

SHEBOYGAN COUNTY HEALTH CARE CENTER COMMITTEE MINUTES

Sheboygan County Transportation Facility
W5741 CTH J, Plymouth, WI 53073

November 11, 2020

Called to Order: 9:07 a.m.

Adjourned 9:54 a.m.

MEMBERS PRESENT: Supervisor Curt Brauer, Vice Chairperson (via phone); Supervisor Al Bosman, Secretary; Supervisor Fran Damp; Supervisor Marilyn Montemayor (via phone)

ALSO PRESENT: Kayla Clinton, Rocky Knoll Administrator; Jeremy Fredericks, Accountant; Cindy Stevens, Recording Secretary; Jill Mueller, Assistant Administrator (via phone)

Vice Chairperson Brauer called the meeting to order at 9:10 a.m. It was noted that the agenda was posted on November 9, 2020 at 3:15 p.m. in compliance with the Open Meeting Law.

Motion made by Supervisor Damp and seconded by Supervisor Bosman to approve minutes of the October 14, 2020 meeting. Motion carried.

Administrator Clinton had the following items to report:

- **Census** – In-house census 108 (Budgeted for 129); 3 pending admissions and 4 pending discharges; Woodland Village Rehab Unit census is 10 (capacity 24); Covid Unit 7 (capacity 9)
- **Open Positions** – Part-time Registered Nurse positions: 1 (RN) 2nd shift; 4 Full-time CNA positions 2nd and 3rd shifts, 14 part-time CNAs 1st, 2nd, 3rd shifts; LTE Personal Care Assistant (five applicants, hired one). LTE Nurses for Infection Control: (1 hired). Note: Nurse Aid in Training class is currently being held on November 2-13 with 5 attendees.
- **COVID-19 Update** – Opened Covid unit on WV utilizing Deer and Fox Hallways. From March 12 – October 31, 2020 Covid Totals include: Staff Suspect Covid-64; Staff Confirmed Covid-31; Residents Suspect Covid-33; Residents Confirmed Covid-13; Covid Deaths-1; Covid/Infection Control Surveys-3.
- **Winter Visiting Booth** – The outside plexiglass visiting booth is being moved inside to still allow families to visit. B1 door with enclosed glass entrance will be used for additional visits.
- **Limited Holiday Visitation Guidance** – Looking at options to offer families to visit during the holiday season – possibly utilizing The Rock Café. We will follow CMS Guidelines when issued.
- **Provider Relief Fund Nursing Home Quality Incentive Payment Allocation** - Rocky Knoll is one of 286 nursing homes in Wisconsin to receive a portion of the \$12,690,923 coming to Wisconsin. Allocations to be based on data submissions of Covid infection rates and mortality.
- **CARES ACT Provider Relief Phase 3**- HHS providing \$20 billion in new funding. New incentives being offered to nursing homes to accept patients from hospitals for post-acute care.
- **The Rock Café** – change in manager recently and trying new specials to increase sales. Looking into food pick-up/delivery with the Highway Department to promote the Café and increase business.
- **Day Care** – has been affected by Covid and is making adjustments with staffing and offering flexibility. Currently there are only 1-2 openings in both rooms.

Administrator Clinton presented a Consideration of Budget Adjustment – Rocky Knoll CPE Funds for State Grant Projects. Motion made by Supervisor Bosman to approve, seconded by Supervisor Damp. Motion carried.

Accounts Payable vouchers were reviewed. Motion made by Supervisor Montemayor to approve, seconded by Supervisor Bosman. Motion carried.

Accountant Fredericks presented the September Financials. Motion made by Supervisor Bosman and seconded by Supervisor Damp to approve as presented. Motion carried.

Motion made by Supervisor Damp and seconded by Supervisor Montemayor to adjourn the meeting at 9:54 a.m. Motion carried and meeting adjourned.

Next meeting is scheduled for December 9, 2020 at 9:00 am.; to be held at the Transportation Facility.

Due to Covid-19 restrictions, the Rocky Knoll Foundation will not meet until further notice.

Jill Mueller

Recording Secretary