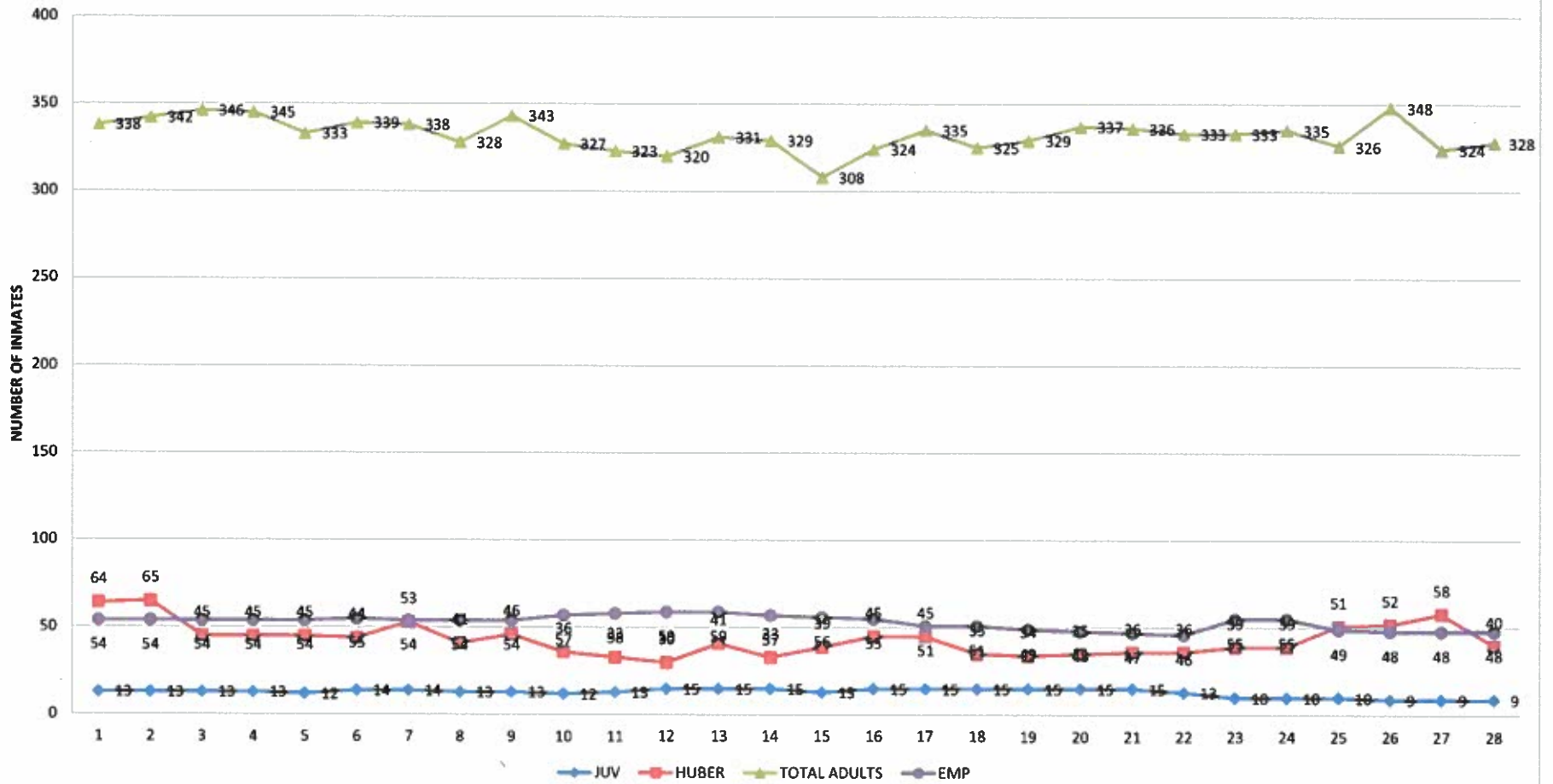
Adjournment

Motion by Gruber, second by Ziegelbauer, to adjourn. Motion carried unanimously.

