

SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MEETING

Sheboygan County Health and Human Services Department
1011 North 8th Street
Sheboygan, WI 53081
Room 413

December 5, 2017

Called To Order: 8:31 a.m.

Adjourned: 9:23 a.m.

MEMBERS PRESENT: Supervisor Jim Baumgart – Chair; Supervisor Brian Hoffmann – Vice Chair; Supervisor Henry Nelson – Secretary, Supervisor Roger Otten, Supervisor Thomas Epping, Supervisor Curt Brauer, Mr. Larry Samet, Ms. Jeanne Kliejunas, Mr. Craig Schicker

ABSENT: None

ALSO PRESENT: Tom Eggebrecht, Shannon Otten, Scott Shackelford, Tim Gessler, Diane Liebenthal, Nick Larkin, Corrissa Frank, and Tom Malmstadt

Supervisor Baumgart called the December 5, 2017 Health and Human Services Committee meeting to order at 8:31 a.m.

Supervisor Baumgart informed the Committee that he appreciated receiving a copy of the December edition of the Health and Human Services newsletter and there was a lot of good information in the newsletter.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

The Health and Human Services Department received an e-mail noting that the agenda for the December 5, 2017 meeting of the Health and Human Services Committee was posted on November 30, 2017 at 1:09 p.m., in compliance with the Open Meeting Law.

REVIEW AND APPROVE MINUTES: November 21, 2017 Health and Human Services Committee Meeting

Supervisor Brauer moved and Supervisor Nelson seconded to approve the minutes of the November 21, 2017 Health and Human Services Committee. Motion carried unanimously.

ANNOUNCEMENTS AND CORRESPONDENCE

Tom Eggebrecht informed the Committee that the Health and Human Services newsletter is put together by Victoria Deterding and other staff within the Department. The newsletter has been well received.

Tom Eggebrecht thanked Shannon Otten for covering the November 21, 2017 Health and Human Services Committee Meeting.

Scott Shackelford informed the Committee that the Child and Family Services Division recently applied for two grants, one in the arena of providing in-home safety services with our Child Welfare cases and one in the arena of providing post-reunification support services. Scott will report back to the Committee once he receives the final numbers for these two grants.

Tom Eggebrecht informed the Committee that the Department will be undergoing and developing a Children's Mental Health initiative in 2018. This initiative is being made possible by staff restructuring.

Tom Eggebrecht informed the Committee that Behavioral Health Manager Nick Larkin's last day of employment with Health and Human Services is on December 15, 2017. Nick thanked the Committee for their support of Department initiatives. Nick also updated the Committee on the Opioid Detoxification Program.

PUBLIC INPUT

None.

PRESENTATION ON THE WELCOME BABY PROGRAM – Child and Family Services Manager Scott Shackelford, Sheboygan County Community Partnership for Children Coordinator Corrissa Frank, and United Way Executive Director Tom Malmstadt

Scott Shackelford, Corrissa Frank, and Tom Malmstadt provided information on the Welcome Baby Program to the Committee via a PowerPoint presentation. The Welcome Baby Program started in November of 2016. The Welcome Baby Program is offered to first-time parents, all Neonatal Intensive Care Unit families, and high-needs families in Sheboygan County. During the Welcome Baby hospital visit, a Resource Specialist meets with families at Aurora Memorial Medical Center and St. Nicholas Hospital and provides community resource information and support to help them through the journey of early parenthood. The Welcome Baby Program provides an opportunity to engage early with families; provides community resource information and how to access those resources; provides parents the opportunity to talk about the care of their baby; connects families directly to home visitation; and recognizes and respects that parents are their child's most influential teachers. From November 2016 through November 2017, the Resource Specialist staff from Family Connections visited 377 families at Aurora Memorial Medical Center and St. Nicholas Hospitals. After the visit in the hospital, the Resource Specialist may offer families the opportunity to connect with a Parent Educator from the Family Resource Center to learn more about the Parents as Teachers home visiting program. Throughout this past year, there have been 138 home visits servicing 30 families through the Welcome Baby Program.

Tom Eggebrecht informed the Committee that this Department provides a \$25,000 allocation per year for three years to the Welcome Baby Program and that allocation is currently in year two.

Discussion ensued and questions were answered.

CONSIDERATION OF VACANT POSITION REQUEST – HUMAN SERVICES PROFESSIONAL (MENTAL HEALTH CASE MANAGER) – Behavioral Health Manager Nick Larkin

Nick Larkin presented to the Committee a Vacant Position Request for a Human Services Professional (Mental Health Case Manager) and explained the necessity of filling this position.

After questions were answered, Ms. Kliejunas moved and Supervisor Brauer seconded to approve the Vacant Position Request for a Human Services Professional (Mental Health Case Manager). Motion carried unanimously.

CONSIDERATION OF 2017 BUDGET ADJUSTMENTS – Operations Manager Shannon Otten

Shannon Otten presented a 2017 Budget Adjustment request. The 2017 budget was prepared in July of 2016, using 2016 grant amounts for any grant changes that were unknown at the time the budget was prepared. Since this time, the department has received 2017 contracts with updated grant amounts which now need to be reflected in our 2017 budget. The adjustments are being proposed to account for the change in current grants with a net increase in revenue of \$74,327.

Supervisor Otten moved and Supervisor Brauer seconded to approve the 2017 Budget Adjustment request and to forward this request to the Finance Committee for their consideration. Motion carried unanimously.

REVIEW AND APPROVE VOUCHERS

➤ **Health and Human Services**

After questions were answered, Supervisor Nelson moved and Supervisor Otten seconded to approve the Health and Human Services expense vouchers as presented. Motion carried unanimously.

APPROVAL OF ATTENDANCE OF MEMBERS AT OTHER MEETINGS OR FUNCTIONS

Supervisor Hoffmann moved and Supervisor Epping seconded to approve the following Committee members' attendance at the following meetings:

- **Wednesday, December 13, 2017 – Finance Committee Meeting** – Any Committee Member interested in attending
- **Thursday, December 14, 2017 – Human Resources Committee Meeting** – Any Committee Member interested in attending

Motion carried unanimously.

ADJOURNMENT

At 9:23 a.m., Supervisor Epping moved and Supervisor Hoffmann seconded to adjourn the December 5, 2017 Health and Human Services Committee Meeting. Motion carried unanimously.

Julie Schaefer
Recording Secretary

Henry Nelson
Committee Secretary