

SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MEETING

Sheboygan County Health and Human Services Building
1011 North 8th Street
Sheboygan, WI 53081
Room 413

July 19, 2011

Called To Order: 8:00 A.M.

Adjourned: 9:24 A.M.

MEMBERS PRESENT: Supervisor Peggy Feider – Chair; Supervisor Kris Wheeler – Vice Chair; Supervisor Vernon Koch – Secretary; Supervisor John Van Der Male, Supervisor Roger Otten, Supervisor Jacob Van Dixhorn, Mr. Curtiss Nyenhuis, and Mr. Eldon Burg

MEMBERS ABSENT: Dr. Philip Walker

ALSO PRESENT: Tom Eggebrecht, Martin Bonk, Elizabeth Mahloch, Dale Hippensteel, Carol Bukovic, Timothy Gessler, and Julie Schaefer

Supervisor Feider called the meeting to order at 8:00 a.m.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

The Health and Human Services Department received an e-mail noting that the agenda for the July 19, 2011 meeting of the Health and Human Services Committee was posted on July 14, 2011, at 2:00 p.m., in compliance with the Open Meeting Law.

REVIEW AND APPROVE MINUTES: July 5, 2011 Health and Human Services Committee Meeting

Supervisor Van Der Male moved and Mr. Nyenhuis seconded to approve the minutes of the July 5, 2011 Health and Human Services Committee Meeting. Motion carried unanimously.

REVIEW AND APPROVE MINUTES: June 14, 2011 Joint Meeting of the Health and Human Services Committee and the Health and Human Services Committee

Supervisor Otten moved and Supervisor Koch seconded to approve the minutes of the June 14, 2011 Joint Meeting of the Health Care Center Committee and Health and Human Services Committee. Motion carried unanimously.

ANNOUNCEMENTS AND CORRESPONDENCE

Tom Eggebrecht informed the Committee that, due to the extreme heat, the location of the Senior Picnic has been moved to Sheboygan South High School. The date of the Senior Picnic is tomorrow, July 20, 2011.

Tom Eggebrecht discussed with the Committee the two documents were emailed to them. One was from the Department of Health Services on the implementation of the enrollment cap for the Family Care; Include, Respect, Self-Direct (IRIS); Program of All-Inclusive Care for the Elderly (PACE); and Partnership Programs and Urgent/Emergency Enrollment Guidance. The other document is Sheboygan County Aging and Disability Resource Center's Waitlist Policy for Family Care and IRIS Programs. After discussion, Milda Zuengler will be asked to speak at a future Committee meeting on Family Care and the Wait List.

Tom Eggebrecht informed the Committee that he and County Board Chair Michael Vandersteen met with the Alan Rudnick on behalf of the Elkhart Lake Chamber of Commerce to discuss licensure fees for temporary events. Elkhart Lake restaurant owners would like the County to consider a discount for their businesses since they already are licensed through Sheboygan County's Environmental Health Program. The cost for a vendor to be licensed for a temporary event is currently \$105.00. Tom informed the Committee that Dale Hippensteel and Dave Roettger will take a closer look at this, and this topic may be brought back to the Committee for consideration in approving a fee structure revision.

Supervisor Feider informed the Committee that County Board members need to be at the Courthouse at 4:00 p.m. this afternoon for a public reception. This reception is being held in conjunction with Sheboygan County Works Week.

REVIEW AND UPDATE OF PROGRAM EVALUATION AND PRIORITIZATION COMMITTEE (PEPC) FINDINGS ON SELECT DISCRETIONARY PROGRAMS – Elizabeth Mahloch and Timothy Gessler

From the ongoing discussion of the May 3, 2011 Health and Human Services Committee Meeting requesting further discussion on all previously reviewed discretionary programs, Elizabeth Mahloch and Timothy Gessler presented information on the discretionary program of Wisconsin Works and Related Programs. Wisconsin Works and Related Programs includes Wisconsin Works, Child Care Eligibility, Contracted Child Care, Emergency Assistance, Refugee Assistance Program, Children First, and Job Access Loans. Elizabeth and Timothy explained to the Committee each program, their purpose, goals, impact, effectiveness, and adjustment or plan of action that would be implemented if funding was reduced. A fiscal analysis prepared by Carol Bukovic on Wisconsin Works and Related Programs was also provided to the Committee. This program's ranking in the Department was 5 out of 22 when last reviewed in 2009.

REPORT ON WISCONSIN COUNTY HUMAN SERVICES ASSOCIATION (WCHSA)/WISCONSIN COUNTIES ASSOCIATION (WCA) MEETING ON INCOME MAINTENANCE CONSORTIA – Elizabeth Mahloch, Tom Eggebrecht, and Supervisor Peggy Feider

On July 7, 2011, an educational session on the Income Maintenance Consortia Formation was held in Stevens Point. The Joint Finance Committee proposal did make some changes to the counties' proposal of the Income Maintenance Administration Model. Changes include that counties can only form a maximum of 10 Consortia across the State and that those need to be formed by October 1, 2011 and then the Department of Health Services needs to certify the consortia by October 31, 2011. The contracts will then be issued to each consortia starting January 1, 2012 to a single fiscal agent. Wisconsin Counties Association Legal Counsel Andy Phillips did report that the formation of the Consortia will be challenging since these are to be implemented statewide. Attorney Phillips has questions regarding what the Department of Health Services' criteria is for approving the Consortia formed and what are the performance criteria that the Department of Health Services will be requiring of the Consortia to meet. There are two different models that the governing structure of the Consortia could be formed:

The first model would be a lead agency for the Consortia and then those counties might have a Memorandum of Understanding or contract or operating agreement between them.

