

SHEBOYGAN COUNTY HEALTH AND HUMAN SERVICES COMMITTEE MEETING

Sheboygan County Health and Human Services Building
1011 North 8th Street
Sheboygan, WI 53081
Room 413

August 16, 2011

Called To Order: 8:26 A.M.

Adjourned: 10:24 A.M.

MEMBERS PRESENT:

Supervisor Peggy Feider – Chair; Supervisor Kris Wheeler – Vice Chair; Supervisor Vernon Koch – Secretary; Supervisor Roger Otten, Supervisor Jacob Van Dixhorn, Mr. Curtiss Nyenhuis, and Mr. Eldon Burg

MEMBERS ABSENT:

Supervisor John Van Der Male, Mr. Eldon Burg, and Dr. Philip Walker

ALSO PRESENT:

County Board Chair Supervisor Michael Vandersteen (via phone), Tom Eggebrecht, Martin Bonk, Elizabeth Mahloch, Dale Hippensteel, Carol Bukovic, Kim Pagel, Michael Wingender, and Julie Schaefer

Supervisor Feider called the meeting to order at 8:26 a.m.

Supervisor Feider informed the Committee that Supervisor Van Der Male is excused from today's meeting.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

The Health and Human Services Department received an e-mail noting that the agenda for the August 16, 2011 meeting of the Health and Human Services Committee was posted on August 10, 2011, at 1:45 p.m., in compliance with the Open Meeting Law.

REVIEW AND APPROVE MINUTES: August 2, 2011 Health and Human Services Committee Meeting

Mr. Nyenhuis moved and Supervisor Otten seconded to approve the minutes of the August 2, 2011 Health and Human Services Committee Meeting. Motion carried unanimously.

ANNOUNCEMENTS AND CORRESPONDENCE

Tom Eggebrecht informed the Committee that the Sheboygan Area Community Clinics, Inc., conducting business as Lakeshore Community Health Center, did not receive the federal grant money they applied for. Dale Hippensteel informed the Committee that they plan on still moving forward with the clinic. Dale also informed the Committee that they are working with Manitowoc County regarding dental access for Medicaid clients.

Tom Eggebrecht informed the Committee that Elizabeth Mahloch, along with John Rathman from Outagamie County and Amy Mendel Clemens from Dane County, have been selected to be honored with a *Friend in County Government Award*, the Wisconsin Counties Association's highest honor for going above and beyond the call of duty during state budget deliberations (and continuing today) on the issue of income maintenance. The three will receive their reward at Wisconsin Counties Association annual conference on September 26, 2011.

As a result of a discussion with County Administrator Adam Payne regarding Family Care, Tom Eggebrecht informed the Committee that he drafted a letter to Secretary Sebelius of the US Department of Health and Human Services requesting that federal authorization for further use of Medicaid funding for the Family Care program in Wisconsin be conditioned on the restoration of access and protections as initially intended. This letter will be signed by Tom and Supervisor Feider. All Committee members will receive a copy of this letter.

Tom Eggebrecht informed the Committee that Child and Family Resource Unit Supervisor Nancy Koene will be out on medical leave for six weeks. As a result, Tom has asked Joan Ketterman to come back as a Limited Term Employee to fill this role effective Monday, August 22, 2011. Tom informed the Committee he will be bringing a Vacant Position Analysis before the Committee's approval at the September 6, 2011 meeting.

Tom Eggebrecht informed the Committee that the PowerPoint that was shown during the open house for Sheboygan County Government Works Week will be presented after today's meeting.

Supervisor Feider informed the Committee that the Legislative Breakfasts will now begin at 7:30 a.m. instead of 8:00 a.m.

UPDATE ON INCOME MAINTENANCE CONSORTIA FORMATION – Elizabeth Mahloch

Elizabeth Mahloch distributed a preliminary draft of consortia being considered. Sheboygan County would be in a consortium with nine other counties with a total caseload of 55,581. Elizabeth informed the Committee that the application process consists of each agency director submitting a letter of intent to join a consortium with the lead agency submitting the application to the State.

No County Board Resolution is needed; however, after discussion among the Committee members, the Committee supported the idea of a resolution for information purposes to the County Board. Tom Eggebrecht informed the Committee that he will contact Corporation Counsel Carl Buesing to review a draft as developed by Attorney Andy Phillips on behalf of WCHSA and bring this back to the Committee for approval.

Elizabeth Mahloch informed the Committee that Outagamie County, which is in the consortium with Sheboygan County, is not willing to be the lead agency. Tom does not feel Sheboygan County has sufficient current resources to dedicate to being the lead agency. A fiscal workgroup is being formed among the consortia and further discussion is needed on this topic. Letters of intent for performance under the consortia will only be for one year (2012).

