

NOTICE OF MEETING

PLANNING, RESOURCES, AGRICULTURE AND EXTENSION COMMITTEE

June 25, 2019 - 4:00 PM

**UW Sheboygan Campus
5 University Drive
Sheboygan, WI 53081**

Extension Office - Room 5024

Agenda

Call to Order

Certification of Compliance with Open Meeting Law

Approval of Minutes

PRAE Committee – Regular Meeting – May 28, 2019 4:00 PM

Public Input and Comments on Agenda Items/Non-Agenda Items

Correspondence

Extension

Consideration of Extension Impact Report

Program Sharing – Mike Ballweg

Area Extension Director Report

Planning & Resources

Consideration of 2019 Stewardship Applications

Other Department Project and Program Management Updates

Consideration and Approval of Attendance at Other Meetings/Functions

Travel Report and Report of Meetings and Functions Attended

Review and Approve Vouchers

Adjournment

Next scheduled meetings: July 9, 2019 at 4:00 PM (Planning & Conservation Focus)

July 23, 2019 at 4:00 PM (UW-Extension Focus)

Prepared by:

Ann Herzog

Recording Secretary

Fran Damp
Committee Chairperson

NOTE: A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify Sarah Tarjeson, 920-459-5915 prior to the meeting so that accommodations may be arranged.

Sheboygan County

Posted 6/18/19 1:40 PM



Sheboygan County
Planning, Resources,
Agriculture &
Extension Committee

Fran Damp
Chairperson

Keith Abler
Vice-Chairperson

James Baumgart
Paul Gruber
Henry Nelson
Board Members

Stanley Lammers
Citizen Member



Use your phone, iPad or tablet camera to scan the code above to find UWEX on the web! (Barcode Reader or Google Goggle apps may be needed.)

Extension
Sheboygan County
5 University Drive
Sheboygan, WI 53081
920-459-5900

University of Wisconsin,
United States Department
of Agriculture, and
Wisconsin Counties
cooperating.

An AA/EEO employer,
UW-Madison Division of
Extension provides equal
opportunities in employ-
ment and programming,
including Title VI, Title IX
and ADA requirements.

Extension Sheboygan County

Community Development Education

Kevin Struck, Community Development Educator

The [Town of Sheboygan Falls](#) has been working with Kevin for over a year to obtain state recertification of their [farmland preservation zoning](#). This process helps to 1) modernize community zoning ordinances, 2) promote soil and nutrient "best management" practices, 3) puts in place a framework and policies for preserving farmland, and 4) provides financial incentives to farmers who voluntarily participate in the program.



Although the Town borders the growing City of Sheboygan Falls, is home to the County airport, and is bisected by a 4-lane state highway, there are still many thousands of acres of farmland and natural resource areas, especially along the Sheboygan River, that merit preservation.

As part of the zoning ordinance/map update, Kevin composed and mailed over 160 letters to landowners of nonconforming parcels carefully explaining why their property was being rezoned. In most cases, their parcels were much too small to meet the 35-acre minimum lot size for the A-1 district. Thanks to this effort, these properties will now be zoned more appropriately.

Of the 160+ letter recipients, 13 phoned Kevin with questions and/or concerns. Kevin then worked with Town officials to help find mutually acceptable solutions, which typically involved assigning a different zoning district than first proposed.



Extension

UNIVERSITY OF WISCONSIN-MADISON
SHEBOYGAN COUNTY

Extension Sheboygan County Staff

920.459.5900

Michael J. Ballweg
Agriculture Educator

Jane E. Jensen
Human Development &
Relationships Educator

Sarah J. Tarjeson
4-H Youth
Development Educator

Linda Robson
4-H
Program Coordinator

Kevin Struck
Community Development
Educator

Amanda Miller
FoodWIse Coordinator
(shared with Fond du Lac)

Janeth Orozco
FoodWIse Nutrition
Educator

Administrative Assistants

Ann Herzog
Tammy Zorn
Nancy Brown

Area Extension Director

Cindy Sarkady

4-H Youth Development

Sarah Tarjeson, 4-H Youth Development Educator
Linda Robson, 4-H Program Coordinator

Wisconsin 4-H Youth Development staff are partnering with schools and other community based organizations to improve the quality and quantity of Afterschool programs.

