

NOTICE OF MEETING

LAW COMMITTEE

May 2, 2019 - 4:00 PM

Law Enforcement Center
525 North 6th Street
Sheboygan, WI 53081

LEC-West Conference Room

Agenda

- Call to order
- Pledge of Allegiance
- Certification of Compliance with Open Meeting Law
- Approval of Minutes
- Correspondences/Communications
- Public Comments

Clerk of Circuit Court

- 1st Quarter Variance Report

Sheriff

- 1st Quarter Variance Report
- Review of Jail Population Graphs
- Update on Hiring Processes
- Consideration of repairs to Squad 47
- Consideration of repairs to Squad 38
- Consideration of repairs to Squad 40
- Consideration of approval for a detective to attend out-of-state training (Undercover Online Investigation)
- Consideration of vouchers
- Consideration of attendance of members at other meetings or functions
- Reports on meetings attended
- Adjourn

Prepared by:
Jodi LeMahieu
Recording Secretary

Vern Koch
Committee Chairman

Note: persons with disabilities needing assistance to attend or participate are asked to notify Jodi LeMahieu, 459-3895, prior to the meeting so that accommodations may be arranged.

A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

SHEBOYGAN COUNTY LAW COMMITTEE MINUTES

Law Enforcement Center
525 North 6th Street
Sheboygan, WI 53081

LEC-West Conference Room

April 4, 2019

Called to Order: 4:00 PM

Adjourned: 4:22 PM

MEMBERS PRESENT: Chairman Vernon Koch, Vice Chairman Thomas Epping, Member Paul Gruber

MEMBERS ABSENT: Secretary Robert Ziegelbauer, Member Brian Hoffmann

ALSO PRESENT: Cory Roeseler, Chad Broeren, Steve Steinhardt, Mary Fetterer, Natascha Rowell, Jason Liermann, Wendy Charnon

Call to Order

Chairman Koch called the meeting to order.

Pledge of Allegiance

All in attendance recited the Pledge of Allegiance.

Certification of Compliance with Open Meeting Law

Chairman Koch certified compliance with the open meeting law. The agenda was posted at 12:45 p.m. on April 2, 2019.

Approval of Minutes

Motion by Epping, second by Gruber, to approve the minutes from the previous meeting. Motion carried.

Correspondences/Communications

Sheriff Roeseler informed the Committee that he received a letter of resignation from a correctional officer and a letter of resignation from a dispatcher.

Public Comments

There were no public comments.

Sheriff

The Committee reviewed the Jail Population Graphs which were included with the agenda.

Motion by Epping, second by Gruber, to approve declaring overdue fees uncollectable. Motion carried unanimously.

Motion by Epping, second by Gruber, to approve the 2019 budget adjustment. Motion carried unanimously.

Motion by Epping, second by Gruber, to approve the attendance of the mechanic at out-of-state training (Police Fleet Expo). Motion carried unanimously.

Motion by Epping, second by Gruber, to approve the Salary Equity Adjustments. Motion carried unanimously.

Motion by Epping, second by Gruber, to approve the Vacant Position Request for Part-Time Deputy. Motion carried unanimously.

Motion by Epping, second by Gruber, to approve the Criminal Justice Advisory Committee Written Report. Motion carried unanimously.

Motion by Epping, second by Gruber, to approve using Jail Assessment Funds for replacement of a clothes washer at the Detention Center and completing the associated budget adjustment. Motion carried unanimously.

Motion by Gruber, second by Epping, to approve moving \$75,000 from the Range Project to the Jail Camera Upgrade Project within Capital Outlay. Motion carried unanimously.

Motion by Epping, second by Gruber, to approve using Jail Assessment Funds for remaining balance of Jail Camera Upgrade Project (estimated \$50,000). Motion carried unanimously.

Vouchers

Motion by Epping, second by Gruber, to approve the vouchers. Motion carried unanimously.

Approval of Attendance at Other Meetings or Functions

There were no requests by Committee members for approval of attendance at other meetings or functions.

