

SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MEETING

Generations (Plymouth Intergenerational Center)
1500 Douglas Drive
Plymouth, WI 53073
Craft Room

June 7, 2011

Called To Order: 8:00 A.M.

Adjourned: 9:22 A.M.

MEMBERS PRESENT: Supervisor Peggy Feider – Chair; Supervisor Vernon Koch – Secretary; Supervisor John Van Der Male, Supervisor Roger Otten, Supervisor Jacob Van Dixhorn, Mr. Curtiss Nyenhuis, and Mr. Eldon Burg

MEMBERS ABSENT: Supervisor Kris Wheeler – Vice Chair; Dr. Philip Walker

ALSO PRESENT: Supervisor Michael Vandersteen – Chair, Sheboygan County Board of Supervisors; Tom Eggebrecht, Martin Bonk, Elizabeth Mahloch, Dale Hippensteel, Milda Zuengler, Dale Deterding, Carol Bukovic, Kim Pagel, and Julie Schaefer

Supervisor Feider called the meeting to order at 8:00 a.m.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

The Health and Human Services Department received an e-mail noting that the agenda for the June 7, 2011 meeting of the Health and Human Services Committee was posted on June 2, 2011, at 4:15 p.m., in compliance with the Open Meeting Law.

REVIEW AND APPROVE MINUTES: May 17, 2011

Mr. Burg moved and Supervisor Otten seconded to approve the minutes of the May 17, 2011 Health and Human Services Committee Meeting. Motion carried.

ANNOUNCEMENTS AND CORRESPONDENCE

Tom Eggebrecht thanked the Committee for adjusting their schedules so the Joint Meeting of the Health and Human Services Committee and Health Care Center Committee could be held on Tuesday, June 14, 2011 instead of Tuesday, May 31, 2011.

Tom Eggebrecht informed the Committee that the Employee Appreciation Luncheon will be held at DeLand Park on June 15, 2011. All Committee members are invited to attend. A resolution was passed around for the Committee to sign supporting June 15, 2011 as Employee Appreciation Day.

Tom Eggebrecht informed the Committee that the Public Hearings for the 2012 Budget of the Sheboygan County Health and Human Services Department will be held on Wednesday, June 22, 2011. One session will be held at 1:00 p.m. at Generations (Plymouth Intergenerational Center) and the second session will be held at 5:00 p.m. at the Mead Public Library in the Rocca Room.

Tom Eggebrecht reminded the Committee that the National Association of Counties' Sheboygan County Works initiative will be held the week of July 18, 2011 with an open house to be held at the Courthouse on Tuesday, July 19, 2011 from 4:00 p.m. to 6:00 p.m. with an open house of individual departments scheduled for July 20, 2011 from 3:00 p.m. to 7:00 p.m.

Tom Eggebrecht updated the Committee on the 2012-13 State Biennial Budget, focusing on the position papers that were endorsed by this Committee at the May 17, 2011 Health and Human Services Committee Meeting. In the area of Juvenile Corrections, the State's juvenile correctional facilities will be consolidated into a single location at Lincoln Hills but the daily rate charged to counties will increase. Tom also informed the Committee that the Youth Aids allocation to counties will be cut by 10% effective July 1, 2011. In the area of Family Care, there will be no further expansion and enrollment will be capped. However, 400 emergency slots will be made available per year. In the area of Income Maintenance, the centralizing of income maintenance eligibility determination for the FoodShare and Medical Assistance programs at the state level will not be occurring and will be maintained in the form of up to 10 consortia at the county level. Tom informed the Committee that Elizabeth Mahloch needs to be commended on her hard work and efforts in this matter.

Tom Eggebrecht informed the Committee that the Health and Human Services Department is looking at an approximately \$745,000 shortfall in preparation of the 2012 budget. Tom informed the Committee that he is hoping to present a draft of the 2012 Health and Human Services Department proposed budget to the Committee at the August 2, 2011 meeting as he and the Division Managers will be presenting the proposed budget to County Administrator Adam Payne on August 4, 2011. If the August 2, 2011 date does not work, he may request having a special meeting in late July for that purpose.

Tom Eggebrecht shared correspondence he received from the Wisconsin Aging Network that was sent to State Legislators indicating their opposition to capping the Family Care enrollment. He also shared an email he received from Vicki Pfister of RCS who is in support of the enrollment cap and shared in her email to Tom that RCS will be discontinuing residential services to Family Care clients effective July 31, 2011 as it is not cost-effective.

Elizabeth Mahloch informed the Committee that Kathy Winter and Diane Schmahl of Economic Support have submitted their letters of retirement. Kathy has been an employee with Health and Human Services for 35 years, and Diane has been an employee for 23 years. Letters of best wishes were presented to the Committee for their signatures.

Supervisor Feider informed the Committee that she received correspondence of a Healthy Sheboygan County 2020 initiative that will be held at the University of Wisconsin-Sheboygan in the Wombat Room on June 22, 2011 from 7:30 a.m. to 12:30 p.m.

CONSIDERATION OF NORTHERNBridges RESOLUTION OPPOSING THE FAMILY CARE PROGRAM ENROLLMENT AND EXPANSION CAP IN THE GOVERNOR'S BUDGET

After discussion, Supervisor Otten moved and Supervisor Van Dixhorn seconded to file this Resolution for information. Motion carried.

CONSIDERATION OF JOINT REQUEST FOR PROPOSALS WITH SHEBOYGAN AND PLYMOUTH AREA UNITED WAY – Martin Bonk

Martin Bonk informed the Committee that the Health and Human Services Department and the Sheboygan and Plymouth United Way jointly provide funding for programming for Parent Aides, Supervised Visitation, and Parent Education, for families with children from age 0 to 18. These services have previously been provided by Children's Service Society, but that organization will be discontinuing these services due to restructuring of that agency's local service array. Both the Sheboygan County Health and Human Services Department and the United Way have committed funding for these programs for the remainder of 2011. Funding for future years will be based on performance as well as community need.

