NOTICE OF MEETING

SHEBOYGAN COUNTY HEALTH & HUMAN SERVICES COMMITTEE

April 5, 2022 8:30 AM

Administration Building
508 New York Avenue
Sheboygan WI
Room 302

Remote Access:
(312)-626-6799
https://us06web.zoom.us/j/82908576923?pwd=YXFOSEt5b0F6YTNneFR5NnpZVUVOZz09
Meeting ID: 829 0857 6923
Passcode: 337899

AGENDA

Call to Order and Introductions
Certification of Compliance with Open Meeting Law
Approval of Minutes for March 15, 2022
Announcements and Correspondence

Public Comment (Public may speak up to three minutes each on topics relevant to the agenda.)

Health & Human Services Director Report – Matt Strittmater
The Department Head Report is a summary of key activities. No action will be taken by the Health & Human Services Committee resulting from the report unless it is a specific item on the agenda.

Public Health Manager – Starr Grossman
Covid Update

Assistant Veterans Service Officer – Craig Stewart
Veterans Service Commission 2022 First Quarter Report

Health & Human Services Director – Matt Strittmater
Presentation – American Rescue Plan Act (ARPA) Behavioral Health Taskforce Final Report

Behavioral Health Division Manager – Jaclyn Moglowsky
Consideration of Vacant Position Request – Medicaid Quality Assurance Specialist
Consideration of out of state travel for Treatment Court Conference

Review and Approve Vouchers
February 27, 2022 – March 12, 2022
March 13, 2022 – March 26, 2022

Approval of Attendance of Members at Other Meetings or Functions

Adjournment

Next Scheduled Meeting – May 3, 2022 at 8:30 AM

Prepared by:
Wendy Gorges,
Recording Secretary

Brian Hoffmann
Committee Chairperson

Wearing a mask will strongly be encouraged. Room 302 has a capacity limit of 21 individuals using the current CDC guidance on COVID-19 social distancing. If the room exceeds capacity, the committee chair may ask attendees to leave and participate remotely or adjourn the meeting and reschedule for another time. A majority of the members of the County Board of Supervisors, or of any of its committees, may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board,* 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting. Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This notice and agenda are made in fulfillment of this obligation. Electronic versions of this notice and agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an amended notice and agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted. Persons with disabilities needing assistance to attend or participate are asked to notify the Health & Human Services Department at 920-459-4326 prior to the meeting so that accommodations may be arranged.

SHEBOYGAN COUNTY HEALTH & HUMAN SERVICES COMMITTEE MINUTES

Administration Building
508 New York Avenue
Sheboygan WI
Room 302

March 15, 2022	**Called to Order: 8:30 AM**	**Adjourned: 9:44 AM**
MEMBERS PRESENT: (in person)	Supervisor Brian Hoffmann, Supervisor Bill Goehring, Supervisor Kathleen Donovan, Supervisor Marilyn Montemayor	
MEMBERS PRESENT: (via Zoom)	Supervisor Wendy Schobert Citizen Members Diane Oppeneer, Larry Samet	
MEMBERS ABSENT:	Supervisor Curt Brauer, Citizen Member Jeanne Kliejunas	
ALSO PRESENT: (in person)	Matthew Strittmater, Wendy Gorges	
ALSO PRESENT: (via Zoom)	Jackie Moglowsky, Sarah Mueller, Tara Duwe, Tim Gessler, Amanda Strojinc, Marie Seger, Amy TenHaken	

Chairperson Hoffmann called the meeting to order at 8:30 AM.

The Chairperson certified compliance with the open meeting law. The notice was posted at 10:14 AM on March 11, 2022.

Approval of Minutes - Health & Human Services Committee Meeting (March 1, 2022)
Supervisor Goehring moved to approve the minutes, seconded by Supervisor Montemayor. Motion carried.

Announcements and Correspondence - No announcements were made.
Public Comment - No public comment was made.

Health & Human Services Director Report - Matt Strittmater
The Department Head Report is a summary of key activities. No action will be taken by the Health & Human Services Committee resulting from the report unless it is a specific item on the agenda.

Public Health Clinical Services Supervisor - Amanda Strojinc
Covid Update

Supervisor ADRC - Marie Seger and Senior Human Services Professional - Amy TenHaken
Presentation - Aging and Disability Resource Center (ADRC)

Health & Human Services Director – Matt Strittmater
Consideration of Table of Organization Change
Supervisor Goehring moved to approve the change request, seconded by Supervisor Donovan. Motion carried.
Consideration of Promotion Requests (2)
Supervisor Goehring moved to approve the promotion requests, seconded by Supervisor Donovan. Motion carried.
Consideration of Vacant Position Request – ADRC Information and Assistance Specialist
Supervisor Schobert moved to approve the request, seconded by Supervisor Montemayor. Motion carried.

Review and Approve Vouchers

February 13, 2022 – February 26, 2022

Supervisor Montemayor moved to approve the vouchers, seconded by Supervisor Donovan. Motion carried.

Approval of Attendance of Members at Other Meetings or Functions

Supervisor Hoffmann: Finance (3/9); Human Resources (3/10)

Supervisor Montemayor moved to approve the attendance for the meetings, seconded by Supervisor Donovan. Motion carried.

Adjournment

Supervisor Goehring moved to adjourn the meeting, seconded by Supervisor Montemayor. Motion carried. Meeting adjourned at 9:44 AM.

The next scheduled meeting will be held April 5, 2022 at 8:30 AM.