Expected Outcomes of the [4-H Afterschool Program](#) include:

- Staff and volunteers improve their ability to offer high quality care, education, and developmental experiences for youth.
- Teens, adult volunteers, and afterschool staff adapt 4-H curriculum and share 4-H project skills with youth.
- Youth improve their communications, decision-making, teamwork, and other life skills.
- Active and self-sustaining 4-H Afterschool Clubs improve the quality and community support for afterschool programs.



Sheboygan County 4-H Afterschool Programs at [Jefferson Elementary School](#) and [Seton Catholic School](#) take place weekly at each school. This program has encouraged youth participants to explore several project areas such as Photography, Animal Science, Robotics, Aerospace, and more. These programs reach approximately 60 youth in grades 3-5 each week. These schools were identified because they serve one of the most ethnically rich and diverse residential communities within the City of Sheboygan.



The partnership at Jefferson Elementary School has been in place for over a year and staff are negotiating the details to continue programming next year. Seton Catholic School administrator Dr. Stephanie Nardi approached Extension in 2018 seeking programming focusing on science and technology based skills. The Seton Pride 4-H Club was developed to respond to this need.

June
2019
**IMPACT
REPORT**

Extension Sheboygan County

Human Development and Relationships & FoodWIse

Jane Jensen, Human Development and Relationships Educator

Using an Atmospheric Steam Canner

The University of Wisconsin-Madison conducted research, funded by the National Center for Home Food Preservation, showing that an Atmospheric Steam Canner may be used to safely can naturally acid foods such as peaches, pears, and apples, or acidified-foods such as salsa or pickles. The atmospheric steam canner uses only 2 quarts of water, so you heat less water and processing can start more quickly.

All the following criteria must be met:

1. Foods must be high in acid, with a pH of 4.6 or below.
2. A research tested recipe developed for a boiling water canner must be used with the steam canner. Approved recipes are available from the National Center for Home Food Processing & Preservation: nchfp.uga.edu or in Wisconsin: <https://fyi.extension.wisc.edu/safepreserving/>
3. Follow a tested recipe using a steam canner at the processing step. The booklet accompanying the steam canner cannot be relied upon to be accurate. Standard canning jars with 2-piece metal lids must be used.
4. Jars must be processed in pure steam at 210-212 degrees F.
5. Jars must be heated prior to filling and filled with hot liquid.
6. Processing time must be modified for elevation.
7. Processing time must be limited to 45 minutes or less, including modification for elevation. The processing time is limited by the amount of water in the canner base. When processing food, the canner should not be opened to add water. Regulate heat so that the canner maintains a temperature of 210-212 degrees F.
8. Cool jars in still, ambient air.

Amanda Miller & Janeth Orozco, FoodWIse

The FoodWIse nutrition education program is, by federal guidance, an obesity prevention program. That means that the FoodWIse program addresses obesity-related issues in Sheboygan County through a variety of ways. Having a multi-faceted approach means that obesity is addressed in a more complex and diverse way, rather than a single approach. FoodWIse offers services with the following: 1) Janeth offers in-person nutrition education classes at local agency sites that serve low-income community members (Head Start, Senior Meal Sites, elementary schools, just to name a few); 2) nutrition education is provided to community members via newsletters, display boards, and other printed materials; and, 3) the FoodWIse staff are involved in local health coalition efforts that address obesity.

