

NOTICE OF REMOTE MEETING

LAW COMMITTEE

October 7, 2021 - 4:15 PM

THE COMMITTEE WILL BE APPEARING REMOTELY.

TO JOIN THE MEETING: DIAL 1-617-675-4444

PIN: 601 467 681 6834#

Agenda

- Call to order
- Certification of Compliance with Open Meeting Law
- Approval of Minutes
- Correspondences/Communications

Sheriff

- Consideration of repairs to Squad 47
- Consideration of repairs to Squad 31
- Consideration of VPR for LTE Administrative Clerk – Secretary I
- Consideration of starting an eligibility list for Corrections Sergeant

- Consideration of approving vouchers and authorizing staff member to sign vouchers
- Consideration of attendance of members at other meetings or functions
- Adjourn

Prepared by:
Jodi LeMahieu
Recording Secretary

Charlette Nennig
Committee Chairman

Note: persons with disabilities needing assistance to attend or participate are asked to notify Jodi LeMahieu, 459-3895, prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

SHEBOYGAN COUNTY LAW COMMITTEE MINUTES

Law Enforcement Center
525 North 6th Street
Sheboygan, WI 53081

West Conference Room

September 16, 2021

Called to Order: 4:15 PM

Adjourned: 4:39

MEMBERS PRESENT: Chairman Charlette Nennig, Vice Chairman Gerald Jorgensen, Secretary Brian Hoffmann (via phone), Member Paul Gruber, Member Wendy Schobert

MEMBERS ABSENT: None

ALSO PRESENT: Chad Broeren, Cory Roeseler, Melody Lorge, Jason Liermann

Call to Order

Chairman Nennig called the meeting to order.

Pledge of Allegiance

All in attendance recited the Pledge of Allegiance.

Certification of Compliance with Open Meeting Law

The meeting notice was posted on September 14, 2021 at 9:35 a.m. in compliance with the open meeting law.

Approval of Minutes

Motion by Gruber, second by Hoffmann, to approve the minutes from the previous meeting. Motion carried unanimously.

Correspondences/Communications

Sheriff Roeseler informed the Committee that he received letters of resignation from two correctional officers.

Supervisor Jorgensen arrived at 4:18 p.m.

Clerk of Circuit Court

Motion by Gruber, second by Schobert, to approve the Vacant Position Request. Motion carried unanimously.

Sheriff

There was no Sheriff's Report.

Motion by Jorgensen, second by Gruber, to approve the appointment of Pat Depies to the EMS Council, representing Volunteer Ambulance Service. Motion carried unanimously.

Motion by Hoffmann, second by Schobert, to approve the Budget Adjustment - Seatbelt Grant. Motion carried unanimously.

Motion by Schobert, second by Jorgensen, to approve the repairs to Squad 42. Motion carried unanimously.

Motion by Gruber, second by Jorgensen, to approve the Equity Adjustments for some Correctional Officers. Motion carried unanimously.

Vouchers

Motion by Schobert, second by Jorgensen, to approve the vouchers. Motion carried unanimously.

Approval of Attendance at Other Meetings or Functions

There were no requests for approval of attendance at other meetings or functions.

Adjournment

Motion by Gruber, second by Hoffmann, to adjourn. Motion carried unanimously.

Jodi LeMahieu
Recording Secretary

Brian Hoffmann
Committee Secretary



Sheboygan County VACANT POSITION REQUEST

(To be completed for all vacant positions during Hiring Freeze)

WISCONSIN

Date: 9/17/2020
To: Law Committee Members
From: Sheriff Cory Roeseler & Inspector Chad Broeren

Position Request:

Position: LTE Administrative Clerk – Secretary I
Reason for Vacancy: Full-time Administrative Clerk – Secretary I resigned

Justification: This position is responsible for receptionist duties at the reception desk and medical area of the Adult Detention Center during normal business hours. Secretary I's will log all visitors to the Adult Detention Center, log medications and/or items dropped off for inmates, and notify the Alternatives to Incarceration Unit when inmates are checking in.

Staffing Consideration:

Department has considered all alternate options as it relates to overall staff needs? Yes No

Budget Consideration:

Is this position within the Department's annual operation budget? Yes No
If not, please state the amount over budget as well as the proposed source of funds: N/A

Costs:

The annual costs associated with the position (current year's wage & benefit rates):

Wages	Benefits	Total
\$16-18 per hour	\$0	\$6,000

(Note: Costs for health and dental benefits should be net costs, after subtracting revenue from employee contributions.)

Department Head Signature _____ Date: 9/17/2020

Human Resources Director Signature DANNIE MULLER Date: 9/17/2020

Liaison Committee Signature _____ Date: _____

Human Resources Committee Signature _____ Date: _____