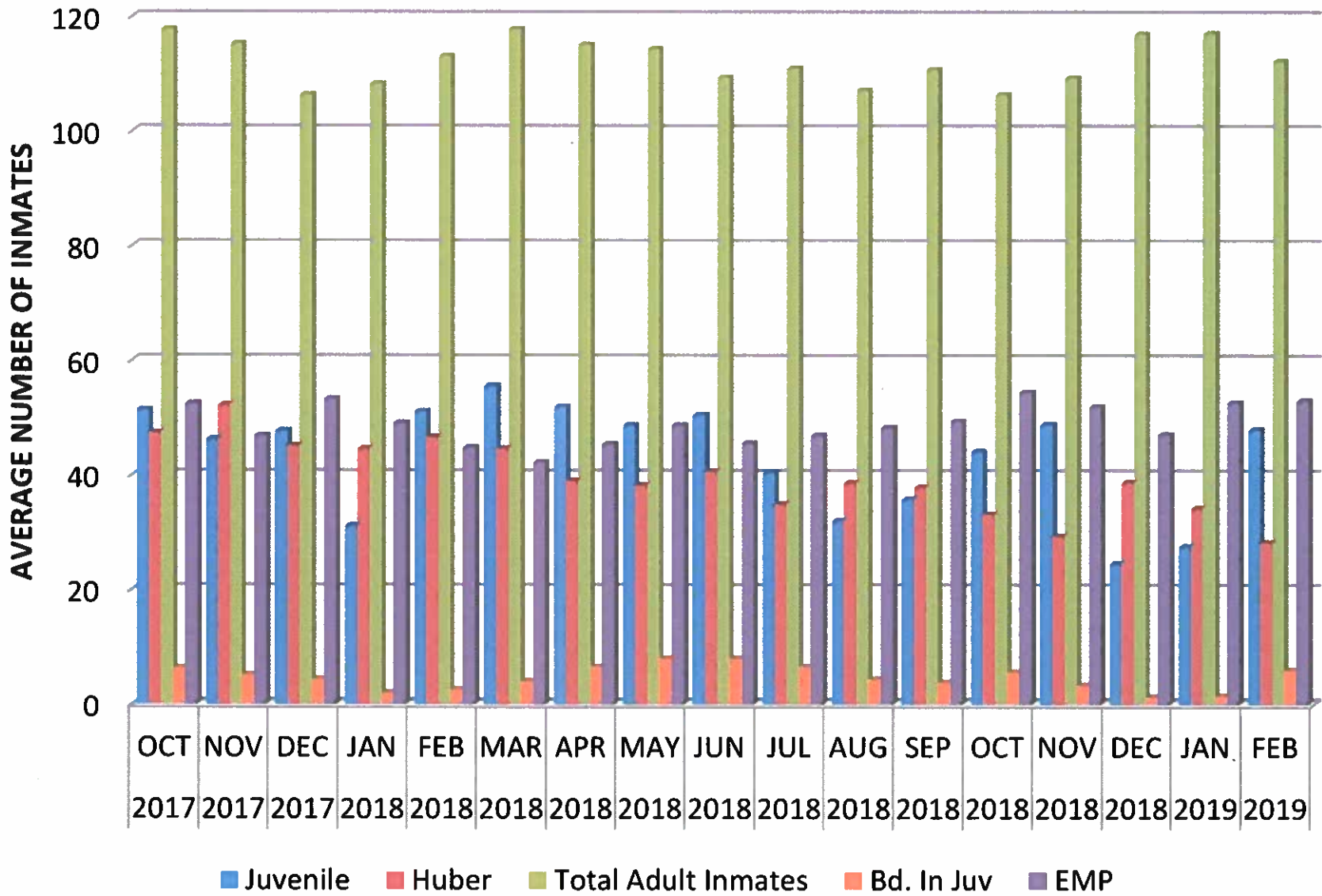
Jodi LeMahieu
Recording Secretary

Robert Ziegelbauer
Committee Secretary

JAIL POPULATION FEBRUARY 2019



SUMMARY OF AVERAGE JAIL CAPACITY



Sheboygan County Capital Project Funding Request

Project Name:	Renovate Indoor Range at the Law Enforcement Center
Department:	Sheriff
Project Manager(s):	Sheriff/Inspector, Jim TeBeest
Committee:	Law Committee
Project Number	