Reports on Meetings Attended

There were no reports on meetings attended.

Adjournment

Motion by Epping, second by Gruber, to adjourn. Motion carried unanimously.

Jodi LeMahieu
Recording Secretary

Robert Ziegelbauer
Committee Secretary

**VARIANCE REPORT FOR DEPARTMENT -- CLERK OF COURTS
FOR THE QUARTER ENDING 03/31/2019**

TIMING	G/L CATEGORY	VARIANCE FROM BUDGET	EXPLANATION OF VARIANCE
	Fines, Forfeits, & Penalties		
	Law & Ordinance Violations	6,785.57	Use of state tax refund intercept program along with other daily collection efforts.
	Public Charges for Services		
	General Government	47,580.72	Use of state tax refund intercept program along with other daily collection efforts.
	Interdepartmental Revenue		
	Other Interdept'l Revenue	(1,014.75)	Less revenue due to cancelled Child Support Agency court time.
	Operating Expenses		
	Purchased Services	(29,683.01)	Greater than budgeted costs for jury trials, indigent counsel appointments, guardian ad litem appointments and interpreters.
	General Operating	2,082.86	Less than budgeted costs for postage and office supplies.
	Interdepartmental Charges		
	Employee Related Insurance	2,327.11	Employee elected to change to single coverage for health insurance.
	System Operation Charges	(1,279.84)	Greater than budgeted expense for printing charges.
	Capital Outlay	46,737.00	Phase two of the sound system project adding the video conferencing equipment not yet completed.
	Variances Less Than Justification Threshold	(725.88)	
	TOTAL	72,809.78	