The second model is counties coming together and setting up a separate and unique commission to oversee and provide services jointly between two or more municipal agencies. Each county in the second, more formal, model would have a commission board member appointed to the new entity that is created.

Counties do not need to be contiguous to form a Consortium.

Counties need to have their proposals to the Economic Support Policy Advisory Committee by August 3, 2011.

Counties have August and September to get County Ordinances passed to approve their participation in the Consortia; therefore, this issue will be further discussed at the next Health and Human Services Committee Meeting on August 2, 2011.

REVIEW AND APPROVE VACANT POSITION ANALYSIS (VPA) FOR A LIMITED TERM EMPLOYEE (LTE) SOCIAL WORKER I, II, III, III MA/MS – DIVISION OF SOCIAL SERVICES

Martin Bonk presented to the Committee a Vacant Position Analysis (VPA) for a Limited Term Employee (LTE) Social Worker I, II, III, III MA/MS and explained the necessity of filling this position.

After discussion, Mr. Nyenhuis moved and Supervisor Wheeler seconded to approve the Vacant Position Analysis (VPA) for a Limited Term Employee (LTE) Social Worker I, II, III, III MA/MS and forward this request to the Human Resources Committee. Motion carried unanimously.

REVIEW AND APPROVE VACANT POSITION ANALYSIS (VPA) FOR A MENTAL HEALTH SPECIALIST – Division of Community Programs

Tom Eggebrecht presented to the Committee a Vacant Position Analysis (VPA) for a Mental Health Specialist and explained the necessity of filling this position.

After discussion, Supervisor Otten moved and Supervisor Van Der Male seconded to approve the Vacant Position Analysis (VPA) for a Mental Health Specialist and forward this request to the Human Resources Committee. Motion carried unanimously.

DISCUSSION OF 2012 BASE BUDGET REVIEW MEETING WITH COUNTY ADMINISTRATOR ADAM PAYNE AND FINANCE DIRECTOR TERRY HANSON

Carol Bukovic informed the Committee that the base budget review meeting with County Administrator Adam Payne and Finance Director Terry Hanson is scheduled for August 5, 2011 from 2:00 p.m. to 5:00 p.m. in County Administrator Payne's office. Carol informed the Committee that two Committee members can attend this meeting. Supervisor Feider and Supervisor Otten agreed to attend the base budget review meeting.

REVIEW OF DEPARTMENT PLANS FOR SHEBOYGAN COUNTY WORKS WEEK OPEN HOUSE

Tom Eggebrecht informed the Committee of the Department's plans for the Sheboygan County Works Week Open House. The Open House will be occurring on Wednesday, July 20, 2011, from 3:00 p.m. to 7:00 p.m. Tom informed the Committee that all of our satellite buildings will be open at that time. A shuttle service will be available to get interested parties from one building to another. In the main building, a representative will be on each floor to hand out fact sheets. There is a Department brochure that will also be available. A PowerPoint presentation on Health and Human Services will be streaming in Room 413.

Tom indicated he would like to have a reception committee in the Main Lobby consisting of himself and some Committee members. Supervisor Feider and Supervisor Van Dixhorn indicated they would be interested in assisting with the reception committee.

REVIEW AND APPROVE VOUCHERS

Supervisor Van Der Male moved and Supervisor Wheeler seconded to approve the expense vouchers as presented. Motion carried unanimously.

APPROVAL OF ATTENDANCE OF MEMBERS AT OTHER MEETINGS OR FUNCTIONS

Supervisor Koch moved and Supervisor Otten seconded to approve the attendance of the following Committee member at the following meeting:

- **July 12, 2011 – JOINT MEETING OF THE AGING AND DISABILITY RESOURCE CENTER GOVERNING COMMITTEE AND AGING UNIT ADVISORY COMMITTEE – Mr. Nyenhuis**

Motion carried unanimously.

PUBLIC INPUT ON AGENDA ITEMS

None.

PUBLIC INPUT ON NON-AGENDA ITEMS

None.

REQUEST FOR FUTURE AGENDA ITEMS

- Purchase of Service Vendor Review
- Revisit 2010 Goals and Objectives for the Health and Human Services Department
- Update on the Deputy Director Position
- Community Care, Inc. Presentation
- Review of Discretionary Programs
- Update on Environmental Health Restaurant Inspections
- Aging and Disability Resource Center/Family Care Update

The next Health and Human Services Committee will be August 2, 2011 at 8:00 a.m.

ADJOURNMENT

At 9:24 a.m., Supervisor Van Der Male moved and Supervisor Koch seconded to adjourn the Health and Human Services Committee Meeting. Motion carried.

Julie Schaefer
Recording Secretary

Vernon Koch
Committee Secretary