1 Project Case

1.1 Project Overview
Renovating the range at the Law Enforcement Center will include the replacement of the moveable/programmable target system. The current target system is not functioning forcing the officers to change positions in the range. It will also include the ability to provide scenario-based training to officers by the installation a "video-targeting system" that allows officers to train in a realistic type scenario-based environment.
1.2 Project Purpose
The range and targeting system is original to the Law Enforcement Center which was built in 1981. The moveable/programmable target system is no longer functional and has not been used for the last two years due to its condition. This project will replace the rail system and associated computer equipment. The video targeting system will allow for officers to train in a reality-based scenario driven environment crucial for best practices in the training environment.

2 Primary Project Objectives
1) Replacement of the moveable/programmable target system. 2) Addition of video targeting system. 3) Greatly improve the acoustics of the room.

3 Project Identification and Alternatives
Project is sought due to the inoperability of the current range targeting system. The alternative is to continue to force officers training on the range to walk to approach the targets. By reducing the distance to the backstop (trap), we see increases in the chances of an officer getting struck by a ricochet.

4 Project Issues
N/A

5 Project Cost Worksheet

New - Range

Funding	Expenditure	Other Funding	Bonding	Source(s) of Other Funding
Prior years			\$0	
2020 - 1st Quarter	\$40,000			
2020 - 2nd Quarter	\$60,000			
2020 - 3rd Quarter	\$35,000			
2020 - 4th Quarter				
2020 Total	\$135,000	\$0	\$135,000	
2021 - 1st Quarter				
2021 - 2nd Quarter				
2021 - 3rd Quarter				
2021 - 4th Quarter				
2021 Total	\$0	\$0	\$0	
2022 - 1st Quarter				
2022 - 2nd Quarter				
2022 - 3rd Quarter				
2022 - 4th Quarter				
2022 Total	\$0	\$0	\$0	
2023 - 1st Quarter				
2023 - 2nd Quarter				
2023 - 3rd Quarter				
2023 - 4th Quarter				
2023 Total	\$0	\$0	\$0	
2024 - 1st Quarter				
2024 - 2nd Quarter				
2024 - 3rd Quarter				
2024 - 4th Quarter				
2024 Total	\$0	\$0	\$0	
SUB TOTAL 2020-2024	\$135,000	\$0	\$135,000	
Later Years			\$0	
TOTAL	\$135,000	\$0	\$135,000	
Check	\$0	\$0	\$0	
Additional details Other Funding				

New - Range

5 Project Cost Worksheet (continued)

Departmental cost	TOTAL	DEPARTMENT	DEPARTMENT	ASSET LIFE YEARS
Land	\$ -			
Buildings	\$ -			
Infrastructure	\$ -			
Improvements	\$ -			
Equipment	\$ -			
Computer Hardware	\$ -			
Computer Software	\$ -			
Consulting	\$ -			
Other	\$ -			
TOTAL	\$135,000	\$0	\$0	
Check	-\$135,000			

5 Project Cost Summary

Year	Total Cost	Other Funding	Bonding
Prior Years	\$ -	\$ -	\$ -
2020	\$ 135,000.00	\$ -	\$ 135,000.00
2021	\$ -	\$ -	\$ -
2022	\$ -	\$ -	\$ -
2023	\$ -	\$ -	\$ -
2024	\$ -	\$ -	\$ -
SUB Total	\$ 135,000.00	\$ -	\$ 135,000.00
Later Years	\$ -	\$ -	\$ -
TOTAL	\$ 135,000.00	\$ -	\$ 135,000.00

6 Project Priority	Check all that	Enter minimum amount required in
1 Legally binding contract full sum payment in 1st year?		
2 A statutory or other requirement to spend all of Year 1 money?		
3 Legally binding contract but flexibility in 1st year payments?		\$
4 A statutory or other requirement with flexibility in 1st year payments?		\$
5 Operationally viewed essential-give reason: There are safety issues, maintenance issues, efficiency issues as well as odor issues in the current facility		