As a part of the Healthy Sheboygan County 2020, SCAN (Sheboygan Coalition on Activity and Nutrition) is addressing obesity and health through a variety of interventions and approaches. Amanda is a member of the SCAN committee, as well as the following sub-committees: "Increase Fruit and Vegetable Intake for Low-Income Individuals", "Improve/Support Education Re: Healthy Eating", and "Increase Coordination and Collaboration Amongst Community Anti-Hunger Efforts." Janeth is a member of the "Improve/Support Education Re: Healthy Eating" sub-committee. Involvement in the group not only involves attending meetings, but coordinating services and offering evidence-based, quality programs that align with the overall health coalition goals for greater collective impact.

Extension Sheboygan County

Agriculture and Natural Resources

Mike Ballweg, Extension Agriculture Agent

2019 Planting Season Among the Coolest and Wettest in Recent Memory

The cool, wet spring of 2019 has challenged area farmers this planting season like none in recent memory. The delayed planting dates matter, because with each day after May 1st the yield potential is reduced. Much of the 2019 corn and soybean crop being planted the first two weeks of June means crop yields will be reduced by 40 - 50% for corn, and soybean yields will be reduced by 30 - 40%. Farmers that have purchased crop insurance have the right to exercise the "prevent plant" option and receive an indemnity for acres they were not able to plant by a designated time. A difficult planting season adds to what is already a struggling Ag economy.



Alfalfa Production and Utilization are Foundational for Dairy Herd Rations

Extension partnered with the Sheboygan County Forage Council, Adell Cooperative, and Country Visions Cooperative to conduct the 2019 Alfalfa Quality Monitoring Project. Yearly weather variations make twice-weekly monitoring important to ensure harvesting high quality forage. In addition to a postcard being mailed to area dairy producers, the results were emailed to the Tri-County Ag List, as well as posted to the Extension Sheboygan County Website. The email and postcards reach about 650 farmers and industry professionals. If half of Sheboygan County's 43,000 alfalfa acres were harvested one week earlier as a result of this Extension alfalfa quality educational program, an additional \$5 million in annual milk sales would be generated for Sheboygan County dairy farmers.



Photo credit: Sheboygan's Above & Beyond Children's Museum website

Above and Beyond Children's Museum Project

Sheboygan County Master Gardener Volunteers are gearing up for another season of "Eat, Play and Grow" at Sheboygan's Above and Beyond Children's Museum. The vegetable gardens are mostly empty now—but not for long, as the children will soon be planting the majority of the vegetables and fruits grown. Each Wednesday morning, beginning June 19th, families drop in between the hours of 10 a.m. to noon to get hands on experience with planting, maintaining, and harvesting the plants. Whatever is harvested is used to make the snack for the session.



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Director

Aaron C. Brault

Memo

TO: Planning, Resources, Agriculture & Extension Committee Members

FROM: Aaron Brault

DATE: June 25, 2019

RE: 2019 Stewardship Applications

For the 2019 application cycle, more Sheboygan County Stewardship fund applications were received than in past years. A total of \$170,715 was requested from nine applicants, which was more than the available funding of \$124,490 by \$46,225.

Staff independently reviewed and scored each application. There is a maximum possible score of 58 points for each application. After the scoring was tabulated, it became apparent both staff that independently reviewed the applications nearly came up with the same order of rankings. Scores were averaged and the below order resulted. As you can see, there are three tiers of scores. As such, staff recommends the funding somewhat correspond to those tiers. Other than the items recommended for cutting in the top two projects, we recommend funding the remainder of the request at 100%. For the next five projects that all scored similarly, we recommend funding them at a percentage of the request which worked out to 77% based on available funding minus any other exclusions. The last two projects we do not recommend any funding for a variety of reasons. You will see further explanation in the attached individual project memos what staff felt could/should be funded and what should be cut from consideration.

The Sheboygan County Recreational Facilities Management Advisory Committee (SCRFMAC) met on May 13, 2019 and voted to support staff's recommendations and add a contingency of providing educational signage on the threat of spreading invasive species on trail systems to the Rocky Knoll Mountain Bike/Hiking Trail Application.