Prepared by:

Wendy Gorges
Recording Secretary

William Goehring
Committee Secretary

Sheboygan County Veterans Service Office

Todd A Richter
Veterans Service Officer

Craig Stewart
Assistant Veterans Service Officer

Jonathan Belval
Veterans Benefit Specialist

1st quarter 2022

Announcements/correspondence & events attended

- January
  - Legislative Breakfast
  - Sheboygan County Veterans Commission
  - ARPA Transportation Committee
  - Sheboygan County Housing Coalition (SCHC)
  - SCHC Town Hall
  - Sheboygan Area Veterans Treatment Court
  - Gulf War Illness Training Seminar
- February
  - Sheboygan County Veterans Commission
  - SCHC Town Hall
  - Veteran Benefit/Job fair regional collaboration
  - Sheboygan County Housing Coalition
  - Sheboygan Area Veterans Treatment Court
  - Shared Services Discussion with ADRC/HHS
- March
  - Sheboygan County Veterans Commission
  - SCHC Town Hall
  - Meet with Lakeshore Cap
  - Sheboygan County Housing Coalition
  - Legislative Breakfast
  - ARPA request discussion with ADRC
  - Sheboygan Area Veterans Treatment Court
  - VFW Service Officer visit

Veterans Service Office Activity

- January, February, March
  - Walk-ins – 149
  - Appointments – 152

Veterans Commission

- 8 Applications

Sheboygan Area Veterans Treatment Court

- 4 veterans currently sentenced to SAVTC
- 2 graduated

Telephone (920) 459-3053
Facsimile (920) 467-4195

650 Forest Ave
Sheboygan Falls, WI 53085

Veterans.Services@SheboyganCounty.com

Sheboygan County
VACANT POSITION REQUEST

(To be completed for all vacant positions)

WISCONSIN

Date: 4/5/2022
To: Health & Human Services Committee Members
From: Jaclyn Moglowsky, Behavioral Health Manager

Position Request:
Position: Human Services Professional - Medicaid Quality Assurance Specialist
Reason for Vacancy: Resignation

Justification:
The Quality Assurance specialist reviews Medicaid related documents within the Behavioral Health Division of the Department of Health and Human Services (HHS) for the purposes of identifying staff and systems errors that may result in improper billings to third parties, incorrect benefits to clients, and sometimes, fraudulent activities (intentional program violations by the client, provider, or staff member). The Medicaid Quality Assurance Specialist also develops materials and helps to train Division staff and contract providers to avoid Administrative Code errors and incorrect billings. Participation in regional CCS meetings including strategic planning and implementation for the region is also included in this position. Permission to backfill should this position be filled by an internal staff is also requested.

Staffing Consideration:
Department has considered all alternate options as it relates to overall staff needs? Yes ☒ No ☐

Budget Consideration:
Is this position within the Department's annual operation budget? Yes ☒ No ☐
If not, please state the amount over budget as well as the proposed source of funds: Click here to enter text.

Costs:

The annual costs associated with the position (current year's wage & benefit rates): C42

Wages	Benefits	Total
$53,694 - $84,000	$32,666	$86,360-$116,666

(Note: Costs for health and dental benefits should be net costs, after subtracting revenue from employee contributions.)

County Administrator/Department Head Signature [signature] Date: 3-31-222

Human Resources Director Signature [signature] Date: 03/31/22

Liaison Committee Signature_____ Date:_____

Human Resources Committee Signature_____ Date:_____

Form Process:
1. County Administrator/Department Head completes VPR.
2. County Administrator/Department Head refers to Human Resources Director for approval.
3. County Administrator/Department Head presents VPR to Liaison Committee for approval/signature.
4. County Administrator/Department Head forwards VPR to HR for Human Resources Committee approval/signature (*Salaried Positions Only.*)
5. HR begins recruitment process.

SHEBOYGAN COUNTY

Jaclyn Moglowsky – Manager
Behavioral Health Division
Health and Human Services Department

April 5, 2022

TO: Health and Human Services Committee

FROM: Jackie Moglowsky – Behavioral Health Manager

RE: Consideration of out of state travel for Treatment Court Team Members

Through our receipt of a federal grant to expand our Treatment Court Program, we are required to send a portion of our Treatment Court team to the National Association of Drug Court Professionals (NADCP) National Convention. This year the convention is in Nashville, Tennessee on July 25-28, 2022. Expenses including travel, lodging, and meals are included in existing grant budgets. The only expense to Health and Human Services is work time of the four HHSD staff who are attending, Linda Knebel-Essman, Tanya Bricco, Cynthia Geldreich and Joshua Rahn. Four other team members from outside of HHSD are also attending: Corey Kress from Probation and Parole, Christopher Stephen from the Sheboygan City Police Department, Christina Petros from the Public Defender's office and Richard Wassink from the Sheboygan Sheriff's Department. Our grants also cover their costs, with the exception of work time which is the responsibility of their home department.

This convention is tailored to enhance skills, leadership, and training of justice system professionals at all intercept points. Sessions will cover all aspects of treatment courts and give our team access to the experts in the field.

I am requesting approval for work time to participate in this training for Linda Knebel-Essman, Tanya Bricco, Cynthia Geldreich, and Joshua Rahn.

Your consideration and approval of this request will be greatly appreciated.

Jaclyn Moglowsky

Jaclyn Moglowsky, Behavioral Health Manager

Telephone (920)-459-3207
or 1-(800)-596-1919
Facsimile (920) 459-4353
TTD (920) 459-3258

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