New - Range

6 Other Priority reason: Please detail		\$
7 Project desirable, either improving service or efficiency		\$

7 Project Critical Success Factors (Key Performance Indicators)

Project Critical Success Factors

8 Project Duration Estimates

Project Milestone	Date Estimate
Project Start Date	
Project Bids Solicited	
Project Contracts Signed	
Project Construction to begin	
Project Construction to end	
Final Payments for Project completion	

9 Project Users	Impacts and Interface
External	
Road Users	
Business/Residences on route	
Internal	

10 Project Tolerances	
TIME	
COST	
RISK	
BENEFICIARIES	
SCOPE	
QUALITY	

SHEBOYGAN COUNTY SHERIFF'S DEPARTMENT
OFFICE OF THE SHERIFF

Cory L. Roeseler, Sheriff
Chad M. Broeren, Inspector

Phone: (920) 459-3111

FAX: (920) 459-4305

To: Sheboygan County Law Committee
From: Sheriff Cory Roeseler and Inspector Chad Broeren
Date: 02/26/2019
Re: Communications Center Overtime Rules

In 2018, we asked and received permission from the Law and Human Resources Committees to allow our Correctional Officers to earn overtime compensation for a shift over 8 hours versus overtime after an 86 hour pay period. After consideration and discussions with the HR Director, we are seeking to change the rules that determine when overtime is paid to the Dispatchers in our Communications Center.

Since 2011, and as a result from Act 10, rules were changed to reflect "hours worked" limits outlined in FLSA for law enforcement employees. Under these rules, a dispatcher is required to work over 40 hours in a 7 day work period before earning overtime, excluding benefit time. This has created an inequity with deputies and correctional officers who earn overtime after 8 hours per day and on regular days off when covering for staff shortages.

In an effort to increase morale, retain our existing employees and attract new applicants, we are proposing to change the overtime rules to any hours worked over 8 hours per day for a dispatcher be compensated at time and one-half and any hours scheduled on a regular day off also be compensated at time and one-half. Training hours spent on a day off would be compensated with straight time.

There will be additional costs to this change and some small savings but the morale in the Center and employee retention will greatly improve.

DISPATCH OT COMPARISON
1/1/18-12/6/18

2/27/2019

Assumptions:

Actual overtime hours worked used for 1/1 - 12/6/18 and those averages used to calculate OT for 12/9-/12/31/18.

Current rule > 40 hours per week is overtime.

Under current rule, Short Notice OT hours used in total hours worked for week calculation results in those hours being paid OT twice.

New rule >8 hours per day is overtime.

Getting paid twice for short notice overtime will go away.

Paid overtime for anything outside of their scheduled shift.

Training on days off will be paid at straight time.

Overtime Cost Comparison

	Ave Hr Rate	Ave OT Rate	Straight Pay	Paid Either Way	Paid OT Twice	Not OT >8 rule
Dispatchers						
Total Hours Worked			1,075.33	2,771.45	279.38	39.76
Rates	\$ 23.24	\$ 34.51				
Paid new rule OT>8			\$ 37,109.62			
Paid current OT >40			\$ 24,990.66			
Paid Double - current					\$ 9,641.41	
Will not be OT new >8 Rule						\$ 1,372.28
Difference			\$ 12,118.96		\$ 9,641.41	\$ 1,372.28
Supervisors						
Total Hours Worked			179.71	356.86	8.16	18.10
Rates	\$ 28.86	\$ 43.25				
Paid new rule OT >8			\$ 7,772.28			
Paid current OT >40			\$ 5,186.31			
Paid Double - current					705.57	
Will not be OT new >8 Rule						\$ 782.74
Difference			\$ 2,585.97		705.57	782.74
Total difference dispatchers & Supervisors			\$ 14,704.93			
Less:						
Double time will "go away" with new >8 OT rule			\$ 10,346.98			
Will not be OT under new >8 rule			\$ 2,155.02			
Total wage impact to budget			\$ 2,202.93			
Additional FICA & Retirement			\$ 310.61			
Impact to budget OT > 8			\$ 2,513.54			

As long as the above assumptions are true this would be the overall impact.