The two organizations have prepared a joint Request for Proposal to allow for the continuation of these programs. The Request for Proposal is due by 4:00 p.m. on June 17, 2011 with the announcement of the contract award occurring on July 1, 2011.

Tom Eggebrecht asked for the Committee's endorsement of this and future joint Requests for Proposal as may be warranted.

Supervisor Otten moved and Supervisor Koch seconded to endorse the joint Request for Proposal project of the Health and Human Services Department and the United Way. Motion carried.

HEALTHY SHEBOYGAN COUNTY 2020 UPDATE

Dale Hippensteel informed the Committee a Healthy Sheboygan County 2020 initiative will be occurring June 22, 2011 from 7:30 a.m. to 12:30 p.m. at the University of Wisconsin-Sheboygan in the Wombat Room. Healthy Sheboygan County 2020 in conjunction with Sheboygan County Division of Public Health is working on a five-year strategic plan to address health and community issues of Sheboygan County. This event will involve discussion and participation in identifying the needs and challenges facing our community. After identifying the needs and challenges, a call to action for the advancement of Sheboygan County's well-being will be occurring. Dale invited the Committee members to attend this event.

REVIEW AND APPROVE VACANT POSITION ANALYSIS (VPA) FOR A LIMITED TERM EMPLOYEE (LTE) MEDICARE IMPROVEMENTS FOR PATIENTS AND PROVIDERS ACT (MIPPA) OUTREACH WORKER – Division of Community Programs and Elder Services

Tom Eggebrecht and Milda Zuengler presented to the Committee a Vacant Position Analysis (VPA) for a Limited Term Employee (LTE) Medicare Improvements for Patients and Providers Act (MIPPA) Outreach Worker and explained the necessity of filling this position.

After discussion, Mr. Nyenhuis moved and Supervisor Koch seconded to approve the Vacant Position Analysis (VPA) for a Limited Term Employee (LTE) Medicare Improvements for Patients and Providers Act (MIPPA) Outreach Worker and forward this request to the Human Resources Committee. Motion carried.

REVIEW AND APPROVE VACANT POSITION ANALYSIS (VPA) FOR A PROTECTIVE SERVICES SPECIALIST – Division of Community Programs and Elder Services

Tom Eggebrecht and Dale Deterding presented to the Committee a Vacant Position Analysis (VPA) for a Protective Services Specialist and explained the necessity of filling this position.

After discussion, Mr. Nyenhuis moved and Supervisor Van Der Male seconded to approve the Vacant Position Analysis (VPA) for a Protective Services Specialist and forward this request to the Human Resources Committee. Motion carried.

GENESIS OF GENERATIONS – Martha Laning, Executive Director of the Plymouth Intergenerational Coalition

Martha Laning presented a historical background on Genesis. She indicated there are five tenants located in the Genesis Building: Plymouth Adult Community Center, Family Resource Center, Parents Plus, Growing Generations (Here We Grow Child Care), and Head Start. Martha informed the Committee that concept of Generations is bringing generations together builds stronger communities. She also informed the Committee of activities that are occurring at Genesis where younger and older populations come together.

Martha informed the Committee there is an Open House on Saturday, June 11, 2011, from 10:00 a.m. to 3:00 p.m. of Genesis (Plymouth Intergenerational Center).

REVIEW AND APPROVE APRIL 2011 FINANCIAL STATEMENT – Carol Bukovic

Carol Bukovic presented the Financial Statement for year to date April 30, 2011.

After discussion and questions were answered, Mr. Nyenhuis moved and Supervisor Koch seconded to approve the Financial Statement for year to date April 30, 2011. Motion carried.

REVIEW AND APPROVE FIVE YEAR CAPITAL PROJECT REQUEST – Carol Bukovic

Carol Bukovic presented a Five Year Capital Project Request regarding Electronic Medical Records, Medicaid and Medicare Billing Development, and the Dictation System in the amount of \$61,900.00. Carol Bukovic informed the Committee, if approved, the request has to be submitted to Finance by June 24, 2011.

After discussion and questions were answered, Supervisor Van Dixhorn moved and Supervisor Otten seconded to approve the Five Year Capital Project Request and forward this request to the Finance Committee. Motion carried.

Tom Eggebrecht informed the Committee that he will be attending an upcoming Property Committee meeting to address longer term needs of the Health and Human Services building including a redesign plan for the building's main lobby to improve security and promote efficiency, which was brought to the Committee's attention at a previous meeting.

REVIEW AND APPROVE VOUCHERS

Mr. Burg moved and Supervisor Van Der Male seconded to approve the expense vouchers as presented. Motion carried.

APPROVAL OF ATTENDANCE OF MEMBERS AT OTHER MEETINGS OR FUNCTIONS

None.

PUBLIC INPUT ON AGENDA ITEMS

None.

PUBLIC INPUT ON NON-AGENDA ITEMS

None.

REQUEST FOR FUTURE AGENDA ITEMS

- Purchase of Service Vendor Review
- Revisit 2010 Goals and Objectives for the Health and Human Services Department
- Update on the Deputy Director Position
- Family Care Update
- Community Care, Inc. Presentation
- Review of Discretionary Programs

ADJOURNMENT

At 9:22 a.m., Supervisor Van Der Male moved and Supervisor Koch seconded to adjourn the Health and Human Services Committee Meeting. Motion carried.

Martha Laning provided a tour of Genesis (Plymouth Intergenerational Center) after the meeting.

Julie Schaefer
Recording Secretary

Vernon Koch
Committee Secretary