Applicant	Score	Funding Request	Staff Funding Recommendation	SCRFMAC Recommendation	Difference	Recommended Condition(s)
GLC	39.5	\$22,680.00	\$19,380	\$19,380	\$ 3,300.00	50% match be obtained
LNRP	32	\$24,500.00	\$23,500	\$23,500	\$ 1,000.00	50% match be obtained
Town of Wilson	29	\$5,038.00	\$3,427	\$3,427	\$ 1,611.00	50% match be obtained
Sheboygan County - Rocky Knoll	28	\$19,500.00	\$13,090	\$13,090	\$ 6,410.00	Provide educational signage about invasive species spreading on trails, & if possible, add a cleaning station
Cedar Grove	27.5	\$60,493.39	\$46,580	\$46,580	\$ 13,913.39	50% match be obtained, and entire project is complete w/in 5 years of grant award
RCS Empowers	27.5	\$10,000.00	\$2,310	\$2,310	\$ 7,690.00	50% match be obtained, and funds only be used for the mural
Plymouth Mill Pond	25.5	\$20,761.00	\$15,986	\$15,986	\$ 4,775.00	50% match be obtained and written permission from the school district be obtained
Hingham Mill Pond	20.5	\$3,563.00	\$0	\$0	\$ 3,563.00	

4-H Camp Riversite	17	\$4,180.00	\$0	\$0	\$	4,180.00
Available Funding	\$124,490					
Total Funding Requests	\$170,715					
Total Staff Recommendation	\$124,273					



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Director

Aaron C. Brault

Memo

TO: Sheboygan County Recreational Facilities Management Advisory Committee Members

FROM: Aaron Brault

DATE: May 10, 2019

RE: 2019 Stewardship Staff Recommendation: Glacial Lakes Conservancy

The Glacial Lakes Conservancy has submitted a project development application requesting \$22,680 design and implementation services to remove culverts on Willow Creek that would then be replaced by small footbridges. Work would also include debris dam removal by a volunteer group. Funds would be used to pay a private design consultant for a topographic survey and stream morphology assessment that would lead to a design to implement the work of removing the culverts. Additional funds were requested for GLC staff time as well.

Based on the application, which scored 1st place with an average staff score of 39.5/58, staff proposes that the Recreational Facilities Management Advisory Committee recommend **partial funding in the amount of \$19,380, contingent upon obtaining the required 50% or more match**, which amounts to including everything but the budget item for staff time reimbursement. Though our application does not explicitly disallow wage reimbursement, Department staff did not feel it was the original intent of the available dollars to do so. Staff will be reviewing this issue for future applications. Listed below are the pros and cons of the project that staff developed.

Pros

- Very detailed, thorough, and well-researched application
- Project area will be open to the public in the most urbanized area of the County
- Applicant has been a strong awardee in the past
- Culvert removal will lead to better fish passage opportunities in an already high-value waterway

- Culvert removal will lead to a more natural stream environment

Cons

- Match dollars were not defined in the project application, though were confirmed by applicant



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Director

Aaron C. Brault

Memo

TO: Sheboygan County Recreational Facilities Management Advisory Committee Members

FROM: Aaron Brault 

DATE: May 10, 2019

RE: 2019 Stewardship Staff Recommendation: Lakeshore Natural Resources Partnership

The Lakeshore Natural Resources Partnership has submitted a project development application requesting \$24,500 to remove invasive species on Northpoint Bluff and replant the area with more desirable native species. The project will also correct erosive action of a number of stormwater drains that flow down onto the bluff. It is the goal that with the addition of native vegetation a more diverse wildlife population will prosper in the area. As this area is directly on the avian migratory flyway, this is especially important.

