

SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MEETING

Sheboygan County Health and Human Services Department
1011 North 8th Street
Sheboygan, WI 53081
Room 372

April 2, 2019

Called To Order: 8:30 a.m.

Adjourned: 10:00 a.m.

MEMBERS PRESENT: Supervisor Roger Otten – Vice Chair, Supervisor Jim Baumgart, Supervisor Thomas Epping, Supervisor Dawn Brulla, Mr. Larry Samet, and Ms. Jeanne Kliejunas

ABSENT: Supervisor Brian Hoffmann – Chair, Supervisor Curt Brauer – Secretary, and Mr. Craig Schicker

ALSO PRESENT: Matt Strittmater, Jackie Moglowsky, Diane Liebenthal, Tim Gessler, Marie Seger, Adam Payne, Todd Richter

Vice Chairperson Roger Otten called the April 2, 2019 Health and Human Services Committee meeting to order at 8:30 a.m.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

The Health and Human Services Department received an e-mail noting that the agenda for the April 2, 2019 meeting of the Health and Human Services Committee was posted on March 29, 2019 at 2:29 p.m., in compliance with the Open Meeting Law.

REVIEW AND APPROVE MINUTES: March 5, 2019 Health and Human Services Committee Meeting

Ms. Kliejunas moved and Supervisor Baumgart seconded to approve the minutes of the March 5, 2019 Health and Human Services Committee. Motion carried unanimously.

ANNOUNCEMENTS AND CORRESPONDENCE

Matt Strittmater opened announcements with a note of kudos to the team at Health & Human Services who lead the department's emergency preparedness efforts, inviting further information from Public Health Manager Diane Liebenthal. Diane gave a brief update on the recent flooding and the ways in which the Department offered support to the community.

Matt also noted that a program analysis and ranking exercise will be coming to a future Health & Human Services Committee meeting. These exercises were last completed in 2005 and 2009. Committee members will be invited to take a look at both mandated and discretionary programs. Through discussion, the group will create a ranking system to draw on for future budget or funding decisions.

The Committee was also informed that their Sheboygan County fobs will be deactivated. The original purpose of these fobs was to give easy access to the previous meeting location, Health & Human Services Room 413, which is located in a hallway that requires fob access. However, the new meeting location in Room 372 allows for both the public and board members alike to access the room without a fob via the elevator in the vestibule.

Matt, along with Behavioral Health Manager Jackie Moglowksy, also offered an update on the recent Opioid Conference in Green Bay, which was attended by over 600 people, including an appearance from Governor Evers. Both Matt and Jackie spoke about the session topics at the forum, such as obstacles in level of treatments, the high meth use in the state of Wisconsin, and decreasing opioid overdoses by flooding communities with Narcan. There were also seminars on labor and organ trafficking related to drug use, as well as the difference between dependence and addiction. Jackie noted that it was an informative conference with new ideas to consider.

Todd Richter offered an update on the Veterans Service Office, noting that it had been a great few weeks in the new location at the Aging & Disability Resource Center. The Veterans Service team has been able to collaborate with the ADRC staff. They also seem to be reaching additional veterans at their new location, many of whom did not previously make the trip to downtown Sheboygan to receive services at the old office location.

PUBLIC INPUT

None.

CONFIRMATION OF VETERANS SERVICE OFFICER – County Administrator Adam Payne

Adam Payne confirmed Todd Richter's appointment as the new Veterans Service Officer for Sheboygan County, noting his expertise and passion for serving veterans. The Committee welcomes Todd to his new role.

In response to the previous announcements section, Adam Payne also noted the importance of the Prioritization and Evaluation of Programs exercise, given the new leadership at Health & Human Services, though he noted that the timing of this exercise is flexibility and can be delayed if desired. Adam also reminded the Committee of the upcoming Legislative Breakfast, which will feature an updated presentation on the Child Welfare Crisis and opioid impact. The breakfast will be in Health & Human Services Room 372, from 8:00-9:30 a.m. on April 8, 2019.

CONSIDERATION OF REQUEST FOR CHANGE IN DEPARTMENTAL TABLE OF ORGANIZATION – Veterans Service Officer Todd Richter

Todd Richter presented to the Committee a Request for Change in Departmental Table of Organization, with added context from Adam Payne on the reasoning behind this change. The Department is looking to add an additional Veterans Service Specialist position, while leaving the Assistant Veterans Service Officer position vacant for the time being. The current Veterans Service Specialist is preparing his educational background to move into the role of Assistant Veterans Service Officer in the future. In the meantime, a second Veterans Service Specialist position is needed. Discussion ensued and questions were answered.

Supervisor Epping moved and Mr. Samet seconded to approve the Request for Change in Departmental Table of Organization. Motion carried unanimously.

CONSIDERATION OF VACANT POSITION REQUEST – VETERANS SERVICE SPECIALIST – Veterans Service Officer Todd Richter

Todd Richter presented to the Committee a Vacant Position Request – Veterans Service Specialist. He explained the role of this Veterans Services Specialist and noted that they had received 37 applications for the position.

Supervisor Epping moved and Ms. Kliejunas seconded to approve the Vacant Position Request – Veterans Service Specialist. Motion carried unanimously.