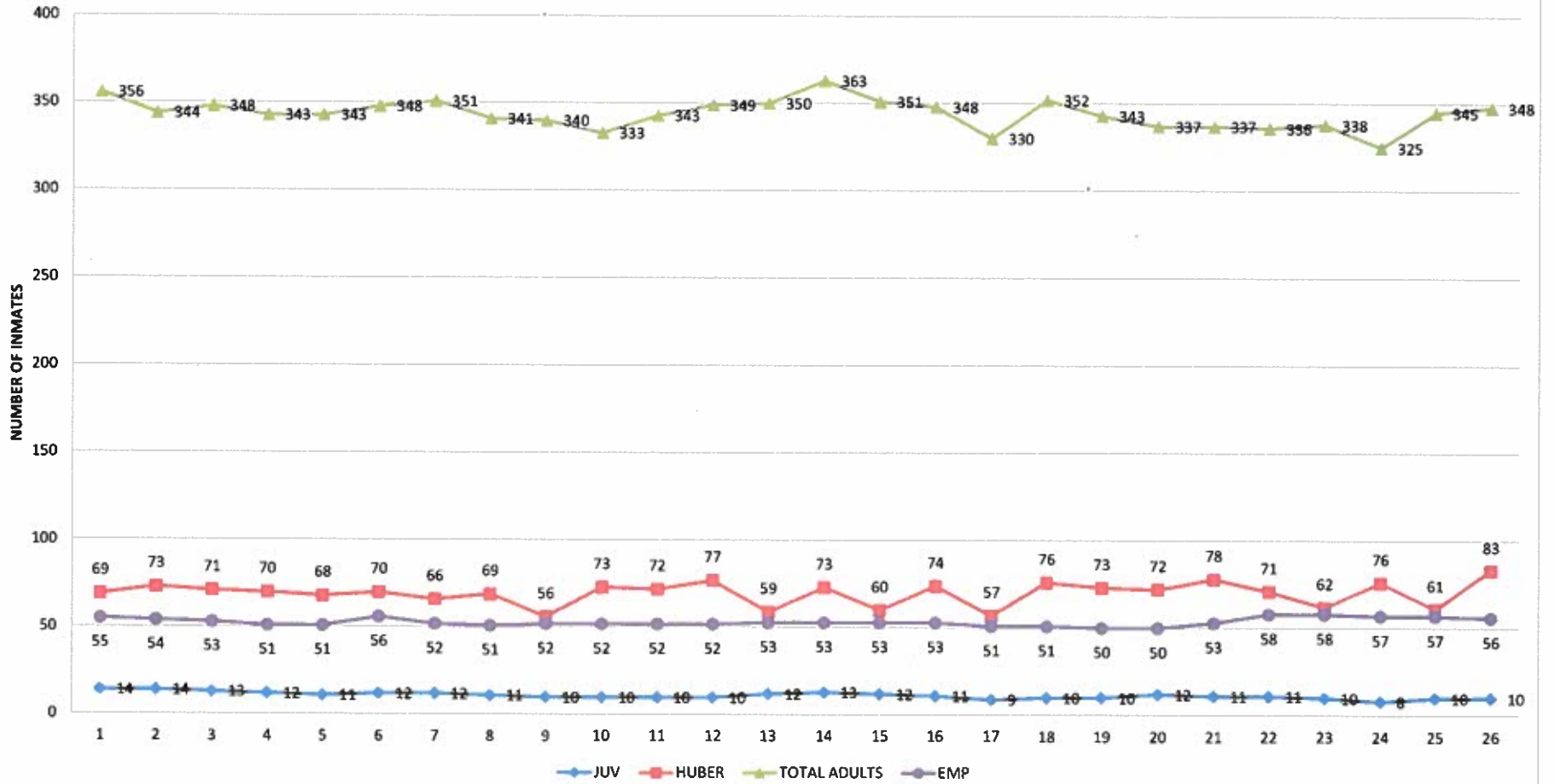
**VARIANCE REPORT FOR DEPARTMENT -- SHERIFF
FOR THE QUARTER ENDING 03/31/2019**

TIMING	G/L CATEGORY	VARIANCE FROM BUDGET	EXPLANATION OF VARIANCE
	Intergovernmental Revenues		
	Federal Grants	2,901.97	The consulting fees for the first quarter have been higher than budget.
	State Grants	7,301.17	Was awarded the Hazardous Material Emergency Preparedness Grant and the Officer Wellness Grant and the budget is in a future period.
x	Public Charges for Services		
	Public Safety	(8,725.13)	Have not received reimbursement for training and have not collected as much as anticipated for civil and inmate related fees.
	Interest and Other Revenue		
	Other Misc. Revenue	14,394.70	Higher inmate commissary and telephone commission due to higher jail population, additional mechanic labor for outside agency vehicles, and uniform allowance payback due to retirement of supervisors.
	Interdepartmental Revenue		
	Public Safety Revenue	(2,001.00)	HHS has not given our detective any fraud cases to work on.
	Personnel Related Expenditure		
	Wages	(58,408.70)	Due to retirements, resignations, and promotion payouts. This has resulted in \$178,423 in additional costs.
	Overtime	(247,940.38)	Due to vacancies in corrections (\$188,913 in OT), patrol (\$29,757 in OT), and dispatch (\$29,233 in OT).
	Operating Expenses		
	Repairs and Maintenance	10,381.19	Have not used the budgeted amount for equipment maintenance.

General Operating	(26,004.75)	Had several extraditions from across the country (\$5,469). Needed to purchase additional beds and linens for the Detention Center due to increased jail population (\$5,991). Employee uniforms for new hires was up in the first quarter (\$7,425). A 2018 non-capital equipment purchase was postponed to 2019 (\$4,316).
Fixed Charges	(16,345.02)	Increased use of our electronic monitoring system.
Interdepartmental Charges		
Employee Related Insurance	70,057.59	Due to vacancies in corrections, patrol, and dispatch.
System Operation Charges	(1,242.29)	Printing and long distance phone call charges were up for the first quarter.
Capital Outlay	68,955.00	Some squads have not been purchased.
Variances Less Than Justification Threshold	(635.94)	
TOTAL	(187,311.59)	

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JAIL POPULATION APRIL 2019



SUMMARY OF AVERAGE JAIL CAPACITY