Based on the application, which scored 2nd place with an average staff score of 32/58, staff proposes that the Recreational Facilities Management Advisory Committee recommend **partial funding in the amount of \$23,500, contingent upon obtaining the required 50% or more match**, which amounts to including everything but the budget item for staff time reimbursement. Though our application does not explicitly disallow wage reimbursement, Department staff did not feel it was the original intent of the available dollars to do so. Staff will be reviewing this issue for future applications. Listed below are the pros and cons of the project that staff developed.

Pros

- Very detailed, thorough, and well-researched application
- Project area will be open to the public in the most urbanized area of the County
- Applicant has been a strong awardee in the past
- Project could potentially lead to increased wildlife diversity and habitat
- Strong partnerships

- Established match more than the required 50%
- Provides a public education component

Cons

- Though the area is important for wildlife, staff questions the importance placed on recreation emphasized in the application due to the steep slopes of the area



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Director

Aaron C. Brault

Memo

TO: Sheboygan County Recreational Facilities Management Advisory Committee Members

FROM: Aaron Brault

DATE: May 10, 2019

RE: 2019 Stewardship Staff Recommendation: Rocky Knoll Mountain Bike/Hiking Trails

The Sheboygan County Planning & Conservation Department (Department) has submitted a project development application requesting \$19,500 to help implement a 2016 plan to construct a mountain biking/hiking loop on the 62 acre Rocky Knoll Health Care Center property. The project will include three loops of varying technicality for users that totals approximately 5 miles. The applicant has secured matching funds from the Knowles-Nelson Stewardship Program as well as in-kind staff and equipment funds. The project will utilize WisCorps members for the majority of the work. The applicant has secured a conditional use permit from the Town of Plymouth and support from the County Board Committees that oversee the Department and the property in question. The Rocky Knoll Foundation has also voiced their support for the project.

Based on the application, which scored 4th place with an average staff score of 28/58, staff proposes that the Recreational Facilities Management Advisory Committee recommend **partial funding in the amount of \$13,090**. This project scored nearly identical to four other projects. The \$13,090 figure represents taking 77% of \$17,000. The 77% figure represents the percentage of funding which could be applied to the five projects that scored nearly the same versus the amount of funding available. Though the application lists \$19,500 as the requested amount, the true figure should have been \$17,000. The applicant made a mistake in their calculation. Listed below are the pros and cons of the project that staff developed.

Pros

- Provides a recreational opportunity on an underutilized public property where no opportunity previously existed
- Project has good support

- The recreational activities are both growing in the State especially with the millennial generation

Cons

- Portions of a property that are currently not touched by humans for the most part, will now be utilized



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Director
Aaron C. Brault

Memo

TO: Sheboygan County Recreational Facilities Management Advisory Committee Members

FROM: Aaron Brault 

DATE: May 10, 2019

RE: 2019 Stewardship Staff Recommendation: Town of Wilson

The Town of Wilson has submitted a project development application requesting \$5038 to eradicate invasive species, primarily Japanese Barberry at the Henry Mueller Family Conservancy and replant with native shade and moisture tolerant species. The area is directly adjacent to the Black River and is so overgrown with the invasive Japanese Barberry that the property is nearly impassable. Eradicating the thorny Japanese Barberry will make the property much more accessible to the public and provide access to the Black River for fishing and other opportunities.

Based on the application, which scored 3rd place with an average staff score of 29/58, staff proposes that the Recreational Facilities Management Advisory Committee recommend **partial funding in the amount of \$3,427, contingent upon obtaining the required 50% or more match**. This project scored nearly identical to four other projects. The \$3,427 figure represents taking 77% of \$4450. \$4450 is the amount of the contracted items in the project. The applicant had more match than the required 50%, but mistakenly took 50% of the entire project amount in the budget worksheet. The 77% figure represents the percentage of funding which could be applied to the five projects that scored nearly the same versus the amount of funding available. Listed below are the pros and cons of the project that staff developed.

