

NOTICE OF MEETING
PROPERTY COMMITTEE

July 6, 2021 - 4:30 PM

Administration Building
508 New York Avenue
Sheboygan, WI 53081

Room 302

To Join the Meeting Remotely
Dial: + 1 314-833-0365
Enter Pin Number: 606 794 779
Press: #

Members of the Committee may be appearing remotely.
Persons wanting to observe the meeting are encouraged to listen remotely.

Agenda

Call to Order

Roll Call

Certification of Compliance with Open Meeting Law

Approval of Minutes

Property Committee – Regular Meeting, June 1, 2021 @ 4:30 PM

Review and Approve Vouchers

Correspondence

- Bookworm Gardens Update

University of Wisconsin Green Bay – Sheboygan Campus

- Consideration of 5-Year Capital Project Funding Requests –
 - 1053 - East Parking Lot Reconstruction
 - 1056 - Fine Arts Renovation
- Tennis Court Removal Update

Building Services

- Consideration of Court Room Reassignment
- Consideration of 5-Year Capital Project Funding Requests –
 - 1028 – Elevator Upgrades
 - 1040 – Roof Replacements
 - NEW – Courthouse Parking Lot Replacement
 - NEW – ADRC Offices
 - NEW – Health & Human Services Offices
 - NEW – Jail/Detention Center Equipment Replacement and Remodel
 - NEW – Taylor House Exterior Restoration
- 5-Year Capital Project Funding Requests -
 - 1951 – Expansion of Sheboygan County Detention Center
 - 1953 – Detention Center “Alternatives” Expansion

Approval of Attendance at Other Meetings or Functions**Date / Time / Location of Next Meeting****Tuesday – July 20, 2021, 4:30 PM****Sheboygan County Administration Building – Room 302**

508 New York Avenue

Sheboygan, WI 53081

Adjourn

Prepared by:

Gail Ulezelski

Recording Secretary

Henry Nelson

Committee Chairperson

NOTE: A majority of the members of the County Board of Supervisors or any of its committees may be present at this meeting to listen, observe, and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate or those without access to adequate telephone services are asked to notify Gail Ulezelski at (920) 459-4342 prior to the meeting so that accommodations may be arranged.

Wearing a mask is strongly encouraged in all County-owned or leased property, unless you are fully vaccinated.

SHEBOYGAN COUNTY PROPERTY COMMITTEE MEETING MINUTES

June 1, 2021

Called to Order: 4:30 pm

Adjourned: 5:07 pm

PRESENT: Henry Nelson, Chairperson; Jacob Immel, Secretary; George Kulow, Brian Smith, Members.
OTHERS PRESENT: Craig Stewart, Veteran's Services Office; Jim TeBeest, Gail Ulezelski, Building Services.

CALL TO ORDER

Chairperson Henry Nelson called the meeting to order at 4:30 PM.

ROLL CALL

Present – Henry Nelson, Chairperson; Jacob Immel, Secretary; and, George Kulow, Brian Smith, Members.

CERTIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Posted May 28, 2021 at 10:30 AM.

APPROVAL OF MINUTES

Property Committee – Regular Meeting, May 4, 2021 @ 4:30 PM – Moved by Supervisor Kulow/seconded by Supervisor Immel to approve the minutes as presented; motion carried.

REVIEW AND APPROVE VOUCHERS

Moved by Supervisor Immel/seconded by Supervisor Kulow to approve vouchers as presented; motion carried.

CORRESPONDENCE

- Advocate Aurora Hospital / University of Wisconsin Green Bay – Sheboygan Campus Walking Path – Received Highway Department estimate of \$44,103 to extend paved trail from new Advocate Aurora Hospital lot line to the University of Wisconsin Green Bay – Sheboygan Campus parking lot. Funding will be budgeted for in 2022.

BUILDING SERVICES

- Consideration of Veterans Service Office Revocable License for Use of Property – Craig Stewart, Assistant Veterans Service Officer explained the License is for use of Office 104 (120 square feet) by Milwaukee Veteran's Hospital, Monday-Friday, 8:00 am – 5:00 pm. Following discussion, moved by Supervisor Immel/seconded by Supervisor Kulow to approve the License as presented; motion carried.
- Project Updates –
 - Aging & Disability Resource Center Finishes – complete; new doors, ceiling, carpet and lights.
 - Courthouse Boiler Replacement – last boiler delivered early; install nearly complete.
 - Courthouse Elevator Finishes – on order with elevator contractor.
 - Courthouse Fan Coil Replacement – on order with installing contractor.
 - Courthouse Inmate Hallway – architect has provided draft floor plan.
 - Court Commissioner Wallpaper Replacement – scheduled for weeks of June 14 & 21, 2021.

- Detention Center Alternatives to Incarceration Addition – no progress since last meeting; hope to bid December, 2021 or January, 2022.
- Detention Center Sally Port Heat – contractor retiring; re-quoting with another contractor.
- Health & Human Services Fire Alarm – install complete; waiting on State inspection.
- Health & Human Services Key Card – nearing completion but focus now on Airport.
- Health & Human Services Mezzanine Finishes - in budget to paint, replace carpet and ceiling tiles. Not spec'd or drawn yet.
- Health & Human Services Roof Restoration - plan to do work in fall after school roofs are complete.
- Rocky Knoll Elevator Doors – door controls on order with elevator contractor.
- University of Wisconsin Green Bay – Sheboygan Campus
 - Repave University Drive and Campus Drive – first layer of asphalt complete; second layer late next week.
 - Removal of Tennis Courts – complete.

TOUR FACILITY

Toured Aging & Disability Resource Center facility.

APPROVAL OF ATTENDANCE AT OTHER MEETINGS OR FUNCTIONS

None.

DATE / TIME / LOCATION OF NEXT MEETING

Tuesday – June 15, 2021 4:30 PM

Administration Building – Room 302

508 New York Avenue - Sheboygan, WI

ADJOURN

Moved by Supervisor Immel/seconded by Supervisor Kulow to adjourn; motion carried and meeting adjourned at 5:07 pm.

Respectfully Submitted,

Gail Ulezelski
Recording Secretary

Jacob Immel
Secretary