

**Sheboygan County HEALTH CARE CENTER COMMITTEE Minutes**

**March 9, 2023 at 9:00 am**

Rocky Knoll Health Care Center  
N7135 Rocky Knoll Parkway  
Plymouth, WI 53073

March 9, 2023                      Called to order at 9:00 a.m.                      Adjourned at 10:03 a.m.

MEMBERS PRESENT:              Supervisor Jacqueline Veldman, Chairperson, Supervisor Curt Brauer, Vice Chairperson; Supervisor Suzanne Speltz; Supervisor Al Bosman, Secretary, and Supervisor Marilyn Montemayor

Members Absent:

ALSO PRESENT:                      Kayla Clinton, Rocky Knoll Administrator; Jeremy Fredericks, Accountant; Amanda Kohal, Rocky Knoll Deputy Administrator

Chairperson Veldman called the meeting to order at 9:00 a.m. It was noted that the agenda was posted on March 7, 2023 at 12:00 PM in compliance with the Open Meeting Law.

Motion made to approve the minutes for the meeting held on February 9, 2022 as written by Supervisor Brauer, second by Supervisor Bosman, motion carried

Rocky Knoll Administrator Clinton presented her report.  
Census: 110/116 (Actual/Budget) Pending admissions: 4  
Pending discharges: 4

Woodland Village: 24/28, 1 on COVID unit  
5-star rating: 4-star rating as of February 2023  
Staffing: 8 registered nurse positions: 2 Weekend only 1 st shift  
(1) .8 and 1st Shift  
3 full-time 2nd, RN (1.0)  
1 full-time 2<sup>nd</sup>, LPN  
3 part-time LPN or RN (.8)

37 CNA positions: 4 weekend only, 1st shift, 3 full-time 1st , 3 part-time  
10 full-time, 5 part-time 2nd , 8 weekend only, 2nd shift  
1 full-time, 3 part-time 3rd shift, 2 weekend only

AR Coordinator  
Social Worker/Social Worker Assistant

Dining Update: Hiring student dinning assistants and, part- and full-time dining assistants on second shift which is 11AM-7:30PM  
New focus on high school students  
LTC- pursuing new partnership with culinary program, meeting set for week of March 20th

Committee Action

Consideration of Vacant Position- Area Nurse Manager

Motion made by Supervisor Brauer, second by Montemayor, motion carried

Motion made by Supervisor Brauer for Human Resources and Corporation Counsel review on a future agenda current Rocky Knoll incentive programs and return on investments, Second by Supervisor Bosman, motion carried.

Consideration for private pay rate increase

Motion made by Supervisor Bosman to amend the private pay rate increase to \$10 in June 2023 and to \$10 in January 2024, second by Supervisor Montemayor, motion carried

Consideration of Vacant Position Request- Social Worker- Social Services Assistant

Motion made by Supervisor Brauer, second by Supervisor Speltz, motion carried

Consideration of Accounts Payable

Motion made by Supervisor Bosman, second by Supervisor Montemayor, motion carried

Consideration of January 2023 Financials

Motion made by Supervisor Bosman, second by Supervisor Brauer, motion carried.

Approval of Attendance at Other Meetings or Function/Reports on Meetings attended. None

Public Comment. None

Health Care Center Committee Meeting April 13, 2023 at 9:00 am

Rocky Knoll Foundation Meeting- Not scheduled at this time

Adjourn

NOTE: A majority of the members of the County Board of Supervisors or of any of its committees may be present at this meeting to listen, observe and participate. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

Wis. Stat. § 19.84 requires that each meeting of a governmental body be preceded by a public notice setting forth the time, date, place, and subject matter of the meeting. This Notice and Agenda is made in fulfillment of this obligation. Electronic versions of this Notice and Agenda may hyperlink to documents being circulated to members in anticipation of the meeting and are accessible to the public for viewing. Additions, subtractions, or modifications of the hyperlinked materials do not constitute an amendment to the meeting agenda unless expressly set forth in an Amended Notice and Agenda. Members of the public are encouraged to check from time to time before the meeting to see whether the hyperlinked content has been changed from what was originally posted.

Persons with disabilities needing assistance to attend or participate are asked to notify the Recording Secretary at 920-449-1232 prior to the meeting so that accommodations may be arranged.