Pros

- Very detailed, thorough, and well-researched application
- Project area will be open to the public in the most urbanized area of the County
- Applicant has been a strong awardee in the past
- Project could potentially lead to increased wildlife diversity and habitat

- Project could lead to increased public access in an area where it is currently lacking
- Established match more than the required 50%

Cons

- Open space area is not widely known in the community



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Director
Aaron C. Brault

Memo

TO: Sheboygan County Recreational Facilities Management Advisory Committee Members

FROM: Aaron Brault 

DATE: May 10, 2019

RE: 2019 Stewardship Staff Recommendation: Village of Cedar Grove

The Village of Cedar Grove has submitted a project development application requesting \$60,493 to implement the plan developed in 2018 which the Stewardship Program awarded funding to help complete. The approved plan will construct a number of baseball diamonds and soccer fields for different age groups that are currently lacking in the Village and this part of the County. The overall project will also establish a walking/biking trail to connect the property to the adjacent residential areas, a pavilion, and a native pollinator planting area. The specific ask in the grant application is for asphalt installation on the pathway and seeding the entire 12.7 acres with different seed mixes related to the different activities that will take place on the property. The overall project implementation cost is estimated at over \$2.8M so the request is a small ask versus the overall cost of the project.

Based on the application, which scored 5th place with an average staff score of 27.5/58, staff proposes that the Recreational Facilities Management Advisory Committee recommend **partial funding in the amount of \$46,580, contingent upon obtaining the required 50% or more match and that the entire project is completed within 5 years from the date of the grant agreement**. This project scored nearly identical to four other projects. The \$46,580 figure represents taking 77% of \$60,493. The 77% figure represents the percentage of funding which could be applied to the five projects that scored nearly the same versus the amount of funding available. Listed below are the pros and cons of the project that staff developed.

Pros

- Though only turf grass, will lead to better erosion control on the property
- Project will help provide a type of open space that is currently lacking in this part of the County
- Applicant has been a strong awardee in the past

- Overall project includes a pollinator planting area

Cons

- From the application it appears the full match needs to be secured yet
- Overall, part of an expensive project that does not appear to be fully funded at this time



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Director

Aaron C. Brault

Memo

TO: Sheboygan County Recreational Facilities Management Advisory Committee Members

FROM: Aaron Brault 

DATE: May 10, 2019

RE: 2019 Stewardship Staff Recommendation: Plymouth Mill Pond

The Plymouth Mill Pond Lake Association has submitted a project development application requesting \$20,761 to help implement a kayak/canoe launch that will be ADA accessible for users. The project will allow for access to the Mullet River/Plymouth Mill Pond where none currently exists, and, this access will be available to all ability types because of the design of the launch. The launch would be located on land owned by the Plymouth School District and they have voiced support for the project as has the City of Plymouth. Kayaking and canoeing are some of the fastest growing forms of outdoor recreation in the United States.

Based on the application, which scored 7th place with an average staff score of 25.5/58, staff proposes that the Recreational Facilities Management Advisory Committee recommend **partial funding in the amount of \$15,986 contingent on obtaining the required match of 50% or more and written documentation from the Plymouth School District as mentioned in their letter of intent.** This project scored nearly identical to four other projects. The \$15,986 figure represents taking 77% of \$20,761. The 77% figure represents the percentage of funding which could be applied to the five projects that scored nearly the same versus the amount of funding available. Listed below are the pros and cons of the project that staff developed.

Pros

- Provides a recreational opportunity where no opportunity previously existed and to a diverse group of users
- Project has good support
- The recreational activities associated with the project are growing in the State especially with the millennial generation

Cons

- It is unclear if the required 50% match has been secured



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Director

Aaron C. Brault

Memo

TO: Sheboygan County Recreational Facilities Management Advisory Committee Members

FROM: Aaron Brault

DATE: May 10, 2019

RE: 2019 Stewardship Staff Recommendation: RCS Empowers Park Area

RCS Empowers has submitted a project development application requesting \$10,000 to continue to implement their trailside park development. The project will include plantings, drainage improvements and a public art mural along the Shoreland 400 Trail.