CONSIDERATION OF SALARY/EQUITY ADJUSTMENT REQUEST – Veterans Service Officer Todd Richter

Todd Richter presented to the Committee a Salary/Equity Adjustment Request for Veterans Service Specialist Craig Stewart, noting his contributions to the Department and added responsibilities that he will be taking on in his role. Discussion ensued and questions were answered.

Supervisor Epping moved and Ms. Kliejunas seconded to approve the Salary/Equity Adjustment Request. Motion carried unanimously.

VETERANS SERVICE OFFICE & COMMISSION QUARTERLY REPORT – Veterans Service Officer Todd Richter

Todd Richter presented to the Committee an overview of the Veterans Service Office & Commission Quarterly report, noting several highlights between January and March 2019. Several events were attended, hundreds of veterans were served, the office relocated to the ADRC in Sheboygan Falls, and the Veterans Treatment Court continues. In addition, two new commissioners were appointment to the Veterans Commission.

CONSIDERATION OF DATE FOR 2020 HEALTH & HUMAN SERVICES BUDGET PUBLIC HEARING

Matt Strittmater noted that the Department will soon be scheduling the 2020 Health & Human Services Department’s Budget Public Hearing, and asked for feedback from the Committee on preferred dates and times, and other suggestions. Committee members offered ideas on how to expand outreach and choose a time when the public’s availability would be highest. More information will follow on the chosen date for the public hearing.

CONSIDERATION OF VACANT POSITION REQUEST – MEAL SITE NUTRITIONIST

Matt Strittmater and Marie Seger presented to the Committee a Vacant Position Request – Meal Site Nutritionist, noting the expertise needed to fill the position. As the contracted position had previously been filled by a retired staff member who is no longer able to continue, they would like approval to fill the contracted hours with a part-time nutritionist currently working in Public Health. Discussion ensued and questions were answered.

Supervisor Epping moved and Supervisor Brulla seconded to approve the Vacant Position Request – Meal Site Nutritionist. Motion carried unanimously.

CONSIDERATION OF APPOINTMENT OF CITIZEN MEMBER TO THE AGING TRANSPORTATION COORDINATING COMMITTEE – Aging & Disability Resource Center Supervisor Marie Seger

Marie Seger presented to the Committee a consideration of appointment of Ms. Sarah Louisier, a Citizen Member, to the Aging Transportation Coordinating Committee. The Committee referenced the citizen candidate’s biographical information from the agenda packet. Discussion ensued and questions were answered.

Supervisor Epping moved and Mr. Samet seconded to approve the appointment of Ms. Sarah Louisier to the Aging Transportation Coordinating Committee, and to forward onto the County Board for their consideration. Motion carried unanimously.

CONSIDERATION OF OUT OF STATE TRAVEL REQUEST – Behavioral Health Manager Jackie Moglowsky

Jackie Moglowsky presented to the Committee an Out of State Travel Request. Through receipt of a federal grant to expand the Department's Treatment Court Program, the Department is required to send a portion of the Treatment Court team to the National Association of Drug Court Professionals (NADCP) National Convention. The convention will be held in National Harbor, Maryland from July 14-17. All expenses are included in the existing grant budget, with the Department only paying for staff work time. Linda Knebel Essman and Cindy Geldreich are the Health & Human Services staff who will be attending. Discussion ensued and questions were answered.

Supervisor Epping moved and Ms. Kliejunas seconded to approve the Out of State Travel Request. Motion carried unanimously.

CONSIDERATION OF PAY POLICY EXCEPTION REQUEST – Behavioral Health Manager Jackie Moglowsky

Jackie Moglowsky presented to the Committee a Pay Policy Exception Request for Justin Strahl, who will be taking on several supervisory responsibilities on an interim basis while the supervisor in her Behavioral Health Case Management unit goes on Family Medical Leave. Discussion ensued and questions were answered.

Ms. Kliejunas moved and Supervisor Epping seconded to approve the Pay Policy Exception Request. Motion carried unanimously.

REVIEW OF FINANCIAL STATEMENTS YEAR-TO-DATE DECEMBER 31, 2018 – Senior Financial Analyst Tara Duwe

Tara Duwe presented to the Committee a review of Financial Statements Year-to-Date December 31, 2018. Discussion ensued and questions were answered.

REVIEW AND APPROVE VOUCHERS

Supervisor Epping moved and Ms. Kliejunas seconded to approve the Health and Human Services vouchers as presented. Motion carried unanimously.

APPROVAL OF ATTENDANCE OF MEMBERS AT OTHER MEETINGS OR FUNCTIONS

It was noted that the board members may wish to attend the Criminal Justice Advisory Committee (CJAC) meeting in Administration Building Room 302 at 5:15 PM on April 3, 2019. The meeting will involve discussion alternatives to jail program and solutions and updates on jail population and overcrowding. Supervisor Epping moved and Supervisor Brulla seconded to approve any desired attendance at the CJAC Committee. Motion carried unanimously.

ADJOURNMENT

At 10:00 a.m., Supervisor Epping moved and Ms. Kliejunas seconded to adjourn the April 2, 2019 Health and Human Services Committee Meeting. Motion carried unanimously.

Victoria Deterding
Recording Secretary

Curt Brauer
Committee Secretary