Elizabeth Mahloch informed the Committee that cases could be transferred from the state centralized Enrollment Services Center as soon as October and not January. This could mean an additional 1,500 to 2,000 cases for Sheboygan County alone.

CONSIDERATION OF TABLE OF ORGANIZATION CHANGE REQUEST – Division of Economic Support

Elizabeth Mahloch informed the Committee that there is a vacancy in one of the Social Service Aide positions assigned to Economic Support, which was created by the retirement of a long-term employee. With the major upcoming changes within Income Maintenance Administration, the Economic Support Management Team has analyzed customer service delivery, workload, and various position functions within the Division and determined that with the realignment to other staff of duties that had been performed by the retired Social Service Aide, the Division's need will be for an additional Economic Support Specialist.

The cost of the retired Social Service Aide is budgeted in both the 2011 and 2012 budgets. This should be cost neutral in terms of budget.

After discussion, Supervisor Wheeler moved and Mr. Nyenhuis moved to change the Social Service Aide position to an Economic Support Specialist on the Table of Organization and forward this request to the Human Resources Committee. Motion carried unanimously.

REVIEW AND APPROVE VACANT POSITION ANALYSIS FOR AN ECONOMIC SUPPORT SPECIALIST(S) – Division of Economic Support

Elizabeth Mahloch presented to the Committee a Vacant Position Analysis for two Economic Support Specialists and explained the necessity of filling this position.

After discussion and questions were answered, Supervisor Wheeler moved and Supervisor Koch seconded to approve the Vacant Position Analysis for two Economic Support Specialists and forward this request to the Human Resources Committee. Motion carried unanimously.

HEALTH AND HUMAN SERVICES COMMITTEE REVIEW OF 2012 BUDGET WITH APPROVAL REQUEST

Carol Bukovic and Tom Eggebrecht, along with Elizabeth Mahloch, Martin Bonk, and Dale Hippensteel, presented to the Committee in a PowerPoint format an overview of the 2012 Health and Human Services Budget, focusing on staffing, providers, program areas, and systems design and development. Also discussed were interdepartmental charges, equipment, out-of-county travel, and discretionary fees. In summary, the Health and Human Services Department achieved the target goal with no layoffs.

A booklet on the 2012 Health and Human Services Budget was distributed to the Committee members before today's meeting.

After discussion and questions were answered, Supervisor Van Dixhorn moved and Supervisor Otten seconded to approve the 2012 Health and Human Services Budget and forward the request to the Finance Committee. Motion carried unanimously.

The Health and Human Services Department's meeting with the Finance Committee to discuss the Department's 2012 budget is scheduled for September 20, 2011 at 3:00 p.m.

REVIEW AND APPROVE VOUCHERS

There were no vouchers to approve at today's meeting.

APPROVAL OF ATTENDANCE OF MEMBERS AT OTHER MEETINGS OR FUNCTIONS

Supervisor Wheeler moved and Supervisor Koch seconded to approve the attendance of the following Committee members at the following meetings:

- **August 5, 2011 – 2012 BASE BUDGET REVIEW MEETING WITH COUNTY ADMINISTRATOR ADAM PAYNE AND FINANCE DIRECTOR TERRY HANSON** – Supervisor Feider and Supervisor Otten.
- **August 11, 2011 – FAMILY SUPPORT PROGRAM/BIRTH TO THREE ADVISORY COMMITTEE MEETING** – Mr. Nyenhuis.
- **August 19, 2011 – WISCONSIN COUNTY HUMAN SERVICES EASTERN REGION MEETING** – Supervisor Feider and Mr. Nyenhuis.

Motion carried unanimously.

PUBLIC INPUT ON AGENDA ITEMS

None.

PUBLIC INPUT ON NON-AGENDA ITEMS

None.

REQUEST FOR FUTURE AGENDA ITEMS

- Purchase of Service Vendor Review
- Revisit 2010 Goals and Objectives for the Health and Human Services Department
- Update on the Deputy Director Position
- Community Care, Inc. Presentation
- Update on Environmental Health Restaurant Inspection Fees
- Aging and Disability Resource Center/Family Care Update

The next Health and Human Services Committee Meeting will be September 6, 2011 at 8:00 a.m.

ADJOURNMENT

At 10:24 a.m., Supervisor Koch moved and Supervisor Otten seconded to adjourn the Health and Human Services Committee Meeting. Motion carried.

The PowerPoint that was shown during the open house for Sheboygan County Government Works Week was presented to the Committee members after the meeting was adjourned.

Julie Schaefer
Recording Secretary

Vernon Koch
Committee Secretary