Based on the application, which scored 6th place with an average staff score of 27.5, staff proposes that the Recreational Facilities Management Advisory Committee recommend **partial funding in the amount of \$2,310 contingent on obtaining the required match of 50% and that these funds are only utilized for the mural portion of the project.** This project scored nearly identical to four other projects, however, in reviewing the application the applicant submitted in the past, a number of the current requested items appear repetitive to the previous ask. Staff recommends providing funding for only the mural development portion of the project and not the items that are duplicative (or near duplicative) of a previous application. The \$2,310 figure represents taking 77% of \$3,000 which 50% of the mural cost as listed in the budget worksheet. The 77% figure represents the percentage of funding which could be applied to the five projects that scored nearly the same versus the amount of funding available. Listed below are the pros and cons of the project that staff developed.

Pros

- Beautifies the area adjacent to the Shoreland 400 in an otherwise industrial setting
- Benefits RCS population group
- Can be accessed by the public via biking, walking, driving, or transit

Cons

- Application is very brief and does not provide good detail



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Director

Aaron C. Brault

Memo

TO: Sheboygan County Recreational Facilities Management Advisory Committee Members

FROM: Aaron Brault

DATE: May 10, 2019

RE: 2019 Stewardship Staff Recommendation: Hingham Mill Pond

The Hingham Mill Pond Sanitary District has submitted a project development application requesting \$3,563 to plant trees in an open space area below the dam that was devastated by the high winds that area of the County experienced last year. The project would also develop a parking lot to provide better access to the park/open space area below the dam.

Based on the application, which scored 8th place with an average staff score of 20.5/58, staff proposes that the Recreational Facilities Management Advisory Committee recommend **no funding of the project**. It has been past precedent of the County Stewardship Program to not fund parking lot development unless it provided an innovative solution (i.e. pervious pavers, etc.) to the stormwater runoff generated by an otherwise impervious surface. Also, though staff would have recommended funding the tree planting, on review of the area, the tree planting work has already taken place. The Stewardship Application explicitly states that prior work will not be funded. Page 5 of the application states, "Funds spent by the applicant prior to the Stewardship award period are not reimbursable and match dollars spent prior to the award are not eligible towards the 50% match. The only exceptions to this are for certain associated real estate expenditures needed for acquisition (typically an appraisal, survey, title insurance, historical or cultural assessments, or environmental inspections)." Lastly, the application was incomplete. Listed below are the pros and cons of the project that staff developed.

Pros

- Beautifies and restores the area adjacent to one of the only public spaces in Hingham
- Provides parking access to an open space area

Cons

- Application is incomplete
- Portion of the project is already complete



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Director

Aaron C. Brault

Memo

TO: Sheboygan County Recreational Facilities Management Advisory Committee Members

FROM: Aaron Brault

DATE: May 10, 2019

RE: 2019 Stewardship Staff Recommendation: 4-H Camp Riversite

The 4-H Camp Riversite has submitted a project development application requesting \$4,180 to restore trail areas by removing trees and filling root ball holes caused by the high winds that area of the County experienced last year.

Based on the application, which scored 9th place with an average staff score of 17/58, staff proposes that the Recreational Facilities Management Advisory Committee recommend **no funding of the project**. Staff reviewed the site in question and it appeared all the tree cutting work has already taken place. It did not appear, either, the hole filling would require a large effort or expense. Page 5 of the application states, “Funds spent by the applicant prior to the Stewardship award period are not reimbursable and match dollars spent prior to the award are not eligible towards the 50% match. The only exceptions to this are for certain associated real estate expenditures needed for acquisition (typically an appraisal, survey, title insurance, historical or cultural assessments, or environmental inspections).” Listed below are the pros and cons of the project that staff developed.

Pros

- Would help restore an area hit hard by strong winds

Cons

- Much of the project applied for is already complete